



## Massachusetts Cannabis Control Commission

### Marijuana Microbusiness

#### General Information:

License Number: MB282399  
Original Issued Date: 10/21/2022  
Issued Date: 10/21/2022  
Expiration Date: 10/21/2023

### ABOUT THE MARIJUANA ESTABLISHMENT

Business Legal Name: Simply Lifted, Inc.

Phone Number: 774-766-7367  
Email Address: Trevor@hillerdisposal.com

Business Address 1: 167 East Grove Street  
Business City: Middleboro Business State: MA Business Zip Code: 02346  
Business Address 2:  
Mailing Address 1: 167 East Grove Street  
Mailing City: Middleboro Mailing State: MA Mailing Zip Code: 02346  
Mailing Address 2:

### CERTIFIED DISADVANTAGED BUSINESS ENTERPRISES (DBES)

Certified Disadvantaged Business Enterprises (DBEs): Not a DBE

### PRIORITY APPLICANT

Priority Applicant: no  
Priority Applicant Type: Not a Priority Applicant  
Economic Empowerment Applicant Certification Number:  
RMD Priority Certification Number:

### RMD INFORMATION

Name of RMD:  
Department of Public Health RMD Registration Number:  
Operational and Registration Status:  
To your knowledge, is the existing RMD certificate of registration in good standing?:  
If no, describe the circumstances below:

### PERSONS WITH DIRECT OR INDIRECT AUTHORITY

Person with Direct or Indirect Authority 1

Percentage Of Ownership: 20 Percentage Of Control: 20  
Role: Executive / Officer Other Role:

First Name: Matthew	Last Name: Cabucio	Suffix:
Gender: Male	User Defined Gender:	
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)		
Specify Race or Ethnicity:		

#### Person with Direct or Indirect Authority 2

Percentage Of Ownership: 35	Percentage Of Control: 35	
Role: Executive / Officer	Other Role:	
First Name: Trevor	Last Name: Doehler	Suffix:
Gender: Male	User Defined Gender:	
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)		
Specify Race or Ethnicity:		

#### Person with Direct or Indirect Authority 3

Percentage Of Ownership: 20	Percentage Of Control: 20	
Role: Executive / Officer	Other Role:	
First Name: Nicholas	Last Name: Longo	Suffix:
Gender: Male	User Defined Gender:	
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)		
Specify Race or Ethnicity:		

#### Person with Direct or Indirect Authority 4

Percentage Of Ownership: 20	Percentage Of Control: 20	
Role: Executive / Officer	Other Role:	
First Name: Christopher	Last Name: Medeiros	Suffix:
Gender: Male	User Defined Gender:	
What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)		
Specify Race or Ethnicity:		

#### ENTITIES WITH DIRECT OR INDIRECT AUTHORITY

No records found

#### CLOSE ASSOCIATES AND MEMBERS

No records found

#### CAPITAL RESOURCES - INDIVIDUALS

No records found

#### CAPITAL RESOURCES - ENTITIES

No records found

#### BUSINESS INTERESTS IN OTHER STATES OR COUNTRIES

No records found

#### DISCLOSURE OF INDIVIDUAL INTERESTS

No records found

#### MARIJUANA ESTABLISHMENT PROPERTY DETAILS

Cultivation Environment: Indoor	Establishment Activities: Both Cultivating and Manufacturing
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Establishment Address 1: 167 Grove Street

Establishment Address 2:

Establishment City: Middleborough

Establishment Zip Code: 02346

Approximate square footage of the Establishment: 4600

How many abutters does this property have?: 10

Have all property abutters have been notified of the intent to open a Marijuana Establishment at this address?: Yes

#### HOST COMMUNITY INFORMATION

Host Community Documentation:

Document Category	Document Name	Type	ID	Upload Date
Certification of Host Community Agreement	HCA Cert Simply Lifted.pdf	pdf	624f0cb55e56220008196d54	04/07/2022
Community Outreach Meeting Documentation	2022-04-07 Simply Lifted Inc. - COM Attestation (Final).pdf	pdf	625086c05e562200081bcf4a	04/08/2022
Plan to Remain Compliant with Local Zoning	2022-04-08 Simply Lifted, Inc - Plan to Remain Compliant with Local Zoning.pdf	pdf	62508c093eefeb000a26e126	04/08/2022

