

CANNABIS CONTROL COMMISSION

October 9, 2025  
10:00 AM

In-Person and Remote via [Microsoft Teams Live\\*](#)

PUBLIC MEETING MINUTES

**Documents:**

- Application Materials associated with:
  - Staff Recommendations on Changes of Ownership
  - Staff Recommendations on Renewal Licenses
  - Staff Recommendations on Provisional Licenses
  - Staff Recommendations on Final Licenses
  - Staff Recommendations on Responsible Vendor Training
  - Staff Recommendations on Responsible Vendor Training Renewals
- [Meeting Packet](#)

**In Attendance:**

- Chair Shannon O'Brien
- Commissioner Kimberly Roy
- Commissioner Bruce Stebbins

**Minutes:**

- I. Call to Order
  - The Chair recognized a quorum and called the meeting to order.
  - The Chair gave notice that the meeting is being recorded.
  - The Chair gave an overview of the agenda.
- II. Commissioners' Comments & Updates – 00:01:47
  - The Chair expressed her readiness to get to work. Commissioner Stebbins thanked the City of Somerville for being included in a meeting with potential Social Consumption (SC) License applicants and noted they would be hosting three more sessions with local residents for their input. He congratulated Chief of Investigations and Enforcement Nomxolisi Jones (Chief Jones) for receiving the 2025 Governor Paul Cellucci Award for Leadership and Mentoring in State Government. He also noted the opportunity to join one of the Social Equity Program (SEP) virtual training



sessions with respect to Host Community Agreements (HCAs). The Chair and Commissioner Roy also recognized and congratulated Chief Jones.

III. Appointment of Acting Secretary – 00:04:02

- Commissioner Roy moved to nominate Commissioner Stebbins as the Acting Secretary of the Commission.
- The Chair seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.

IV. Minutes – 00:05:14

- July 10, 2025
- Commissioner Stebbins moved to approve the July 10, 2025, Commission Public Meeting minutes.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
  
- July 28, 2025
- Commissioner Roy moved to approve the July 28, 2025, Commission Public Meeting minutes.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
  
- July 29, 2025
- Commissioner Stebbins moved to approve the July 29, 2025, Commission Public Meeting minutes.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.



- August 14, 2025
- Commissioner Roy moved to approve the August 14, 2025, Commission Public Meeting minutes.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.

V. Executive Director and Commission Staff Report – 00:06:56

- Executive Director (ED) Travis Ahern gave an overview of the topics on the agenda and provided miscellaneous updates. He mentioned that the Delivery Exclusivity survey for Licensees would be closing on October 10<sup>th</sup> and reminded Licensees that it was sent to them and on social media. Commissioner Roy asked if they would be given the feedback from the surveys and the ED confirmed that information would be in the report. Commissioner Roy asked if the working group met regularly and the ED confirmed. He also noted that three Equitable Relief Requests were waiting on Fiscal Impact Analysis, and he would bring them before the board as soon as possible. He noted a meeting with the Chair to review votes from September 2023 to September 2025 under the Acting Chair (AC) and the Chair provided background. The Chair reported on the Attorney General’s Office (AGO) meeting and handed the ED a letter making a standing delegation to follow the law and reduce confusion. The Chair clarified that the later agenda discussion item was now covered. The ED added that Commission staff had started taking the Open Meeting Law (OML) training and noted the Mass Budget Report. He congratulated Chief Jones on the award she received.

1. Eighth Anniversary Video

- The eight-year anniversary of the Commission video was presented. The ED thanked the digital team.

2. FY2027 Budget Development Update

- Chief Financial and Accounting Officer Lisa Schlegel (CFAO Schlegel) started off by providing an update on the FY2026 budget. She stated that the Commission had spent 20% of the budget in the first quarter and that they submitted a supplemental budget the week prior for additional funding for staffing, cost of living adjustments (COLA), merit increases in January and filling the frozen positions in the hiring freeze. She added that they requested funding to continue the SEP program, product safety testing and lab testing protocols. She shared that they went to the Executive Office of Technology Services and Security (EOTSS) with a proposal to update or replace the MMJOS System. She mentioned that their IT infrastructure was their main concern. She anticipated they would receive the FY2027 final budget by October 31<sup>st</sup> and she



