



Massachusetts Cannabis Control Commission

Marijuana Cultivator

General Information:

License Number: MC283454
Original Issued Date: 05/13/2022
Issued Date: 05/13/2022
Expiration Date: 05/13/2023

ABOUT THE MARIJUANA ESTABLISHMENT

Business Legal Name: Canna Provisions Inc

Phone Number: 303-981-2453 Email Address: meg@cannaprovisionsgroup.com

Business Address 1: 220 Housatonic Street

Business Address 2:

Business City: Lee

Business State: MA

Business Zip Code: 01238

Mailing Address 1: 220 Housatonic Street

Mailing Address 2:

Mailing City: Lee

Mailing State: MA

Mailing Zip Code: 01238

CERTIFIED DISADVANTAGED BUSINESS ENTERPRISES (DBES)

Certified Disadvantaged Business Enterprises (DBEs): Not a DBE

PRIORITY APPLICANT

Priority Applicant: no

Priority Applicant Type: Not a Priority Applicant

Economic Empowerment Applicant Certification Number:

RMD Priority Certification Number:

RMD INFORMATION

Name of RMD:

Department of Public Health RMD Registration Number:

Operational and Registration Status:

To your knowledge, is the existing RMD certificate of registration in good standing?:

If no, describe the circumstances below:

PERSONS WITH DIRECT OR INDIRECT AUTHORITY

Person with Direct or Indirect Authority 1

Percentage Of Ownership: 18.76

Percentage Of Control: 33.33

Role: Executive / Officer

Other Role:

First Name: Megan

Last Name: Sanders

Suffix:

Gender: Female	User Defined Gender:
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)	
Specify Race or Ethnicity:	

Person with Direct or Indirect Authority 2

Percentage Of Ownership: 18.76	Percentage Of Control: 33.33	
Role: Owner / Partner	Other Role:	
First Name: Erik	Last Name: Williams	Suffix:
Gender: Male	User Defined Gender:	
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)		
Specify Race or Ethnicity:		

Person with Direct or Indirect Authority 3

Percentage Of Ownership: 17.7	Percentage Of Control: 33.33	
Role: Manager	Other Role:	
First Name: Michael	Last Name: Sheldon	Suffix:
Gender: Male	User Defined Gender:	
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)		
Specify Race or Ethnicity:		

ENTITIES WITH DIRECT OR INDIRECT AUTHORITY

Entity with Direct or Indirect Authority 1

Percentage of Control: 100	Percentage of Ownership: 100	
Entity Legal Name: Better Provisions, LLC	Entity DBA:	DBA City:
Entity Description: Parent Company		
Foreign Subsidiary Narrative:		
Entity Phone: 303-981-2453	Entity Email: meg@cannaprovisionsgroup.com	Entity Website:
Entity Address 1: 1209 Orange St.	Entity Address 2:	
Entity City: Wilmington	Entity State: DE	Entity Zip Code: 19801
Entity Mailing Address 1: 220 Housatonic Street	Entity Mailing Address 2:	
Entity Mailing City: Lee	Entity Mailing State: MA	Entity Mailing Zip Code: 01238
Relationship Description: 100% owner and parent company of the licensee.		

CLOSE ASSOCIATES AND MEMBERS

No records found

CAPITAL RESOURCES - INDIVIDUALS

No records found

CAPITAL RESOURCES - ENTITIES

Entity Contributing Capital 1

Entity Legal Name: Canna Provisions, Inc.	Entity DBA:	
Email: meg@cannaprovisionsgroup.com	Phone: 303-981-2453	
Address 1: 220 Housatonic Street	Address 2:	
City: Lee	State: MA	Zip Code: 01238
Types of Capital: Monetary/Equity	Other Type of	Total Value of Capital Provided: Percentage of Initial Capital:

Capital:	\$150000	100
Capital Attestation: Yes		

BUSINESS INTERESTS IN OTHER STATES OR COUNTRIES

Business Interest in Other State 1

Business Interest of an Owner or the Marijuana Establishment: Business Interest of an Owner

Owner First Name: Megan Owner Last Name: Sanders Owner Suffix:

Entity Legal Name: Winkanda, LLC Entity DBA: LivWell

Entity Description: Winkanda is the parent company that holds 15 Cannabis Licenses across the country in Colorado and Illinois.

Entity Phone: 303-981-2453 Entity Email: meg@cannaprovisionsgroup.com Entity Website:

Entity Address 1: 3880 Holly Street Entity Address 2:

Entity City: Denver Entity State: CO Entity Zip Code: 80207 Entity Country: United States

Entity Mailing Address 1: 3880 Holly Street Entity Mailing Address 2:

Entity Mailing City: Denver Entity Mailing State: CO Entity Mailing Zip Code: 80207 Entity Mailing Country: United States

Business Interest in Other State 2

Business Interest of an Owner or the Marijuana Establishment: Business Interest of an Owner

Owner First Name: Erik Owner Last Name: Williams Owner Suffix:

Entity Legal Name: Winkanda, LLC Entity DBA: LivWell

Entity Description: Winkanda is the parent company that holds 15 Cannabis Licenses across the country in Colorado and Illinois/

Entity Phone: 303-981-2453 Entity Email: meg@cannaprovisionsgroup.com Entity Website:

Entity Address 1: 3880 Holly Street Entity Address 2:

Entity City: Denver Entity State: CO Entity Zip Code: 80207 Entity Country: United States

Entity Mailing Address 1: 3880 Holly Street Entity Mailing Address 2:

Entity Mailing City: Denver Entity Mailing State: CO Entity Mailing Zip Code: 80207 Entity Mailing Country: United States

Business Interest in Other State 3

Business Interest of an Owner or the Marijuana Establishment: Business Interest of an Owner

Owner First Name: Megan Owner Last Name: Sanders Owner Suffix:

Entity Legal Name: Calidutch, Inc. Entity DBA:

Entity Description: Calidutch, Inc. holds 3 Cannabis Licenses in California.

Entity Phone: 760-613-2561 Entity Email: johnhamala@msn.com Entity Website:

Entity Address 1: 2801 Atadero Ct. Entity Address 2:

Entity City: Carlsbad Entity State: CA Entity Zip Code: 92009 Entity Country: United States

Entity Mailing Address 1: 2801 Atadero Ct. Entity Mailing Address 2:

Entity Mailing City: Carlsbad Entity Mailing State: CA Entity Mailing Zip Code: 92009 Entity Mailing Country: United States

Business Interest in Other State 4

Business Interest of an Owner or the Marijuana Establishment: Business Interest of an Owner

Owner First Name: Erik	Owner Last Name: Williams	Owner Suffix:	
Entity Legal Name: Calidutch, Inc.		Entity DBA:	
Entity Description: Calidutch, Inc. holds 3 Cannabis Licenses in California.			
Entity Phone: 760-613-2561	Entity Email: johnhamala@msn.com	Entity Website:	
Entity Address 1: 2801 Atadero Ct.		Entity Address 2:	
Entity City: Carlsbad	Entity State: CA	Entity Zip Code: 92009	Entity Country: Unites States
Entity Mailing Address 1: 2801 Atadero Ct.		Entity Mailing Address 2:	
Entity Mailing City: Carlsbad	Entity Mailing State: CA	Entity Mailing Zip Code: 92009	Entity Mailing Country: Unites States

DISCLOSURE OF INDIVIDUAL INTERESTS

Individual 1

First Name: Erik	Last Name: Williams	Suffix:
Marijuana Establishment Name: The Verb is Herb	Business Type: Marijuana Retailer	
Marijuana Establishment City: Easthampton	Marijuana Establishment State: MA	

Individual 2

First Name: Megan	Last Name: Sanders	Suffix:
Marijuana Establishment Name: The Verb is Herb	Business Type: Marijuana Retailer	
Marijuana Establishment City: Easthampton	Marijuana Establishment State: MA	

Individual 3

First Name: Erik	Last Name: Williams	Suffix:
Marijuana Establishment Name: Canna Provisions, Inc.	Business Type: Other	
Marijuana Establishment City: Lee, Holyoke, and Sheffield	Marijuana Establishment State: MA	

Individual 4

First Name: Megan	Last Name: Sanders	Suffix:
Marijuana Establishment Name: Canna Provisions, Inc.	Business Type: Other	
Marijuana Establishment City: Lee, Holyoke, and Sheffield	Marijuana Establishment State: MA	

Individual 5

First Name: Michael	Last Name: Sheldon	Suffix:
Marijuana Establishment Name: Canna Provisions, Inc.	Business Type: Other	
Marijuana Establishment City: Lee, Holyoke, and Sheffield	Marijuana Establishment State: MA	

Individual 6

First Name: Michael	Last Name: Sheldon	Suffix:
Marijuana Establishment Name: The Verb is Herb	Business Type: Marijuana Retailer	
Marijuana Establishment City: Easthampton	Marijuana Establishment State: MA	

MARIJUANA ESTABLISHMENT PROPERTY DETAILS

Establishment Address 1: 1884 North Main Street	
Establishment Address 2:	
Establishment City: Sheffield	Establishment Zip Code: 01257
Approximate square footage of the Establishment: 20000	How many abutters does this property have?: 14

Have all property abutters have been notified of the intent to open a Marijuana Establishment at this address?: Yes

Cultivation Tier:

Cultivation Environment:

FEE QUESTIONS

Cultivation Tier: Tier 02: 5,001 to 10,000 sq. ft. Cultivation Environment: Outdoor

HOST COMMUNITY INFORMATION

Host Community Documentation:

Document Category	Document Name	Type	ID	Upload Date
Certification of Host Community Agreement	HCA Certification Form_Signed_5.10.21.pdf	pdf	60a5646a6f8420077bfca77d	05/19/2021
Community Outreach Meeting Documentation	COM Attestation Sheffield.pdf	pdf	60a72627bbf00d07b27231a4	05/20/2021
Plan to Remain Compliant with Local Zoning	Sheffield Plan to Remain Compliant with Local Zoning 2021.pdf	pdf	60a78cd38b901d07c17f1911	05/21/2021

Total amount of financial benefits accruing to the municipality as a result of the host community agreement. If the total amount is zero, please enter zero and provide documentation explaining this number.: \$

PLAN FOR POSITIVE IMPACT

Plan to Positively Impact Areas of Disproportionate Impact:

Document Category	Document Name	Type	ID	Upload Date
Plan for Positive Impact	CPI Positive Impact Plan 2021 a.pdf	pdf	61e1ce88879c73091c8114af	01/14/2022

ADDITIONAL INFORMATION NOTIFICATION

Notification:

INDIVIDUAL BACKGROUND INFORMATION

Individual Background Information 1

Role: Executive / Officer

Other Role:

First Name: Megan

Last Name: Sanders Suffix:

RMD Association: Not associated with an RMD

Background Question: no

Individual Background Information 2

Role: Owner / Partner

Other Role:

First Name: Erik

Last Name: Williams Suffix:

RMD Association: Not associated with an RMD

Background Question: yes

Individual Background Information 3

Role: Manager

Other Role:

First Name: Michael

Last Name: Sheldon Suffix:

RMD Association: Not associated with an RMD

Background Question: no

ENTITY BACKGROUND CHECK INFORMATION

Entity Background Check Information 1

Role: Parent Company

Other Role:

Entity Legal Name: Better Provisions, Inc.

Entity DBA:

Entity Description: Parent/Holding Company

Phone: 303-981-2453

Email: meg@cannaprovisionsgroup.com

Primary Business Address 1: 220 Housatonic Street

Primary Business Address 2:

Primary Business City: Lee

Primary Business State: MA

Principal Business Zip Code:
01238

Additional Information:

MASSACHUSETTS BUSINESS REGISTRATION

Required Business Documentation:

Document Category	Document Name	Type	ID	Upload Date
Bylaws	Canna Provisions - Bylaws.pdf	pdf	60a566613fd8b2075dfa094f	05/19/2021
Secretary of Commonwealth - Certificate of Good Standing	Sec of Commonwealth Cert of Good Standing_5.4.21.pdf	pdf	60a5667e2e7a1d0770d0c160	05/19/2021
Department of Revenue - Certificate of Good standing	DOR_Certificate of Good Standing_5.4.21.pdf	pdf	60a56688954bd3079c6937fa	05/19/2021
Secretary of Commonwealth - Certificate of Good Standing	Certificate of Compliance_UI_5.3.21.pdf	pdf	60a788aaa57e2e07ed2d2e81	05/21/2021
Articles of Organization	MA SOS - CPI Articles of Org 2018 & CPI AR 2022.pdf	pdf	61fc1534d3dbc608cffa6a1d	02/03/2022

No documents uploaded

Massachusetts Business Identification Number: 001325268

Doing-Business-As Name:

DBA Registration City:

BUSINESS PLAN

Business Plan Documentation:

Document Category	Document Name	Type	ID	Upload Date
Business Plan	Updated Business Plan 9-24.pdf	pdf	60a566cd68436d078d6b5da1	05/19/2021
Plan for Liability Insurance	Plan for Obtaining Liability Insurance_May 2021.pdf	pdf	60a578a42e7a1d0770d0c1c8	05/19/2021
Proposed Timeline	CPI Sheff Outdoor Operational Timeline MCR283454.pdf	pdf	61f419968dbcc3090663b26f	01/28/2022

OPERATING POLICIES AND PROCEDURES

Policies and Procedures Documentation:

Document Category	Document Name	Type	ID	Upload Date
Dispensing procedures	Policy for Dispensing_5.19.21.pdf	pdf	60a5dc66bbf00d07b2722c91	05/19/2021

Energy Compliance Plan	CP Energy Compliance Plan_5.19.21.pdf	pdf	60a64ce151a81d07d9fe2b7e	05/20/2021
Record Keeping procedures	CP Recordkeeping Plan V02_5.19.21.pdf	pdf	60a64ce376d8cf07ef63565a	05/20/2021
Maintaining of financial records	CP Maintenance of Financial Records V02_5.19.21.pdf	pdf	60a64ce519087a07cee010dc	05/20/2021
Qualifications and training	CP Employee Qualification and Training Plan V02_5.19.21.pdf	pdf	60a64d2262b6b807d7d6d91f	05/20/2021
Quality control and testing	CP Quality Control and Testing Plan V05_5.19.21.pdf	pdf	60a64d8283a99307cc7465ce	05/20/2021
Prevention of diversion	CP Plan to Prevent Diversion V04_5.19.21.pdf	pdf	60a694d1874c4807a95b19a8	05/20/2021
Inventory procedures	CP Inventory Plan V03_1.16.21.pdf	pdf	60a6e14d76d8cf07ef635abb	05/20/2021
Storage of marijuana	CP Storage Plan V03_5.19.21.pdf	pdf	60a6e33807441707ab755dee	05/20/2021
Transportation of marijuana	CP Transportation Plan V03_5.19.21.pdf	pdf	60a72a8b874c4807a95b1c16	05/20/2021
Personnel policies including background checks	CP Personnel and Background Check Policies_6.2.21.pdf	pdf	60b78c3bff799435f6382835	06/02/2021
Security plan	CP Security Plan V03_6.2.21.pdf	pdf	60b7f1d570eb6e3601abe5f5	06/02/2021
Restricting Access to age 21 and older	CP Restricting Access for Under 21 V03_6.2.21.pdf	pdf	60b7f1f8e03d9635ef5be46e	06/02/2021
Policies and Procedures for cultivating.	CP Cultivation SOP_6.2.21.pdf	pdf	60b7f21fe03d9635ef5be472	06/02/2021
Diversity plan	CPI Diversity Plan 2021 incl. attachments.pdf	pdf	61e1cf557c2bdd089a1eec5a	01/14/2022

ATTESTATIONS

I certify that no additional entities or individuals meeting the requirement set forth in 935 CMR 500.101(1)(b)(1) or 935 CMR 500.101(2)(c)(1) have been omitted by the applicant from any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

I understand that the regulations stated above require an applicant for licensure to list all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings.: I Agree

I certify that any entities who are required to be listed by the regulations above do not include any omitted individuals, who by themselves, would be required to be listed individually in any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

Notification:

I certify that any changes in ownership or control, location, or name will be made pursuant to a separate process, as required under 935 CMR 500.104(1), and none of those changes have occurred in this application.:

I certify that to the best knowledge of any of the individuals listed within this application, there are no background events that have arisen since the issuance of the establishment's final license that would raise suitability issues in accordance with 935 CMR 500.801.:

I certify that all information contained within this renewal application is complete and true.:

ADDITIONAL INFORMATION NOTIFICATION

Notification:

COMPLIANCE WITH POSITIVE IMPACT PLAN

Date generated: 10/04/2022

Page: 7 of 8

No records found

COMPLIANCE WITH DIVERSITY PLAN

No records found

HOURS OF OPERATION

Monday From: 8:00 AM	Monday To: 4:00 PM
Tuesday From: 8:00 AM	Tuesday To: 4:00 PM
Wednesday From: 8:00 AM	Wednesday To: 4:00 PM
Thursday From: 8:00 AM	Thursday To: 4:00 PM
Friday From: 8:00 AM	Friday To: 4:00 PM
Saturday From: 9:00 AM	Saturday To: 1:00 PM
Sunday From: 9:00 AM	Sunday To: 1:00 PM

Host Community Agreement Certification Form

Instructions

Certification of a host community agreement is a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). Applicants must complete items 1-3. The contracting authority for the municipality must complete items 4-8. Failure to complete a section will result in the application not being deemed complete. This form should be completed and uploaded into your application. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

Certification

The parties listed below do certify that the applicant and municipality have executed a host community agreement on the specified date below pursuant to G.L. c. 94G § 3(d):

1. Name of applicant:

Canna Provisions Inc.

2. Name of applicant’s authorized representative:

Erik Williams

3. Signature of applicant’s authorized representative:



4. Name of municipality:

Town of Sheffield

5. Name of municipality’s contracting authority or authorized representative:

Rhonda haBembard



6. Signature of municipality's contracting authority or authorized representative:

Rhonda LaBombard

7. Email address of contracting authority or authorized representative of the municipality (*this email address may be used to send municipal notices pursuant to 935 CMR 500.102(1) and 501.102(1).*):

rlabombard@sheffieldma.gov

8. Host community agreement execution date:

10/30/20



Community Outreach Meeting Attestation Form

Instructions

Community Outreach Meeting(s) are a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). 935 CMR 500.101(1), 500.101(2), 501.101(1), and 501.101(2). The applicant must complete each section of this form and attach all required documents as a single PDF document before uploading it into the application. If your application is for a license that will be located at more than one (1) location, and in different municipalities, applicants must complete two (2) attestation forms – one for each municipality. Failure to complete a section will result in the application not being deemed complete. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

Attestation

I, the below indicated authorized representative of that the applicant, attest that the applicant has complied with the Community Outreach Meeting requirements of 935 CMR 500.101 and/or 935 CMR 501.101 as outlined below:

1. The Community Outreach Meeting was held on the following date(s):

5/5/21
2. At least one (1) meeting was held within the municipality where the ME is proposed to be located.
3. At least one (1) meeting was held after normal business hours (this requirement can be satisfied along with requirement #2 if the meeting was held within the municipality and after normal business hours).



4. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was published in a newspaper of general circulation in the municipality at least 14 calendar days prior to the meeting. A copy of this publication notice is labeled and attached as "Attachment A."

a. Date of publication:

4/21/21

b. Name of publication:

Berkshire Eagle

5. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was filed with clerk of the municipality. A copy of this filed notice is labeled and attached as "Attachment B."

a. Date notice filed:

4/21/21

6. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was mailed at least seven (7) calendar days prior to the community outreach meeting to abutters of the proposed address, and residents within 300 feet of the property line of the applicant's proposed location as they appear on the most recent applicable tax list, notwithstanding that the land of the abutter or resident is located in another municipality. A copy of this mailed notice is labeled and attached as "Attachment C." Please redact the name of any abutter or resident in this notice.

a. Date notice(s) mailed:

4/28/21

7. The applicant presented information at the Community Outreach Meeting, which at a minimum included the following:
- The type(s) of ME or MTC to be located at the proposed address;
 - Information adequate to demonstrate that the location will be maintained securely;
 - Steps to be taken by the ME or MTC to prevent diversion to minors;
 - A plan by the ME or MTC to positively impact the community; and
 - Information adequate to demonstrate that the location will not constitute a nuisance as defined by law.
8. Community members were permitted to ask questions and receive answers from representatives of the ME or MTC.



Name of applicant:

Canna Provisions, Inc.

Name of applicant's authorized representative:

Alex Thompson (Director of Compliance)

Signature of applicant's authorized representative:

Alex Thompson



Digitally signed by Alex Thompson
Date: 2021.05.19 16:39:55 -04'00'



Public Notices

you fail to file a timely written appearance and objection followed by an Affidavit of Objections within thirty (30) days of the return day, action may be taken without further notice to you.

WITNESS,
Hon. Richard A Simons,
First Justice of this Court.

Date: April 12, 2021
Anthony P. Patella
Register of Probate

Pamela R. Green, Esq.
Smith Green and Gold, LLP
75 North St
Suite 400
Pittsfield, MA 01201

AD# 56013

04/21/2021

Commonwealth of Massachusetts
Town of New Marlborough

INVITATION TO BID
FDR (Full Depth Reclamation)
AND RESURFACE

The New Marlborough Highway Department, acting through the Board of Selectmen, will accept sealed bids for full depth reclamation and resurface of Mill River Great Barrington Road and Adsit Crosby Road. The entire project will consist of a total of 2,400 tons of MassDOT approved binder; approximately 7,200 feet long by approximately 24 feet wide. All materials and workmanship are to meet the latest MassDOT specifications. The contract contains a price adjustment provision for liquid asphalt mixture. Price adjustments will be determined at the bid opening. Bid packages will be available at the Highway Department Monday-Friday 8:00 a.m. to noon beginning Wednesday 4/21; by calling (413)229-8165; or by emailing a request to

LWORTH@
NEWMARLBOROUGHMA.GOV
Sealed bids will be accepted until 1:00 p.m. Wednesday 5/5 at the Highway Department, P.O. Box 99/603 Mill River Southfield Road, Mill River, MA 01244, at which time they will be opened and read aloud. Questions may be directed to Chuck Loring, Highway Superintendent at

CLORING@
NEWMARLBOROUGHMA.GOV
or
(413) 229-8165.

New Marlborough
Board of Selectmen
Tara B. White, Chair
Richard Long
Mark Carson

AD# 56025

04/21/2021

Commonwealth of Massachusetts
Town of New Marlborough

INVITATION TO BID
SAM
(Asphalt-Rubber
Surface Treatment)

The New Marlborough Highway Department, acting through the Board of Selectmen, will accept sealed bids for stress absorbing membrane (SAM) asphalt-rubber surface treatment of Canaan Southfield Road. It is estimated that the project will take approximately 32,267 square yards of rubber chip seal. All materials and workmanship are to meet the latest MassDOT specifications. The contract contains a price adjustment provision for liquid asphalt mixture. Price adjustments will be determined at the bid opening. Bid packages will be available at the Highway Department Monday-Friday 8:00 a.m. to noon beginning Wednesday 4/21; by calling (413)229-8165; or by emailing a request to

LWORTH@
NEWMARLBOROUGHMA.GOV.
Sealed bids will be accepted until 1:15 p.m. Wednesday 5/5 at the Highway Department, P.O. Box 99/603 Mill River Southfield Road, Mill River, MA 01244, at which time they will be opened and read aloud. Questions may be directed to Chuck Loring, Highway Superintendent at

CLORING@
NEWMARLBOROUGHMA.GOV
or
(413)229-8165.

New Marlborough

Board of Selectmen

Tara B. White, Chair

Richard Long

Mark Carson

AD# 56027

04/21/2021

INVITATION FOR PROPOSAL

The Berkshire Regional Planning Commission seeks proposals for a minimum of 5800 sq ft of office space in Pittsfield, MA to be occupied no later than November 15, 2021. Space must be handicapped accessible as defined in the Americans with Disabilities Act and accessible to the public after normal business hours. Proximity to Pittsfield downtown area and BRTA bus routes are highly desirable. The request for proposal can be found at <https://berkshireplanning.org/> Submissions to Marianne Sniezek, Office Manager, Berkshire Regional Planning Commission, 1 Fenn Street, Suite 201 Pittsfield, MA 01201 by mail or in person must be received by 4:00 P.M. Tuesday, June 1, 2021.

Questions: 413-442-1521 x13 or msniezek@berkshireplanning.org

AD# 55813

04/14/2021, 04/021/2021

LEGAL NOTICE
CITY OF NORTH ADAMS
JOINT NOTICE FOR SURPLUS
REAL PROPERTY AUCTION
Bid # NA-2021-004

The City of North Adams will be auctioning off the following properties as shown below, whereby said real property has been previously declared as "Surplus Property" by the North Adams City Council with said sale pursuant to the requirements of M.G.L. Chapter 30-B. This public auction will take place on Wednesday, May 26, 2021, 12:00 pm and held at the Noel Field Athletic Complex in the stands of its Joe Wolfe Baseball Field, State Street (Rt. 8), North Adams, MA 01247. Bidder registration shall start at 11:00 am. The City reserves the right to

Public Notices

reject any or all bids it deems inadequate. Said public auction will also be utilizing the services of a Massachusetts licensed real property auctioneer. At the auction, the successful bidder will be required to pay a nonrefundable deposit in an acceptable bank check or cash in the amount of Five thousand dollars (\$5,000.00) on a per real property basis as shown below. The balance of the sale price must be paid on or before June 25, 2021. In addition to the purchase price, the successful bidder must pay the pro-forma real estate tax for the remainder of fiscal year 2021 and the entire fiscal year 2022 as provided for by M.G.L. Chapter 44, Section 63A, a buyer's premium and a legal fee in amounts to be determined for the costs incurred by the City of North Adams related to the auction and a deed recording fee.

The successful bidders will be required to execute a statement under Section 40J, Chapter 579 of the Acts of 1980 and an affidavit under the provisions of Chapter 803 of the Acts of 1986. The properties are being sold As-Is. Additional terms and conditions will be announced at the public auction.

The participating real properties are as follows:

Land situate on Brooklyn Street, Assessor's Map 59, Lot 7, containing approximately .53039 acres with a current assessed value of \$1,500.00.

Land situate on East Quincy Street, Assessor's Map 153, Lot 50, containing approximately .27376 acres with a current assessed value of \$28,900.00.

Land with buildings thereon situate on 655 Reservoir Road, Assessor's Map 6, Lot 16, containing approximately 1 acre with a current assessed value of \$33,900.00

Land situate on Reed Street, Assessor's Map 124, Lot 139, containing approximately .16529 acres, with a current assessed value of \$20,700.00. This Lot will be combined with four tax possession properties on Reed Street shown on Assessor's Map 124 as Lots 135, 136, 137 and 138 and all will be sold together as one Lot.

Beverly Cooper
Treasurer/Collector

AD# 55921

04/21/2021, 04/28/2021

LEGAL PUBLIC NOTICE
TOWN OF HANCOCK
INVITATION TO BID
2021-001

The Town of Hancock is seeking bids for MassDOT Approved Hot Mix Asphalt in the amount of 1,500 tons. All materials must meet the MassDOT specifications. Bid prices shall include all labor, equipment, and material for a complete in place product on Main Street. Specifications and bid forms are available at the Hancock Town Hall, Monday through Friday 9:00 a.m. to noon, or by calling 413-738-5225. Only those Contractors prequalified by the MassDOT and OSHA 10 certified may receive bid packages. All prospective bidders NOT prequalified by MassDOT may remit \$25.00 per bid package to be refunded if/when the bidder appears on the prequalified email list by the Boston office. Anyone having any questions regarding the scope of the work may contact Sherman L. Derby, Sr. at 413-464-5916.

Sealed bids labeled **Hot Mix Asphalt** will be received by the Board of Selectmen at the Town Hall until 11:00 a.m. on **Wednesday, May 5, 2021** and publicly opened and read by the Board of Selectmen at 4:30 p.m. on May 5, 2021 at the Town Hall.