Total amount of financial benefits accruing to the municipality as a result of the host community agreement. If the total amount is zero, please enter zero and provide documentation explaining this number.: \$

#### PLAN FOR POSITIVE IMPACT

Plan to Positively Impact Areas of Disproportionate Impact:

Document Category	Document Name	Type	ID	Upload Date
Plan for Positive Impact	2022-04-08 Simply Lifted Inc. - Positive Impact Plan.pdf	pdf	62508e565e562200081be8b7	04/08/2022

#### ADDITIONAL INFORMATION NOTIFICATION

Notification:

#### INDIVIDUAL BACKGROUND INFORMATION

##### Individual Background Information 1

Role: Executive / Officer

Other Role:

First Name: Matthew

Last Name: Cabucio Suffix:

RMD Association: Not associated with an RMD

Background Question: yes

##### Individual Background Information 2

Role: Executive / Officer

Other Role:

First Name: Trevor

Last Name: Doehler Suffix:

RMD Association: Not associated with an RMD

Background Question: yes

##### Individual Background Information 3

Role: Executive / Officer

Other Role:

First Name: Nicholas

Last Name: Longo Suffix:

RMD Association: Not associated with an RMD

Background Question: yes

#### Individual Background Information 4

Role: Executive / Officer

Other Role:

First Name: Christopher

Last Name: Mederios Suffix:

RMD Association: Not associated with an RMD

Background Question: yes

#### ENTITY BACKGROUND CHECK INFORMATION

No records found

#### MASSACHUSETTS BUSINESS REGISTRATION

Required Business Documentation:

Document Category	Document Name	Type	ID	Upload Date
Secretary of Commonwealth - Certificate of Good Standing	2022-04 Simply Lifted Inc. - Good Standing (SOC).png	png	625741833eefeb000a2ce75a	04/13/2022
Department of Revenue - Certificate of Good standing	2022-04 Simply Lifted Inc. - Good Standing (DOR).png	png	625741873eefeb000a2ce77f	04/13/2022
Bylaws	2022-04 Simply Lifted Inc. - Current Bylaws.pdf	pdf	625742125e5622000821d18b	04/13/2022
Articles of Organization	2021-02-04 Simply Lifted Inc. - Articles of Organization.pdf	pdf	625742675e5622000821d3c2	04/13/2022
Secretary of Commonwealth - Certificate of Good Standing	2022-06-14 Simply Lifted Inc. - DUA Attestation.pdf	pdf	62aa36c2eb816b00087f230a	06/15/2022

No documents uploaded

Massachusetts Business Identification Number: 001485689

Doing-Business-As Name:

DBA Registration City: Not Applicable

#### BUSINESS PLAN

Business Plan Documentation:

Document Category	Document Name	Type	ID	Upload Date
Business Plan	2022-04 Simply Lifted Inc. - Business Plan for State Application.pdf	pdf	625742d95e5622000821d6c5	04/13/2022
Proposed Timeline	2022-04 Simply Lifted Inc. - Proposed Timeline.pdf	pdf	625744523eefeb000a2cf3f2	04/13/2022
Plan for Liability Insurance	2022-01 Simply Lifted Inc. - Plan to Obtain Liability Insurance.pdf	pdf	625744535e5622000821dc66	04/13/2022

#### OPERATING POLICIES AND PROCEDURES

Policies and Procedures Documentation:

