

# Hearing Request Form

*Please complete each section of this form and submit all required documents.*

## Part 1: Information on Party Seeking Hearing

Name of Party Seeking Hearing (Licensee, Registrant, Host Community):

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Contact Name and Title:

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Contact Email address:

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Contact phone number:

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Contact mailing address:

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## Part 2: Action Taken by Cannabis Control Commission

Please check the box below that describes the action taken by the Cannabis Control Commission that you seek to address in a hearing:



- Notice of denial of marijuana establishment’s renewal application for failure to produce a compliant Host Community Agreement (“HCA”) or HCA waiver (935 CMR 500.180(3)(c)(8) and 935 CMR 501.180(3)(c)(8)).
- Challenge to Community Impact Fee (“CIF”) determination. (935 CMR 500.180(4)(c)(4) and 935 CMR 501.180(c)(4)(c)(4)).
- Challenge by Host Community to fines imposed for noncompliance with equity requirements. (935 CMR 500.181(3)(e)(1) and 935 CMR 501.181(3)(e)(1)).
- Quarantine Order. (935 CMR 500.340 and 935 CMR 501.340).
- Cease and Desist Order/Summary Suspension Order. (935 CMR 500.350 and 935 CMR 501.350)).
- Notice of Fines or Sanctions. (935 CMR 500.360 and 935 CMR 501.360).
- Order to Show Cause why license or registration should not be suspended or revoked. (935 CMR 500.370 and 935 CMR 501.370)).
- Adverse action taken pursuant to 935 CMR 500.450 or 501.450.
- Other. (935 CMR 500.500(2)(d) and 935 CMR 501.500(2)(d)).

**Timeliness:** Please note that hearing request forms for hearings on cease-and-desist orders or summary suspension orders (935 CMR 500.350 and 501.350) must be received by the Cannabis Control Commission (“Commission”) no later than 21 calendar days after the effective date of the orders being challenged. Hearing request forms for other types of hearings must be received by the Commission no later than 30 calendar days after the effective date of the notice that is the subject of the hearing request. The failure to timely file a request for a hearing will result in dismissal of the challenge to the findings set forth in the notice of violation(s) or action(s).

### **Part 3: Action Taken by Cannabis Control Commission**

Please attach a copy of the Notice or Order you received from the Cannabis Control Commission that is the subject of your hearing request (e.g., Summary Suspension Order, Order to Show



Cause, Notice of Nonrenewal of License). Check the box below to confirm that you are attaching the Notice for which you are seeking a hearing to this Hearing Request Form.

- The Notice/Order received from the Cannabis Control Commission that is the subject of my request for a hearing is attached.

#### **Part 4: Basis for Hearing**

Please: (1) identify each issue and fact in dispute; and (2) state your position with respect to those issues and facts, the pertinent facts to be adduced at the hearing, and the reasons supporting your position. If necessary, you may attach additional pages to complete this response. The failure to state the basis for of the hearing request will result in dismissal of the challenge to the findings set forth in the notice of violation(s) or action(s).

#### **Part 5: Representation**

Simultaneously with filing this Hearing Request Form, you or your Authorized Representative must file a Notice of Appearance form. A blank Notice of Appearance form is available on the [Hearings page of the Commission website](#).

#### **Part 6: Signature and Information**

I swear or attest under the pains and penalties of perjury that the information provided as part of this request for a hearing is true and accurate to the best of my knowledge and understanding.

\_\_\_\_\_  
Signature of individual requesting hearing

\_\_\_\_\_  
Date



(If this request is submitted via email, it may be signed electronically by typing the requester's name on the signature line above. In that case, the "signature" must be preceded by /s/ (e.g., /s/ John S. Doe)). Use of the electronic signature permits the Commission to rely upon the signature as if it were handwritten.

### Submission Instructions

Please submit this Hearing Request Form and required attachments to:  
[Hearings@CCCMass.com](mailto:Hearings@CCCMass.com).

If you do not have access to email, you may submit this request and required attachments via regular mail to:

Cannabis Control Commission  
Attn: Legal  
Union Station, Second Floor  
2 Washington Square  
Worcester, MA 01604