Each general bid shall be accompanied by a Security Bond 5% of the bid price and must furnish a 100% Performance Bond. No bidder may withdraw his bid for a period of thirty (30) days, excluding Saturdays, Sundays, and holidays, after the actual date of the opening of the bids. The minority employee percentage to be applied to this project will not be less than 5% in each class. Wage rates are subject to the minimum wage rate as per M.G.L. Chapter 149 s.26 through 27 inclusive.

The base price for Liquid Asphalt for this project is \$522.50 per ton.

This job MUST BE completed by August 31, 2021. All bidding must be submitted within 14 days of project end. The Selectmen reserve the right to waive any informality or to accept or reject any or all bids deemed to be in the best interest of the Town.

BOARD OF SELECTMEN
Sherman L. Derby, Sr.
Donald E. Rancatti
David J. Boyer

AD# 55912

04/21/2021, 04/28/2021

MORTGAGEE'S SALE OF
REAL ESTATE
146 Cole Avenue
Pittsfield, MA 01201

By virtue and in execution of the Power of Sale contained in a certain mortgage given by Christopher Unsworth to Greenpark Mortgage Corporation dba GPMC by and through its nominee Mortgage Electronic Registration Systems, Inc. dated November 28, 2007, and recorded with the Berkshire County (Middle District) Registry of Deeds in Book 3941, Page 167, and assigned through assignments recorded with said Registry of Deeds at Book 5606, Page 105, Book 6306, Page 198 and Book 6434, Page 12, of which mortgage the undersigned is the present holder, for breach of the conditions of said mortgage and for the purpose of foreclosing the same will be sold at Public Auction on April 28, 2021 at 11:00AM, at or upon the mortgaged premises more particularly described below, being all and singular the premises described in said mortgage, to wit:

The land in Pittsfield, County of Berkshire, Commonwealth of Massachusetts, bounded and described as follows: Beginning at a point on the north line of Cole Avenue, said point begins 1879.76

Public Notices

feet westerly of a highway monument marking the intersection of the north line of Cole Avenue with the west line of South Street; Thence northerly at right angles to said north line of Cole Avenue 120 feet to a point; Thence westerly at right angles 66 feet to a point; Thence southerly at right angles 120 feet to a point on the north line of Cole Avenue; Thence easterly along the north line of Cole Avenue 66 feet to the place of beginning. For title, see Deed recorded at Book 3941, Page 166.

The description of the premises contained in said mortgage shall control in the event of an error in this notice.

The Mortgagee reserves the right to postpone the sale to a later date by public announcement at the time and date appointed for the sale and to further postpone at any adjourned sale date by public announcement at the time and date appointed for the adjourned sale date.

The premises will be sold subject to and with the benefit of all rights, restrictions, easements, improvements, orders of condition, outstanding tax titles, municipal or other public taxes, assessments, betterments, liens or claims in the nature of liens and existing encumbrances of record created prior to the mortgage, or entitled to precedence over the mortgage, if any, insofar as the same are still in force and applicable to the premises. The premises will be sold without representation or warranty as to its condition or fitness for habitation, or whether it conforms to any applicable state or local building, zoning, health, or sanitary codes, or compliance with any federal, state, or local environmental statutes, regulations, ordinances, or by-laws.

If the premises is a condominium unit, then the premises will also be sold subject to Massachusetts General Laws chapter 183A, as amended, the applicable Master Deed and any and all amounts as may be due, following such sale, to the applicable condominium trust.

If the successful bidder at the foreclosure sale defaults in purchasing the property according to the terms of this notice of sale or the terms of the Memorandum of Sale executed at the time of the foreclosure, the Mortgagee reserves the right to, among other things, resell the property under the power of sale contained in such mortgage or sell the property by foreclosure deed to the second highest bidder (or other successive bidders, in the order of their bid) provided that such other bidder deposits with Mortgagee's attorneys, Michienzie & Sawin LLC, the amount of the required deposit as set forth below within ten (10) business days after written notice of default of the previous highest bidder and title shall be conveyed to such other bidder within thirty (30) days of the default, which time periods may be reasonably extended by the Mortgagee in its sole discretion.

TERMS OF SALE: Ten Thousand and No/100 Dollars (\$10,000.00) is to be paid in certified check and/or bank cashier's check (dated no more than ninety days before the date of sale) to be paid by the Purchaser at the time and place of

Public Notices

sale. The balance of the purchase price is to be paid by the Purchaser by certified check and/or bank cashier's check (dated no more than ninety days before the date of closing) within thirty (30) days thereafter, which time period may be reasonably extended by the Mortgagee in its sole discretion, at the offices of Michienzie & Sawin LLC, 745 Boylston Street, Boston, MA 02116. Other terms to be announced at the sale. This notice may be viewable at <https://www.masspublicnotices.org>

Community Loan Servicing LLC fka Bayview Loan Servicing LLC present holder of said mortgage by its attorneys,
MICHENZIE & SAWIN LLC
745 Boylston Street
Boston, MA 02116

AD# 55508

04/07/2021, 04/14/2021

04/21/2021

NOTICE BY PUBLICATION OF
PETITION FOR APPOINTMENT OF
GUARDIAN
DOCKET NUMBER 21GU0007NA
COMMONWEALTH OF
MASSACHUSETTS
Berkshire County Juvenile Court
111 Holden Street
North Adams, MA 01247
413-664-8700

TO: Kevin David, Fredrica Goewey, Parents of Ahnae S. David DOB 10-29-06 born to Fredrica Ann Goewey in North Adams, MA

WHEREAS Samantha C. Mroz has filed in this court a petition seeking the appointment of a guardian for the subject minor child, with custody of said child:

Ahnae S. David
You are hereby NOTIFIED that a preliminary hearing is scheduled in this court on the following date and time: **5-11-21 at 09:00 AM.**

You may bring an attorney with you. If you have a right to an attorney and if the court determines that you are indigent, the court will appoint an attorney to represent you.

If you fail to appear, the court may proceed with a hearing on the merits of the petition and an adjudication of this matter.

For further information call the office of the Clerk-Magistrate at 413-664-8700.

WITNESS:
Hon. Joan M. McMenemy
First Justice, William J. Larkin
Clerk-Magistrate
DATE ISSUED: 4-13-21.

AD# 55999

04/21/2021

NOTICE BY PUBLICATION OF
PETITION FOR APPOINTMENT OF
GUARDIAN
DOCKET NUMBER 21GU0006NA
COMMONWEALTH OF
MASSACHUSETTS
Berkshire County Juvenile Court
111 Holden Street
North Adams, MA 01247
413-664-8700

TO: Kevin David, Fredrica Goewey, Parents of Amont Kevin David DOB 1-17-05 born to Fredrica Ann Goewey in North Adams, MA

WHEREAS Samantha C. Mroz has filed in this court a petition seeking the appointment of a guardian for the subject minor child, with custody of said child:

Amont Kevin David
You are hereby NOTIFIED that a preliminary hearing is scheduled in this court on the following date and

Public Notices

time: **5-11-21 at 09:00 AM.**
You may bring an attorney with you. If you have a right to an attorney and if the court determines that you are indigent, the court will appoint an attorney to represent you.

If you fail to appear, the court may proceed with a hearing on the merits of the petition and an adjudication of this matter.

For further information call the office of the Clerk-Magistrate at 413-664-8700.

WITNESS:

Hon. Joan M. McMenemy
First Justice

William J. Larkin
Clerk-Magistrate

DATE ISSUED: 4-13-21.

AD# 56004

04/21/2021

NOTICE BY PUBLICATION OF
PETITION FOR APPOINTMENT OF
GUARDIAN
DOCKET NUMBER 21GU0005NA
COMMONWEALTH OF
MASSACHUSETTS
Berkshire County Juvenile Court
111 Holden Street
North Adams, MA 01247
413-664-8700

TO: Kevin David, Fredrica Goewey, Parents of Alahna C. David DOB 7-18-03 born to Fredrica Ann Goewey in North Adams, MA

WHEREAS Samantha C. Mroz has filed in this court a petition seeking the appointment of a guardian for the subject minor child, with custody of said child:

Alahna C. David
You are hereby NOTIFIED that a preliminary hearing is scheduled in this court on the following date and time: **5-11-21 at 09:00 AM.**

You may bring an attorney with you. If you have a right to an attorney and if the court determines that you are indigent, the court will appoint an attorney to represent you.

If you fail to appear, the court may proceed with a hearing on the merits of the petition and an adjudication of this matter.

For further information call the office of the Clerk-Magistrate at 413-664-8700.

WITNESS:

Hon. Joan M. McMenemy
First Justice

William J. Larkin
Clerk-Magistrate

DATE ISSUED: 4-13-21.

AD# 56001

04/21/2021

NOTICE OF COMMUNITY
OUTREACH MEETING

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for **May 5, 2021 at 2:00 PM at 1884 North Main St. (parking lot), Sheffield, MA 01257.** The proposed Outdoor Cultivation Marijuana Establishment is anticipated to be located at 1884 North Main St., Sheffield, MA 01257. Representatives of the Company will provide information on the proposed Establishment, including the intended activities, security measures, and efforts towards positively impacting the community. There will be an opportunity for the public to ask questions. Please bring and wear a mask; we will be enforcing social distancing.

AD# 56049

04/21/2021

Public Notices

NOTICE OF MORTGAGEE'S SALE
OF REAL ESTATE

Premises: 83 Bossidy Drive
Pittsfield, Massachusetts

By virtue and in execution of the Power of Sale contained in a certain mortgage given by Mark R. Brooks and Katherine M. Brooks to Mortgage Electronic Registration Systems, Inc., as nominee for Academy Mortgage Corporation, said mortgage dated August 30, 2016, and recorded in the Berkshire County (Middle District) Registry of Deeds, in Book 5805 at Page 303 and now held by Freedom Mortgage Corporation by virtue of an assignment from Mortgage Electronic Registration Systems, Inc., as nominee for Academy Mortgage Corporation, to Freedom Mortgage Corporation dated November 14, 2019 and recorded in Berkshire County (Middle District) Registry of Deeds, in Book 6518 at Page 300, for breach of the conditions in said mortgage and for the purpose of foreclosing the same, will be sold at Public Auction on **May 6, 2021 at 12:00 PM Local Time** upon the premises, all and singular the premises described in said mortgage, to wit:

Being Lot numbered 16 as shown on a plan entitled "Plan of Lots Morningside Heights, Pittsfield, Mass., April 24, 1985, 1" = 40'" recorded in Berkshire Middle District Registry of Deeds on June 21, 1985 in Drawer H - No. 11.

Subject to a 15 foot wide drainage easement as shown on the above-referenced plan.

Meaning and intending to convey and hereby expressly conveying, in mortgage, all and singular, the same premises conveyed to the Mortgagors herein by deed of Paul Supranowicz dated August 30, 2016 and recorded in the Berkshire Middle District Registry of Deeds in Book 5805, Page 300.

The description of the property that appears in the mortgage to be foreclosed shall control in the event of a typographical error in this publication.

For Mortgagors' Title, see deed dated 8/30/2016, and recorded in Book 5805 at Page 300 with the Berkshire County (Middle District) Registry of Deeds.

TERMS OF SALE: Said premises will be sold and conveyed subject to all liens, encumbrances, unpaid taxes, tax titles, municipal liens and assessments, if any, which take precedence over the said mortgage above described.

FIVE THOUSAND (\$5,000.00) Dollars of the purchase price must be paid by a certified check, bank treasurer's or cashier's check at the time and place of the sale by the purchaser. The balance of the purchase price shall be paid in cash, certified check, bank treasurer's or cashier's check within sixty (60) days after the date of sale.

Other terms to be announced at the sale.

BENDETT & MCHUGH, PC
270 Farmington Avenue
Farmington, CT 06032
Attorney for Freedom
Mortgage Corporation
Present Holder of the Mortgage

Primetime

A Pittsfield B North County C West Stockbridge, Lanesborough, Hinsdale 📺 Movies

April 21, 2021

	A	B	C	7 PM	7:30	8 PM	8:30	9 PM	9:30	10 PM	10:30	11 PM	11:30
4 WBZ 6 WSHM 8 WRGB	- 3 6	- 3 6	- - 6	3 InsEd. 4 Wheel 6 CBS 8 Evening News	3 People (N) 4 Jeep (N) 6 Family Feud (N)	The Price Is Right "The Price Is Right at Night" (N) 'TVG'		SEAL Team "Rearview Mirror" (N) 'TV14'		S.W.A.T. "Reckoning" (N) 'TV14'		3 News (N) (:35) 4 News (N) 6 CBS 6 News at 11:00 p.m. (N)	3 The Show Ed Helms, Susan Page (N) 'TV14'
6 WCVB 10 WTEN	5 10	5 10	- 10	5 News (N) 'TVG' 10 Wheel (N) 'TVPG'	5 Chronicle 10 Jeep (N)	Goldberg "The Dating Game" (N) 'TVPG'	Home Economics (N) 'TVPG'	The Connors (N) 'TV14'	Mother "Save the Date" (N) 'TVPG'	A Million Little Things "Redefine" Despite her trauma, Sophie does her audition. (N) 'TV14'		5 News (N) 'TVG' 10 News (N) 'TVPG' 10 News (N) 'TVPG'	5 Kimmel George W. Bush, Maroon 5 (N)
13 WNYT 22 WWLP	13 14	13 14	13 9	13 ET (N) 'TV14' 22 Wheel (N) 'TVPG'	13 InsEd. (N) 'TVPG' 22 Jeep. (N) 'TVG'	Chicago Med "Some Things Are Worth the Risk" (N) 'TV14'		Chicago Fire "Natural Born Firefighter" (N) 'TV14'		Chicago P.D. "Due Process" The team pursues a crafty serial rapist. (N) 'TV14'		13 News (N) 'TVG' 22 News (N) 'TVPG'	13 Tonight Elisabeth Moss, James Cameron
67 WGBY	12	12	-	(6:30) News (N) Mike & Molly	Rick Steves' Europe Mike & Molly	Nature "Sharks of Hawaii" (N) 'TVG'	Kung Fu "Patience" (N) 'TVPG'	Nova "Reef Rescue" (N) 'TVG'	Nancy Drew "The Reunion of Lost Souls" 'TVPG'	Critical Care: America vs. The World (N) 'TVPG'	CBS 6 News at 10:00 p.m. (N) 'TVG'	Amanpour and Company (N) 'TVPG'	Last Man Standing
43 WCWN	15	15	4	(6:30) News (N) Black-ish	House for Arts Mike & Molly	Nature "Sharks of Hawaii" (N) 'TVG'	Kung Fu "Patience" (N) 'TVPG'	Nova "Reef Rescue" (N) 'TVG'	Nancy Drew "The Reunion of Lost Souls" 'TVPG'	Critical Care: America vs. The World (N) 'TVPG'	PIX11 News at 10 (N) 'TVG'	Amanpour and Company (N) 'TVPG'	Last Man Standing
17 WMHT	11	11	5	(6:30) News (N) Black-ish	House for Arts Mike & Molly	Nature "Sharks of Hawaii" (N) 'TVG'	Kung Fu "Patience" (N) 'TVPG'	Nova "Reef Rescue" (N) 'TVG'	Nancy Drew "The Reunion of Lost Souls" 'TVPG'	Critical Care: America vs. The World (N) 'TVPG'	PIX11 News at 10 (N) 'TVG'	Amanpour and Company (N) 'TVPG'	Last Man Standing
11 WPIX	-	-	11	Black-ish	House for Arts Mike & Molly	Nature "Sharks of Hawaii" (N) 'TVG'	Kung Fu "Patience" (N) 'TVPG'	Nova "Reef Rescue" (N) 'TVG'	Nancy Drew "The Reunion of Lost Souls" 'TVPG'	Critical Care: America vs. The World (N) 'TVPG'	PIX11 News at 10 (N) 'TVG'	Amanpour and Company (N) 'TVPG'	Last Man Standing
61 WNYA	4	4	16	Tamron Hall Ryan Lochte, Rebecca Black (N) 'TVPG'	Judge Judy Ryan Lochte, Rebecca Black (N) 'TVPG'	Dateline "Who Killed the Radio Star" 'TVPG'	Singer "Super 8 - The Plot Chickens!" (N) 'TVPG'	Newschann el 13 (N)	Seinfeld "The Doodle"	Dateline "Deadly Conspiracy" 'TVPG'	News 10 at 10:30 (N)	News 10 at 10:30 (N)	The Goldbergs
23 WXXA	7	8	8	News 10 at 7:00 p.m. (N)	Judge Judy Ryan Lochte, Rebecca Black (N) 'TVPG'	Dateline "Who Killed the Radio Star" 'TVPG'	Singer "Super 8 - The Plot Chickens!" (N) 'TVPG'	Newschann el 13 (N)	Seinfeld "The Doodle"	Dateline "Deadly Conspiracy" 'TVPG'	News 10 at 10:30 (N)	News 10 at 10:30 (N)	The Goldbergs
A&E	38	38	33	Court Cam	Court Cam	Court Cam	Court Cam	Court Cam (N)	Court Cam (N)	I Survived a Crime (N)	I Survived a Crime (N)	(:05) Court Cam	(:35) Court Cam </



Attachment B

Alex Thompson <athompson@cannaprovisionsgroup.com>

Notice of Community Outreach Meeting

Alex Thompson <athompson@cannaprovisionsgroup.com>

Wed, Apr 21, 2021 at 12:26 PM

To: fjoyce@sheffieldma.gov

Cc: Erik Williams <ewilliams@cannaprovisionsgroup.com>, Meg Sanders <meg@cannaprovisionsgroup.com>

To Ms. Joyce and the Town of Sheffield Board of Selectmen,

I wish to inform the Board of Selectmen that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for next week on May 5th, 2021, at 2:00 PM at 1884 North Main St., Sheffield, MA 01257 in our parking lot.

Please see the [attached](#) notice for complete details and feel free to reach out to me with any questions or concerns regarding this meeting.

Cordially,
The Canna Provisions Team

--

Alex Thompson

Director of Compliance

Canna Provisions, Inc.

Phone: (507) 514-3423

Email: athompson@cannaprovisionsgroup.com

CCC Licenses: MR281778; MR281796; MR 281637; MC281970



Canna Provisions_Sheffield_Comm Outreach Public
Notice_4.21.21.pdf 26K

April 27, 2021

Town of Sheffield Board of Selectmen
Town of Sheffield Town Clerk
Town of Sheffield Planning Department
Abutters to Property

NOTICE OF COMMUNITY OUTREACH MEETING

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for **May 5, 2021 at 2:00 PM at 1884 North Main St. (parking lot), Sheffield, MA 01257**. The proposed Outdoor

Cultivation Marijuana Establishment is anticipated to be located at 1884 North Main St., Sheffield, MA 01257. Representatives of the Company will provide information on the proposed Establishment, including the intended activities, security measures, and efforts towards positively impacting the community. There will be an opportunity for the public to ask questions.

Please bring and wear a mask; we will be enforcing social distancing.

Attachment C

Compliance Department
Canna Provisions, Inc.
220 Housatonic Street
Lee 01238

Cellulose
Canna Provisions, Inc.
Great Barrington, MA 01230



DESKWINDO

April 27, 2021

Town of Sheffield Board of Selectmen
Town of Sheffield Town Clerk
Town of Sheffield Planning Department
Abutters to Property

NOTICE OF COMMUNITY OUTREACH MEETING

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for **May 5, 2021 at 2:00 PM at 1884 North Main St. (parking lot), Sheffield, MA 01257**. The proposed Outdoor

Cultivation Marijuana Establishment is anticipated to be located at 1884 North Main St., Sheffield, MA 01257. Representatives of the Company will provide information on the proposed Establishment, including the intended activities, security measures, and efforts towards positively impacting the community. There will be an opportunity for the public to ask questions.

Please bring and wear a mask; we will be enforcing social distancing.



Plan to Remain Compliant

Application #: MCN283454

The purpose of this plan is to outline how Canna Provisions is in compliance with all local approvals including special permits, site plan approvals, building permits, health department permits, local license approvals, and any other local licensing requirement, if necessary for the physical address of our Marijuana Establishment at 1884 North Main Street in Sheffield.

Per the Sheffield Zoning Bylaws, Adult Use Product Manufacturing is allowed in the is in a Commercial Zoning District. Our location of 1884 North Main Street, Sheffield, MA is within the Commercial Zoning District and compliant with all required setbacks. There are no additional permitting or licensing requirements from the Town.

Special Permit and Site Plan Approval- Not Required

Health Department Permits- Not Required

Local License Approvals- Not Required

Any Other Local Licensing Requirement- Not Required

Canna Provisions, Inc. and its consultants have reviewed the Town of Sheffield Zoning Bylaws in its entirety and have developed plans and strategies on compliance with all of the requirements.

Ongoing Compliance

Canna Provisions is committed to remaining in compliance with all with local codes, ordinances, special permit requirements and conditions. We have engaged the services of a compliance consultant who will make periodic assessments of our operation for compliance with all applicable local, state, and federal laws and regulations, including zoning compliance.

Our CEO will remain in contact with municipal officials including the Selectmen, Planning Board, Building Inspector, and other applicable officials to ensure that there is an open line of communications. We will remain up to date with all zoning bylaw changes and requirements to ensure that Canna Provisions, Inc. remains in compliance.



Canna Provisions, Inc Plan to Positively Impact Areas of Disproportionate Impact

Canna Provisions, Inc. is committed to do our part in positively impacting areas of disproportionate impact. Our plan focuses on employment, donations and the use of additional licensed medicated vendors.

Holyoke has been designated as an “Area of Disproportionate Impact” and Lee is within a 20-minute drive to Pittsfield, another “Area of Disproportionate Impact.” It is our plan to engage employees, suppliers, vendors and other partners from these communities when possible.

Canna Provisions will comply with the requirements of 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment.

Any actions taken, or programs instituted, by Canna Provisions will not violate the Commission’s regulations with respect to limitations on ownership or control or other applicable state laws.

GOALS:

Canna Provisions is committed to achieving the following goals though this plan and our vision includes;

1. Positively impact individuals from areas of disproportionate impact by providing good-paying jobs with benefits and to develop long-term career opportunities.

GOAL- 35% of the Canna Provisions workforce will be 1) past or present residents of the geographic “areas of disproportionate impact,” or 2) Commission-designated Social Equity Program participants

As of December 2021, CPI has reached 74% of the above stated goal. Although this goal has not been completely met, CPI is proud to represent this statistic in light of the many obstacles that the pandemic has presented to the Cannabis industry.

Please see Exhibit A for reference.

2. To positively influence areas of disproportionate impact by making direct donations and encouraging employee volunteerism through paid volunteer days.

GOAL- Canna Provisions will make a monetary donation of at least \$30,000 to named nonprofits whose mission is to improve areas of disproportionate impact.

As of December 2021, CPI has surpassed this goal by donating a total of over \$37,000 to several disproportionate impact-based organizations. CPI will continue this momentum by making Community Development a top priority as an organization.

Please see Exhibit B1-12 (Letters of Acceptance) and Exhibit C1-12 (Copies of Checks) for reference.

3. To positively influence areas of disproportionate impact by partnering with existing businesses and marijuana establishments that are located in Commission-designated Areas of Disproportionate Impact.

GOAL: Out of the total Commission licensed vendors within MA, CPI will make it a goal that at least 50% of our current medicated vendors that is utilized for CPI's retail inventory are based out of Commission-Designated Areas of Disproportionate Impact.

As of December 2021, licensed vendors from Commission-Designated Areas of Disproportionate Impact make up 30% of CPI's total medicated vendors. CPI will continue to raise this percentage as more licensees commence operations in Commission-Designated Areas of Disproportionate Impact.

Please see Exhibit D1-2 for reference.

PROGRAMS FOR ACHIEVING GOALS

Recruitment and Hiring Program

Canna Provisions will target hiring of our employees from Holyoke, Pittsfield and Springfield as well as to individuals who qualify as Commission-designated Social Equity Program participants. Canna Provisions will:

1. Give preference in hiring to residents of Holyoke and Pittsfield as well as to individuals who are Commission-designated Social Equity Program participants, Massachusetts residents who have past drug convictions and Massachusetts residents with parents or spouses who have drug convictions.
2. Promote our Positive Impact Hiring policy on recruitment websites, our social media presence (Canna Provisions website, LinkedIn and Facebook.) and traditional hiring platforms (Indeed.com, Zip Recruiter). We will engage communities such as Pittsfield, Holyoke, and Springfield, that are areas of disproportionate impact with the goal of attracting individuals who meet the criteria listed above. All job postings will clearly state the Canna Provisions preference for hiring from Holyoke, Pittsfield and Springfield as well as to individuals who are Commission-designated Social Equity Program participants, Massachusetts residents who have past drug convictions and Massachusetts residents with parents or spouses who have drug convictions.
 - a. Please see Exhibit E for example of CPI Indeed Job Posting
3. Participate in local job fairs that target job seekers in Pittsfield, Springfield, and Holyoke as they are available. For example, in November 2021 we participated in a cannabis industry job

fair at Holyoke Community College that was attended by over 100 local residents seeking a career change.

Donation Program

Canna Provisions will make annual monetary donations of at least \$30,000 to charities and non-profits whose organizations are based in areas of disproportionate impact. These organizations include:

1. **Nueva Esperanza, Inc.** 401 Main St, Holyoke, MA 01040,
<https://www.nuevaofholyokey.org/>
2. **Neighbors Helping Neighbors, Inc.** 30 Carew St. South Hadley, MA 01075
<https://www.nhnfoodpantry.org/>
3. **Lorraine's Soup Kitchen** 170 Pendexter Avenue Chicopee, MA 01013
<https://lorrainessoupkitchen.com/>
4. **Food Bank of Western Massachusetts** PO Box 160, Hatfield, MA 01038
<https://www.foodbankwma.org/>
5. **Second Chance Animal Services** 111 Young Road, East Brookfield, MA 01515
<https://www.secondchanceanimals.org/>
6. **BRIDGE** 17 Main St, Suite B3, Lee, Massachusetts, 01238
<https://www.multiculturalbridge.org/>
7. **Lee Food Bank** 45 Railroad St.,/PO Box 335, Lee, MA 01238
<https://graceberkshires.org/missional-partners/lee-food-pantry/>
8. **Tapestry Health** 1985 Main St., 2nd FL, STE 202, Springfield, MA 01103
<https://www.tapestryhealth.org/>
9. **Full Circle Food Pantry**
10. **Last Prisoner Project** 149 Walden St., West Hartford, CT 06107
<https://www.lastprisonerproject.org/>
11. **OneHolyoke** 70 Lynman St., Holyoke, MA 01040
<https://www.oneholyokey.org/>
12. **Berkshire Humane Society** 214 Barker Rd., Pittsfield, MA 01201
<https://berkshirehumane.org/>

Letters from each of these groups stating their acceptance of our donations are attached to this Plan, referenced under CPI Exhibit B1-12.

Licensed Vendor Program

Canna Provisions is committed and will give preference to utilizing, to the extent possible, licensed vendors that are located in disproportionate impact areas. Additionally, Canna Provisions will give preference to Marijuana Establishments that are EEP applicants when acquiring or selling marijuana products.

As more licensed establishments commence operations in these areas, Canna Provisions will continue to build relationships with these emerging businesses. Canna Provisions' goal is to concurrently have a retail inventory consistent of a variety of cutting-edge medicated products; as well as supporting fellow licensees in disproportionate impact areas.

MEASUREMENT AND ACCOUNTABILITY:

Canna Provisions realizes that any plan needs to be evaluated once it is implemented. As with any plan, actions and outcomes will be observed and measured. Canna Provisions' Chief Human Resources Officer is responsible for all employee matters, including recruitment and retention, and our strategies are reviewed regularly. Monthly workforce metrics are also maintained and published to all members of management for their review and input. Should the Commonwealth or any towns or cities where we do business wish to review such employment-related statistics, we will make these available on demand.