Document Category	Document Name	Type	ID	Upload Date
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Personnel policies including background checks	Simply Lifted - Personnel Policies Including Background Checks.pdf	pdf	626fd2364d83ec000a3d209b	05/02/2022
Diversity plan	2022-04-08 Simply Lifted, Inc. - Diversity Plan.pdf	pdf	626fd238560e3c000886fdcf	05/02/2022
Inventory procedures	Simply Lifted - Inventory Procedures.pdf	pdf	626fd2384d83ec000a3d20af	05/02/2022
Energy Compliance Plan	Simply Lifted - Energy Compliance Plan.pdf	pdf	626fd2394d83ec000a3d20c3	05/02/2022
Maintaining of financial records	Simply Lifted - Maintaining of Financial Records.pdf	pdf	626fd23b560e3c000886fde3	05/02/2022
Policies and procedures for cultivating	Simply Lifted - Policies and Procedures for Cultivating.pdf	pdf	626fd2564d83ec000a3d20d7	05/02/2022
Prevention of diversion	Simply Lifted - Prevention of Diversion.pdf	pdf	626fd257560e3c000886fdf7	05/02/2022
Qualifications and training	Simply Lifted - Qualifications and Training.pdf	pdf	626fd2584d83ec000a3d20eb	05/02/2022
Quality control and testing	Simply Lifted - Quality Control and Testing.pdf	pdf	626fd259560e3c000886fe0b	05/02/2022
Record Keeping procedures	Simply Lifted - Record Keeping Procedures.pdf	pdf	626fd25a4d83ec000a3d20ff	05/02/2022
Restricting Access to age 21 and older	Simply Lifted - Restricting Access to age 21 or older.pdf	pdf	626fd266560e3c000886fe25	05/02/2022
Safety Plan for Manufacturing	Simply Lifted - Safety Plan.pdf	pdf	626fd268560e3c000886fe39	05/02/2022
Security plan	Simply Lifted - Security Plan.pdf	pdf	626fd2694d83ec000a3d2119	05/02/2022
Storage of marijuana	Simply Lifted - Storage.pdf	pdf	626fd269560e3c000886fe4d	05/02/2022
Transportation of marijuana	Simply Lifted - Transportation.pdf	pdf	626fd26a4d83ec000a3d212d	05/02/2022
Production methods	2022-06-14 Simply Lifted Inc. - Manufacturing Methods.pdf	pdf	62aa37ed5871d100088f7954	06/15/2022
Types of products	2022-06-14 Simply Lifted Inc. - Types and Forms of Products.pdf	pdf	62aa37ee5871d100088f7968	06/15/2022
Sample of unique identifying marks for branding	2022-06-13 Simply Lifted, Inc. - Draft Identifying Mark.jpg	jpeg	62aa38395871d100088f7a15	06/15/2022

#### ATTESTATIONS

I certify that no additional entities or individuals meeting the requirement set forth in 935 CMR 500.101(1)(b)(1) or 935 CMR 500.101(2)(c)(1) have been omitted by the applicant from any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

I understand that the regulations stated above require an applicant for licensure to list all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings.: I Agree

I certify that any entities who are required to be listed by the regulations above do not include any omitted individuals, who by themselves, would be required to be listed individually in any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

#### Notification:

I certify that any changes in ownership or control, location, or name will be made pursuant to a separate process, as required under 935 CMR 500.104(1), and none of those changes have occurred in this application.:

I certify that to the best knowledge of any of the individuals listed within this application, there are no background events that have arisen since

the issuance of the establishment's final license that would raise suitability issues in accordance with 935 CMR 500.801.:

I certify that all information contained within this renewal application is complete and true.:

#### ADDITIONAL INFORMATION NOTIFICATION

Notification:

#### COMPLIANCE WITH POSITIVE IMPACT PLAN

No records found

#### COMPLIANCE WITH DIVERSITY PLAN

No records found

#### PRODUCT MANUFACTURER SPECIFIC REQUIREMENTS

No records found

#### HOURS OF OPERATION


Monday From: Open 24 Hours	Monday To: Open 24 Hours
Tuesday From: Open 24 Hours	Tuesday To: Open 24 Hours
Wednesday From: Open 24 Hours	Wednesday To: Open 24 Hours
Thursday From: Open 24 Hours	Thursday To: Open 24 Hours
Friday From: Open 24 Hours	Friday To: Open 24 Hours
Saturday From: Open 24 Hours	Saturday To: Open 24 Hours
Sunday From: Open 24 Hours	Sunday To: Open 24 Hours

## Host Community Agreement Certification Form

The applicant and contracting authority for the host community must complete each section of this form before uploading it to the application. Failure to complete a section will result in the application being deemed incomplete. Instructions to the applicant and/or municipality appear in italics. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(1).

### Applicant

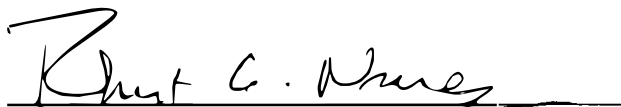
I, Matthew Cabuciou, (*insert name*) certify as an authorized representative of Simply Lifted Inc. (*insert name of applicant*) that the applicant has executed a host community agreement with Town of Middleborough (*insert name of host community*) pursuant to G.L.c. 94G § 3(d) on 12-14-21 (*insert date*).