would bring the full budget proposal back to the board for approval. She mentioned that the same things that were in the supplemental budget request would still be priority for FY2027 and that SC was a major ask in the FY2027 budget. She added that health and safety, IT infrastructure, and secret shopper were priorities. She noted they would come back to the board with final numbers. Commissioner Roy noted 20% of the budget spent as a positive thing and appreciated refocusing on priorities. Commissioner Roy voiced her concerns on outside legal counsel and the SEP being cut and expressed that it took away from their mission. The Chair asked about who made the determination on priorities and policies on where to cut and recommended a quarterly look into budget for mission. The ED gave insight on how they looked into priorities, and that they would provide updates to the board. The Chair mentioned joining regular meetings with Finance and Commissioner Roy as Treasurer. CFAO Schlegel noted that the FY2027 budget would not initially include anything proposed in House Bill 4206 (H.4206) and that it would be included in the supplemental budget.

### 3. Update on MMJOS Transitions

- Chief Technology and Innovation Officer Paul Clark (CTIO Clark) presented an update on Medical Use of Marijuana Online System (MMJOS) transitions. He noted that the Commission had begun the process to transition industry functions for Medical Treatment Centers (MTCs) from MMJOS to Massachusetts Cannabis Industry Portal (MassCIP) and Metrc. He noted that the changes would not impact patients, caregivers or Healthcare Providers. He added that the changes were intended to improve workflow for MTCs and Commission staff. He explained the different phases of the transition. The Chair mentioned data reconciliation applications that could help without having the application programming interface (API) and the Chair requested a further conversation with him. The Chair asked about the budget and CTIO Clark confirmed they were already in the budget as they started in FY2025 and had budgeted in FY2026. The Chair asked about other vendors and CTIO Clark noted they had meetings about different platforms. Commissioner Roy noted she heard it took a long time for a patient to check out at an MTC and CTIO Clark responded that improvements would reduce time and check out speed would increase. Commissioner Stebbins noted he was interested in seeing evolution in other jurisdictions. Commissioner Roy recommended leading with Americans with Disabilities Act (ADA) compliance and CTIO Clark stated they were compliant but not 2.1 compliant with the new Web Content Accessibility Guidelines (WCAG). Commissioner Roy asked if MMJOS would be eliminated and CTIO Clark stated it would still exist as a patient portal at the end of the first four phases but would not have sales transactions. He added they were working on a procurement to upgrade or replace the patient portal as one platform. Commissioner Roy asked if it affected contracts and budget and CTIO Clark confirmed that there were no additional fees as it had been planned for in the last contract.



- Commissioner Roy moved to take a recess returning at 11:35 AM.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
- The Commission took a brief recess. (Returned at 01:10:54.)

#### 4. Licensing Date Updates

- Director of Licensing Olivia Koval (Director Koval) presented updates on Licensing Data. Commissioner Stebbins asked if they could look at Courier pre-certification for Delivery Operators data. Commissioner Roy thanked the team for adding the active commence operations column onto the data table and asked if they could also add the column to the active Cultivators data. The Chair noted she would like to see more information on canopy for indoor and outdoor Cultivators. The Chair requested information about yes-towns regarding HCAs. Commissioner Stebbins requested data about the population of communities that HCA extensions were coming from.

#### VI. Staff Recommendations on Changes of Ownership – 01:19:29

- Licensing Manager Christine Moriarty (Manager Moriarty) presented on behalf of the Licensing department the Staff Recommendations for Changes of Ownership, Renewals, Provisionals, Final Licenses and Responsible Vendor Training Renewal Licenses.

##### 1. Cosmopolitan Dispensary, Inc.

- Commissioner Stebbins moved to approve the Change of Ownership.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Change of Ownership.

##### 2. Green World, LLC

- Commissioner Roy moved to approve the Change of Ownership.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Change of Ownership.



VII. Staff Recommendations on Renewal Licenses – 01:21:02

- Commissioner Stebbins moved to approve the renewal of items numbered 1, 2, 4 – 24, 26 – 31 as indicated on the agenda.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the renewal of items numbered 1, 2, 4 – 24, 26 – 31 as indicated on the agenda.
  