Documentation Demonstrating Progress or Success of our Plan for Positive Impact and Diversity Plan

Number of Employees from Areas of Disproportionate Impact	28
Percentage of Employees from Areas of Disproportionate Impact	24%
Number of Female Employees	49
Percentage of Female Employees	41%
Number of Minority Employees	20
Percentage of Minority Employees	17%
Number of Employees who are Veterans	5
Percentage of Employees who are Veterans	4%
Number of Employees who are Disabled	6
Percentage of Employees who are Disabled	5%
Number of Employees who identify as LGBTQ+	17
Percentage of Employees who identify as LGBTQ+	14%
Number of Employees who are Social Equity Participants	2
Percentage of Employees who are Social Equity Participants	2%

Canna Provisions has held 2 Job Fairs in Holyoke, advertising for these job fairs were placed with Nueva Esperanza in Holyoke and through local news outlets.

We additionally posted all job postings in Pittsfield with the Berkshire Eagle. We also posted flyers throughout the City of Pittsfield.



Below are news articles regarding our job fairs in Holyoke

<https://www.masslive.com/marijuana/2019/09/canna-provisions-draws-job-seekers-to-holyoke-hiring-fair-marijuana-shop-to-open-this-fall.html>

<https://www.gazettenet.com/Canna-Provisions-28219579>

<https://www.nepr.net/community-calendar/event/534465#stream/0>

<https://www.wwlp.com/news/local-news/hampden-county/job-fair-held-in-holyoke-for-new-cannabis-company/>

https://www.westernmassnews.com/news/holyoke-retail-marijuana-shop-hoping-to-open-early/article_14b6124a-0fc9-11ea-9d26-5775c0be860f.html

<https://www.forbes.com/sites/abbierosner/2019/08/08/make-my-budtender-a-baby-boomer/#5d6d5d41d368>

Four of our current vendors are Woman owned companies one vendor is a Veteran owned company whose employees are majority female. We were unable to identify any Marijuana Establishments that are owned by minorities, women, veterans, people who identify as LGBTQ+, and persons with disabilities. We expect this to change as more marijuana establishments become operational. We did however source products from a veteran led business, Bask, Inc. and from Sira Naturals, Inc. Incubator Program.



July 05, 2021

BOARD OF DIRECTORS

Rev Sloan Letman IV
and Jeff Lowenstein
*Board Co-Chairs & Secretary
(Governance)*

Veronica Fenton, Esq.
Vice Chair (Development)

Steve Glick
Treasurer (Finance)

Gabriela Cruz

Alexis Claytor

Elizabeth Adams

Erica Barreto

MaryAnn Norris

Gwendolyn VanSant
Founding Director

STAFF

Gwendolyn VanSant
CEO

Elie Yeo
*Director of Business
and Finance*

Maya Richards
Program Director

*Founders (2007):
Gwendolyn VanSant,
Marthe Bourdon,
and Bob Norris*

Joshua Deyo
Canna Provision Group
jdeyo@cannaprovisionsgroup.com

Dear Joshua,

Thank you so much for the collaboration for Pride Month.
We greatly appreciate you choosing BRIDGE as a beneficiary for the donation from last month's collection jar. We are pleased to accept the donations from the Canna provision.
Your contributions help our programs run and serve the community in promoting social justice and equity.

Sincerely,

DocuSigned by:
Gwendolyn VanSant
165AD841BD7F403...

Gwendolyn Hampton VanSant, CEO Founding Director



Neighbors Helping Neighbors, Inc.

*A Client-Choice Food Pantry
Providing Nutritious, Supplemental Food
to South Hadley and Granby Residents*



30 Carew Street

South Hadley, MA 01075

413-437-7593

www.nhnfoodpantry.org

September 12, 2021

Canna Provisions, Inc
164 Race Street
Holyoke, MA 01040

Hello Friends,

This year brought an exciting new adventure to Neighbors Helping Neighbors – a **Mobile Pantry**. Not all of our customers have the transportation needed to come to the pantry on a regular basis, so now we go to them. Our amazing volunteers package up bags of food and basic necessities, load them into the van, and off we go. In our first outing, during a surprise April snowstorm, we distributed 65 bags. The Mobile Pantry is now a regular part of our month and is a great success.

It is only through the generosity of our community that we succeed in our mission and can now reach customers unable to come to us. Your support makes our new Mobile Pantry distribution possible – Thank you!

With gratitude,

Bonnie
Neighbors Helping Neighbors, Inc.

Please note: if you require a tax receipt for your donation(s), please email us at year-end at info@nhnfoodpantry.org and we will send one receipt for the full year.



Second Chance Animal Services, Inc.

CPI Exhibit B3

FKA SECOND CHANCE ANIMAL SHELTER, INC.

111 Young Road, P.O. Box 136, East Brookfield, MA 01515
508-867-5525 info@secondchanceanimals.org www.secondchanceanimals.org

Holyoke Donation

Tax Receipt

July 27, 2021

Canna Provisions, Inc.
164 Race Street
Holyoke, MA 01040-5874

Dear Canna Provisions, Inc.,

On behalf of all the animals at Second Chance Animal Services, Inc., we would like to thank you for your generous donation of \$1,500.00. Your support is greatly appreciated and helps us to help more pets in need.



This donation helps pets in need through the many programs we offer to keep pets in their homes with the families that love them and adoption services for pets who need a 'second chance.'

You are helping pets like Spunky, an anxious, scared cat who suffers from stomatitis and needs dental extractions for the best possible chance at a better life. This poor girl has had her whole world turned upside down recently - her previous owner had to move and could not take her along. She is terribly shy at first, and desperately wants to be loved but is still so easily scared. Your support makes her surgery possible

We have three Community Veterinary Hospitals in North Brookfield, Springfield and Worcester providing full service veterinary care for all that offer subsidized pricing for qualified households. In 2021 we will be opening a fourth veterinary hospital in Southbridge, MA that will bring access to veterinary care to a very underserved community. This new hospital will also serve as a teaching hospital for the next generation of animal welfare in collaboration with Bay Path Regional Vocational/Technical High School.

We are extremely grateful for all of your support. We helped over 40,000 pets in 2020 and we could not do this without your help. To see what we do, please check out our website at www.secondchanceanimals.org.

Please note that we are a 501c3 charitable organization so your donation is tax deductible as allowed by law. We certify that no goods or services were received by you in exchange for this donation.

Sincerely,

Lindsay Doray
Development Director

**NUEVA ESPERANZA, INC.***Creation, Community, Culture*

401 Main Street, Holyoke MA 01040 Phone: (413)437-7666 Fax: (413)322-9098

DONATION RECEIPT

Date: May 24 2021

Canna Provisions, Inc.
164 Race Street
Holyoke, MA 01040

Dear Canna Provisions, Inc.,

Thank you for your contribution of \$2,500.00 in value to Nueva Esperanza Inc. described as payment in the form of a check (#3911).

Nueva Esperanza Inc. relies on grants and donors like you to continue our mission in promoting and facilitating programs that enhances economic and community development, social justice/equity, educational attainment, civic engagement, leadership and culture identity in Holyoke and surrounding communities.

Nueva Esperanza Inc. is classified as a 501(c)(3) non-profit organization by the standards of the Internal Revenue Service (IRS). Therefore, the donation may be tax-deductible to the extent allowed by law.

Tax ID Number: 04-2774010

Sincerely,

Kayla Rodriguez
Executive Director
Nueva Esperanza Inc.

We thank you for your support!

Holyoke Donation

CPI Exhibit B5



July 29th, 2021

Canna Provisions Inc.
164 Race St
Holyoke, MA 01040-5874

1985 Main St. Suite 202
Springfield, MA 01103
(413) 586-2016
Fax (413) 586-0212
tapestryhealth.org

Dear Friends,

Thank you for your gift of \$1,500.00 on 07/23/2021 from Canna Provision's employee tips! Your donation to Tapestry makes it possible for us to break through stigma and provide access to healthcare for people in our community who might not have any other options.

Your gift allows Tapestry to nimbly meet ongoing challenges brought about by COVID-19. With your support, we are able to connect families with healthy food through our WIC offices, conduct virtual birth control consultations, and expand our harm reduction outreach to provide people who use drugs with clean syringes and Narcan, life-saving supplies that are even more difficult to acquire during a pandemic.

Whether participants walk into a Tapestry office, join us online through telehealth and virtual trainings, or find us on a street corner doing outreach, they get what they came for: the tools and knowledge they need to support their health.

Success depends on a shared commitment to this vision throughout our communities. Especially during this difficult time, I am deeply inspired by you and by all of those in our community who share a vision of **access without stigma**.

From downtown Springfield to rural Berkshire county, Tapestry is in all four counties of Western Mass providing life-saving sexual & reproductive care, harm reduction services, and WIC family nutrition. Thank you so much for your generous support.

If you have any questions about our work, please don't hesitate to reach out.

With gratitude,

Cheryl Zoll, CEO

P. S. Have you been seeing all the news about Tapestry lately? Find us on Facebook to keep up to date: @TapestryWMass.

Tapestry is a 501(c)(3) organization, EIN 237-303-142. No goods or services were provided in return for this gift. Your contribution is tax deductible allowed by law. For more information, please consult a financial advisor.

Dear Canma Provisions,

Thank you for being the kind of company that wants to make a difference in the community. Your generous gift will help us to continue the mission of Lorraine's Soup Kitchen & Pantry, feeding our friends and neighbors. Our pantry provides food to those in need and our soup kitchen serves a hot meal. Each weeknight thanks to your donation.

With heartfelt thanks,

Donna Maratta, Co-President

Holyoke Donation



The Food Bank of Western Massachusetts, Inc.
 97 North Hatfield Road
 PO Box 160
 Hatfield, Massachusetts 01038
 tel 413-247-9738 fax 413-247-9577
 www.foodbankwma.org

July 29, 2021

Canna Provisions INC
 164 Race St
 Holyoke, MA 01040

"Without this, I would have had barely anything to eat when I was at my low point. Because of this help, I was able to get by until I got back on my feet. I hope that this can continue for other people. THANK YOU."

~ Jayden from Westfield, Mobile Food Bank

Dear Canna Provisions INC,

Thank you so much for your gift of \$1,000.00 to The Food Bank of Western Massachusetts on 7/26/2021. Every dollar you've donated will provide 4 meals for struggling households!

We are thrilled to welcome you as a new supporter of our mission to feed our neighbors in need and lead the community to end hunger in Western Massachusetts. With your help we will continue to provide assistance to more than 90,000 individuals monthly at risk of hunger through:

- Food distribution to 251 frontline local pantries, meal sites and our own Brown Bag and Mobile Food Bank sites
- SNAP outreach, nutrition education, and Breakfast in the Classroom advocacy
- 3.5 million lbs. of fresh produce, much of it from local farms
- Innovative initiatives through the Coalition to End Hunger, including partnering with community health centers to screen patients for food insecurity and provide wrap-around services to prevent hunger

Last year, we distributed the equivalent of 12 million meals throughout western Massachusetts. Our work also leads the community to focus on long-term solutions to the underlying causes of hunger.

We encourage you to visit our website www.foodbankwma.org. Contact our Donor Relations team at donorrelations@foodbankwma.org or call us at (413) 247-9738. Thank you again for your commitment to our mission.

Sincerely,

Andrew Morehouse
 Executive Director

Very grateful for your generous support
 of our neighbors in need during these
 challenging times!

Tax Exempt 501(c)(3) 04-2751023

The Food Bank of Western Massachusetts did not provide any goods or services to the contributor in consideration, either in whole or in part, for the contribution. We do not rent, loan or sell our donor list. We value your support and privacy.





LEE FOOD PANTRY

Mail: P.O. Box 335, Lee, MA 01238-0335

Pantry location: 45 Railroad Street, Lee, MA Hours: Saturdays, 10:00 - 12:00

November 10, 2021

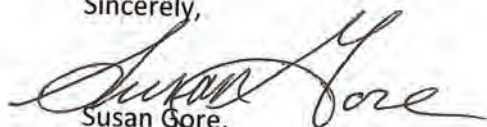
Jason Bliss
Canna Provisions
220 Housatonic St.
Lee, MA 01238

Jason,

Thank you for contacting us in reference to the collection of food for donation to the Lee Food Pantry. Please accept this letter as approval and are receptive to this offer.

The Lee Pantry serves over 4,000 individuals in a given calendar year so the need is great. Please feel free to contact me with any questions or concerns you may have. I am also the contact for deliveries at the pantry.

Sincerely,


Susan Gore,
Director

Thank you for your contribution. No goods or services were provided in exchange for this contribution. The Lee Food Pantry is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code; Mass. Certificate #88719360

operated by GRACE CHURCH

An Episcopal Community in the Southern Berkshires 413 644 0022 GRACEBERKSHIRES.ORG PO BOX 114 GREAT BARRINGTON MA 01230



December 2, 2021

Lucy Perkins
Store manager
Canna Provisions Group
380 Dwight Street
Holyoke, MA 01040

Dear Ms. Perkins,

Thank you for your generous offer of financial support for OneHolyoke CDC's upcoming Community Dinner on December 15, 2021. This annual event, which provides meals at no cost to hundreds of Holyoke families in need, is a capstone of the many ways we fulfill our mission.

As a community development corporation, and a 501 (C)(3) approved Massachusetts non-profit corporation, we constantly strive to transform places, build community, and improve lives. OneHolyoke CDC's mission statement revised that "Every resident of Holyoke should live in a dignified home and a safe attractive neighborhood, and everything OneHolyoke CDC does is intended to help fulfil that need."

Also, by this letter I confirm that OneHolyoke CDC agrees to accept donations from Canna Provisions. Our taxpayer identification number is 23-7168031.

Very truly yours

Michael J. Moriarty
Executive Director



Zoe Elwell <zelwell@cannaprovisionsgroup.com>

Fwd: Donations Received Receipt

1 message

Alyssa Hodgdon <ahodgdon@cannaprovisionsgroup.com>
To: Zoe Elwell <zelwell@cannaprovisionsgroup.com>

Mon, Dec 27, 2021 at 1:08 PM

FYI regarding LPP backup docs for donations.

----- Forwarded message -----

From: **Cam Boucher** <cam@lastprisonerproject.org>
Date: Mon, Dec 27, 2021 at 11:00 AM
Subject: Re: Donations Received Receipt
To: Alyssa Hodgdon <ahodgdon@cannaprovisionsgroup.com>

Hello Alyssa!

Absolutely - unfortunately our office is closed this week but I've emailed our controller and requested the receipts once they are available!

Thank you for your kindness and support,

Cameron Boucher

Senior Development Associate

He/Him/His | Last Prisoner Project

On Dec 24, 2021, 11:24 AM -0500, Alyssa Hodgdon <ahodgdon@cannaprovisionsgroup.com>, wrote:

Hello Cam,

I am hoping you can assist me. Canna Provisions has sent a couple checks in for donations and we need a letter or receipt for our records for both donations. Is this something you can help with?

Thank you!

--

Alyssa

--

Alyssa Hodgdon*she/her/hers*

Senior Accountant

Canna Provisions

alyssa@cannaprovisionsgroup.com



BERKSHIRE HUMANE SOCIETY, INC.

214 Barker Road, Pittsfield, MA 01201
Tel. 413-447-7878 • Fax: 413-443-3347 • BerkshireHumane.org

December 9, 2021

Jason
CannaProvisions

Dear Jason,

Berkshire Humane Society will gladly accept monetary donations from Canna Provisions.

Sincerely,

A handwritten signature in black ink, appearing to read "John Perreault". The signature is fluid and cursive, with a large, stylized "J" and "P".

John Perreault
Executive Director

"Helping Animals and People Since 1992"



Zoe Elwell <zelwell@cannaprovisionsgroup.com>

Fwd: Donation Letter/Receipt - Canna Provisions, Inc.

1 message

Zoe Elwell <zelwell@cannaprovisionsgroup.com>
To: Zoe Elwell <zelwell@cannaprovisionsgroup.com>

Fri, Dec 31, 2021 at 11:32 AM

----- Forwarded message -----

From: **Susan Brouillette** <brouillettesusan73@gmail.com>
Date: Thu, Dec 30, 2021 at 5:15 PM
Subject: Re: Donation Letter/Receipt - Canna Provisions, Inc.
To: Patrick Presto <patrick@cannaprovisionsgroup.com>

Hello!

The Full Circle Food Pantry Garden most gratefully received a donation from Canna Provisions in the amount of \$1500 in July, 2021.

This donation was used to replace and repair garden tools, to purchase packaging supplies and fencing to protect our plants from foraging animals.

Our garden exists solely for the benefit of our neighbors in need, including homebound veterans. It is fully staffed by volunteers.

We thank you for your generous donation. Please know that Canna Provisions helped feed 200 families throughout the growing season!

Sincerely,

Susan Brouillette, Manager
The Full Circle Food Pantry Garden

Sue B

On Thu, Dec 30, 2021 at 1:48 PM Patrick Presto <patrick@cannaprovisionsgroup.com> wrote:

Hi Full Circle and Sue

I represent the Compliance department for Canna Provisions, Inc. We made a donation to The Full Circle Pantry Garden in July 2021 for \$1500, Check# 4283.

I know it's a bit early to ask for a donation letter, but would there be any way your organization could provide confirmation of this donation for our records? A scanned letter or even a reply to this email would suffice, and would be greatly appreciated.

Thank you,

Patrick Presto

413 588 4154

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CANNA PROVISIONS, INC.

164 RACE STREET

HOLYOKE, MA 01040

GFA FCU

229 PARKER STREET

GARDNER, MA 01440

4202

53-8306/2113

PAY TO THE ORDER OF

BRIDGE

One Thousand Four Hundred Fifteen and 50/100*****

BRIDGE

17 Main Street Suite B3

Lee, MA 01238

7/7/2022

\$


**1,415.50

DOLLARS

MEMO

June Collected Donations

0+ SECURITY FEATURES INCLUDED. DETAILS ON BACK 0+



AUTHORIZED SIGNATURE

⑈004202⑈ ⑆211383066⑆ 052633247⑈

Ⓢ

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ENDORSE CHECK HERE

X

PAY TO THE ORDER OF

GREYLOCK FEDERAL CREDIT

PITTSFIELD, MA 01201

8/3/2021

21885250

BRIDGE INC

DATE

CHECK HERE FOR REMOTE DEPOSIT

DEPOSITORY BANK ENDORSEMENT

Greylock FCU 211885250

8/3/2021 16:26:58

Elm Street Office

1292152159180

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CANNA PROVISIONS, INC.
164 RACE STREET
HOLYOKE, MA 01040

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

3913
53-83062113
5/6/2021

PAY
TO THE
ORDER OF


Neighbors Helping Neighbors

\$ **2,500.00

Two Thousand Five Hundred and 00/100*****

DOLLARS

Neighbors Helping Neighbors
30 Carew Street
South Hadley, MA 01075



MEMO

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⑈003913⑈ ⑆211383066⑆ 052633247⑈

PAY TO THE ORDER OF
PEOPLESBANK
SOUTH HADLEY, MA 01075-2018
2187772
DO NOT WRITE OR SIGN BELOW THIS LINE
NEIGHBORS HELPING NEIGHBORS
1086273211

[https://secure.myvirtualbranch.com/...xek8u8veqnauh3cZTeiacvRC9utlLX1S58hzcdyp3VdyS0pk1xbygunSnSpUdRyOq6kUVTCa4nTZ0YARh7L8HNtvMdPqTR7mkwGvp\[9/10/2021 5:08:36 PM\]](https://secure.myvirtualbranch.com/...xek8u8veqnauh3cZTeiacvRC9utlLX1S58hzcdyp3VdyS0pk1xbygunSnSpUdRyOq6kUVTCa4nTZ0YARh7L8HNtvMdPqTR7mkwGvp[9/10/2021 5:08:36 PM])

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CANNA PROVISIONS, INC.
164 RACE STREET
HOLYOKE, MA 01040

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

4244
53-83662113

PAY
TO THE
ORDER OF

Second Chance Animal Services

7/16/2021

\$
**1,500.00

One Thousand Five Hundred and 00/100

DOLLARS

Second Chance Animal Services
Attn: Lindsay / Development
111 Young Road
East Brookfield, MA 01515

TELLER
9683

AUTHORIZED SIGNATURE

MEMO
Springfield Hospital

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• Watermark

• Color Background

• Microprint

• Void Protection

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#4762 9690
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HOLYOKE, MA 01040

GFA FCU

229 PARKER STREET

GARDNER, MA 01440

3911

53-83062113

5/6/2021

PAY TO THE ORDER OF

Nueva Esperanza

\$ **2,500.00

Two Thousand Five Hundred and 00/100

DOLLARS

Nueva Esperanza

401 Main Street

Holyoke, MA 01040

MEMO

SECURITY FEATURES INCLUDED. DETAILS ON BACK

AUTHORIZED SIGNATURE

003911 21383066 052633247

PAY TO THE ORDER OF

PEOPLESBANK

HOLYOKE, MA 01040-9604

21871772

FOR DEPOSIT ONLY

NUEVA ESPERANZA INC.

401 MAIN STREET

HOLYOKE, MA 01040

DEPOSITOR BANK ENDORSEMENT

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[https://secure.myvirtualbranch.com/...d8xek8u8veqnauh3cZTieacvRC9utlLX1S58hzcVjIS6hIdeF6UimD6QTaHQaleNA0hgE2aKTR7obvA0U_AGjC2zbJOM2CrYAThejJC\[9/10/2021 5:07:23 PM\]](https://secure.myvirtualbranch.com/...d8xek8u8veqnauh3cZTieacvRC9utlLX1S58hzcVjIS6hIdeF6UimD6QTaHQaleNA0hgE2aKTR7obvA0U_AGjC2zbJOM2CrYAThejJC[9/10/2021 5:07:23 PM])

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CANNA PROVISIONS, INC. 164 RACE STREET HOLYOKE, MA 01040	GFA FCU 229 PARKER STREET GARDNER, MA 01440	4243 <small>53-8306/2113</small> 7/16/2021
---	---	---

PAY TO THE ORDER OF **Food Bank of Western Massachusetts** \$ ****1,000.00**

One Thousand and 00/100***** DOLLARS

Food Bank of Western Massachusetts
 Attn: Development
 97 North Hatfield Road
 Hatfield, MA 01038

[Signature]
 AUTHORIZED SIGNATURE

MEMO **Donation From Canna Provisions Inc** SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈004243⑈ ⑆211383066⑆ 052633247⑈

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- Color Background
- Void Copy Protection

ENDORSE CHECK HERE

Food Bank of Western MA

1054213780

For Deposit Only

☐ CHECK HERE AFTER MOBILE OR REMOTE DEPOSIT

DATE _____

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CANNA PROVISIONS, INC.
164 RACE STREET
HOLYOKE, MA 01040

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

4904

11/16/2021

PAY TO THE ORDER OF Lee Food Pantry

\$ **750.00

Seven Hundred Fifty and 00/100***** DOLLARS

Lee Food Pantry

MEMO Turkey Dinners

AUTHORIZED SIGNATURE

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>211870870<
Lee Bank #001
2021-11-23
0001447819
Batch 141143860

PROVIDE CHECK HERE

X

Pay to the Order of

Lee Bank

For Deposit Only

☐ CHECK HERE AT Lee Food Pantry

DO NOT WRITE IN THESE SPACES

DEPOSITORY BANK ENDORSEMENT

4991

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

CANNA PROVISIONS, INC.
164 RACE STREET
HOLYOKE, MA 01040

12/9/2021

\$
**7,936.00

DOLLARS

PAY
TO THE
ORDER OF

OneHolyoke

Seven Thousand Nine Hundred Thirty-Six and 00/100*****

OneHolyoke
70 Lyman St
Holyoke, MA 01040

MEMO

Donations Collected for OneHolyoke
0004991 121383065 052633247

WWW.COMPROCHECKS.COM 888.206.5561

CANNA PROVISIONS, INC.

OneHolyoke

7,936.00

4991

12/9/2021

GFA Operating Accou Donations Collected for OneHolyoke

7,936.00

CANNA PROVISIONS, INC.
OneHolyoke

12/9/2021

7,936.00

4991

CPI Exhibit C9

7,936.00

GFA Operating Accou Donations Collected for OneHolyoke

CANNA PROVISIONS, INC.

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

164 RACE STREET
HOLYOKE, MA 01040

PAY
TO THE
ORDER OF

Last Prisoner Project

12/9/2021

\$

**2,228.00

DOLL

Two Thousand Two Hundred Twenty-Eight and 00/100*****

Last Prisoner Project
149 Walden St.
West Hartford, CT 06107

MEMO

SECURITY FEATURES INCLUDED. DETAILS ON BACK

00049900 2113830651 052533247

CANNA PROVISIONS, INC.

Last Prisoner Project

Donations Collected for LPP

12/9/2021

2,228.00

499

GFA Operating Accou

2,228.00

CANNA PROVISIONS, INC.
Last Prisoner Project

Donations Collected for LPP

12/9/2021

2,228.00

499

GFA Operating Accou

2,228.00

CPI Exhibit C10a

CANNA PROVISIONS, INC.164 RACE STREET
HOLYOKE, MA 01040

GFA FCU

229 PARKER STREET
GARDNER, MA 01440

5037

PAY
TO THE
ORDER OF

12/14/2021

Last Prisoner Project

\$

**2,144.00

Two Thousand One Hundred Forty-Four and 00/100*****

DOLLARS

Last Prisoner Project
149 Walden St.
West Hartford, CT 06107

MEMO

AUTHORIZED SIGNATURE

Donations Collected for LPP- November 2021

⑈005037⑈ ⑆211383066⑆ 052633247⑈

CANNA PROVISIONS, INC.

WWW.COMPUCHECKS.COM 888.356.5581

Last Prisoner Project

5037

12/14/2021

Donations Collected for LPP-November 2021

2,144.00

GFA Operating Accou Donations Collected for LPP- November 2021

2,144.00

CANNA PROVISIONS, INC.

Last Prisoner Project

5037

12/14/2021

Donations Collected for LPP-November 2021

2,144.00

GFA Operating Accou Donations Collected for LPP- November 2021

2,144.00

CANNA PROVISIONS, INC.

164 RACE STREET
HOLYOKE, MA 01040

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

12/10/2021

\$

**10,000.00

DOLLARS

PAY
TO THE
ORDER OF

Berkshire Human Society

Ten Thousand and 00/100*****

Berkshire Human Society
214 Barker Rd
Pittsfield, MA 01201

MEMO

Donations Collected for Berkshire Human Society
⑆004993⑆ ⑆211383066⑆ 052633247⑆

WWW.COMPLYCHECKS.COM 866.356.5541

CANNA PROVISIONS, INC.

Berkshire Human Society

12/10/2021
Donations Collected for Berkshire Human Society

10,000.00

4993

GFA Operating Accou Donations Collected for Berkshire Humane Soci

10,000.00

CANNA PROVISIONS, INC.
Berkshire Human Society

12/10/2021
Donations Collected for Berkshire Humane Society

10,000.00

4993

GFA Operating Accou Donations Collected for Berkshire Humane Soci

10,000.00

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164 RACE STREET
HOLYOKE, MA 01040

GFA FCU
229 PARKER STREET
GARDNER, MA 01440

4283

53-43062113

PAY
TO THE
ORDER OF

Full Circle Food Pantry Garden

7/21/2021

\$
**1,500.00

One Thousand Five Hundred and 00/100*****

DOLLARS

Full Circle Food Pantry Garden
for Neighbors Helping Neighbors

MEMO

Donation From Canna Provisions Inc.