Signature of Authorized Representative of Applicant

### Host Community

I, Robert G. Nunes, (*insert name*) certify that I am the contracting authority or have been duly authorized by the contracting authority for Town of Middleborough (*insert name of host community*) to certify that the applicant and Town of Middleborough (*insert name of host community*) has executed a host community agreement pursuant to G.L.c. 94G § 3(d) on 12-14-21 (*insert date*).



Signature of Contracting Authority or  
Authorized Representative of Host Community

# Community Outreach Meeting Attestation Form

## Instructions

Community Outreach Meeting(s) are a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). 935 CMR 500.101(1), 500.101(2), 501.101(1), and 501.101(2). The applicant must complete each section of this form and attach all required documents as a single PDF document before uploading it into the application. If your application is for a license that will be located at more than one (1) location, and in different municipalities, applicants must complete two (2) attestation forms – one for each municipality. Failure to complete a section will result in the application not being deemed complete. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

## Attestation

I, the below indicated authorized representative of that the applicant, attest that the applicant has complied with the Community Outreach Meeting requirements of 935 CMR 500.101 and/or 935 CMR 501.101 as outlined below:

1. The Community Outreach Meeting was held on the following date(s): 1/6/22
2. At least one (1) meeting was held within the municipality where the ME is proposed to be located.
3. At least one (1) meeting was held after normal business hours (this requirement can be satisfied along with requirement #2 if the meeting was held within the municipality and after normal business hours).



4. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was published in a newspaper of general circulation in the municipality at least 14 calendar days prior to the meeting. A copy of this publication notice is labeled and attached as "Attachment A."

a. Date of publication:

12/23/21

b. Name of publication:

Brockton  
Enterprise

5. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was filed with clerk of the municipality. A copy of this filed notice is labeled and attached as "Attachment B."

a. Date notice filed:

12/21/21

6. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was mailed at least seven (7) calendar days prior to the community outreach meeting to abutters of the proposed address, and residents within 300 feet of the property line of the applicant's proposed location as they appear on the most recent applicable tax list, notwithstanding that the land of the abutter or resident is located in another municipality. A copy of this mailed notice is labeled and attached as "Attachment C." Please redact the name of any abutter or resident in this notice.

a. Date notice(s) mailed:

12/21/21

7. The applicant presented information at the Community Outreach Meeting, which at a minimum included the following:
- a. The type(s) of ME or MTC to be located at the proposed address;
  - b. Information adequate to demonstrate that the location will be maintained securely;
  - c. Steps to be taken by the ME or MTC to prevent diversion to minors;
  - d. A plan by the ME or MTC to positively impact the community; and
  - e. Information adequate to demonstrate that the location will not constitute a nuisance as defined by law.
8. Community members were permitted to ask questions and receive answers from representatives of the ME or MTC.



Name of applicant:

Simply Lifted, Inc.

Name of applicant's authorized representative:

Trevor Doehler

Signature of applicant's authorized representative:



**Virtual Meeting Documentation**

Simply Lifted Inc. ("Simply Lifted") hosted a virtual Community Outreach Meeting via the Zoom video conferencing platform on Thursday, January 6, 2021 at 6:00 P.M.

The virtual Community Outreach Meeting was recorded and can be publicly accessed at the link below:

<https://www.youtube.com/watch?v=2vTcaj-vYn8>

The Community Outreach Meeting had four attendees.

Simply Lifted obtained permission from the municipality to host this meeting virtually, documentation of this permission is provided on the following page.



Quinn Heath &lt;quinn@mensinggroup.com&gt;

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**Outreach Meeting**

2 messages

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**Robert G. Nunes** <rnunes@middleboroughma.gov>  
To: "Quinn@MensingGroup.com" <Quinn@mensinggroup.com>

Mon, Dec 13, 2021 at 4:01 PM

Hi Quinn,

Its fine with the Town of Middleborough to hold an outreach meeting virtually.

Bob

*Robert G. Nunes*

*Town Manager*

*508-947-0928*

Please note: The Town of Middleborough will be transitioning to .gov over the next several months. All Town email addresses have changed from @middleborough.com to @middleboroughma.gov. All mail to the middleborough.com addresses will still go through for the remainder of the calendar year. Please update your address books accordingly.

When responding, please be aware that the Massachusetts Secretary of State has determined that most email is public record and therefore cannot be kept confidential.