- Alternative Therapies Group II, Inc. (#MRR206952)
- Commissioner Stebbins requested a condition.
  - Proposed Condition: Within thirty business days of approval of Application for Renewal, contact CCC Licensing Division and provide response as to whether Licensee’s Goal #1 should be redefined and provide an assessment on progress toward Goal #2 in Licensee’s Positive Impact Plan in accordance with 935 Code Mass. Regs. §§ 500.101(1)(a)(11) and 500.103(4)(b).
- Commissioner Roy noted a pattern for expired conditions around Positive Impact Plans (PIPs) and Diversity Plans. She asked about enforcement. Director Koval stated that their enforcement mechanism was sending a Request For Information (RFI). Commissioner Roy asked what the goal was if they did not enforce or constantly monitor. Director Koval confirmed that they look into this in the Renewal phase unless they send them an updated plan. The ED noted the renewal as a mechanism for compliance. The Chair noted the importance of making sure they keep to their mission to positively impact their communities, allowing businesses to flourish practically. Director Koval noted an enforcement mechanism in the regulations and read 935 Code Mass. Regs. § 500.450. Commissioner Stebbins expressed wanting all Licensees operating on the same playing field and noted due diligence on reviewing these plans. The Chair noted the importance of ensuring clear and actionable permits and expressed that creativity could cost a lot of money. Commissioner Roy noted concerns around accepting quotas on PIPs moving forward and asked about due diligence when reviewing. Director Koval explained their process. Commissioner Roy asked if they were required to post PIPs and it was confirmed that guidance suggested that the Licensee posted them on their website but it was not required.
- Commissioner Stebbins moved to approve the renewal of Alternative Therapies Group II, Inc. (#MRR206952) subject to the condition proposed by Commissioner Stebbins.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes



- The Commission unanimously approved the renewal of Alternative Therapies Group II, Inc. (MRR206952) subject to the condition proposed by Commissioner Stebbins.
- Ocean Breeze Cultivators (#MRR207360)
- Commissioner Stebbins requested a condition.
  - Proposed Condition: Within thirty business days of approval of Application for Renewal, contact CCC Licensing Division to provide a response on how charitable donations and higher education teaching opportunities meet the requirements of a Diversity Plan in accordance with 935 Code Mass. Regs. §§ 500.101(1)(c)8.k. and 500.103(4)(b).
- Commissioner Stebbins moved to approve the renewal of Ocean Breeze Cultivators (#MRR207360) subject to the condition proposed by Commissioner Stebbins.
- Commissioner Roy seconded the motion.
- The Commissioners did not take a roll call vote.
- The Commission unanimously approved the renewal of Ocean Breeze Cultivators (#MRR207360) subject to the condition proposed by Commissioner Stebbins.

#### VIII. Staff Updates on Expired Conditions on License Renewals – 01:41:37

1. New Dia Fenway LLC (#MRR207158)
2. GreenSoul Organics, Inc. (#MRR207239)

- The Chair noted that the Licensees were both Economic Empowerment Priority Applicants (EEAs) and referenced their previous conversation and recommended a more robust conversation around the topic. Director Koval stated they could reach out again to the two Licensees to gain a response or have a broader conversation with Enforcement Counsel (EC) and the Legal department. Commissioner Stebbins explained why he proposed the conditions for the two Licensees and expressed that he did not think these delinquencies arose to fines or revocation. The ED read language from 935 Code Mass. Regs. § 500.450 for clarity. Commissioner Roy noted mindfulness of enforcement and The Chair noted needed clarity for the industry. General Counsel Kajal Chattopadhyay (GC Chattopadhyay) asked Director Koval if they were up for renewal at that time and she stated they were already renewed but the conditions that were placed had not been met. Commissioner Stebbins noted when they had this on the agenda at a previous meeting, it brought public awareness on failure to comply with conditions and prompted the Licensees to comply. Commissioner Roy asked about timeline for the Licensees when they were renewed. Director Koval gave background on both Licensees. GC Chattopadhyay stated they could give them more time to comply and to respond to Licensing division for resolution. Commissioner Stebbins noted they did not need to offer a motion.

#### IX. Staff Recommendations on Provisional Licenses – 01:56:07

1. Canna-Farm LLC (#MCN283953), Marijuana Cultivator / Tier 5 / Indoor



- Commissioner Roy moved to approve the Provisional License.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Provisional License.

2. WildWeeds Corp (#MBN282540), Marijuana Microbusiness

- Commissioner Stebbins moved to approve the Provisional License.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Provisional License.

X. Staff Recommendations on Final Licenses – 01:58:09

1. Tower Three, LLC (#MP281783), Marijuana Product Manufacturer
2. Uproot, LLC (#MD1344), Marijuana Delivery Operator

- Commissioner Roy moved to approve the Final Licenses.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Final Licenses.