SECURITY FEATURES INCLUDED. DETAILS ON BACK

AUTHORIZED SIGNATURE

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XMAS HELPING NEIGHBORS INC
1056273211

Xmas helping neighbors
check # 1056273211

Canna Provisions Inc.
Vendor Contact List
December 28, 2021

Medicated Vendors-CPI

Vendor	Bill from City	Bill from State	Main Phone
253 Organic LLC	Turners Falls	MA	413-863-5704
Alternative Compassion Services, Inc.	Bridgewater	MA	(508) 356-5151
ARL Healthcare	New Bedford	MA	(617) 795-5140
Atlantic Medicinal Partners	Fitchburg	MA	(978) 696-5818
Bask Inc	Fairhaven	MA	
Blackstone Valley Naturals, LLC	Uxbridge	MA	(973) 851-6832
Commonwealth Alternative Care	Taunton	MA	
Cresco HHH, LLC	Fall River	MA	774-226-7749
Cultivate Licensing, LLC	North Uxbridge	MA	
Curaleaf	Webster	MA	413-277-0873
Fernway	Northampton	MA	224-489-7072
Freshly Baked Company	Taunton	MA	508 544 0140
Garden Remedies	Newton	MA	6175438181
Gibby's Garden	Uxbridge	MA	508-779-0755
Green Gold	North Brookfield	MA	774-251-9888
Happy Valley	Gloucester	MA	
Holistic Industries	Westborough	MA	
In Good Health	Brockton	MA	
INSA	Easthampton	MA	413-200-5101 EXT. 2204
Levia	Georgetown	MA	(617) 529-6081
Massgrow, LLC	Athol	MA	774-263-6826
Northeast Alternatives, Inc.	Fall River	MA	
Nova Farms, LLC	Attleboro	MA	
Pharmacann	Holliston	MA	
Pioneer Valley Extracts, LLC	Florence	MA	(413) 233-7109
Plant Jam	Framingham	MA	
Resinate, Inc.	Worcester	MA	(508) 476-6290
Rise Holdings Inc.	Holyoke	MA	
Sanctuary Medicinals	Littleton	MA	978-730-8134
Sira Naturals	Woburn	MA	(508) 422-0145
T Bear Inc./Coast	East Wareham	MA	781-690-1950
Temple Hill Collective, Inc.	Orange	MA	
The Botanist Inc.	Sterling	MA	978-407-9436
The Heirloom Collective	North Easton	MA	
Treeworks of Massachusetts LLC	West Hatfield	MA	413-800-5672
Trulieve	Northampton	MA	(850) 512-1968
Analytics Labs, LLC	Holyoke	MA	

Areas of Disproportionate Impact

Abington
Amherst
Boston*
Braintree
Brockton
Chelsea
Fall River
Fitchburg
Greenfield
Haverhill
Holyoke
Lowell*
Lynn
Mansfield
Monson
New Bedford
North Adams
Pittsfield
Quincy
Randolph
Revere
Southbridge
Spencer
Springfield*
Taunton
Walpole
Wareham
West Springfield
Worcester*

Total Medicated vendors	37
Medicated & Lab Vendors in DIA	11
	30%

Canna Provisions Inc.
Transaction List by Vendor
January through December 2021

CPI Licensed Vendor Expense Summary		
	Total	
ARL Healthcare		
	1,814,407.00	Total for ARL Healthcare
Atlantic Medicinal Partners		
	268,587.50	Total for Atlantic Medicinal Partners
Commonwealth Alternative Care		
	93,702.50	Total for Commonwealth Alternative Care
Cresco HHH, LLC		
	1,077,060.40	Total for Cresco HHH, LLC
Freshly Baked Company		
	98,104.00	Total for Freshly Baked Company
In Good Health		
	52,772.50	Total for In Good Health
Northeast Alternatives, Inc.		
	119,423.40	Total for Northeast Alternatives, Inc.
Resinate, Inc.		
	144,740.00	Total for Resinate, Inc.
Rise Holdings Inc.		
	3,226,218.25	Total for Rise Holdings, Inc.
T Bear Inc./Coast		
	643,119.55	Total for T Bear/Coast Inc
Analytics Labs, LLC		
	16,879.00	Total for Analytics Lab, LLC
	\$ 7,555,014.10	Subtotal

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Social Media Specialist

CANNA PROVISIONS – Lee, MA

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0

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Budget

Job budget: Not sponsored

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Total (excluding
rejected).

4

12 Rejected

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applicants faster
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assessment**

Get a more complete picture of each candidate by being able to view and compare their assessment score results when you turn on the assessment of your choice.

Choose assessment

Job description

At Canna Provisions Group, our mission is to make life's journey better by providing premium cannabis products to all types of customers from first-time shoppers to experienced consumers. Our team is comprised of cannabis industry experts and pioneers who want to provide friendly outposts for residents and visitors in Western Massachusetts. We believe that cannabis, when used appropriately, is a friend of humanity, and want to make it accessible for adults from all walks of life. We're proud of our commitment to diversity, equity, and inclusion, and are looking for like-minded individuals to join us!

We're seeking a Social Media Specialist to manage the company's social media and digital marketing initiatives across several platforms. This role will also include updating the company's website(s), managing the launch of a new company app, reporting on social media and digital analytics, managing the company's digital ad campaigns, assisting with photo, video and podcast production and more.

Could you be the right fit for our team?

We're looking for someone who:

- * Loves to get creative
- * Has an eye for detail
- * Doesn't rest until the job is done
- * Works well individually or as part of a team
- * Comes to work with the desire to learn and grow
- * Enjoys a job where every day is different

Essential job functions include:

- * Manage the Facebook page and several Instagram accounts for the company and it's ancillaries. Including posting daily stories and managing scheduled posts to coincide with blogs, weekly specials, events, product launches and more.
- * Lead the content creation and management of the company's YouTube page.
- * Develop compliant ways to advertise each location digitally while following all Cannabis Control Commission (CCC) advertising regulations.
- * Oversee special projects such as app development and new software implementation.
- * Act as the point-person for website and digital advertising vendors.
- * Lead the digital marketing initiatives and evaluate current campaigns, keeping them fresh and effective.
- * Monitor weekly social, digital, website analytics and sales data and report findings to marketing team.
- * Update website weekly and identify various ways to improve user experience.
- * Identify opportunities to improve product listings on the website and work with inventory to rectify any errors.
- * Work with the marketing team to create and manage all coupon codes that will support weekly specials.

Qualified candidates will possess a bachelor's degree or equivalent, and 3-5 years' marketing and/or advertising experience, with at least two years' experience managing social media platforms at a corporate level. Proficiency in office software (Microsoft Office, G-Suite, Adobe Creative Suite, Canva), plus WordPress and Google Analytics, is required. Ideal candidates will have excellent organization and project management skills, with experience in HTML.

This is a Monday through Friday role, with hours being approximately 9 a.m. to 5 p.m. Some weekend availability may be required. The home office for this role is in Lee but travel to Holyoke is expected.

We offer a competitive salary, health, dental, vision, and life insurance, paid holidays and vacation time, and the opportunity to learn and advance your career as part of our rapidly growing team.

If you're ready for your next opportunity, apply today!

Canna Provisions, Inc. is an equal opportunity employer. Reasonable accommodations will be made for any qualified applicant or employee with a disability. Preference will be given to applicants who are residents of Holyoke, Pittsfield, or Springfield, MA, to individuals who are Cannabis Control Commission-designated Social Equity Program participants, who have past drug convictions, who have parents or spouses who have drug convictions, minorities, women, veterans, persons with disabilities, and/or persons who are LGBTQ+.

Job Type: Full-time

Pay: From \$60,000.00 per year

SECOND AMENDED AND RESTATED BYLAWS
OF
CANNA PROVISIONS, INC
(the “Corporation”)

Date adopted: September 30, 2019

AMENDED AND RESTATED BYLAWS

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ARTICLE I
SHAREHOLDERS

- 1.1. Annual Meeting. The Corporation shall hold an annual meeting of shareholders at a time to be fixed by the Chief Executive Officer (“CEO”) and stated in the notice of the meeting, to be held within six (6) months after the end of the Corporation’s fiscal year. The purposes for which the annual meeting is to be held, in addition to those prescribed by the Articles of Organization, shall be for electing Directors, to the extent an election is necessary, and for such other purposes as shall be specified in the notice for the meeting, and only business within such purposes may be conducted at the meeting. In the event an annual meeting is not held at the time fixed in accordance with these Bylaws (“Bylaws”) or the time for an annual meeting is not fixed in accordance with these Bylaws to be held within 13 months after the last annual meeting, the Corporation may designate a special meeting as a special meeting in lieu of the annual meeting, and such meeting shall have all of the effect of an annual meeting.
- 1.2. Special Meetings. Special meetings of the shareholders may be called by the CEO or Board of Directors of the Corporation (the “Board” or “Board of Directors”). Only business within the purpose or purposes described in the meeting notice may be conducted at a special shareholders’ meeting.
- 1.3. Place of Meetings. All meetings of the shareholders shall be held at the principal office of the Corporation unless a different place is fixed by the CEO or Board of Directors and specified in the notice of the meeting, or the meeting is held solely by means of remote communication in accordance with Section 1.11 of these Bylaws.
- 1.4. Requirement of Notice. A written notice of the date, time and place of each annual and special shareholders’ meeting describing the purposes of the meeting shall be given to shareholders no fewer than three (3) nor more than thirty (30) days before the meeting date. All notices to the shareholders shall conform to the requirements of Article III of these Bylaws.
- 1.5. Waiver of Notice. A shareholder may waive any notice required by law, the Articles of Organization or these Bylaws before or after the date and time stated in the notice. The waiver shall be in writing, be signed by the shareholder entitled to the notice, and be delivered to the Corporation for inclusion with the records of the meeting. A shareholder’s attendance at a meeting: (a) waives objection to lack of notice or defective notice of the meeting, unless the shareholder at the beginning of the meeting objects to holding the meeting or transacting business at the meeting; and (b) waives objection to consideration of a particular matter at the meeting that is not within the purpose or purposes described in the meeting notice, unless the shareholder objects to considering the matter when it is presented.
- 1.6. Quorum. Unless otherwise provided by law, or in the Articles of Organization, or these Bylaws, a majority of the votes entitled to be cast on the matter constitutes a quorum for action on that matter.

- 1.7. Voting and Proxies. Unless the Articles of Organization provide otherwise, each outstanding share, regardless of class, is entitled to one vote on each matter voted on at a shareholders' meeting. A shareholder may vote his, her or its shares in person or may appoint a proxy to vote or otherwise act for him, her or it by signing an appointment form, either personally or by his, her or its attorney-in-fact. An appointment of a proxy is effective when received by the Secretary or other officer or agent authorized to tabulate votes. Unless otherwise provided in the appointment form, an appointment is valid for a period of 11 months from the date the shareholder signed the form or, if it is undated, from the date of its receipt by the officer or agent.
- 1.8. Action at Meeting. Members of the Board (each a "Director") are elected as set forth in Article 2 of these Bylaws. No ballot shall be required for such election unless requested by a shareholder present or represented at the meeting and entitled to vote in the election.
- 1.9. Action Without Meeting by Written Consent. Action taken at a shareholders' meeting may be taken without a meeting if the action is taken by all shareholders entitled to vote on the action. The action shall be evidenced by one or more written consents that describe the action taken, are signed by shareholders having the requisite votes, bear the date of the signatures of such shareholders, and are delivered to the Corporation for inclusion with the records of meetings within sixty (60) days of the earliest dated consent delivered to the Corporation as required by this Section 1.9. A consent signed under this Section 1.9 has the effect of a vote at a meeting.
- 1.10. Record Date. The Board of Directors may fix the record date in order to determine the shareholders entitled to notice of a shareholders' meeting, to demand a special meeting, to vote, or to take any other action. A record date fixed under this Section 1.10 may not be more than seventy (70) days before the meeting or action requiring a determination of shareholders.
- 1.11. Meetings by Remote Communication. Unless otherwise provided in the Articles of Organization, if authorized by the Board of Directors: any annual or special meeting of shareholders need not be held at any place but may instead be held solely by means of remote communication; and subject to such guidelines and procedures as the Board of Directors may adopt, shareholders and proxyholders not physically present at a meeting of shareholders may, by means of remote communication: (a) participate in a meeting of shareholders; and (b) be deemed present in person and vote at a meeting of shareholders whether such meeting is to be held at a designated place or solely by means of remote communication, provided that: (1) the Corporation shall implement reasonable measures to verify that each person deemed present and permitted to vote at the meeting by means of remote communication is a shareholder or proxyholder; (2) the Corporation shall implement reasonable measures to provide such shareholders and proxyholders a reasonable opportunity to participate in the meeting and to vote on matters submitted to the shareholders, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with such proceedings; and (3) if any shareholder or proxyholder votes or takes other action at the meeting by means of remote communication, a record of such vote or other action shall be maintained by the Corporation.

- 1.12. Form of Shareholder Action. Any vote, consent, waiver, proxy appointment or other action by a shareholder or by the proxy or other agent of any shareholder shall be considered given in writing, dated and signed, if, in lieu of any other means permitted by law, it consists of an electronic transmission that sets forth or is delivered with information from which the Corporation can determine (1) that the electronic transmission was transmitted by the shareholder, proxy or agent or by a person authorized to act for the shareholder, proxy or agent; and (2) the date on which such shareholder, proxy, agent or authorized person transmitted the electronic transmission. The date on which the electronic transmission is transmitted shall be considered to be the date on which it was signed. The electronic transmission shall be considered received by the Corporation if it has been sent to any address specified by the Corporation for the purpose or, if no address has been specified, to the principal office of the Corporation or to the President.
- 1.13. Shareholder List for Meeting.
- (a) After fixing a record date for a shareholders' meeting, the Corporation shall prepare an alphabetical list of the names of all its shareholders who are entitled to notice of the meeting. The list shall show the address of and number of shares held by each shareholder.
 - (b) The list of shareholders shall be available for inspection by any shareholder, beginning two business days after notice is given of the meeting for which the list was prepared and continuing through the meeting: (1) at the Corporation's principal office or at a place identified in the meeting notice in the city where the meeting will be held; or (2) on a reasonably accessible electronic network, provided that the information required to gain access to such list is provided with the notice of the meeting. If the meeting is to be held solely by means of remote communication, the list shall be made available on an electronic network.
 - (c) A shareholder or his, her or its agent or attorney is entitled on written demand to inspect and, subject to the requirements of Section 6.2(c) of these Bylaws, to copy the list, during regular business hours and at his or her expense, during the period it is available for inspection.
 - (d) The Corporation shall make the list of shareholders available at the meeting, and any shareholder or his, her or its agent or attorney is entitled to inspect the list at any time during the meeting or any adjournment.
- 1.14. Actions Requiring the Vote of Shareholders. Notwithstanding anything to the contrary contained elsewhere in these Bylaws, the Corporation is neither authorized to, nor shall it engage in, any of the following actions unless the Corporation has received the majority vote of the Corporation's shareholders:
- (a) Permit any sale, transfer, finance or refinance of any Corporation assets outside the ordinary course of business;
 - (b) Permit or cause the Corporation to purchase or invest in any real property, or buy any business in excess of \$100,000;

- (c) Incur any obligation by or on behalf of the Corporation that varies from the approved annual budget by \$50,000;
- (d) Make distributions or dividends or decide to accrue dividends required by the terms of outstanding securities;
- (e) Issue, grant, sell or otherwise transfer any equity interests in any subsidiary of the Corporation;
- (f) Borrow money outside the ordinary course of business in excess of \$100,000 outstanding at any time; or
- (g) Expand the number of members of the Board of Directors.

ARTICLE II

DIRECTORS

- 2.1. Powers. Unless otherwise provided for herein, all corporate power shall be exercised by or under the authority of, and the business and affairs of the Corporation shall be managed under the direction of, its Board of Directors.
- 2.2. Number and Election. Each shareholder agrees to vote all of his, her, or its shares of the Corporation having voting power (and any other shares of the Corporation over which he, she, or it exercises voting control), in connection with the election of the Directors and to take such other actions as are necessary so as to fix the number of Directors at five (5) and to elect and continue in office as Directors those persons that are the then existing Managers (as defined in that certain Limited Liability Company Agreement of Better Provisions, LLC, a Delaware limited liability company; the “Operating Agreement”); provided, that Eugene McCain shall be a Director from the date hereof until December 31, 2020, unless and until in the earlier event of his non-compliance with current regulations or rules of the Massachusetts Cannabis Control Commission, in which such case he shall automatically be removed from the Board of Directors.

Each Director shall be (a) at least 21 years of age, (b) be registered as a Marijuana Establishment Agent and (c) shall not be a Controlling Person or Person or Entity Having Direct Or Indirect Control with respect to any other CRB in Massachusetts or other state in which the Corporation, Better Provisions, LLC, and/or any of their subsidiaries are pursuing licensure. The Directors need not be residents of the State of Massachusetts. The Directors shall be elected by the shareholders at any meeting of shareholders or written consent by the vote of those shareholders entitled to vote for a specific designee to the Board. Such vote shall be in accordance with this Section 2.2.

- 2.3. Vacancies. If a vacancy occurs on the Board of Directors, the Persons then entitled to nominate such Manager as set forth in Section 2.2 above shall fill the vacancy pursuant to the terms set forth in Section 2.2. A vacancy that will occur at a specific later date may be filled before the vacancy occurs but the new Director may not take office until the vacancy occurs.

- 2.4. Subsidiaries. Notwithstanding anything contained herein to the contrary, the approval of the majority of the members of the Board of Directors shall be required in order to form or otherwise create any subsidiary of the Corporation. Unless otherwise approved by a majority of the members of the Board of Directors, each board of directors or managers (or other similar corporate governance body), as applicable, of any subsidiary of the Corporation shall consist of the same persons as the Board (as defined in the Operating Agreement) of Better Provisions, LLC. In furtherance of the foregoing, Eugene McCain shall be entitled to sit on any board of directors or managers (or other similar corporate governance body) of any subsidiary until December 31, 2020, unless and until the event of his non-compliance with current regulations or rules of the Massachusetts Cannabis Control Commission. The Corporation shall comply with the provisions of the Operating Agreement applicable to each Subsidiary of Better Provisions, LLC.
- 2.5. Tenure. Each Director shall serve until his or her successor shall be elected and shall qualify or until his or her earlier resignation or removal.
- 2.6. Chair of the Board. The shareholders may elect one of the Directors as a “Chair of the Board”, who need not be an employee or officer of the Corporation, and the shareholders agree, by either their affirmative vote or written consent, to vote all of his, her, or its shares of the Corporation having voting power (and any other shares of the Corporation over which he, she, or it exercises voting control), in connection with the election of the Chair of the Board and to take such other actions as are necessary so as to elect and continue in office as the Chair of the Board that person that is the then existing “Chair of the Board” (as defined in the Operating Agreement); provided, that the initial Chair of the Board shall be Eugene McCain, until December 31, 2020, unless and until he is earlier removed from the Board of Directors pursuant to Section 2.8. If the Board of Directors appoints a Chair of the Board, he or she shall perform such duties and possess such powers as are assigned to him or her by the Board of Directors and, if the Chair of the Board is also designated as the Corporation’s Chief Executive Officer, shall have the powers and duties of the Chief Executive Officer prescribed in Section 4.8 of these Bylaws. Unless otherwise provided by the Board of Directors, the Chair of the Board shall preside at all meetings of the Board of Directors and shareholders.
- 2.7. Resignation. A Director may resign at any time by delivering written notice of resignation to the Board of Directors, the Chair of the Board, or the Corporation. A resignation is effective when the notice is delivered unless the notice specifies a later effective date.
- 2.8. Removal. A Director may be removed, whether or not for cause, and subsequently replaced by, the affirmative vote or written consent of those shareholders owning a majority of the Corporation’s shares. Notwithstanding anything contained in this Section 2.8 to the contrary, Eugene McCain shall not be removed from the positions of Director or Chair of the Board prior to December 31, 2020, for any reason, except in the event of his non-compliance with current regulations or rules of the Massachusetts Cannabis Control Commission.

- 2.9. Regular Meetings. Regular meetings of the Board of Directors may be held at such times and places as shall from time to time be fixed by the Chair of the Board without notice of the date, time, place or purpose of the meeting. The Corporation need only have one (1) annual meeting of the Board of Directors.
- 2.10. Special Meetings. Special meetings of the Board of Directors may be called by the Chair of the Board, or any three (3) Directors, or one (1) Director if there is only one (1) Director.
- 2.11. Notice. Special meetings of the Board of Directors must be preceded by at least three (3) days' notice of the date, time and place of the meeting. The notice need not describe the purpose of the special meeting unless these Bylaws otherwise require notice of the purpose of the meeting. All notices to Directors shall conform to the requirements of Article III of these Bylaws.
- 2.12. Waiver of Notice. A Director may waive any notice before or after the date and time of the meeting. The waiver shall be in writing, signed by the Director entitled to the notice, or in the form of an electronic transmission by the Director to the Corporation, and filed with the minutes or corporate records. A Director's attendance at or participation in a meeting waives any required notice to him or her of the meeting unless the Director at the beginning of the meeting, or promptly upon his or her arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to action taken at the meeting.
- 2.13. Quorum. Unless otherwise provided by law, the Articles of Organization or these Bylaws, a quorum of the Board of Directors consists of a majority of the Directors then in office, provided always that any number of Directors (whether one or more and whether or not constituting a quorum) constituting a majority of Directors present at any meeting or at any adjourned meeting may make an adjournment thereof.
- 2.14. Action at Meeting. If a quorum is present when a vote is taken, the affirmative vote of a majority of Directors present is the act of the Board of Directors unless the Articles of Organization or these Bylaws require the vote of a greater number of Directors. A Director who is present at a meeting of the Board of Directors when corporate action is taken is considered to have assented to the action taken unless: (a) he or she objects at the beginning of the meeting, or promptly upon his or her arrival, to holding it or transacting business at the meeting; (b) his or her dissent or abstention from the action taken is entered in the minutes of the meeting; or (c) he or she delivers written notice of his or her dissent or abstention to the presiding officer of the meeting before its adjournment or to the Corporation immediately after adjournment of the meeting. The right of dissent or abstention is not available to a Director who votes in favor of the action taken.
- 2.15. Action without Meeting. Any action required or permitted to be taken by the Directors may be taken without a meeting if the action is taken without a meeting by Directors having not less than the minimum number of votes necessary to take the action at a meeting at which all Directors entitled to vote on the action are present and voting. The action must be evidenced by one or more consents describing the action taken, in writing,

signed by each Director, or delivered to the Corporation by electronic transmission, to the address specified by the Corporation for the purpose or, if no address has been specified, to the principal office of the Corporation, addressed to the Secretary or other officer or agent having custody of the records of proceedings of Directors, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this Section 2.15 is effective when the last Director signs or delivers the consent, unless the consent specifies a different effective date. A consent signed or delivered under this Section 2.15 has the effect of a meeting vote and may be described as such in any document.

- 2.16. Meetings by Remote Communications. The Board of Directors may permit any or all Directors to participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all Directors participating may simultaneously hear each other during the meeting. A Director participating in a meeting by this means is considered to be present in person at the meeting.
- 2.17. Compensation. The compensation, if any, of the Directors shall be fixed by the Super Majority Vote of the Board of Directors (as defined below).
- 2.18. Standard of Conduct for Directors.
- (a) A Director shall discharge his or her duties as a Director: (1) in good faith; (2) with the care that a person in a like position would reasonably believe appropriate under similar circumstances; and (3) in a manner the Director reasonably believes to be in the best interests of the Corporation. In determining what the Director reasonably believes to be in the best interests of the Corporation, a Director may consider the interests of the Corporation's employees, suppliers, creditors and customers, the economy of the state, the region and the nation, community and societal considerations, and the long-term and short-term interests of the Corporation and its shareholders, including the possibility that these interests may be best served by the continued independence of the Corporation.
 - (b) In discharging his or her duties, a Director who does not have knowledge that makes reliance unwarranted is entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, if prepared or presented by: (1) one or more officers or employees of the Corporation whom the Director reasonably believes to be reliable and competent with respect to the information, opinions, reports or statements presented; (2) legal counsel, public accountants or other persons retained by the Corporation, as to matters involving skills or expertise the Director reasonably believes are matters (i) within the particular person's professional or expert competence or (ii) as to which the particular person merits confidence.
 - (c) A Director is not liable for any action taken as a Director, or any failure to take any action, if he or she performed the duties of his or her office in compliance with this Section 2.18.

2.19. Conflict of Interest.

- (a) A conflict of interest transaction is a transaction with the Corporation in which a Director of the Corporation has a material direct or indirect interest. A conflict of interest transaction is not voidable by the Corporation solely because of the Director's interest in the transaction if the transaction was fair and on market terms to the Corporation and fully disclosed to the Corporation's Board of Directors.
- (b) For purposes of this Section 2.19, and without limiting the interests that may create conflict of interest transactions, a Director of the Corporation has an indirect interest in a transaction if: (1) another entity in which he or she has a material financial interest or in which he or she is a general partner is a party to the transaction; or (2) another entity of which he or she is a director, officer or trustee or in which he or she holds another position is a party to the transaction and the transaction is or should be considered by the Board of Directors.

2.20. Conduct of Meetings. The Board of Directors may adopt by resolution such rules, regulations and procedures for the conduct of any meeting of the directors as it shall deem appropriate, including without limitation such guidelines and procedures as it may deem appropriate regarding the participation by means of remote communication of the directors and proxyholders not physically present at a meeting. Except to the extent inconsistent with such rules, regulations and procedures as adopted by the Board of Directors, the Chair of any meeting of the directors shall have the right and authority to prescribe such rules, regulations and procedures and to do all such acts as, in the judgment of such Chair, are appropriate for the proper conduct of the meeting. Such rules, regulations or procedures, whether adopted by the Board of Directors or prescribed by the chairman of the meeting, may include, without limitation, the following: (a) the establishment of an agenda or order of business for the meeting; (b) rules and procedures for maintaining order at the meeting and the safety of those present; (c) limitations on attendance at or participation in the meeting to the directors, their duly authorized and constituted proxies or attorneys or such other persons as shall be determined; (d) restrictions on entry to the meeting after the time fixed for the commencement thereof; and (e) limitations on the time allotted to questions or comments by participants. Unless and to the extent determined by the Board of Directors or the chairman of the meeting, meetings of the directors shall not be required to be held in accordance with the rules of parliamentary procedure.

ARTICLE III

MANNER OF NOTICE

3.1. Notices. All notices provided for under these Bylaws shall conform to the following requirements:

- (a) Notice shall be in writing unless oral notice is reasonable under the circumstances. Notice by electronic transmission is written notice.

- (b) Notice may be communicated in person; by telephone, voice mail, facsimile, teletype or other electronic means; by mail; by electronic transmission; or by messenger or delivery service.
- (c) Written notice, other than notice by electronic transmission, if in a comprehensible form, is effective upon deposit in the United States mail, if mailed postpaid and correctly addressed to the addressee's address shown in the Corporation's current records.
- (d) Written notice by electronic transmission, if in comprehensible form, is effective:
(1) if by facsimile telecommunication, when directed to a number furnished by the addressee for the purpose; (2) if by electronic mail, when directed to an electronic mail address furnished by the addressee for the purpose; (3) if by a posting on an electronic network together with separate notice to the addressee of such specific posting, directed to an electronic mail address furnished by the addressee for the purpose, upon the later of (i) such posting and (ii) the giving of such separate notice; and (4) if by any other form of electronic transmission, when directed to the addressee in such manner as the addressee shall have specified to the Corporation. An affidavit of the President of the Corporation that the notice has been given by a form of electronic transmission shall, in the absence of fraud, be prima facie evidence of the facts stated therein.
- (e) Oral notice is effective when communicated if communicated in a comprehensible manner.

ARTICLE IV

OFFICERS

- 4.1. Enumeration. The Corporation may have a Chief Executive Officer, a Chief Operating Officer, President, a Treasurer, a Secretary and such other officers as may be appointed by the Board of Directors from time to time in accordance with these Bylaws. One person may have multiple officer titles.
- 4.2. Appointment. The officers shall be appointed by the Board of Directors. A duly appointed officer may appoint one or more officers if authorized by the Board of Directors. Each officer has the authority and shall perform the duties set forth in these Bylaws or, to the extent consistent with these Bylaws, the duties prescribed by the Board of Directors or by direction of an officer authorized by the Board of Directors to prescribe the duties of other officers. The appointment of an officer shall not itself create contract rights. The Board of Directors shall be deemed to have appointed as initial officers of the Corporation: Megan Sanders to the positions of President and Chief Executive Officer; Erik Williams to the positions of Secretary and Chief Operating Officer; and Megan Sanders to the positions of Treasurer and Chief Financial Officer.