---

**Quinn Heath** <quinn@mensinggroup.com>  
To: "Robert G. Nunes" <rnunes@middleboroughma.gov>  
Bcc: Blake Mensing <blake@mensinggroup.com>

Mon, Dec 13, 2021 at 4:36 PM

Hello Bob,

Thank you! Have a great evening.

Best,

Quinn Heath, J.D.  
Associate (Admission to MA Bar Pending)  
The Mensing Group LLC  
[quinn@mensinggroup.com](mailto:quinn@mensinggroup.com) | (480) 628-1251

[Quoted text hidden]

# Classifieds

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**JOBS**

**SERVICES**

**STUFF**

**HOMES**

**WHEELS**



## NOTICES

### Legals

167 East Grove Street,  
Middleborough  
**LEGAL NOTICE**

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for Thursday, January 6, 2021 at 6:00 P.M. In light of COVID-19, it will be held via Zoom meeting. Join the meeting at <https://us06web.zoom.us/j/87337376842> or by calling (929) 205-6099 and entering meeting ID 873 3737 6842. The proposed Marijuana Microbusiness (cultivation, product manufacturing, and delivery) is anticipated to be located at 167 East Grove Street, Middleborough, MA 02346. There will be an opportunity for the public to ask questions.

AD#14002016  
BE 12/23/21

382 Page St.



**TOWN OF AVON  
ZONING BOARD OF  
APPEALS**

### PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the Town Offices, Town of Avon, Massachusetts on Tuesday, January 4, 2022 at 7:15 pm to hear the following petition(s) requesting a Special Permit from the Avon Zoning By-Laws. The hearing will be conducted via hybrid participation. The meeting link can be found at <https://www.avon-ma.gov/node/63/agenda/2022>.

**Case # 22-1** Petitioner, Adriano Gomes & Emanuela Barbosa of 382 Page Street., requesting relief in the form of a Special Permit under Section 255- 7.5 for Temporary Additional Living Quarters at the residential property located and known as 382 Page St., Avon, Massachusetts.

Plans may be viewed by appointment prior to the hearing at Town Offices or found on the Town Website. <https://www.avon-ma.gov>.

AVON ZONING BOARD  
OF APPEALS  
Kevin Foster, Chairman

13999394 Enterprise  
12/17 & 12/23/2021



## BUSINESS SERVICES

### Roofing & Gutters

**WEATHERTITE  
ROOFING**  
Many roof repairs under \$200. 30 year New Roofs.  
**Free roof/gutter inspection, no direct contact needed.**  
Porches. All rotted wood replaced. Ins'd. Reg# is 168929. 508-942-4200  
[weatherititeroofingma.com](http://weatherititeroofingma.com)

### Legals

Turenne Estate  
**Commonwealth of  
Massachusetts  
The Trial Court  
Probate and Family Court  
Plymouth Division  
Docket No. PL21P2524EA  
INFORMAL PROBATE  
PUBLICATION NOTICE**  
Estate of:  
Mildred L. Turenne  
Date of Death:  
July 13, 2021

To all persons interested in the above captioned estate, by Petition of Petitioner **Tobi Peltier of Bridgewater, MA** a Will has been admitted to informal probate.

**Tobi Peltier of Bridgewater, MA** has been informally appointed as the Personal Representative of the estate to serve without surety on the bond.

The estate is being administered under informal procedure by the Personal Representative under the Massachusetts Uniform Probate Code without supervision by the Court. Inventory and accounts are not required to be filed with the Court, but interested parties are entitled to notice regarding the administration from the Personal Representative and can petition the Court in any matter relating to the estate, including distribution of assets and expenses of administration.

Interested parties are entitled to petition the Court to institute formal proceedings and to obtain orders terminating or restricting the powers of Personal Representatives appointed under informal procedure. A copy of the Petition and Will, if any, can be obtained from the Petitioner.