XI. Staff Recommendations on Responsible Vendor Training – 01:58:50

1. Online Training Providers LLC (DBA Cannabis Training University, CTU, Online Cannabis Education, OCE) (#RVN453966)

- Commissioner Roy moved to approve the Responsible Vendor Training License.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Responsible Vendor Training License.

XII. Staff Recommendations on Responsible Vendor Training Renewal Licenses – 02:00:00



1. Cannabis Trainers (#RVR453160)

- The Chair asked if the Commission was in the process of looking at Responsible Vendor Training (RVT) and determining how appropriate it was across the board for all License classes. She mentioned the Commission's employees going through RVT. Commissioner Stebbins noted his desire for RVT to be more progressive to help agents move forward in the field and build skills. Commissioner Roy noted burden to watch the same content every year that may not be applicable to every License-type. Commissioner Roy requested to start a red tape removal committee to talk about regulations that no longer had utility and wanted to add it to the agenda at a future Public Meeting. The ED mentioned looking into a RVT working group. The Chair mentioned the ABCC's practice on training.
- Commissioner Roy moved to approve the Responsible Vendor Training License Renewal.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O'Brien – Yes
- The Commission unanimously approved the Responsible Vendor Training License Renewal.

2. Medical Marijuana 411 (MM411, Inc) (#RVR453155)

- Commissioner Stebbins moved to approve the Responsible Vendor Training License Renewal.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O'Brien – Yes
- The Commission unanimously approved the Responsible Vendor Training License Renewal.

3. Stoker Consulting LLC (#RVR453154)

- Commissioner Roy moved to approve the Responsible Vendor Training License Renewal.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O'Brien – Yes
- The Commission unanimously approved the Responsible Vendor Training License Renewal.



- Commissioner Stebbins moved to take a recess returning at 1:10 PM.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
- The Commission took a brief recess. (Returned at 02:52:38.)

### XIII. Hearing Officer Recommended Decision

#### 1. Elev8 Cannabis, Inc.

- General Counsel Kajal Chattopadhyay (GC Chattopadhyay) presented the Hearing Officer (HO)’s recommended decision in the Elev8 Cannabis, Inc. matter. He stated that the recommendation was to revoke the License. He provided background on the HO’s process and stated that once the board approved, it would be a final decision in accordance with G.L. c. 30A subject to the appellate rights. The Chair asked if this was delayed by not having a HO on staff and he responded that it was timely and that revocation was retroactive to the enforcement action rather than the date of the final decision. He added that any delay is corrected in the decision. Commissioner Roy flagged that they had an acting ED and asked if they needed to amend the language in the report. He stated they would take a look and if changes were necessary, they would do so. The Chair noted that the report was thorough and appropriate. Commissioner Roy thanked the Investigations and Enforcement (I&E) team and noted there was a lot of substance to this and their due diligence. Commissioner Roy stated I&E put a lot of time into this and the lack of compliance. The Chair asked if there was mandatory reporting if first responders came and GC Chattopadhyay confirmed there was a mandatory reporting requirement. The Chair asked when a first responder showed up, how long they had to report and GC Chattopadhyay stated from his understanding, 24 hours and in any instance, even a false alarm. The Chair noted robust report and excellent report.
- Commissioner Stebbins moved to approve the Hearing Officer’s Recommended Decision.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the Hearing Officer’s Recommended Decision.