- 4.3. Qualification. The same individual may simultaneously hold more than one office in the Corporation. No officer need be a shareholder. All officers must comply with the regulations and rules promulgated by the CCC.
- 4.4. Tenure. Except as otherwise provided by law, the Articles of Organization or these Bylaws, each officer shall, subject to any employment agreement between him or her and the Corporation, hold office until his or her successor is duly appointed, unless a different term is specified in the vote appointing him or her, or until his or her earlier death, resignation or removal.
- 4.5. Resignation. Subject to the terms of any separate written agreement between the Corporation and an Officer, an officer may resign at any time by delivering written notice of the resignation to the Corporation. A resignation is effective when the notice is delivered unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Corporation accepts the future effective date, the Board of Directors may fill the pending vacancy before the effective date if the Board of Directors provides that the successor shall not take office until the effective date. An officer's resignation shall not affect the Corporation's contract rights, if any, with the officer.
- 4.6. Removal. If an officer either resigns or is removed by the Board of Directors, a replacement officer shall be proposed by the majority of the Board of Directors.
- 4.7. Vacancies. The Board of Directors may, subject to a confirmatory vote by the shareholders holding a majority of the shares, fill any vacancy occurring in any office for any reason and may, in its discretion, leave unfilled for such period as it may determine any offices other than those of President, Treasurer and Secretary. Each such successor shall hold office for the unexpired term of his or her predecessor and until his or her successor is duly appointed, or until he or she sooner dies, resigns or is removed.
- 4.8. President; Chief Executive Officer. The President shall be the Chief Executive Officer. The Chief Executive Officer shall have general charge and supervision of the business of the Corporation, subject to the direction of the Board of Directors including, without limitation, exercise of general operating powers concerning all the property, business and affairs of the Corporation. The President shall perform such other duties and shall have such other powers as the Board of Directors may from time to time prescribe. The President shall serve until such time as he resigns or his successor is elected by the Board. The President and Chief Executive Officer shall report to the Board of Directors.
- 4.9. Vice President. In the absence of the President, the Vice President, if one is appointed, shall perform the duties of the President. The Vice President shall report to the Board and shall have any further powers and duties as from time to time may be prescribed by the Board.
- 4.10. Treasurer. The Treasurer shall be the Chief Financial Officer. The Treasurer shall perform such duties and shall have such powers as may from time to time be assigned to him or her by the Board of Directors or the President. In addition, the Treasurer shall perform such duties and have such powers as are incident to the office of treasurer,

including without limitation the duty and power to keep and be responsible for all funds and securities of the Corporation, to deposit funds of the Corporation in depositories, to disburse such funds as ordered by the Board of Directors or the President, to make proper accounts of such funds, and to render as required by the Board of Directors or the President statements of all such transactions and of the financial condition of the Corporation.

- 4.11. Secretary. The Secretary shall perform such duties and shall possess such powers as the Board of Directors or the President may from time to time prescribe. In addition, the Secretary shall perform such duties and shall have such powers as are incident to the office of the secretary, including without limitation the duty and power to give notices of all meetings of the shareholders and Directors, to attend all meetings of the shareholders and Directors, to prepare minutes of the meetings of the shareholders and Directors, to authenticate the records of the Corporation, to maintain a stock ledger and prepare lists of shareholders and their addresses as required, to be custodian of corporate records and the corporate seal and to affix and attest to the same on documents. In the absence of the Secretary at any meeting of the shareholders or Directors, the person presiding at the meeting shall designate a temporary secretary to prepare the minutes of the meeting.
- 4.12. Salaries. Officers of the Corporation shall be entitled to such salaries, compensation or reimbursement as shall be fixed or allowed from time to time by the Board of Directors or as otherwise provided in any employment agreement between the Corporation and the officer. A bonus pool derived from the income of the Corporation may be so designated and created by the Board of Directors, with such revenues to be awarded as bonuses to the Corporation's officers and employees. The Board of Directors may create a compensation committee to make recommendations to it as to how any such bonus pool should be distributed.
- 4.13. Standard of Conduct for Officers. An officer shall discharge his or her duties: (a) in good faith; (b) with the care that a person in a like position would reasonably exercise under similar circumstances; and (c) in a manner the officer reasonably believes to be in the best interests of the Corporation. In discharging his or her duties, an officer who does not have knowledge that makes reliance unwarranted is entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, if prepared or presented by: (1) one or more officers or employees of the Corporation whom the officer reasonably believes to be reliable and competent with respect to the information, opinions, reports or statements presented; or (2) legal counsel, public accountants or other persons retained by the Corporation as to matters involving skills or expertise the officer reasonably believes are matters (i) within the particular person's professional or expert competence or (ii) as to which the particular person merits confidence. An officer shall not be liable to the Corporation or its shareholders for any decision to take or not to take any action taken, or any failure to take any action, as an officer, if the duties of the officer are performed in compliance with this Section 4.13.

ARTICLE V

PROVISIONS RELATING TO SHARES

- 5.1 Issuance. The Board of Directors shall issue the number of shares of each class or series authorized by the Articles of Organization.
- 5.2 Share Certificates. If shares are represented by certificates, at a minimum each share certificate shall state on its face: (a) the name of the Corporation and that it is organized under the laws of the Commonwealth of Massachusetts; (b) the name of the person to whom issued; and (c) the number and class of shares and the designation of the series, if any, the certificate represents. Every certificate for shares of stock that are subject to any restriction on the transfer or registration of transfer of such shares pursuant to the Articles of Organization, these Bylaws, an agreement among shareholders or an agreement among shareholders and the Corporation, shall have conspicuously noted on the front or back of such certificate the existence of such restrictions. Each share certificate shall be signed, either manually or in facsimile, by the President and by the Treasurer or the Secretary, or any two officers designated by the Board of Directors, and may bear the corporate seal or its facsimile. If the person who signed, either manually or in facsimile, a share certificate no longer holds office when the certificate is issued, the certificate shall be nevertheless valid.
- 5.3 Uncertificated Shares. The Board of Directors may authorize the issue of some or all of the shares of any or all of the Corporation's classes or series without certificates. The authorization shall not affect shares already represented by certificates until they are surrendered to the Corporation. Within a reasonable time after the issue or transfer of shares without certificates, the Corporation shall send the shareholders a written statement of the information required by the Massachusetts Business Corporation Act, as in effect from time to time (the "MBCA") to be on certificates.
- 5.4 Transfers; Record and Beneficial Owners. Subject to the restrictions, if any, stated or noted on the stock certificates or otherwise, shares of stock may be transferred on the books of the Corporation by the surrender to the Corporation of the certificate representing such shares properly endorsed or accompanied by a written assignment or power of attorney properly executed, and with such proof of authority or the authenticity of signature as the Corporation may reasonably require. The Corporation shall be entitled to treat the record holder of shares as shown on its books as the owner of such shares for all purposes, including the payment of dividends and other distributions and the right to vote with respect thereto, regardless of any transfer, pledge or other disposition of such shares until the shares have been transferred on the books of the Corporation in accordance with the requirements of these Bylaws.
- 5.5 Replacement of Certificates. The Board of Directors may, subject to applicable law, determine the conditions upon which a new share certificate may be issued in place of any certificate alleged to have been lost, destroyed or wrongfully taken.
- 5.6 Restrictions on Transfer. Unless set forth in a separate written agreement between the

shareholders and the Corporation, no interest in the shares of the corporation may be transferred by operation of law or otherwise, whether voluntary or involuntary, except in accordance with the terms and conditions of these Bylaws absent the approval of shareholders owning at such time the majority of the then issued and outstanding shares of stock of the corporation. This includes, but is not limited to, transfers by purchase, sale, discount, negotiation, gift, trust, legacy, inheritance, pledge, mortgage, lien, creation of security interest, hypothecation, bankruptcy, or transfer pursuant to court order.

ARTICLE VI

CORPORATE RECORDS

6.1. Records to be Kept.

- (a) The Corporation shall keep as permanent records minutes of all meetings of its shareholders and Board of Directors and a record of all actions taken by the shareholders or Board of Directors without a meeting. The Corporation shall maintain appropriate accounting records. The Corporation or its agent shall maintain a record of its shareholders. The Corporation shall maintain its records in written form or in another form capable of conversion into written form within a reasonable time.
- (b) The Corporation shall keep within the Commonwealth of Massachusetts a copy of the following records at its principal office or an office of its transfer agent or of its Secretary or of its registered agent:
 - (1) its Articles of Organization or Restated Articles of Organization and all amendments to them currently in effect;
 - (2) its Bylaws or Restated Bylaws and all amendments to them currently in effect;
 - (3) resolutions adopted by its Board of Directors creating one or more classes or series of shares, and fixing their relative rights, preferences and limitations, if shares issued pursuant to those resolutions are outstanding;
 - (4) the minutes of all shareholders meetings, and records of all action taken by the shareholders without a meeting, for the past three years;
 - (5) all written communications to the shareholders generally within the past three years, including the financial statements furnished under Section 16.20 of the MBCA, or any successor Section thereto, for the past three years;
 - (6) a list of the names and business addresses of its current Directors and officers; and
 - (7) its most recent annual report delivered to the Massachusetts Secretary of State.

6.2. Inspection of Records by the Shareholders.

- (a) A shareholder is entitled to inspect and copy, during regular business hours at the office where they are maintained pursuant to Section 6.1(b) of these Bylaws, copies of any of the records of the Corporation described in said Section 6.1(b) if he or she gives the Corporation written notice of his or her demand at least five business days before the date on which he or she wishes to inspect and copy.
- (b) A shareholder is entitled to inspect and copy, during regular business hours at a reasonable location specified by the Corporation, any of the following records of the Corporation if the shareholder meets the requirements of subsection (c) of this Section 6.2 and gives the Corporation written notice of his or her demand at least five business days before the date on which he or she wishes to inspect and copy:
 - (1) excerpts from minutes reflecting action taken at any meeting of the Board of Directors, minutes of any meeting of the shareholders, and records of action taken by the shareholders or Board of Directors without a meeting, to the extent not subject to inspection under subsection (a) of this Section 6.2;
 - (2) accounting records of the Corporation, but if the financial statements of the Corporation are audited by a certified public accountant, inspection shall be limited to the financial statements and the supporting schedules reasonably necessary to verify any line item on those statements; and
 - (3) the record of shareholders described in Section 6.1(a) of these Bylaws.
- (c) A shareholder may inspect and copy the records described in subsection (b) of this Section 6.2 only if:
 - (1) his or her demand is made in good faith and for a proper purpose;
 - (2) he or she describes with reasonable particularity his or her purpose and the records he or she desires to inspect;
 - (3) the records are directly connected with his or her purpose; and
 - (4) the Corporation shall not have determined in good faith that disclosure of the records sought would adversely affect the Corporation in the conduct of its business.

6.3. Scope of Inspection Right.

- (a) A shareholder's agent or attorney has the same inspection and copying rights as the shareholder represented.
- (b) The Corporation may, if reasonable, satisfy the right of a shareholder to copy records under Section 6.2 of these Bylaws by furnishing to the shareholder copies by photo-

copy or other means chosen by the Corporation, including copies furnished through an electronic transmission.

- (c) The Corporation may impose a reasonable charge, covering the costs of labor, material, transmission and delivery, for copies of any documents provided to the shareholder. The charge may not exceed the estimated cost of production, reproduction, transmission or delivery of the records.
 - (d) The Corporation may comply at its expense with a shareholder's demand to inspect the record of the shareholder under clause (3) of subsection (b) of Section 6.2 of these Bylaws by providing the shareholder with a list of shareholders that was compiled no earlier than the date of the shareholder's demand.
 - (e) The Corporation may impose reasonable restrictions on the use or distribution of records by the demanding shareholder.
- 6.4. Inspection of Records by Directors. A Director is entitled to inspect and copy the books, records and documents of the Corporation at any reasonable time to the extent reasonably related to the performance of the Director's duties as a Director, but not for any other purpose or in any manner that would violate any duty to the Corporation.

ARTICLE VII

INDEMNIFICATION

- 7.1. Indemnification of Directors and Officers. Except as otherwise provided in this Section 7.1, the Corporation may indemnify to the fullest extent permitted by law an individual who is a party to a proceeding because he or she is a Director against liability incurred in the proceeding if: (1) (i) he or she conducted himself or herself in good faith; and (ii) he or she reasonably believed that his or her conduct was in the best interests of the Corporation or that his or her conduct was at least not opposed to the best interests of the Corporation; and (iii) in the case of any criminal proceeding, he or she had no reasonable cause to believe his or her conduct was unlawful; or (2) he or she engaged in conduct for which he or she shall not be liable under a provision of the Articles of Organization authorized by Section 2.02(b)(4) of the MBCA or any successor provision to such Section. The Corporation shall indemnify to the fullest extent permitted by law an individual who is a party to a proceeding because he or she is an officer against liability incurred in the proceeding, except for liability arising out of acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law; provided, however, that the standard of conduct set forth in this sentence shall apply to a Director who is also an officer if the basis on which he or she is made a party to the proceeding is an act or omission solely as an officer. For the avoidance of doubt, conduct shall not be deemed to be intentional misconduct or a knowing violation of law solely for ongoing activity relating to cannabis, which may be a violation of federal law, so long as such activity is reasonably believed to be in compliance with applicable state laws.

7.2. Advance for Expenses. The Corporation may, before final disposition of a proceeding, advance funds to pay for or reimburse the reasonable expenses incurred by a Director or officer who is a party to a proceeding because he or she is a Director or officer if he or she delivers to the Corporation:

- (a) a written affirmation of his or her good faith belief that he or she has met the relevant standard of conduct described in Section 7.1 of these Bylaws or, if he or she is a Director and is a party to a proceeding because he or she is a Director, that the proceeding involves conduct for which liability has been eliminated under a provision of the Articles of Organization as authorized by Section 2.02(b)(4) of the MBCA or any successor provision to such Section; and
- (b) his or her written undertaking to repay any funds advanced if he or she is not wholly successful, on the merits or otherwise, in the defense of such proceeding and it is ultimately determined pursuant to Section 7.3 of these Bylaws or by a court of competent jurisdiction that he or she has not met the relevant standard of conduct described in Section 7.1 of these Bylaws.

Such undertaking must be an unlimited general obligation of the Director or officer but need not be secured and shall be accepted without reference to the financial ability of the Director or officer to make repayment.

7.3. Determination of Indemnification.

- (a) Except as set forth in subsection (b) of this Section 7.3, the determination of whether a Director has met the relevant standard of conduct set forth in Section 7.1 of these Bylaws shall be made either: (1) by special legal counsel selected by the Board of Directors, or (2) by the Super Majority Vote of the Board of Directors.
- (b) The determination of whether an officer has met the relevant standard of conduct set forth in Section 7.1 of these Bylaws shall be made by the Board of Directors. Notwithstanding the provisions of subsection (a) of this Section 7.3, the determination of whether a Director who is also an officer has met the relevant standard of conduct set forth in Section 7.1 of these Bylaws, shall be made in accordance with the provisions of this subsection (b) to the extent the basis on which he or she is made a party to a proceeding is an act or omission solely as an officer.

7.4. Authorization of Indemnification and Advances.

- (a) Authorization of indemnification and advances shall be made in the same manner as the determination that indemnification is permissible under Section 7.3 of these Bylaws; provided that, with respect to the authorization of indemnification and advances for a Director for acts or omissions as a Director, authorization of indemnification shall be made by the Board of Directors.
- (b) The Corporation shall indemnify a Director or officer who was wholly successful, on the merits or otherwise, in the defense of any proceeding to which he or she was a

party because he or she was a Director or officer of the Corporation against reasonable expenses incurred by him or her in connection with the proceeding.

7.5. Settlements. The Corporation shall not be required to indemnify the Indemnitee under this Article VII for any amounts paid in settlement of any proceeding unless authorized in the same manner as the determination that indemnification is permissible under Section 7.3 of these Bylaws; provided that, with respect to the authorization of indemnification for a Director for acts or omissions as a Director, authorization of indemnification shall be made by the Board of Directors. The Corporation shall not settle any proceeding in any manner that would impose any penalty or limitation on the Indemnitee without the Indemnitee's written consent. Neither the Corporation nor the Indemnitee will unreasonably withhold his, her or its consent to any proposed settlement.

7.6. Application of this Article.

(a) This Article VII shall not limit the Corporation's power to (1) pay or reimburse expenses incurred by a Director or officer in connection with his or her appearance as a witness in a proceeding at a time when he or she is not a party or (2) indemnify, advance expenses to or provide or maintain insurance on behalf of an employee or agent.

(b) If the laws of the Commonwealth of Massachusetts are hereafter amended from time to time to increase the scope of permitted indemnification, indemnification hereunder shall be provided to the fullest extent permitted or required by any such amendment.

7.7. Exculpation. Each Director and Officer of the Corporation shall not be liable to the Corporation or its shareholders for monetary damages for breach of fiduciary duty as a Director and/or Officer, except to the extent that exculpation from liability is not permitted under the MBCA as in effect when such breach occurred, and except (i) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law, or (ii) for any transaction in connection with which such director or officer derived an improper personal benefit. No amendment or repeal of this paragraph shall apply to or have any effect on the liability or alleged liability of any Director or Officer of the Corporation for or with respect to any acts or omissions of such Director or Officer occurring prior to such amendment or repeal. For avoidance of doubt, conduct shall not be deemed to constitute intentional misconduct or a knowing violation of law solely for engaging in activity relating to cannabis, which may be a violation of federal law, so long as such activity is reasonably believed to be in compliance with applicable state law.

ARTICLE VIII

MISCELLANEOUS

8.1. Fiscal Year. Except as otherwise determined from time to time by the Board of Directors, the fiscal year of the Corporation shall in each year end on December 31.

- 8.2. Seal. The seal of the Corporation shall, subject to alteration by the Board of Directors, bear the Corporation's name, the word "Massachusetts" and the year of its incorporation.
- 8.3. Voting of Securities. Except as the Board of Directors may otherwise designate, the Chief Executive Officer, President or Treasurer may waive notice of, and act as, or appoint any person or persons to act as, proxy or attorney-in-fact for the Corporation (with or without power of substitution) at any meeting of the shareholders of any other corporation or organization, the securities of which may be held by the Corporation.
- 8.4. Articles of Organization. All references in these Bylaws to the Articles of Organization shall be deemed to refer to the Articles of Organization of the Corporation, as amended and in effect from time to time.
- 8.5. Severability. Any determination that any provision of these Bylaws is for any reason inapplicable, illegal or ineffective shall not affect or invalidate any other provision of these Bylaws.
- 8.6. Pronouns. All pronouns used in these Bylaws shall be deemed to refer to the masculine, feminine or neuter, singular or plural, as the identity of the person or persons may require.

ARTICLE IX

AMENDMENTS

- (a) The power to make, amend or repeal these Bylaws, in whole or in part, shall be by a majority vote of the shareholders.
- (b) Not later than the time of giving notice of the meeting of the shareholders next following the making, amending or repealing by the shareholder of any Bylaw, notice stating the substance of the action taken by the Board of Directors shall be given to all shareholders entitled to vote on amending these Bylaws. Any action taken by the Board of Directors with respect to these Bylaws may be amended or repealed pursuant to this Article IX.
- (c) Approval of an amendment to these Bylaws that changes or deletes a quorum or voting requirement for action by the shareholders must satisfy both the applicable quorum and voting requirements for action by the shareholders with respect to amendment of these Bylaws and also the particular quorum and voting requirements sought to be changed or deleted.
- (d) A Bylaw dealing with quorum or voting requirements for the shareholders may not be adopted, amended or repealed by the Board of Directors.
- (e) A Bylaw that fixes a greater or lesser quorum requirement for action by the Board of Directors, or a greater voting requirement, than provided for by the MBCA may be amended or repealed by the shareholders, or by the Board of Directors if the Board of Directors is authorized to amend these Bylaws.

- (f) Approval by the Board of Directors of an amendment to these Bylaws that changes or deletes a quorum or voting requirement for action by the Board of Directors must satisfy both the applicable quorum and voting requirements for action by the Board of Directors with respect to amendment of these Bylaws, and also the particular quorum and voting requirements sought to be changed or deleted.

END OF BYLAWS



The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

William Francis Galvin
Secretary of the
Commonwealth

Date: May 03, 2021

To Whom It May Concern :

I hereby certify that according to the records of this office,

CANNA PROVISIONS, INC

is a domestic corporation organized on **April 30, 2018** , under the General Laws of the Commonwealth of Massachusetts. I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 156D section 14.21 for said corporation's dissolution; that articles of dissolution have not been filed by said corporation; that, said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.



In testimony of which,

I have hereunto affixed the

Great Seal of the Commonwealth

on the date first above written.

A handwritten signature in blue ink, reading "William Francis Galvin".

Secretary of the Commonwealth

Certificate Number: 21050022010

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by: Bod



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L0424409920
Notice Date: May 4, 2021
Case ID: 0-001-158-820



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



CANNA PROVISIONS, INC.
220 HOUSATONIC ST
LEE MA 01238-1303

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, CANNA PROVISIONS, INC. is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 9:00 a.m. to 4:00 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF UNEMPLOYMENT ASSISTANCE

Charles D. Baker
GOVERNOR

Karyn E. Polito
LT. GOVERNOR



345156369

Rosalin Acosta
SECRETARY

Richard A. Jeffers
DIRECTOR

Canna Provisions Inc
220 HOUSATONIC ST
LEE, MA 01238-1303

EAN: 22133738
May 03, 2021

Certificate Id:47675

The Department of Unemployment Assistance certifies that as of 5/3/2021 ,Canna Provisions Inc is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.

This certificate expires in 30 days from the date of issuance.

Richard A. Jeffers, Director

Department of Unemployment Assistance



Corporate Disclosure – Canna Provisions, Inc.

License Application #MCN283454

1884 N. Main St., Sheffield, MA 01257

To whom it may concern,

Please accept the following documents to for use in satisfying *Section 16 Business Registration; Articles of Organization* document upload requirement of MassCIP Application #MCN283454 for Canna Provisions, Inc.:

1. (Exhibit A) Massachusetts Secretary of State Articles of Organization effective 4/30/2018
2. (Exhibit B) Massachusetts Secretary of State Annual Report effective 1/26/2022
3. (Exhibit C) Correspondence from the Commission reflecting acknowledgement of approval to remove corporate authority from the following individuals effective 1/31/2022:
 - a. Ronald Garrus; and
 - b. Dave Raviraj; and
 - c. Eugene McCain.

Kindly note that Canna Provisions, Inc. is currently in the process of an Ownership/Control Change Request that is being prepared to submit to the Commission. As of 2/3/2022, the above referenced documents accurately represent Canna Provisions, Inc.'s current principals with corporate authority.



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$250.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Articles of Organization

(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

Identification Number: 001325268

ARTICLE I

The exact name of the corporation is:

CANNA PROVISIONS, INC

ARTICLE II

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

ARTICLE III

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding
		<i>Num of Shares</i>	<i>Total Par Value</i>	
CWP	\$0.00100	200,000	\$200.00	200,000

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

ARTICLE IV

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

ARTICLE V

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

ARTICLE VI

Other lawful provisions, and if there are no provisions, this article may be left blank.

Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.

ARTICLE VII

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the *90th day* after the articles are received for filing.

Later Effective Date: Time:

ARTICLE VIII

The information contained in Article VIII is not a permanent part of the Articles of Organization.

a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:

Name: EUGENE MCCAIN
 No. and Street: 214 ADAMS AVENUE
 City or Town: WEST NEWTON State: MA Zip: 02465 Country: USA

c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	EUGENE MCCAIN	214 ADAMS AVENUE WEST NEWTON, MA 02465 USA
TREASURER	ARTHUR BECKER	214 ADAMS AVENUE WEST NEWTON, MA 02465 USA
SECRETARY	EUGENE MCCAIN	214 ADAMS AVENUE WEST NEWTON, MA 02465 USA
DIRECTOR	EUGENE MCCAIN	214 ADAMS AVENUE WEST NEWTON, MA 02465 USA
DIRECTOR	ARTHUR BECKER	214 ADAMS AVENUE WEST NEWTON, MA 02465 USA

d. The fiscal year end (i.e., tax year) of the corporation:

January

e. A brief description of the type of business in which the corporation intends to engage:

RETAIL SUPPLY STORES

f. The street address (post office boxes are not acceptable) of the principal office of the corporation:

No. and Street: 214 ADAMS AVENUE
 City or Town: WEST NEWTON State: MA Zip: 02465 Country: USA

g. Street address where the records of the corporation required to be kept in the Commonwealth are located (post office boxes are not acceptable):

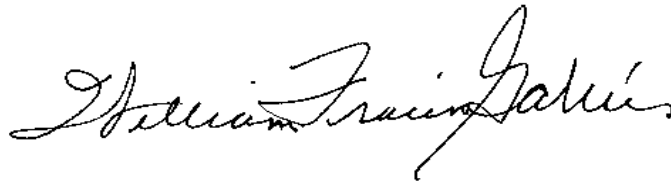
No. and Street: 214 ADAMS AVENUE
City or Town: WEST NEWTON State: MA Zip: 02465 Country: USA
which is
☒ its principal office ☐ an office of its transfer agent
☐ an office of its secretary/assistant secretary ☐ its registered office

Signed this 30 Day of April, 2018 at 1:11:24 PM by the incorporator(s). *(If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.)*
EUGENE MCCAIN

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

April 30, 2018 01:11 PM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive, flowing style with a large initial 'W' and 'G'.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth



The Commonwealth of Massachusetts William Francis Galvin

Minimum Fee: \$100.00

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Annual Report

(General Laws, Chapter 156D, Section 16.22; 950 CMR 113.57)

Identification Number: 0013252681. Exact name of the corporation: CANNA PROVISIONS, INC2. Jurisdiction of Incorporation: State: MA Country:

3,4. Street address of the corporation registered office in the commonwealth and the name of the registered agent at that office:

Name: THOMAS B. ROSEDALENo. and Street: 380 WASHINGTON STREET
2ND FLOORCity or Town: WELLESLEY HILLS State: MA Zip: 02481 Country: USA

5. Street address of the corporation's principal office:

No. and Street: 220 HOUSATONIC ST.City or Town: LEE State: MA Zip: 01238 Country: USA

6. Provide the name and addresses of the corporation's board of directors and its president, treasurer, secretary, and if different, its chief executive officer and chief financial officer.

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	MEGAN SANDERS	220 HOUSATONIC STREET LEE, MA 01238 USA
TREASURER	MEGAN SANDERS	220 HOUSATONIC STREET LEE, MA 01238 USA
SECRETARY	ERIK WILLIAMS	220 HOUSATONIC STREET LEE, MA 01238 USA
CEO	MEGAN SANDERS	220 HOUSATONIC STREET LEE, MA 01238 USA
DIRECTOR	MICHAEL SHELDON	220 HOUSATONIC ST. LEE, MA 01238 USA
DIRECTOR	MEGAN SANDERS	220 HOUSATONIC STREET LEE, MA 01238 USA

7. Briefly describe the business of the corporation:

RETAIL SUPPLY STORES

8. Capital stock of each class and series:

	Par Value Per Share	Total Authorized by Articles	Total Issued
--	---------------------	------------------------------	--------------

Class of Stock	Enter 0 if no Par	of Organization or Amendments		and Outstanding <i>Num of Shares</i>
		<i>Num of Shares</i>	<i>Total Par Value</i>	
CWP	\$0.00100	300,000	\$300.00	0
PWP	\$0.01000	60,000	\$600.00	0

9. Check here if the stock of the corporation is publicly traded: ☐

10. Report is filed for fiscal year ending: 01/31/ 2022

Signed by MEGAN SANDERS, its PRESIDENT
on this 26 Day of January, 2022

**Exhibit C**

Zoe Elwell <zelwell@cannaprovisionsgroup.com>

RE: Notification in Preparation for Change of Control [REMOVALS] - Canna Provisions

1 message

CCC Licensing <licensing@cccmass.com>

Mon, Jan 31, 2022 at 5:23 PM

To: Zoe Elwell <zelwell@cannaprovisionsgroup.com>

Cc: CCC Licensing <licensing@cccmass.com>, Meg Sanders <meg@cannaprovisionsgroup.com>, "ewilliams@cannaprovisionsgroup.com" <ewilliams@cannaprovisionsgroup.com>, "steve@ac3llc.org" <steve@ac3llc.org>, James McMahon <james@mcmahonstrategic.com>

Hello Zoe,

These individuals have been removed from all Canna Provisions licenses with the exception of MCN283454. This license is currently in a Re-Opened status and as such cannot be altered by Commission staff until resubmitted.

You may remove any individuals from that license now before resubmitting.

Best,

**Derek** – *Licensing Analyst*

Cannabis Control Commission

Union Station

2 Washington Square

Worcester, MA 01604

Licensing@CCCMass.comwww.MassCannabisControl.com

Please note that all emails I receive and send may be subject to disclosure in response to a public records request pursuant to the Public Records laws, G.L. c.66 §10 and G.L. c.4 §7 cl. 26. In other words, generally consider email correspondence with me to be public.

Exhibit C

From: Zoe Elwell <zelwell@cannaprovisionsgroup.com>

Sent: Thursday, January 27, 2022 11:34 AM

To: CCC Licensing <licensing@cccmass.com>

Cc: Meg Sanders <meg@cannaprovisionsgroup.com>; Erik Williams <ewilliams@cannaprovisionsgroup.com>; Steve Chaisson <steve@ac3llc.org>; james@mcmahonstrategic.com

Subject: Notification in Preparation for Change of Control [REMOVALS] - Canna Provisions

Good morning. I am emailing to advise the Commission that the following individuals have resigned from Canna Provisions/Better Provisions and are no longer persons of control:

- *Ronald Garrus;*
- *Dave Raviraj; and*
- *Eugene McCain.*

Please accept this email notification to serve as a preliminary step to a Change of Control/Ownership Request application that is soon to come. To the extent you require further documentation for these removals, please let me know. Thank you, Zoe

--

Zoe Elwell

Compliance Specialist

Canna Provisions

518-209-7827

zelwell@cannaprovisionsgroup.com

CANNA PROVISIONS, INC.

BUSINESS PLAN

Canna Provisions, Inc. ("CP") is a Massachusetts corporation formed for the purpose of obtaining State and municipal licensing for recreational marijuana sales and for a cultivation facility and a connected manufacturing/extraction facility.

While not currently seeking medical marijuana licensing, CP recognizes the important role of cannabis as a medicine and intends on providing information and products that meet the needs of those seeking medical benefits.

Licensing Process

CP has leases on a building in Holyoke and another in Lee. CP has opened retail stores in both locations to sell marijuana for adult recreational use.

Canna Provisions on August 18th was approved for change of ownership of license MCN281970. This provisional license is going through the final stage of licensing.

This application to the CCC is for the renewal of license for the Sheffield cultivation location. Another application has been filed for a cultivation and manufacturing facility in Lee and that location has a provisional license. Completion of this facility will be in 2nd quarter of 2021.

Lee Retail Store Location

CP has leased a 1.8-acre site with a building on Housatonic Street in Lee, MA. Lee is the gateway to the Berkshires. A small town of almost 2,500 residents, it is noted for being a tourist destination for shopping, music, theater, art, hiking, biking, river sports as well as winter sports like snowmobiling and cross-country skiing. This four-season destination is quintessential New England.

Lee is the first exit off the Mass Pike from New York state. It sits along the banks of the Housatonic River and has two main streets- Housatonic Street and Main Street. The CP 2,500 sf Marijuana Establishment is currently operational. The site has plenty of parking, +25 spots, as well as easy entry and exit from Housatonic Street. The building is split level offering in store sales on the main floor and pre-orders on the main floor as well as upstairs.

Holyoke Retail Store Location

Holyoke is a former mill town of 40,000 residents. The City is surrounded by several more affluent towns and several dozen colleges with over 70,000 students within 25 minutes of the dispensary.

Holyoke lies at the intersection of two major New England interstate Highways; US 91 which runs north/south and US 90 which runs east west connecting Boston to Albany, NY. Both US 91 and US 90 have exits near the Holyoke dispensary, only 5 minutes away from the Dwight Street site. This property is located in downtown Holyoke, on Dwight Street. Adequate parking is available.

The CP lease of the 4,000 sf dispensary is for 15 years starting at \$3902 per month and going to \$4,326 in the fourth year of the lease. This store offers a large sales floor with unique displays of each vendor as well as a pre-order counter.

Cultivation Facility in Lee

CP has an 8-acre site under contract in Lee, MA. This site is permitted for marijuana cultivation under the new Town of Lee marijuana ordinance. An application for a building permit is being submitted. Phase one of the cultivation facility is a prefabricated 10,000 sf indoor, climate controlled, multi-bay hybrid greenhouse. Annual harvest of 3000 to 3200 pounds of flower product are expected from this facility. The greenhouse structure will be supported by a solid wall building that is currently in design-phase and will include space for genetics, trim/dry/cure spaces, packaging and other ancillary areas.

The facility will also include an extraction facility for oils, tinctures and other concentrates. Phase 2 will include an easy expansion by adding additional pre-fabricated 3,000sf bays each. The facility will also include an extraction facility for oils, tinctures and other concentrates.

Cultivation Facility in Sheffield

CP has leased an approximately 7,200 SF warehouse on 5.95 acres. The 7,200 SF building is built out to 5,000 SF of canopy and the rest of the building for dry, cure, trim, packaging and storage as well as office space. We anticipate approximately 100 pounds of finished flower per month out of this facility. Phase 2 of Sheffield is to expand into another building on the parcel as well as an outdoor cultivation commencing in 2021.

Supply

Until our cultivation facility in Lee is licensed and built and is producing marijuana, CP plans to source product from existing third party cultivation operations within the State. CP has an LOI with one craft supplier and is negotiating with several other cultivators with existing grow facilities. CP has also developed strong relationships with current and future suppliers and are confident in our ability to procure enough product to sustain operations until our own supply comes online. There are risks of supply shortages but CP views these potential shortages as temporary as existing growers are expanding their current facilities to meet demand, new entrants are likely to emerge and CP has

the right to build its own cultivation facility. Currently there are ample supplies of oils and concentrates available for vape pens and cartridges and other forms of concentrates and edibles.

Retail Sales Financial Forecasts

Based on historical sales of medical marijuana over the past two years in Massachusetts and legal medical and recreational sales in other States over 3 to 12 years, CP's advisors have been able to project expected sales. The key assumptions underlying the forecast is that at least 10% of the population will become recreational retail customers.

In addition to the local market within each store's surroundings there will be substantial out of state consumers, depending on the ease of access of the local dispensary to this out of state population.

Colorado has made the transition from Medical-only sales to recreational sales and its historical data indicates a 3-fold increase in gross sales within the first three years of recreational sales. With Massachusetts having a much more nascent medical marijuana patient base, the expansion into recreational adult sales with most likely result in about a 5 to 8-fold increase over medical marijuana sales to date. About 50% of Colorado's recreational marijuana sales are from out of state buyers and this is expected to be the same in Massachusetts.

For the Holyoke Retail Sales forecasts, it is assumed that in the first year an average of 200-275 customers will visit each store each day. They are expected to average \$110 per visit.

Financing

CP has to date been funded directly by the majority owner, Eugene McCain and will continue to be similarly funded until licensing occurs. To date, Mr. McCain has invested over \$200,000 in leasing fees, property studies, phase one reports, cannabis industry consulting, architectural works, legal works. Funds were raised thru family and friends.

Our minimum financing needs for the build out of our first store in Lee, is \$650,000.

CP has over \$100,000 in cash on hand for continuing soft costs. Our investors are on standby to inject additional funding to build out our facilities.

For the full build-out of all our planned facilities, the CapEx and OpEx needs, until self-sustainability and profitability, are \$5,844,000. CP is currently in negotiations with several investors as non-equity financing in the form of buy/leaseback real estate transactions. These will be implemented upon receipt of the State licenses.

Any and all investors and financing options will be rightfully submitted to the Cannabis Control Commission for approval. Until such times as they are submitted and approved, the ownership and financing of the company will remain as currently stated.

Plans to Grow the Business

CP plans to expand its retail business from its two recreational retail stores in Lee and Holyoke to a recreational retail store in Metro West Boston. For cultivation, the size of the phase 2 expansion of the facility will be based on retail sales experience in Lee and Holyoke and the anticipated inventory needs.

Management Team

CP has been fortunate to have Meg Sanders and Erik Williams, of Will and Way Consulting, join them for the management of Canna Provisions, Inc. Initially they are working under a consulting contract with CP and will be transitioning into a full employment agreement.

Meg and Erik have over 17 years of combined experience in the legal cannabis cultivation, manufacturing and retailing industry. Meg is co-founder and former CEO of Mindful, Inc. in Denver, Colorado, and Meg and Erik set it on a positive path of growth. It now has 5 retail medical and recreational retail stores, a 44,000sf cultivation facility, and a 25,000sf extraction and product manufacturing facility. Two years ago, Meg and Erik moved back east to participate in Massachusetts' roll out of its own legal marijuana business development.

Meg and Erik are joined by Eugene McCain, who spent most of his adult life in the real estate industry in California, Hawaii, Japan and Thailand. Eugene has developed several residential communities and several hotel/resorts. He brings his general business and real estate experience to Canna Provisions. Eugene will assist Meg and Erik as they complete the licensing and permitting process and the build out and development of the properties and facilities. Meg and Erik will be the managers of the operations, once started.

Compliance

The CP team includes a team of experts as it relates to this highly regulated industry. CP has engaged with AC3, LLC, an expert in regulatory compliance in the legal marijuana industry. Led by a former Massachusetts Department of Public Health regulator AC3 will consult and advise CP on licensing and compliance issues.

In addition to AC3, Meg Sanders, one of our senior executives, has been in the marijuana industry in Colorado since 2010 as Director of Operations and Compliance, and largely as the Chief Executive Officer of Mindful. Meg oversaw daily cultivation, processing, and manufacturing procedures, as well as all regulatory local, state, and applicable federal compliance procedures. Currently, Meg Sanders helps other

companies implement business development and strategies for compliant and effective operations.

Security

The CP team has extensive direct, indirect and third-party analytical experience with securing diverse cannabis properties across the United States. CP will fully comply with all State and local security requirements for Marijuana Establishments. CP has submitted, along with American Alarm Company, detailed security plans to the Police Chief of the City of Holyoke and the Police Chief in Lee. Both of the Police Chiefs have formally approved the CP Security Plans in writing to the City Council and the Town Select Board, respectively.

Marketing

Canna Provisions believes that the best marketing we can possibly do is provide a professional, thoughtful experience in our stores. We are committed to extensive training of all of our employees to ensure the highest quality experience for all of our customers. Our staff will have thorough and proven understanding of all of our products so that they can communicate effectively to customers in our store. In addition to customer service and product training, we will be advertising in local newspapers and magazines, utilizing social media and will have a customer loyalty program allowing customers to opt-in to our newsletters and text blasts. We will follow all state and local laws with regards to marketing and advertising and include all required warning statements. In addition to our training, marketing and advertising- our retail environment will be thoughtful to the local look and feel of our surroundings with an emphasis on local products, local employees and a commitment to our community.

Team Members

Canna Provisions believes there is no greater asset than our team members. We are committed to extensive and on-going training of all team members. Our goal is to hire locally and we will work with local agencies as well as host job fairs to ensure our community has an opportunity to apply for work. Our responsible and accountable team members will undergo State background checks, have quarterly reviews, and will receive fair compensation, paid time off, benefits, education reimbursement and payment for hours spent volunteering in our local community.

Corporate Responsibility

Canna Provisions' commitment to corporate responsibility is embedded in our Company Values Statement, which drives our commitment to the local community and the Commonwealth. It drives our employee culture, charitable giving, sustainable choices, and all we do :

Respect All Humans

Customers, Employees, Neighbors, Detractors, Regulators

Commit to Excellence

Products, Employees, Service, Facilities, Experience

Promote Best Practices

Compliance, Security, Innovation, Transparency, Education

Honor our Place

Community, Neighborhood, Environment, Industry, Government

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Best Market Projections - cash basis	Total	Total	Total	Total
	FY 2018	Y/E 2019	Y/E 2020	Y/E 2021
Revenue				
Cannabis Flower Production (lbs)	195	2405	3000	3000
Price Per Pound	n/a	n/a	n/a	n/a
Flower Sales Disp 1	\$1,365,000.00	\$8,117,500.00	\$9,000,000.00	\$9,600,000.00
Flower Sales Disp 2	\$0.00	\$8,117,500.00	\$9,000,000.00	\$9,600,000.00
Concentrates & MIPs TOTAL	\$148,730.40	\$3,057,690.00	\$2,458,410.00	\$4,331,160.00
Wholesale Concentrates/MIP total	\$1,350,000.00	\$4,010,000.00	\$4,800,000.00	\$4,800,000.00
Paraphernalia	\$28,637.30	\$233,842.90	\$253,304.10	\$284,079.60
Delivery Fees	\$0.00	\$0.00	\$0.00	\$0.00
Discount	-\$78,125.63	-\$823,509.54	-\$872,669.93	-\$1,003,465.80
Total Revenue	\$2,814,242.08	\$22,713,023.36	\$24,639,044.18	\$27,611,773.80
Cost of Goods Sold	\$0.00			
Raw Materials	\$0.00			
Wholesale Costs (Flower)	\$1,460,000.00	\$1,821,000.00		
Wholesale Cost (Infused/Concentrates)	\$1,000,000.00	\$1,025,000.00	\$480,000.00	\$480,000.00
Total Cost of Goods Sold	\$2,460,000.00	\$3,062,600.00	\$657,600.00	\$480,000.00
	\$0.00			
Gross Profit	\$204,234.38	\$19,650,423.36	\$23,981,444.18	\$27,131,773.80
Cultivation Expenses	\$0.00			
Total Cultivation Expenses	\$26,642.34	\$1,222,855.17	\$1,319,156.21	\$1,380,588.69
Dispensary Expenses				
Total Dispensary Expenses	\$27,900.00	\$147,600.00	\$147,600.00	\$0.00
Other Expenses (Including Payroll)	\$0.00			
Other Operating Expenses Inc P/R	\$949,323.72	\$4,199,633.63	\$4,511,328.76	\$0.00
TOTAL PROJECTED EXPENSES Inc COGS	\$3,463,866.07	\$8,632,688.80	\$6,635,684.97	\$1,860,588.69
EBITDA	-\$715,204.43	\$14,080,334.56	\$18,003,359.21	\$25,751,185.11
Federal Income Tax (21%)		-\$4,928,117.10	-\$6,301,175.72	-\$9,012,914.79
State Income Tax (15%)		-\$2,112,050.18	-\$2,700,503.88	-\$3,862,677.77
	\$0.00			
Net Profits	-\$715,204.43	\$7,040,167.28	\$9,001,679.60	\$12,875,592.56
Total Revenues	\$2,814,242.08	\$22,713,023.36	\$24,639,044.18	\$27,611,773.80
Total Expenses	\$3,463,866.07	\$8,632,688.80	\$6,635,684.97	\$1,860,588.69
Operating Loss/Net Profits	-\$649,623.99	\$14,080,334.56	\$18,003,359.21	\$25,751,185.11
Capital Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow pre-tax	-\$649,623.99	\$14,080,334.56	\$18,003,359.21	\$25,751,185.11
CAPEX FUNDS NEEDED	Total 2018			
Lee Building Purchase	\$800,000			
Lee Dispensary Buildout	\$600,000			
Holyoke Buildout	\$600,000			
Lee Cultivation Site Purchase	\$250,000			
Cultivation Buildout Architect/engineering/review	\$150,000			
Cultivation Buildout Solid Building	\$1,150,000			
Cultivation Buildout Greenhouse	\$1,200,000			
Wholesale Purchase	\$984,000			
OpEx	\$259,415.00			
	\$5,993,415			



Plan for Obtaining Liability Insurance

Application: MCN283454

Canna Provisions is currently operating Retail Marijuana Establishments in Lee and Holyoke, and an indoor cultivation facility in Sheffield, Massachusetts, and maintains the insurance requirements outlined in 935 CMR 500.105(10)

I. Purpose

The purpose of this plan is to outline how Canna Provisions has and will maintain the required General Liability and Product Liability insurance coverage as required pursuant to 935 CMR 500.105(10), or otherwise comply with this requirement.

II. Plan

1. Canna Provisions has and will maintain an insurance policy in place that satisfies the requirement under 935 CMR 500.105(10).
 - a. Canna Provisions has obtained and will maintain general liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually, and product liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually.
 - b. The deductible for each policy is not higher than \$5,000 per occurrence.
2. Canna Provisions will maintain reports documenting compliance with 935 CMR 500.105(10) in a manner and form determined by the Commission and make these reports available to the Commission up request.



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Energy Compliance Plan

ENVIRONMENTAL SUSTAINABILITY

Canna Provisions Inc. ("Canna Provisions") will minimize the environmental impact of marijuana cultivation operations through the conservation of resources and the application of sustainable practices. Canna Provisions will commit to minimizing the company carbon footprint through the implementation of best practices, innovative equipment, efficient appliances, and cutting-edge techniques for minimization of greenhouse gas emissions and energy consumption.

Provisions are included throughout to ensure the highest standards and best practices for environmental sustainability are employed. This will help us translate our commitment to environmental sustainability into a real contribution to the creation and development of a sustainable marijuana retail model and industry advancement. Energy efficient and sustainable operational practices are central to Canna Provisions' environmental sustainability emphases, with special focus on energy efficiency, material selection, and the minimization of resource needs.

Canna Provisions is committed to minimizing its impact on the environment. Canna Provisions will endeavor to occupy a facility that includes a comprehensive energy management program, preferably Energy Star rated. An energy management program includes, but is not limited to, utilizing:

- Automated lighting controls.
- Energy efficient lighting throughout utilizing current bulb technology.
- Motion and sound detection lighting controls.
- Preventative maintenance programs designed to ensure installed technology is operating at peak performance.
- Multi-metering of equipment usage to identify potential savings.

Canna Provisions' energy management program will include the process of monitoring, controlling, and conserving energy, including:

- Metering energy consumption and collecting data.
- Analyzing meter data to identify and quantify routine energy waste.



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- Investigating energy savings that could be realized by replacing equipment or by upgrading building systems.
- Taking action to target the opportunities to save energy.
- Tracking progress by analyzing meter data to determine if energy-saving efforts have provided savings.

MINIMIZING CARBON FOOTPRINT

Energy-efficient equipment and appliances can reduce energy consumption and reduce operation costs significantly, especially over time. While lighting and security equipment are the most energy-intensive input for an outdoor cultivation facility, there are options to reduce energy consumption. Canna Provisions will use the following best practices, equipment, and tools to maximize efficiency, minimize greenhouse gas emissions, and minimize energy consumption.

Electricity Use

Canna Provisions will install and maintain motion-activated lighting in as many areas as is practical. This technology will promote energy efficiency and decrease waste. All commercial lighting at the facility will utilize LED longevity light fixtures where possible. In addition, when installing new electrical equipment, Canna Provisions will use products with the Energy Star seal whenever feasible.

LED Lighting

Canna Provisions will use high efficiency CFLs or LEDs whenever possible, including in offices and restrooms. Canna Provisions also plans to use LED lamps as the primary source of lighting in storage spaces. LED lamps use only 6 to 9 Watts, and can reduce electricity use substantially compared to fluorescent bulbs. The low voltage also reduces the risk of accidental fires or electric shocks if exposed to moisture. LED lamps do not experience degradation and rarely need replacing. LED lamps are easy and safe to replace because they do not contain vapors, mercury or glass.



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Contamination Prevention Generally

Canna Provisions will incorporate best industry practices throughout all processes to protect employees, consumers, products, and the environment from contamination. This will incorporate best practices to limit contamination, including but not limited to mold, bacterial diseases, viruses, pests, and any other contaminant identified as posing potential harm.

Limiting contamination will decrease the need for products, technologies, resources, and practices that are not sustainable or are harmful for our environment. As such, prevention of contamination functions not just as a measure for protecting our products and consumers, but also as a measure for protecting the environment and Massachusetts' precious resources.

Alternative Energy

Canna Provisions plans to incorporate alternative energy sources as opportunities become economical for Canna Provisions and available through local energy companies. Canna Provisions plans to participate in local renewable energy programs. Another option to offset energy usage is to purchase carbon offsets to mitigate greenhouse gas emissions from Canna Provisions electricity use, transportation, and other sources.

Electronic Communications and Recordkeeping

Canna Provisions plans to use email services as the primary channel of communication between management, employees, and vendors. Using paperless means of communication will reduce the paper resource needs of Canna Provisions and reduce paper-waste generated from internal communications. Canna Provisions will also utilize cloud-based tracking systems to store electronic forms of all compliance documents, allowing mobile access and reducing paper waste.

MINIMIZING RESOURCE NEEDS

Canna Provisions plans to minimize resource needs by selectively choosing sustainable practices throughout all operations. As sustainable options become more economical and available, Canna Provisions will continue to adopt sustainable practices to minimize environmental impact. Canna Provisions plans to implement the following practices to minimize resource needs:



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Reduce

In an effort to reduce fossil fuel consumption associated with transportation, Canna Provisions will source products in an environmentally-conscious manner. This means prioritizing local licensees, using environmentally-friendly vehicles wherever possible, and planning routes strategically to minimize unnecessary fuel usage. As described throughout this plan, Canna Provisions will also utilize energy efficient technology to reduce its emissions and the total environmental impact.

Re-Use

Canna Provisions will work with licensed marijuana establishments to develop and implement a packaging recapture and reuse program to help reduce packaging waste associated with the legal marijuana industry. This program will only be implemented with the blessing of the CCC. Packaging supplies would only be reused by manufacturers after a sterilization process found to be sufficient for contamination prevention.

Canna Provisions will strive to reuse all internal packaging products for as long as the products remain functional to reduce the consumption of resources. Canna Provisions will take specific measures to elongate the life of internal storage, labeling, and packaging products, such as sanitization.

SUSTAINABLE MATERIALS AND PRACTICES

Canna Provisions plans to minimize environmental impact by selectively choosing sustainable and local materials and encouraging sustainable practices throughout the operations of all facilities. As options to reduce environmental impact become more feasible, Canna Provisions will continue to adopt sustainable practices. Canna Provisions plans to adopt the impact-minimizing practices described in the following paragraphs.

Sustainable Packaging

While working within the Commission's regulatory packaging requirements, Canna Provisions will implement several sustainable packaging techniques. Canna Provisions will evaluate the design and



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components of its packaging materials and use recycled packaging materials when possible. Canna Provisions will also consider new eco-friendly packaging alternatives when they become available and continue to search for ways to make packaging reusable. Furthermore, Canna Provisions will evaluate its distribution system to utilize space-saving opportunities.

Chemical Acquisition and Use

Canna Provisions will minimize exposure of harmful chemicals to employees, customers, and the environment by selecting the safest option available and ensuring all chemicals on the licensed premises are handled, stored, and disposed of in a manner that prevents harm.

Cleaning compounds and sanitizing agents used on the premises will be approved by the EPA and deemed safe and adequate under the conditions of use. Cleaning compounds, sanitizing agents, and other toxic materials will be identified, stored, and used in a manner that protects against contamination of product constituents or contact surfaces.

Hazardous Chemicals List

Canna Provisions does not plan on using hazardous chemicals for its business. In the event that hazardous chemicals are used, management will maintain a list of all the chemicals and products used at Canna Provisions within the facility. This list is kept in the front of the SDS book. Each chemical entry on the inventory list has a corresponding SDS available for providing specific hazard information and personal protective measures. This list will be updated quarterly to remove chemicals that are no longer in use at Canna Provisions and to add new products. Upon the unlikely event of a chemical spill, Canna Provisions will immediately consult the SDS for the particular chemical. Canna Provisions will follow and implement all applicable procedures to ensure that chemicals are not released into public waters or soils.

Wastewater

Canna Provisions does not produce toxic wastewater during the retail sale of marijuana. If an event requiring a treatment of wastewater occurs, Canna Provisions will dispose of wastewater according to procedures outlined by the local municipal wastewater treatment authority.



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Initials/ Date	Rev	Reason for Update
AT (134685) 5/20/21	00	Origin drafting and approval.



RECORDKEEPING PLAN

SCOPE & PROCEDURE

1. Canna Provisions is committed to being compliant with all regulations outlined in 935 CMR 500.000 et. seq. ("the Regulations") and any other requirements or sub-regulatory guidance issued by the Massachusetts Cannabis Control Commission ("CCC") or any other regulatory agency.
2. To provide clear and concise instructions for Canna Provisions employees regarding Record Keeping that are in compliance with the Regulations.

PURPOSE

1. The purpose of this policy is to outline the responsibilities of the Company, the Company's management team and Agents to ensure specific, methodical, and consistent compliance of the Regulations and to ensure that our Record Keeping Procedures are compliant with all regulations and laws.

POLICIES

Access to the Commission

Canna Provisions electronic and hard copy (written) records will be available to the Commission upon request pursuant to 935 CMR 500.105(9). The records will be maintained in accordance with generally accepted accounting principles. All written records required in any section of 935 CMR 500.000 are subject to inspection.

Types of Records

The following records are maintained and stored by Canna Provisions and available to the Commission upon request:

1. Operating procedures as required by 935 CMR 500.105(1)
 - a. Security measures in compliance with 935 CMR 500.110;
 - b. Employee security policies, including personal safety and crime prevention techniques;
 - c. A description of the Marijuana Establishment's hours of operation and after-hours contact information, which shall be provided to the Commission, made available to law enforcement officials upon request, and updated pursuant to 935 CMR 500.000.
 - d. Storage of marijuana in compliance with 935 CMR 500.105(11);
 - e. Description of the various strains of marijuana to be cultivated, processed or sold, as applicable, and the form(s) in which marijuana will be sold;
 - f. Procedures to ensure accurate recordkeeping, including inventory protocols in compliance with 935 CMR 500.105(8) and (9);
 - g. Plans for quality control, including product testing for contaminants in compliance with 935 CMR 500.160;
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- h. A staffing plan and staffing records in compliance with 935 CMR 500.105(9);
 - i. Emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies;
 - j. Alcohol, smoke, and drug-free workplace policies;
 - k. A plan describing how confidential information will be maintained;
 - l. A policy for the immediate dismissal of any marijuana establishment agent who has:
 - i. Diverted marijuana, and any associated documentation reported to law enforcement officials and to the Commission;
 - ii. Engaged in unsafe practices with regard to operation of the Marijuana Establishment, which shall be reported to the Commission; or
 - iii. Been convicted or entered a guilty plea, plea of nolo contendere, or admission to sufficient facts of a felony drug offense involving distribution to a minor in the Commonwealth, or a like violation of the laws of another state, the United States or a foreign jurisdiction, or a military, territorial, or Native American tribal authority.
 - m. A list of all board members and executives of a Marijuana Establishment, and members, if any, of the licensee must be made available upon request by any individual. 935 CMR This requirement may be fulfilled by placing this information on the Marijuana Establishment's website.
 - n. Policies and procedures for the handling of cash on Marijuana Establishment premises including but not limited to storage, collection frequency, and transport to financial institution(s).
 - o. Policies and procedures to prevent the diversion of marijuana to individuals younger than 21 years old.
 - p. Policies and procedures for energy efficiency and conservation that shall include:
 - i. Identification of potential energy use reduction opportunities (including but not limited to natural lighting, heat recovery ventilation and energy efficiency measures), and a plan for implementation of such opportunities;
 - ii. Consideration of opportunities for renewable energy generation, including, where applicable, submission of building plans showing where energy generators could be placed on the site, and an explanation of why the identified opportunities were not pursued, if applicable;
 - iii. Strategies to reduce electric demand (such as lighting schedules, active load management and energy storage); and
 - iv. Engagement with energy efficiency programs offered pursuant to M.G.L. c. 25, § 21, or through municipal lighting plants.
 - q. Policies and procedures to promote workplace safety consistent with the standards set forth under the Occupational Safety and Health Act of 1970, 29 U.S.C. 651 et seq., including the general duty clause under 29 U.S.C. 654.
2. Operating procedures as required by 935 CMR 500.120(12);
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- a. Methods for identifying, recording, and reporting diversion, theft, or loss, and for correcting all errors and inaccuracies in inventories. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(8);
 - b. Policies and procedures for handling voluntary and mandatory recalls of marijuana. Such procedures shall be adequate to deal with recalls due to any action initiated at the request or order of the Commission, and any voluntary action by a Marijuana Establishment to remove defective or potentially defective marijuana from the market, as well as any action undertaken to promote public health and safety;
 - c. Policies and procedures for ensuring that any outdated, damaged, deteriorated, mislabeled, or contaminated marijuana is segregated from other marijuana and destroyed. Such procedures shall provide for written documentation of the disposition of the marijuana. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(12);
 - d. Policies and procedures for transportation. The policies and procedures, at a minimum, must be in compliance with 935 CMR 500.105(13);
 - e. Policies and procedures to reduce energy and water usage, engage in energy conservation and mitigate other environmental impacts. The policies and procedures at a minimum, must be in compliance with 935 CMR 500.105(15) and 935 CMR 500.120(11); and
 - f. Policies and procedures for the transfer, acquisition, or sale of marijuana between Marijuana Establishments.
 3. Inventory records as required by 935 CMR 500.105(8); and
 4. Seed-to-sale tracking records for all marijuana products are required by 935 CMR 500.105(8)(e).
 5. Personnel records required by 935 CMR 500.105(9)(d), including but not limited to;
 - a. Job descriptions for each employee and volunteer position, as well as organizational charts consistent with the job descriptions;
 - b. A personnel record for each marijuana establishment agent. Such records shall be maintained for at least 12 months after termination of the individual's affiliation with the Marijuana Establishment and shall include, at a minimum, the following:
 - i. All materials submitted to the Commission pursuant to 935 CMR 500.030(2);
 - ii. Documentation of verification of references;
 - iii. The job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision
 - iv. Documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters;
 - v. Documentation of periodic performance evaluations;
 - vi. A record of any disciplinary action taken; and
 - vii. Notice of completed responsible vendor and eight-hour related duty training.
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- c. A staffing plan that will demonstrate accessible business hours and safe work conditions;
 - d. Personnel policies and procedures, including, at a minimum, the following:
 - i. Code of Ethics.
 - ii. Whistle-Blower Policy
 - iii. A policy which notifies persons with disabilities of their State anti-discrimination rights.
 - e. All background check reports obtained in accordance with 935 CMR 500.030
6. Business records, which shall include manual or computerized records of:
- a. Assets and liabilities;
 - b. Monetary transactions;
 - c. Books of accounts, which shall include journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers;
 - d. Sales records including the quantity, form, and cost of marijuana products; and
 - e. Salary and wages paid to each employee, stipend paid to each board member, and an executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the nonprofit corporation, if any.
7. Waste disposal records as required under 935 CMR 500.105(12); and
8. Following closure of a Marijuana Establishment, all records must be kept for at least two years at the expense of the Marijuana Establishment and in a form and location acceptable to the Commission.
9. Responsible vendor training program compliance records.
10. Vehicle registration, inspection and insurance records.