### XIV. Commission Discussion and Votes – 02:58:34



## 1. License Extensions for Host Community Agreement Compliance

- The ED explained the agenda topic. He stated that the last time this topic came to the board, an extension was granted for 600 days. He noted that one Licensee would bump up against that extension at the end of the month. He added that during October 2025 and February of 2026, the number of Licensees impacted would increase dramatically. He stated that the question before them was whether the Commissioners were interested in a further extension or another path. Commissioner Stebbins expressed frustration with the reluctance of some communities to comply with the changes Chapter 180 required them to effectuate. He also noted a positive side was including continued interest in intervening in cases that would give a legal determination to the question of HCA's. He expressed that he did not want to force Licensees to close their doors and was interested in entertaining discussions for an extension up to one year. He added that he understood by granting an extension, they would lose teeth they had to compel these communities to comply with the law and noted Great Barrington. He asked if they would run afoul of any opportunity or functionality to those requirements of going forward if they do offer an extension. The Chair asked GC Chattopadhyay about the process when they intervened in lawsuit and GC Chattopadhyay explained the process. He noted that the board at a previous meeting authorized the GC to intervene in matters as appropriate and that the GC has authority with the AGO to intervene. Commissioner Roy noted meetings with I&E and she provided motion language to grant 365 more days. She suggested a biennial renewal instead of a yearly renewal to help the industry and agency. The ED read the proposed motion language. CTIO Clark asked for clarification on whether the 600 days was only for HCAs or for all extensions historically. Commissioner Roy noted that August 11, 2022, was the first extension around a catchall for anything compliance, then subsequent extensions were pertaining to HCA compliance. She suggested two separate motions. Director Koval clarified how they had been using the extensions and how the process worked. Commissioner Roy mentioned it was helpful to add qualifiers that are not limited to HCA's but all compliance matters. Commissioner Stebbins asked about matters outside of the HCA matters. GC Chattopadhyay noted concerns about opening the floodgates to additional general-purpose extensions and challenges on the basis of being arbitrary and capricious. Commissioner Roy recommended voting on HCA matters and to come back with something for a catch-all at another meeting. GC Chattopadhyay expressed that he would be happy to explore, and ED confirmed they could do that. Commissioner Stebbins agreed with Commissioner Roy.
- The Chair moved to delegate to the Executive Director or his delegee the discretion to approve License extensions not to exceed an additional 365 calendar days for the exclusive purpose of HCA or HCA waiver compliance in furtherance of and addition to previous motions regarding extensions for Licensees approved at the Public Meetings held on May 23, 2024 and February 25, 2025 and under the authority of G.L. c. 10, § 76(j), G.L. c. 94G, § 6(a), and G.L. c. 94I, § 7 provided that Licensees



shall be required to pay a prorated fee to cover the extension and provided further that the effective date of this motion shall be October 9, 2025.

- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
  
- The Chair moved to direct the Executive Director or his delegee to investigate, analyze, and report within 60 days the feasibility and potential impact of implementing a biennial renewal application process for Marijuana Establishments and Medical Marijuana Treatment Centers.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.

## 2. Delegation for Petitions to Changes of Regulations

- The ED noted the September 11, 2025, Public Meeting discussion on rescinding a previous delegation for petitions to changes of regulations to run through the ED’s office. He mentioned GC Chattopadhyay’s petition presentation on thirteen petitions. The ED proposed a suggestion to update the process for when a petition comes in for changes to regulations including an online form and a petitions mailbox. Also, all petitions would be routed to the Legal department to see if they were in compliance with 935 Code Mass. Regs. § 500.830 and the statute. He added that petitioners would receive acknowledgement or receipt and would be referred to the mailbox if they needed to provide additional information or seek updates. He also added that it would be shared with Commissioners that a petition was received and under review subject to OML. He explained that if a petition was found compliant that the petition with an executive summary from the Legal department would be brought to the ED and the ED would bring the petition to the Chair to consider putting it on a Public Meeting agenda at which the petitions would be provided to all Commissioners as background information in the Public Meeting Packet. He added that after the Public Meeting discussions, Commissioners could return a compliant petition to the ED for additional information or further staff review, approve it for consideration in future regulatory rounds or dismiss the petition at the will of the Commissioners. He added that a tracking document of any ongoing petitions within that process would be available to the Commissioners. Commissioner Stebbins suggested including 935 Mass. Code. Regs. § 501.830 for Medical regulation changes. He added that they would come up with a cadence of when they can get overviews of waivers that had been submitted. The ED added that there was good data within the waiver requests



that Commissioners should have access to that could be periodically reported to Commissioners. Commissioner Roy stated she was fine with the quarterly report on waivers but needed live-time reports on petitions. The ED requested a five-minute break to draft motion language.

- Commissioner Roy moved to take a recess returning at 2:15 PM.
- Commissioner Stebbins seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
- The Commission took a brief recess. (Returned at 03:59:32.)
  
- The ED stated that the regulatory petition process he read earlier had been slightly updated due to the board’s conversation and he read the amendments. Commissioner Roy asked about timeline for the online form and CTIO Clark recommended 30 days.
- Commissioner Stebbins moved to direct the Executive Director to implement the new regulatory petition review process as outlined in the October 9, 2025, Public Meeting within 30 days and to rescind the delegation related to petitions granted to the Executive Director on August 6, 2020.
- Commissioner Roy seconded the motion.
- The Chair took a roll call vote:
  - Commissioner Roy – Yes
  - Commissioner Stebbins – Yes
  - Chair O’Brien – Yes
- The Commission unanimously approved the motion.
  
- The Public Meeting adjourned due to technical difficulties (04:03:54.)