All records kept and maintained by Canna Provisions will be securely held. Access to these records will only be accessible to those Canna Provisions Agents who require access as a part of their job duties.

Date	Description of Revision	Approved By
8/24/2020	Created	B. Tomasi
1/16/21	Adopted January 2021 CCC 935 CMR 500 regulation changes.	Alex Thompson



MAINTENANCE OF FINANCIAL RECORDS

SCOPE & PROCEDURE

1. Canna Provisions is committed to being compliant with all regulations outlined in 935 CMR 500.000 et. seq. ("the Regulations") and any other requirements or sub-regulatory guidance issued by the Massachusetts Cannabis Control Commission ("CNB" or "the Commission") or any other regulatory agency.
2. To provide clear and concise instructions for Canna Provisions employees regarding the Maintenance of Financial Records that are in compliance with the Regulations.

PURPOSE

1. The purpose of this policy is to outline the responsibilities of the Company, the Company's management team and Agents to ensure specific, methodical, and consistent compliance of the Regulations and to ensure that our financial records are maintained in a compliant manner in compliance with all regulations and laws.

POLICIES

All Canna Provisions financial records will be kept and maintained according to generally accepted accounting principles. Our CFO is responsible for all accounting responsibilities and will engage the services of external Accountants and Tax Professionals to ensure proper accounting compliance. We will also hire or engage as a contractor a bookkeeper with experience in business accounting to assist in the maintaining of these records.

1. All Canna Provisions financial/business records will be available for inspection to the Commission upon request.
2. Canna Provisions will maintain all business records in Manual and electronic (computerized) form. These records include, but are not limited to;
 - a. Assets and liabilities;
 - b. Monetary transactions;
 - c. Books of accounts, which shall include journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers;
 - d. Sales records including the quantity, form, and cost of marijuana products; and
 - e. Salary and wages paid to each employee, stipend paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the nonprofit corporation, if any.

In relation to the maintenance of financial records Canna Provisions will incorporate the following into our business operations;



1. Canna Provisions will engage the services of a professional payroll and human resources company to assist in Human resources management and payroll services for our employees.
2. Canna Provisions has and will maintain a banking relationship with Century Bank to provide banking services for our company.
3. Canna Provisions will use up to date financial software programs for all financial transactions.
4. Canna Provisions does not plan to make cash transactions with other Marijuana Establishments. All transactions will be done through traditional banking transactions including checks, wire transfers or credit cards.
5. On an annual basis Canna Provisions will engage the services of an independent certified public accountant who is preferably experienced in the legal marijuana industry, to conduct a financial audit of Canna Provisions finances (books).
6. Canna Provisions will engage the services of an industry experienced tax professional for the filing of all required state and federal tax documents.
7. At the end of each business day a reconciliation audit will be done on each POS station by the Facility Manager or designee.
8. Comprehensive financial audits will be done at the end of every day by the CFO or designee. At the discretion of the CFO the frequency of these audits may be changed to weekly and then monthly.
9. At a minimum, a comprehensive audit by the CFO or designee of all sales transactions will be completed every month.
10. For the first year of operation the CFO will conduct a comprehensive audit of all of the facility's financial records every 3 months and report their findings to the CEO and COO.

Access to the Commission

Canna Provisions electronic and hard copy (written) records will be available to the Commission upon request pursuant to 935 CMR 500.105(9). The records will be maintained in accordance with generally accepted accounting principles. All written records required in any section of 935 CMR 500.000 are subject to inspection.

Access to the Massachusetts Department of Revenue ("DOR")

Canna Provisions books, records, papers and other data will be made available upon request by the DOR. Accounting records and information in electronic format will be provided in a searchable electronic format if requested by the Commission of the DOR. Any additional reports and schedules relating to the preparation of tax returns will be maintained and made available upon request. Inventory system data as well as any additional purchase reports, schedules or documentation that reconcile to other books and records, such as purchase journals or a general ledger, will also be maintained and made available upon request.

These records will be kept so long as their contents are material in the administration of Massachusetts tax laws. At a minimum, unless the DOR Commissioner consents in writing to an earlier destruction, the records will be preserved until the statute of limitations for making additional assessments for the period for which the return was



due has expired. The DOR may require a longer retention period, such as when the records are the subject of an audit, court case, or other proceeding.

Additionally, Canna Provisions will comply with all records retention requirements outlined in the DOR Regulations including but limited to 830 CMR 62C.25.1: Record Retention.

Point of Sale (POS) Systems

Canna Provisions utilizes a POS system that complies with the requirements in G.L. c. 62C, § 25; 830 CMR 62C.25.1 (the Records Retention Regulation); and the Massachusetts Department of Revenue ("DOR") Directive 16-1 "*Recordkeeping Requirements for Sales and Use Tax Vendors Utilizing Point of Sale (POS) Systems*".

1. Our POS system records all transactions in a manner that allows the DOR to verify what was sold and whether the appropriate amount of tax was collected. Along with the data in the POS system, Canna Provisions will maintain the following records:
 - a. A journal or its equivalent, which records daily all non-cash transactions affecting accounts payable;
 - b. A cash journal or its equivalent, which records daily all cash receipts and cash disbursements, including any check transactions;
 - c. A sales slip, invoice, cash register tape, or other document evidencing the original transaction, which substantiates each entry in the journal or cash journal;
 - d. Memorandum accounts, records or lists concerning inventories, fixed assets or prepaid items, except in cases where the accounting system clearly records such information; and
 - e. A ledger to which totals from the journal, cash journal and other records have been periodically posted. The ledger must clearly classify the individual accounts receivable and payable and the capital account.
 2. Each POS transaction record will provide enough detail to independently determine the taxability of each sale and the amount of tax due and collected. Information on each sales transaction will include, but is not limited to the:
 - a. individual item(s) sold,
 - b. selling price,
 - c. tax due,
 - d. invoice number,
 - e. date of sale,
 - f. method of payment, and
 - g. POS terminal number and POS transaction number.
 3. Canna Provisions will maintain auditable internal controls to ensure the accuracy and completeness of the transactions recorded in the POS system. The audit trail details include, but are not limited to:
 - a. Internal sequential transaction numbers;
 - b. Records of all POS terminal activity; and
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- c. Procedures to account for voids, cancellations, or other discrepancies in sequential numbering.
 - d. The POS audit trail or logging functionality must be activated and operational at all times, and it must record:
 - e. Any and all activity related to other operating modes available in the system, such as a training mode; and
 - f. Any and all changes in the setup of the system.
4. Canna Provisions will comply with the provisions of 935 CMR 500.140(5): Recording Sales.
- a. Canna Provisions will only utilize a point-of-sale (POS) system approved by the Commission, in consultation with the DOR.
 - b. Canna Provisions may utilize a sales recording module approved by the DOR.
 - c. Canna Provisions will not utilize software or other methods to manipulate or alter sales data.
 - d. Canna Provisions will conduct a monthly analysis of our equipment and sales data to determine that no software has been installed that could be utilized to manipulate or alter sales data and that no other methodology has been employed to manipulate or alter sales data. Canna Provisions will maintain records that it has performed the monthly analysis and produce it upon request to the Commission. If Canna Provisions determines that software has been installed for the purpose of manipulation or alteration of sales data or other methods have been utilized to manipulate or alter sales data:
 - i. We will immediately disclose the information to the Commission;
 - ii. We will cooperate with the Commission in any investigation regarding manipulation or alteration of sales data; and
 - iii. We will take such other action directed by the Commission to comply with 935 CMR 500.105.
 - e. Canna Provisions will comply with 830 CMR 62C.25.1: Record Retention and DOR Directive 16-1 regarding recordkeeping requirements.
 - f. Canna Provisions will adopt separate accounting practices at the point-of-sale for marijuana and marijuana product sales, and non-marijuana sales.
 - g. Canna Provisions will allow the Commission and the DOR may audit and examine our point-of-sale system in order to ensure compliance with Massachusetts tax laws and 935 CMR 500.000;

Date	Description of Revision	Approved By
8/24/2020	Created	B. Tomasi
01/16/2021	V 02: Adopted January 2021 CCC 935 CMR 500 regulation changes.	Alex Thompson



Agent Qualification and Training Plan

1. Intent

- a. Canna Provisions is committed to being compliant with all regulations outlined in 935 CMR 500.000 et. seq. ("the Regulations") and any other requirements or sub-regulatory guidance issued by the Massachusetts Cannabis Control Commission ("CCC" or "the Commission") or any other regulatory body.
- b. To provide clear and concise instructions for Canna Provisions employees regarding the qualifications for employment and agent training that are in compliance with the Regulations.

2. Purpose

- a. The purpose of this policy is to outline the responsibilities of the Company, the Company's management team and Agents to ensure specific, methodical, and consistent compliance of the Regulations and to ensure that we only hire qualified Marijuana Establishment Agents and that our training process and curriculum are in compliance with all regulations and laws.

3. Qualifications for a Canna Provisions Marijuana Establishment Agent

- a. The minimum requirements to become a Canna Provisions Marijuana Establishment Agent ("Agent") are outlined below. All Canna Provisions board members, directors, employees, executives, managers or volunteers will register with the Commission as an Agent. For clarity an employee means, any consultant or contractor who provides on-site services to a Marijuana Establishment related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.
- b. All Canna Provisions Agents must:
 - i. Be 21 years of age or older;
 - ii. Not been convicted of an offense in the Commonwealth involving the distribution of controlled substances to minors, or a like violation of the laws of another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority; and
 - iii. Be determined suitable for registration consistent with the provisions of 935 CMR 500.800 and 500.802.
- c. Canna Provisions will develop a job description for all positions with the company. While all Agents must meet the qualifications listed above, several of our positions will require additional qualifications depending on the required duties.



4. Required Training for Canna Provisions Agents

- a. Pursuant to 935 CMR 500.105(2)(a) Canna Provisions will ensure all Canna Provisions Agents complete training prior to performing job functions. Training will be tailored to the role and responsibilities of the job function.
- b. Our initial training begins during employee orientation where all new employees will be issued their employee handbook. Classroom or online training on this day will include, but not be limited to:
 - i. Code of Conduct;
 - ii. Verifying Identifications;
 - iii. Marijuana Regulations;
 - iv. Security and Safety;
 - v. Emergency Procedures/Disaster Plan;
 - vi. Diversion of Marijuana;
 - vii. Terminable Offences;
 - viii. Confidential Information;
 - ix. Employee Policies (all employee policies from the handbook will be covered) including but not limited to;
 - 1. Alcohol, smoke and drug-free workplace;
 - 2. Equal Employment Policy;
 - 3. Anti-Harassment and Sexual Harassment Policy;
 - 4. Americans with Disability Act;
 - 5. Employee Assistance Policy; and
 - 6. Diversity Plan
- c. After the initial training is complete agents will be trained on job specific areas depending on their duties. This training can be done in a classroom setting, online or computerized, on the job training ("OJT") or through external training platforms.
- d. All Canna Provisions Agents receive a minimum of eight (8) hours of training annually. This training will be tailored to the roles and responsibilities of the job function of each Agent.
- e. Canna Provisions will record, maintain and store documentation of all required training for a minimum of three (3) years, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters. These records will be stored in the Agents Personnel File. Training records will be retained by Canna Provisions for at least one year after agents'



termination.

f. **Responsible Vendor Training**

- i. Canna Provisions will require all of its Agents, within 90-days of hire, to attend and complete a minimum of four (4) hours of training within a Responsible Vendor Training Program, to become designated as a “responsible vendor.”

1. After the responsible vendor designation is applied each Canna Provisions owner, manager, and employee involved in the handling and sale of marijuana for adult use will successfully complete the program once every year thereafter to maintain designation as a “responsible vendor.”

2. Canna Provisions will maintain records of responsible vendor training program compliance for four years and make them available to inspection by the Commission and any other applicable licensing authority upon request during normal business hours.

- g. All Canna Provisions Agents responsible for tracking and entering product into the Seed-to-sale SOR (METRC) will receive training in a form and manner determined by the Commission.

5. **Additional Training**

- a. Canna Provisions will provide training and training opportunities to its employees. In addition to required training, Canna Provisions will require advanced training to our employees in the areas of Safety and Security, Marijuana Science or other areas then enhance the Company's, our Agents and our customers safety. These training will include:

- i. All Agents who handle marijuana or marijuana products will be trained on basic food safety prior to or during the first day of employment.

1. Include basic food safety training as part of new employee orientation.

2. The sanitation requirements in 105 CMR 500.000: Good Manufacturing Practices for Food;

3. The sanitation requirements in 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments; and

4. The requirements for food handlers specified in 105 CMR 300.000: Reportable Diseases, Surveillance, and Isolation and Quarantine Requirements

- ii. All employees engaging in the processing or packaging of Marijuana will be trained and certified in;

1. SERVSAFE Massachusetts Allergen Training Program

2. SERVSAFE Food Handler Program



- iii. Cultivation staff will receive bi-annual in-service training on food safety, including food allergy awareness and HACCP.
- iv. All Managers in cultivation, processing and packaging will be trained as a Certified Food Protection Manager (CFPM) by completing a SERVSAFE or similar nationally accredited food safety certification course.
- v. File documentation in HACCP records.

Revision History		
Initials/ Date	Rev	Reason for Update
SK 2/21/20	00	Reformatted
AT 1/16/21	V 02	Adopted January 2021 CCC 935 CMR 500 regulation changes.



QUALITY CONTROL & TESTING

1. SCOPE & PROCEDURE

- a. Superb quality control and the testing of marijuana products are essential for the operation of the Canna Provisions marijuana establishments. Canna Provisions uses best industry practices when it comes to quality control and product testing, furthermore Canna Provisions will not produce or sell any marijuana product that is a potentially hazardous food (PHF) or time/temperature control for safety food (TCS food).
- b. All marijuana and marijuana products sold under the Canna Provisions brand will be grown and manufactured at a commercially licensed facility.

2. PURPOSE

To provide clear and concise instructions for Canna Provisions, Inc. employees who will be involved with product sampling or testing that are in compliance with The Regulations set forth by the State of Massachusetts.

GENERAL REQUIREMENTS

3. The Procedure herein pertains to the Cultivation and Manufacturing processes unless otherwise noted

- a. Quality Control will be maintained through the strict adherence to Good Manufacturing Practices and compliance with the Regulations, 105 CMR 590.000: *Minimum Sanitation Standards for Food Establishments*, the sanitation requirement in 105 CMR 500.000: *Good Manufacturing Practices for Food*, and with the requirements for food handlers specified in 105 CMR 300.000: *Reportable Diseases, Surveillance, and Isolation and Quarantine*.
 - b. Canna Provisions will test all of our marijuana products in accordance with the Regulations. All untested final marijuana products will be segregated from tested products that will be used for retail sales or whole products that will be sold to other Marijuana Establishments.
 - c. All non-marijuana ingredients will be obtained from sources and/or companies that are in full compliance with the regulations.
 - d. No marijuana product, including marijuana, will be sold or otherwise marketed for adult use that is not capable of being tested by Independent Testing Laboratories, except as allowed under 935 CMR 500.000.
 - e. Any testing results indicating noncompliance with M.G.L. c.132B and the regulations at 333 CMR 2.00 through 333 CMR 14.00 will be immediately reported to the Commission, who may refer any such result to the Massachusetts Department of Agricultural Resources.
 - f. Canna Provisions will not prepare, sell or otherwise transfer an edible marijuana product with potency levels exceeding the following, as tested by an independent marijuana testing facility licensed in accordance with M.G.L. c. 94G, § 15:
 - g. For a single serving of an edible marijuana product, 5.5 milligrams of active tetrahydrocannabinol (THC);
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- h. In a single package of multiple edible marijuana product to be eaten, swallowed, or otherwise ingested, not more than 20 servings or 110 milligrams of active THC.
- i. The THC content must be homogenous, or evenly distributed throughout the edible marijuana product.
- j. Canna Provisions will satisfy minimum energy efficiency and equipment standards established by the Commission and meet all applicable environmental laws, regulations, permits and other applicable approvals, including those related to water quality and solid waste disposal, and to use additional best management practices as determined by the Commission in consultation with the working group established under St. 2017, c. 55, § 78(b) to reduce energy and water usage, engage in energy conservation and mitigate other environmental impacts.
- k. As the standards or best management practices are not established at this time, Canna Provisions will satisfy such standards or best management practices as a condition of license renewal, in addition to any terms and conditions of any environmental permit regulating the licensed activity.

4. TESTING OF MARIJUANA PRODUCTS

- a. Canna Provisions will ensure all marijuana products are tested as required by the Regulations. Our policy and procedure for sampling and testing are compliant with the Regulations and more specifically with the testing requirements outlined in 935 CMR 500.160 and the "*Protocol for sampling and analysis of finished medical marijuana products and marijuana-infused products for Massachusetts Registered Medical Marijuana Dispensaries*" and "*Protocol for sampling and analysis of environmental media for Massachusetts Registered Medical Marijuana Dispensaries.*"
- b. Canna Provisions will not sell or otherwise market for adult use any marijuana product that is not capable of being tested by Independent Testing Laboratories, except as allowed under 935 CMR 500.000. Testing of marijuana products shall be performed by an Independent Testing Laboratory in compliance with the *Protocol for Sampling and Analysis of Finished Medical Marijuana Products and Marijuana-infused Products*, as amended in November 2016, published by the DPH. *Testing of environmental media (e.g., soils, solid growing media, and water) shall be performed in compliance with the Protocol for Sampling and Analysis of Environmental Media for Massachusetts Registered Medical Marijuana Dispensaries* published by the DPH.

5. LABORATORY TESTING

- a. For products manufactured by Canna Provisions, we will retain two Licensed Independent Testing Laboratories to test all marijuana batches and final marijuana products prior to packaging to ensure contaminant-free purity and correct dosage and potency. These labs, CDX Analytics and MCR Labs are Accredited to International Organization for Standardization (ISO) 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Cooperation (ILAC) Mutual Recognition Arrangement and are licensed by the Commission.
- b. Required testing includes:
- c. Cannabinoid Profile
- d. Contaminants as specified by the Department/Commission including, but not limited to:
 - i. Mold
 - ii. Mildew
 - iii. Heavy metals
 - iv. Plant-Growth Regulators and Pesticides
 - v. Bacteria



- vi. Fungi
- vii. Mycotoxins.
- viii. Heavy metals and Vitamin E Acetate (VEA) (ready-to-sell Marijuana Vaporizer Products)
- e. This policy and procedure requires that:
- f. Canna Provisions maintains these results of all testing for no less than one year.
- g. All Marijuana products will be transported to and from the lab, by the lab in accordance with the Canna Provisions Transportation SOP and the Regulations, specifically 935 CMR 500.105(13).
- h. Canna Provisions will ensure that the storage of all marijuana products at the laboratory complies with 935 CMR 500.105(11).
- i. Canna Provisions will arrange for testing to be conducted in accordance with the frequency required by the Regulations and sub-regulatory guidance.
- j. Any and all excess marijuana product samples used in testing will be disposed of in compliance with 935 CMR 500.105(12), either by the Independent Testing Laboratory returning excess marijuana to our facility for disposal or by the Independent Testing Laboratory disposing of it directly.

6. Policy for Responding to Laboratory Results that Indicate Contaminant Levels are Above Acceptable Limits

- a. If a laboratory test result indicates that a Canna Provisions marijuana product sample has contaminant levels above the acceptable limits established in the DPH protocols identified in 935 CMR 500.160(1) Canna Provisions will:
- b. Immediately segregate the production batch and evaluate next steps, compliance with 500.160(13).
 - i. The Manufacturing Manager or designee will determine whether to:
 - 1. Retest the Production Batch
 - 2. Remediate the Production Batch
 - 3. Dispose of Production Batch
- c. If the test result indicates a contaminant level for Pesticides that are above the acceptable limits the Production Batch will be immediately disposed of.
- d. If it is determined that the Production Batch cannot be remediated, it will be disposed of.
- e. In the case of disposal under 1 and 2 above the Canna Provisions Manufacturing Manager or designee will:
 - i. Notify the Commission within 72 hours of the laboratory testing results indicating that the contamination cannot be remediated.
 - ii. The notification to the Commission will describe the proposed plan of action for both the destruction of the contaminated product and the assessment of the source of contamination.
- f. In the case of any test result that indicates that a Canna Provisions marijuana product sample has contaminant levels above the acceptable limits, the Manufacturing Manager will conduct an assessment of the source of the contamination.
 - i. This extensive assessment will include investigating all possible sources of contamination including source products and ingredients, environmental conditions and employee factors.
 - ii. The assessment should include a corrective action plan and be shared as a training tool with all production and processing agents.

7. FACILITY



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- a. The Canna Provisions Retail facility ("the facility") is designed and constructed with safe food handling and sanitation in mind. All equipment in the facility will comply with the design and construction standards of appropriate nationally recognized standards and/or code requirements and bear the certification mark of an ANSI accredited organization (e.g. NSF, UL, ETL).
 - b. Hand-washing facilities are adequate and convenient and are furnished with running water at a suitable temperature.
 - i. Located in all areas and where good sanitary practices require employees to wash and sanitize their hands.
 - ii. Provide effective hand-cleaning and sanitizing preparations and sanitary towel service or suitable drying devices.
 - c. The facility water supply comes from the local municipality and is sufficient for necessary operations.
 - i. Testing will be completed showing sufficient flow and pressure and has been tested in accordance with the Regulations.
 - d. The facility's plumbing is of adequate size and design, and adequately installed and maintained to carry sufficient quantities of water to required locations throughout the facility.
 - i. Plumbing properly conveys sewage and liquid disposable waste from the facility.
 - ii. There is no cross-connections between the potable and wastewater lines.
 - e. The facility provided its employees with adequate, readily accessible toilet facilities that are maintained in a sanitary condition and in good repair.
 - f. All storage areas are constructed in a manner that will protect its contents against physical, chemical, and microbial contamination as well as against deterioration of marijuana products or their containers.

8. CONTAMINATION CONTROL

- a. All entrance and exit doors to the facility are self-closing and rodent proof;
 - i. Our mantrap doors where apply help prevent insects and microbial contaminants from entering the building when doors are in use;
 - ii. Insect screening, HEPA, and carbon filters will prevent pest and microbial contaminants from entering through vents and exhaust from the outside; and
 - iii. Canna Provisions will engage the services of a licensed commercial pest control company to inspect and control pest infiltration into the facility beyond our expertise.
 - b. Training
 - i. The facility manager will be trained on pest prevention, pest management, pest detection, and pest treatments.
 - c. Handling and storage of non-marijuana waste.
 - i. All non-marijuana waste will be placed into the appropriate impervious covered waste receptacles
 - 1. Recyclable
 - 2. Organic
 - 3. Solid waste
 - ii. At the end of every day these containers will be emptied, and the contents removed from the building and placed in the appropriate containers to await pickup.
 - d. All toxic materials including cleaning compounds, pesticides, sanitizers, etc. are stored in an area away from production, processing and storage areas.
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9. PERSONNEL

- a. Any employee or contractor who, by medical examination or supervisory observation, is shown to have, or appears to have, any disease transmissible through food, an illness, open lesion, including boils, sores, or infected wounds, or any other abnormal source of microbial contamination by which there is a reasonable possibility of marijuana products, production or processing surfaces, or packaging materials becoming contaminated, shall be excluded from any operations which may be expected to result in such contamination until the condition is corrected. Personnel shall be instructed to report such health conditions to their supervisors.
 - i. Any manager, when he or she knows or has reason to believe that an employee has contracted any disease transmissible through food or has become a carrier of such disease, or any disease listed in 105 CMR 300.200(A) will report the same immediately by email to the Rowley Board of Health.
 - ii. Canna Provisions will voluntarily comply with any and all isolation and/or quarantine orders issued by the local Board of Health.
 - iii. Canna Provisions Agents must report any flu-like symptoms, diarrhea, and/or vomiting to their supervisor. Employees with these symptoms will be sent home with the exception of symptoms from a noninfectious condition.
 - 1. Agents may be re-assigned to activities so that there is no risk of transmitting a disease through food/product.
- b. All Canna Provisions Agents shall conform to sanitary practices while on duty, including:
 - i. Maintain adequate personal cleanliness.
 - ii. Grooming:
 - 1. Arrive at work clean – clean hair, teeth brushed, bathed and used deodorant daily.
 - 2. Maintain short, clean, and polish-free fingernails. No artificial nails are permitted in the food/product production or processing area.
 - a. Fingernails should be trimmed, filed, and maintained so edges and surfaces are cleanable and not rough.
 - 3. Wash hands (including under fingernails) and up to forearms vigorously and thoroughly with soap and warm water for a period of 20 seconds:
 - a. When entering the facility before work begins.
 - b. Immediately before preparing or processing food/products or handling equipment.
 - c. As often as necessary during food/product preparation when contamination occurs.
 - d. In the restroom after toilet use and when you return to your work station.
 - e. When switching between working with raw foods/products and working with ready-to-eat or cooked foods/products.
 - f. After touching face, nose, hair, or any other body part, and after sneezing or coughing.
 - g. After cleaning duties.
 - h. Between each task performed and before wearing disposable gloves.
 - i. After eating or drinking.
 - j. Any other time an unsanitary task has been performed – i.e. taking out garbage, handling cleaning chemicals, wiping tables, picking up a dropped item, etc.
 - k. Wash hands only in hand sinks designated for that purpose.



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- I. Dry hands with single use towels. Turn off faucets using a paper towel, in order to prevent recontamination of clean hands.
- iii. Proper Attire:
1. Wear appropriate clothing – clean uniform with sleeves and clean non-skid close-toed work shoes (or leather tennis shoes) that are comfortable for standing and working on floors that can be slippery.
 2. Wear an apron or lab coat on site, as appropriate.
 - a. Do not wear an apron or lab coat to and from work.
 - b. Take off an apron or lab coat before using the restroom.
 - c. Remove an apron or lab coat when leaving the production or processing area.
 - d. Change an apron or lab coat if it becomes soiled or stained.
 3. Wear disposable gloves with any cuts, sores, rashes, or lesions.
 4. Wear gloves when packaging products.
 5. Change disposable gloves as often as hand washing is required. Wash hands before donning and after discarding gloves.
 - a. When weighing bulk flower, that should be your sole task. Do not use the computer, touch door handles or subject product to any form of contamination. If you must perform another task, change gloves between each interval to ensure proactive sanitation.
- iv. Cuts, Abrasions, and Burns:
1. Bandage any cut, abrasion, or burn that has broken the skin.
 2. Cover bandages on hands with gloves or finger cots and change as appropriate.
 3. Inform supervisor of all wounds.
- v. Smoking, eating, and gum chewing:
1. The Canna Provisions facility is a smoke free facility. Designated and clearly labeled locations for smoking will be placed away from the facility.
 2. Eat and drink in designated areas only. A closed beverage container may be used in the production area if the container is handled to prevent contamination of 1) the employee's hands, 2) the container, and 3) exposed product, clean equipment, utensils, linens, and unwrapped single-service and single-use articles.
 3. Refrain from chewing gum or eating candy during work in a food/product production or processing area.

Initials/ Date	Rev	Reason for Update
BTT 8/22/20	00	Origin
AT 01/16/21	V5	Adopted January 2021 CCC 935 CMR 500 regulation changes.



Personnel and Background Check Policy

Intent

Canna Provisions is committed to being compliant with all regulations outlined in 935 CMR 500.000 et. seq. ("the Regulations") and any other requirements or sub-regulatory guidance issued by the Massachusetts Cannabis Control Commission ("CNB" or "the Commission") or any other regulatory agency.

To provide clear and concise instructions for Canna Provisions employees regarding Personnel Policies that are in compliance with the Regulations

Purpose

The purpose of this policy is to outline the responsibilities of the Company, the Company's management team and Agents to ensure specific, methodical, and consistent compliance of the Regulations and to ensure that our personnel policies are compliant will all regulations and laws.

Personnel Records

Canna Provisions will Maintain the following Personnel Records:

1. Job descriptions for each employee and volunteer position, as well as organizational charts consistent with the job descriptions;
2. A personnel record for each Canna Provisions agent. Such records shall be maintained for at least 12 months after termination of the individual's affiliation with Canna Provisions and shall include, at a minimum, the following:
 - a. All materials submitted to the Commission pursuant to 935 CMR 500.030(2);
 - b. Documentation of verification of references;
 - c. The job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision;
 - d. Documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters;
 - e. Documentation of periodic performance evaluations;
 - f. A record of any disciplinary action taken; and

- g. Notice of completed responsible vendor and eight-hour related duty training.
3. A staffing plan that will demonstrate accessible business hours and safe manufacturing & processing conditions;
4. Personnel policies and procedures; and
5. All background check reports obtained in accordance with M.G.L c. 6 § 172, 935 CMR 500.029, 935 CMR 500.030, and 803 CMR 2.00: Criminal Offender Record Information (CORI).

These Personnel Records will be held electronically and in hard copy. The electronic records will be stored in a secure server with encryption software that protects against unauthorized access to the files. Access to the electronic records will only be allowed to Canna Provisions Management agents who require access. as part of their job duties. Hard Copy (written records) will be stored in a secure, locked cabinet in a locked room accessible to only Canna Provisions Management agents who require access. These records will be made available for inspection by the Commission upon request.

Canna Provisions Agents

All Canna Provisions board members, directors, employees, executives, managers and volunteers will register with the Commission as a Canna Provisions Marijuana Establishment Agent ("Canna Provisions Agent"). For clarity an employee means, any consultant or contractor who provides on-site services to a Marijuana Establishment related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

All Canna Provisions Agents shall:

1. Be 21 years of age or older;
2. Not been convicted of an offense in the Commonwealth involving the distribution of controlled substances to minors, or a like violation of the laws of another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority; and
3. Be determined suitable for registration consistent with the provisions of 935 CMR 500.800 and 500.802.

Canna Provisions will submit to the Commission an application for every Canna Provisions Agent, this application will include;

1. The full name, date of birth, and address of the individual;
2. All aliases used previously or currently in use by the individual, including maiden name, if any;
3. A copy of the applicant's driver's license, government-issued identification card, liquor purchase identification card issued pursuant to M.G.L. c. 138, § 34B, or other verifiable identity document acceptable to the Commission;
4. An attestation that the individual will not engage in the diversion of marijuana products;
5. Written acknowledgment by the applicant of any limitations on his or her authorization to cultivate, harvest, prepare, package, possess, transport, and dispense marijuana in the Commonwealth;
6. Background information, including, as applicable:
 - a. A description and the relevant dates of any criminal action under the laws of the Commonwealth, or another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority, whether for a felony or misdemeanor

- and which resulted in conviction, or guilty plea, or plea of nolo contendere, or admission of sufficient facts;
- b. A description and the relevant dates of any civil or administrative action under the laws of the Commonwealth, another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority relating to any professional or occupational or fraudulent practices;
 - c. A description and relevant dates of any past or pending denial, suspension, or revocation of a license or registration, or the denial of a renewal of a license or registration, for any type of business or profession, by any federal, state, or local government, or any foreign jurisdiction;
 - d. A description and relevant dates of any past discipline by, or a pending disciplinary action or unresolved complaint by, the Commonwealth, or a like action or complaint by another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority with regard to any professional license or registration held by the applicant; and
- 7. A nonrefundable application fee paid by the Marijuana Establishment with which the marijuana establishment agent will be associated; and
 - 8. Any other information required by the Commission.

Canna Provisions CEO is registered with the Department of Criminal Justice Information Systems pursuant to 803 CMR 2.04: iCORI Registration and will submit to the Commission a Criminal Offender Record Information (CORI) report and any other background check information required by the Commission for each individual for whom Canna Provisions seeks a marijuana establishment agent registration which was obtained within 30 days prior to submission.

Canna Provisions will notify the Commission no more than one business day after a Canna Provisions agent ceases to be associated with the establishment. The registration shall be immediately void when the agent is no longer associated with the establishment.

The Agent registration card is valid for one year from the date of issue, Canna Provisions will renew each Canna Provisions Agent Registration Card on an annual basis upon a determination by the Commission that the applicant for renewal continues to be suitable for registration.

After obtaining a registration card for a Canna Provisions Agent registration card, Canna Provisions will notify the Commission, in a form and manner determined by the Commission, as soon as possible, but in any event, within five business days of any changes to the information that the establishment was previously required to submit to the Commission or after discovery that a registration card has been lost or stolen.

All Agents will carry the registration card at all times while in possession of marijuana products, including at all times while at the establishment or while transporting marijuana products.

Background Checks

Canna Provisions will comply with all Background Check requirements in the Regulations and any other sub-regulatory guidance issued by the Commission.

1. **Application Process-** During the application process Canna Provisions will complete the Background Check Packet as outlined in 935 CMR 500.101(1)(b) which includes;
 - a. The list of individuals and entities in 935 CMR 500.101(1)(a)1. (all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings);
 - b. Information for each individual identified in 935 CMR 500.101(1)(a)1., which shall include:
 - i. The individual's full legal name and any aliases;
 - ii. The individual's address;
 - iii. The individual's date of birth;
 - iv. A photocopy of the individual's driver's license or other government-issued identification card;
 - v. A CORI Acknowledgment Form, pursuant to 803 CMR 2.09: Requirements for Requestors to Request CORI, provided by the Commission, signed by the individual and notarized;
 - vi. Authorization to obtain a full set of fingerprints, in accordance with M.G.L. c. 94G, § 21, submitted in a form and manner as determined by the Commission;
 - c. Relevant Background Check Information. Applicants for licensure will also be required to provide information detailing involvement in any criminal or civil or administrative matters:
 - i. A description and the relevant dates of any criminal action under the laws of the Commonwealth, or another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority, whether for a felony or misdemeanor including, but not limited to, action against any health care facility or facility for providing marijuana for medical or recreational purposes, in which those individuals either owned shares of stock or served as board member, executive, officer, director or member, and which resulted in conviction, or guilty plea, or plea of nolo contendere, or admission of sufficient facts;
 - ii. A description and the relevant dates of any civil action under the laws of the Commonwealth, another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority, including, but not limited to a complaint relating to any professional or occupational or fraudulent practices;
 - iii. A description and relevant dates of any past or pending legal or enforcement actions in any other state against any board member, executive, officer, director or member, or against any entity owned or controlled in whole or in part by them, related to the cultivation, processing, distribution, or sale of marijuana for medical or recreational purposes;
 - iv. A description and the relevant dates of any administrative action, including any complaint, order or disciplinary action, by the Commonwealth, or like action by another state, the United States or foreign jurisdiction, or a military, territorial,

or Native American tribal authority, including, but not limited to any complaint or issuance of an order relating to the denial, suspension, or revocation of a license, registration, or certification;

- v. A description and relevant dates of any administrative action, including any complaint, order or disciplinary action, by the Commonwealth, or a like action by another state, the United States or foreign jurisdiction, or a military, territorial, Native American tribal authority or foreign jurisdiction, with regard to any professional license, registration, or certification, held by any board member, executive, officer, director, or member that is part of the applicant's application, if any;
- vi. A description and relevant dates of actions against a license to prescribe or distribute controlled substances or legend drugs held by any board member, executive, officer, director or member that is part of the applicant's application, if any; and
- vii. Any other information required by the Commission.

Canna Provisions will not present any individual in our application whose background check will result in a Mandatory Disqualification or Presumptive Negative Suitability Determination as outlined in Table A of 935 CMR 500.801.

2. **Background Checks not included in the Application Process-** For all Marijuana Establishment Agent Registrations not included in the application process Canna Provisions will submit Marijuana Establishment Agent applications for all required individuals. Canna Provisions will perform its own due diligence in the hiring of employees and contractors and will not knowingly submit an employee or contractors' application if the background check would result in a Mandatory Disqualification or Presumptive Negative Suitability Determination as outlined in Table B: Retail and Transporter Marijuana Establishment Agents, under 935 CMR 500.802.

Equal Employment Policy

It is the policy of Canna Provisions to provide equal employment opportunities to all employees and employment applicants without regard to unlawful considerations of race, religion, creed, color, national origin, sex, pregnancy, sexual orientation, gender identity, age, ancestry, physical or mental disability, genetic information, marital status or any other classification protected by applicable local, state or federal laws. This policy prohibits unlawful discrimination based on the perception that anyone has any of those characteristics or is associated with a person who has or is perceived as having any of those characteristics. This policy applies to all aspects of employment, including, but not limited to, hiring, job assignment, working conditions, compensation, promotion, benefits, scheduling, training, discipline and termination.

Canna Provisions expects all employees to support our equal employment opportunity policy, and to take all steps necessary to maintain a workplace free from unlawful discrimination and harassment and to accommodate others in line with this policy to the fullest extent required by law. For example, Canna Provisions will make reasonable accommodations for employees' observance of religious holidays and practices unless the accommodation would cause an undue hardship on Canna Provisions operations. If an employee desires a religious accommodation, they are required to make the request in writing to

their manager as far in advance as possible. Employees requesting accommodations are expected to attempt to find co-workers who can assist in the accommodation (e.g. trade shifts) and cooperate with Canna Provisions in seeking and evaluating alternatives.

Moreover, in compliance with the Americans with Disabilities Act (ADA), Canna Provisions provides reasonable accommodations to qualified individuals with disabilities to the fullest extent required by law. Canna Provisions may require medical certification of both the disability and the need for accommodation. Keep in mind that Canna Provisions can only seek to accommodate the known physical or mental limitations of an otherwise qualified individual. Therefore, it is the employees' responsibility to come forward if they are in need of an accommodation. Canna Provisions will engage in an interactive process with the employee to identify possible accommodations, if any will help the applicant or employee perform the job.

Anti-Harassment and Sexual Harassment Policy

Canna Provisions seeks to promote a workplace that is free from discrimination and harassment, whether based on race, color, gender, age, religion, creed, national origin, ancestry, sexual orientation, marital status or disability. Inappropriate interference with the ability of Canna Provisions employees to perform their expected job duties is not tolerated.

It is illegal and against Canna Provisions policy for any employee, male or female, to harass another employee. Examples of such harassment include making sexual advances or favors or other verbal or physical conduct of a sexual nature a condition of any employee's employment; using an employee's submission to or rejection of such conduct as the basis for, or as a factor in, any employment decision affecting the individual; or otherwise creating an intimidating, hostile, or offensive working environment by such conduct.

The creation of an intimidating, hostile, or offensive working environment may include but is not limited to such actions as persistent comments on an employee's sexual preferences, the display of obscene or sexually oriented photographs or drawings, or the telling of sexual jokes. Conduct or actions that arise out of a personal or social relationship and that are not intended to have a discriminatory employment effect may not be viewed as harassment. Canna Provisions will determine whether such conduct constitutes sexual harassment, based on a review of the facts and circumstances of each situation.

Canna Provisions will not condone any sexual harassment of its employees. All employees, including supervisors and managers, will be subject to severe discipline, up to and including discharge, for any act of sexual harassment they commit.

Canna Provisions will not condone sexual harassment of its employees by non-employees, and instances of such harassment should be reported as indicated below for harassment by employees.

If you feel victimized by sexual harassment you should report the harassment to your manager immediately. If your immediate manager is the source of the alleged harassment, you should report the problem to the Human Resources Department.

Managers who receive a sexual harassment complaint should carefully investigate the matter, questioning all employees who may have knowledge of either the incident in question or similar

problems. The complaint, the investigative steps and findings, and disciplinary actions (if any) should be documented as thoroughly as possible.

Any employee who makes a complaint, or who cooperates in any way in the investigation of same, will not be subjected to any retaliation or discipline of any kind.

In addition to the above, if you believe you have been subjected to sexual harassment, you may file a formal complaint with either or both of the government agencies set forth below. Using our complaint process does not prohibit you from filing a complaint with these agencies. Each of the agencies has a short time period for filing a claim (EEOC - 300 days; MCAD - 300 days).

The United States Equal Employment Opportunity Commission ("EEOC") One Congress Street, 10th Floor Boston, MA 02114, (617) 565-3200.

The Massachusetts Commission Against Discrimination ("MCAD") One Ashburton Place, Rm. 601, Boston, MA 02108, (617) 994-6000.

Americans with Disability Act

Canna Provisions strongly supports the policies of the Americans with Disabilities Act and is completely committed to treating all applicants and employees with disabilities in accordance with the requirements of that act. Canna Provisions judge's individuals by their abilities, not their disabilities, and seeks to give full and equal employment opportunities to all persons capable of performing successfully in the company's positions. Canna Provisions will provide reasonable accommodations to any persons with disabilities who require them, who advise Canna Provisions of their particular needs. Information concerning individuals' disabilities and their need for accommodation will of course be handled with the utmost discretion.

Drug Free Workplace

Canna Provisions is committed to providing its employees with a safe and productive work environment. In keeping with this commitment, it maintains a strict policy against the use of alcohol and the unlawful use of drugs in the workplace. Consequently, no employee may consume or possess alcohol, or use, possess, sell, purchase or transfer illegal drugs at any time while on Canna Provisions premises or while using Canna Provisions vehicles or equipment, or at any location during work time.

No employee may report to work with illegal drugs (or their metabolites) or alcohol in his or her bodily system. The only exception to this rule is that employees may engage in moderate consumption of alcohol that may be served and/or consumed as part of an authorized Company social or business event. "Illegal drug" means any drug that is not legally obtainable or that is legally obtainable but has not been legally obtained. It includes prescription drugs not being used for prescribed purposes or by the person to whom it is prescribed or in prescribed amounts. It also includes any substance a person holds out to another as an illegal drug.

Any violation of this policy will result in disciplinary action, up to and including termination.

Any employee who feels he or she has developed an addiction to, dependence upon, or problem with alcohol or drugs, legal or illegal, is strongly encouraged to seek assistance before a violation of this policy occurs. Any employee who requests time off to participate in a rehabilitation program will be reasonably accommodated. However, employees may not avoid disciplinary action, up to and including termination, by entering a rehabilitation program after a violation of this policy is suspected or discovered.

Smoke Free Workplace

Smoking is prohibited throughout the workplace. This policy applies equally to all employees, clients, partners, and visitors.

Employee Assistance Policy

To help employees in circumstances where counseling services would be helpful, Canna Provisions will make an Employee Assistance Program (EAP) counseling service available to employees, when needed, at no personal cost.

Employee Diversion of Marijuana

If a Canna Provisions Agent is found to have diverted marijuana, that agent will immediately be dismissed and have their Marijuana Establishment Registration Card confiscated. The CEO will immediately be notified. The CEO will make a detailed report of the event and report it to local law enforcement and the Commission within 24 hours.

Employee Handbook

Canna Provisions will provide a comprehensive employee handbook to all employees that will outline all the information pertinent to their employment with Canna Provisions. These subjects will include, but not be limited to;

1. Canna Provisions Mission and Vision
2. Organizational Structure
3. General Employment Policies
4. Employee Categories
5. Conflicts of Interest
6. Access to Personnel Files
7. Performance Evaluations
8. Hours of Work
9. Compensation
10. Benefits
11. Code of Conduct
12. Discipline
13. Training



Preventing Underage Facility Access

1. Procedure

All employees and registered Agents of Canna Provisions must be 21 years of age or older. The entry into any licensed Marijuana Establishment by any person(s) under the age of 21 is illegal in the state of Massachusetts. This is a crime that Canna Provisions is liable for. It is vital that this never happen. To ensure this does not happen Canna Provisions will ensure safe guards to control customer entry/ exit access and check the authenticity of each ID multiple times throughout the visitor process.

- a. ID check will occur prior to entry into the limited-access gated area.
- b. Visitors will be instructed to present their ID to the authorized Agent for inspection.
- c. The Canna Provisions Agent inspect the ID to confirm the veracity of the ID and the age and identity of the visitor.

2. If Underage Persons Attempt Entry

- a. Any **person(s) under the age of 21** requesting entry to the facility will be respectfully asked to leave.
 - i. Security and Management must be informed of such an incident.
 1. An **incident report** will be filled out.
- b. For **person(s)** refusing to leave the property, please see **Canna Provisions Security Policy and Procedure**.

3. Missing or False Identification

- a. In the event a visitor does not have a valid ID they cannot be allowed to enter, and will be respectfully asked to leave and return with a valid form of identification.
- b. In the event a false identification is discovered, the incident must be reported to security and management immediately.

Initials/ Date	Rev	Reason for Update
SK 2/21/20	01	Reformatted



CANNA PROVISIONS
better your journey

Restricting Access to Individuals 21 or Older

V 03

Page 2 of 2

AT 01/16/21	V02	Adopted January 2021 CCC 935 CMR 500 regulation changes.
AT 06/02/2021	V03	Adding clarity on restriction against anyone entering the facility while under the age of 21.



Canna Provisions, Inc. Diversity Plan

It is a policy of Canna Provisions to foster equitable opportunity for all employees and to promote principles of diversity management that will enhance the level of effectiveness and efficiency of its programs. The concept of diversity management is a strategic business objective that seeks to increase organizational capacity in a workplace where the contributions of all employees are recognized and valued. Our goal is to build a high-performing, diverse workforce based on mutual acceptance and trust. It is also our policy to select the best qualified applicant for the job, regardless of race, national origin, gender, age, disability, religion, sexual orientation, or any other non-merit factor. Keeping this attitude in mind, Canna Provisions will go out of their way to offer employment opportunities to those individuals who face the social stigmatism that was casted by the War on Drugs.

Canna Provisions strives to be a diverse and inclusive company that promotes a discrimination-free work environment and provides opportunities for all employees to use their diverse talents to support the company's mission.

Canna Provisions, Inc. is led by CEO, Meg Sanders. Meg has been in the legal cannabis industry for over 10 years and is a nationally recognized leader in promoting women in cannabis, speaking at events, supporting women-focused organizations and has been recognized year after year for her groundbreaking female leadership in the industry.

In efforts of reaching our Diversity and Positive Impact Goals, Canna Provisions will comply with all permitted advertising practices in accordance with 935 CMR 500.105(4), which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment.

Any actions taken, or programs instituted, by Canna Provisions will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

GOALS:

Canna Provisions is committed to achieving the following goals though this plan and our vision includes;

1. Make Canna Provisions workplace and management team as diverse as possible to include attracting and retaining qualified employees with no regard to race, national origin, gender, age, disability, religion, sexual orientation, or any other non-merit factor.

GOAL- Canna Provisions workforce will be 50% Woman and 35% will be Minorities, Veterans, Persons with disabilities and Persons who are LGBTQ+.

As of December 2021, CPI has made great strides to the goal stated above.

- **Women = 41%**
- **Minorities = 17%**
- **Veterans = 4%**
- **Persons with Disabilities = 5%**
- **LGBTQ+ = 14%**

Please see Exhibit A for reference.

2. Make Canna Provisions workplace environment a safe, accepting, respectful, welcoming, comfortable and supportive place to work.

GOAL- On a scale of 1-10, 85% of all Canna Provisions employees rate Canna Provisions 8 or higher when it comes to our workplace environment being safe, accepting, respectful, welcoming and inclusive environment for all employees.

As of December 2021, from our most recent employee survey which was conducted on 12/8/2021, 88% of CPI employees scored their workplace environment at an 8 or higher. Please see Exhibit F for reference.

PROGRAMS FOR ACHEIVING GOALS:

Recruitment and Hiring Program

Canna Provisions looks to recruit and hire diverse employees and plans to promote equity among minorities, women, veterans, people with disabilities, and people who are LGBTQ+ in the operation of our company. To promote diversity and equality Canna Provisions will;

1. Give preference in hiring to Minorities, Women, Veterans, Persons with disabilities and Persons who are LGBTQ+.
2. Use job descriptions that are catered to and appeal to diverse candidates.
3. Human Resource training for Hiring Mangers that address unconscious bias and cultural sensitivity.
 - a. This training will occur within 60 days of hire or promotion for these individuals.
4. Promote our Diversity Hiring policy on recruitment websites, our social media presence (Canna Provisions website, LinkedIn and Facebook-) and traditional hiring platforms (Indeed.com, Zip Recruiter). We will engage communities such as Pittsfield, Holyoke, and Springfield that have higher populations of people of color, with the goal of attracting and retaining a qualified diverse workforce.
 - a. All job postings will clearly state the Canna Provisions preference for hiring Minorities, Women, Veterans, Persons with disabilities and Persons who are LGBTQ+ and encourage individuals who meet these criteria to apply.

Inclusion/Retention Program

Canna Provisions is determined to provide a work environment that is a diverse and inclusive workplace where employees and stakeholders form long term relationships and tenure. We encourage a broad range of opinions, ideas and perspectives that drives creativity, innovation and excellence. Our goal, which must be met, is to ensure that every employee, contractor and visitor feels safe, respected, welcome, comfortable, supported and accepted. To ensure inclusion in our workplace Canna Provisions will;

1. Provide training to all employees regarding inclusion in the workplace and provide advanced training to managers in their roles in fostering an inclusive workplace environment.
 - a. This training will occur during employee onboarding and annually thereafter
2. Draft and implement a Non-Discrimination, Harassment and Retaliation Policy. This policy will include provisions for responding to complaints, discipline for non-compliance and evaluation of the circumstances to see if this plan needs improvements.
3. Periodically evaluate the workplace climate through observations, employee meetings and individual conversations with employees to ensure our workplace is inclusive.

4. On an annual basis we will conduct a survey of all employees. This survey will ask questions regarding the Canna Provisions workplace as it relates to inclusion, safety and the Canna Provisions work climate as it relates to respect, comfort, support and acceptance. This survey will also be given to employees who leave the company during their exit interview.

MEASUREMENT AND ACCOUNTABILITY:

Canna Provisions realizes that any plan needs to be evaluated once it is implemented. As with any plan, actions and outcomes will be observed and measured. Canna Provisions' Chief Human Resources Officer is responsible for all employee matters, including recruitment and retention, and our strategies are reviewed regularly. Monthly workforce metrics are also maintained and published to all members of management for their review and input. Should the Commonwealth or any towns or cities where we do business wish to review such employment-related statistics, we will make these available on demand.



Documentation Demonstrating Progress or Success of our Plan for Positive Impact and Diversity Plan

Number of Employees from Areas of Disproportionate Impact	28
Percentage of Employees from Areas of Disproportionate Impact	24%
Number of Female Employees	49
Percentage of Female Employees	41%
Number of Minority Employees	20
Percentage of Minority Employees	17%
Number of Employees who are Veterans	5
Percentage of Employees who are Veterans	4%
Number of Employees who are Disabled	6
Percentage of Employees who are Disabled	5%
Number of Employees who identify as LGBTQ+	17
Percentage of Employees who identify as LGBTQ+	14%
Number of Employees who are Social Equity Participants	2
Percentage of Employees who are Social Equity Participants	2%

Canna Provisions has held 2 Job Fairs in Holyoke, advertising for these job fairs were placed with Nueva Esperanza in Holyoke and through local news outlets.

We additionally posted all job postings in Pittsfield with the Berkshire Eagle. We also posted flyers throughout the City of Pittsfield.



Below are news articles regarding our job fairs in Holyoke

<https://www.masslive.com/marijuana/2019/09/canna-provisions-draws-job-seekers-to-holyoke-hiring-fair-marijuana-shop-to-open-this-fall.html>

<https://www.gazettenet.com/Canna-Provisions-28219579>

<https://www.nepr.net/community-calendar/event/534465#stream/0>

<https://www.wvlp.com/news/local-news/hampden-county/job-fair-held-in-holyoke-for-new-cannabis-company/>

https://www.westernmassnews.com/news/holyoke-retail-marijuana-shop-hoping-to-open-early/article_14b6124a-0fc9-11ea-9d26-5775c0be860f.html

<https://www.forbes.com/sites/abbierosner/2019/08/08/make-my-budtender-a-baby-boomer/#5d6d5d41d368>

Four of our current vendors are Woman owned companies one vendor is a Veteran owned company whose employees are majority female. We were unable to identify any Marijuana Establishments that are owned by minorities, women, veterans, people who identify as LGBTQ+, and persons with disabilities. We expect this to change as more marijuana establishments become operational. We did however source products from a veteran led business, Bask, Inc. and from Sira Naturals, Inc. Incubator Program.

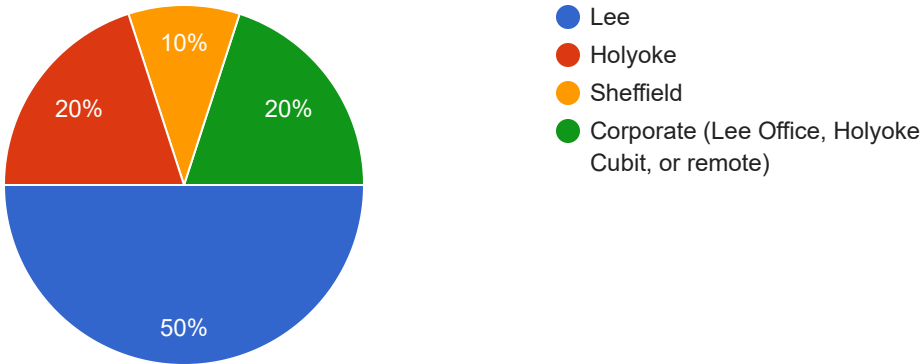
Inclusive Environment Survey

40 responses

[Publish analytics](#)

At which location do you work?

40 responses



On a scale of 1-10, how strongly do you agree that Canna Provisions has a safe, accepting, respectful, welcoming, and inclusive work environment?

40 responses