14001923 Ent 12/23/2021



## MERCHANDISE

### Lawn & Garden

#### WALKER

With hand brakes, seat, & storage. Never used. \$35. 508-574-8084

#### Miscellaneous for Sale

**7 OLD ELVIS ORNAMENTS**  
on 4' high green tinsel tree w/red wooden stand. \$75. 617-471-5103

**CHRISTMAS TREE  
TRAIN SET & 4'  
Flexible Flyer sled.**  
\$25ea. 617-328-8938

**GUESS BOOTS**  
Misses size 7, lug sole, 2" heel, like new. \$30. 617-774-7172.

**VINTAGE WONDER  
RANGER ROCKING HORSE**  
Very good cond. \$50. 617-471-5103

### Wanted to Buy

**CASH FOR  
RECORD ALBUMS**  
33LP's & 45's wanted.  
Call George 617-633-2682

### Notice to Advertiser

Most residential home improvement contractors are required to be registered with the Massachusetts dept. of public safety. Only registered contractors are permitted to perform residential home improvements and to advertise their services. Advertisers need to call Mass. Dept. of Public Safety 617-727-3200 immediately to register.

It also measures  
*intelligence.*



This device measures blood pressure. But it also says something about your common sense. Because using it for regular checkups helps detect high blood pressure before it's too late, which is definitely a smart move. To learn more, visit [www.americanheart.org](http://www.americanheart.org) or call 1-800-AHA-USA1.

American Heart  
Association  
*Learn and Live*

This space provided as a public service.  
© 1998, American Heart Association

## Make Life Better... volunteer

Get involved, support  
MDA and help Jerry's Kids.

Ace Young



**MDA**  
Helping Jerry's Kids



1.800.572.1717  
[www.mda.org](http://www.mda.org)

## GANNETT

## Deliver the newspaper in your community.

Earn up to **\$600 PER WEEK**. Part time hours.  
Help keep your community informed.

Come join our team as an independent contractor. Run your own business by delivering for Gannett. We publish over 250 newspapers across the country including the USA Today.

*Become a newspaper contractor with Gannett today!*

### How It Works

We'll provide you a daily delivery list

Pick up your newspapers from our local distribution center

Go at your own pace, as long as papers are delivered by our established deadlines

### What You Need

A Reliable Vehicle

A Valid Driver's License

Valid Auto Insurance

### What We Offer

Weekly pay can be up to **\$300-\$600** per week depending on the size of your route

Direct payment deposit into bank account

Flexibility, as most routes have a wide allotted time frame for delivery



Scan the **QR code** with your smartphone or visit [gannett.com/deliver](http://gannett.com/deliver) to apply!



Photography © 2008 Richard Corman

If you are a fan of courage, then you are already a fan of Special Olympics.

To volunteer, support, coach or compete.



**Special Olympics**  
Be a fan...  
[specialolympics.org](http://specialolympics.org)



December 21, 2021

To Whom It May Concern:

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for Thursday, January 6, 2021 at 6:00 P.M. In light of COVID-19, it will be held via Zoom meeting. Join the meeting at:

**Link:** <https://us06web.zoom.us/j/87337376842>

**Dial-in #:** (929) 205-6099

**Meeting ID:** 873 3737 6842

The proposed Marijuana Microbusiness (cultivation, product manufacturing, and delivery) is anticipated to be located at 167 East Grove Street, Middleborough, MA 02346. There will be an opportunity for the public to ask questions.


Sincerely, on behalf of Simply Lifted, Inc.,



Blake M. Mensing  
Founder & Chief Counsel  
The Mensing Group LLC  
100 State Street, 9th Floor  
Boston, MA 02109  
Direct: (617) 333-8725  
Email: [Blake@MensingGroup.com](mailto:Blake@MensingGroup.com)



# Certificate of Mailing — Firm

Name and Address of Sender	TOTAL NO. of Pieces Listed by Sender	TOTAL NO. of Pieces Received at Post Office™	Affix Stamp Here Postmark with Date of Receipt.	
The Mensing Group LLC 100 State Street, 9th Floor Boston, MA 02109				
Postmaster, per (name of receiving employee)				
USPS® Tracking Number Firm-specific Identifier	Address (Name, Street, City, State, and ZIP Code™)		Airlift	
1.	[REDACTED] MCMURRAY, PA 15317		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141 DEC 21, 21
2.	[REDACTED] MIDDLEBORO, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141
3.	[REDACTED] MIDDLEBORO, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141
4.	[REDACTED] LAKEVILLE, MA 02347		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141
5.	Board of Selectmen 10 Nickerson Avenue, 1st Floor Middleborough, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141 DEC 21, 21 AMOUNT
6.	Robert G. Nunes, Town Manager 10 Nickerson Avenue, 1st Floor Middleborough, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141 DEC 21, 21 AMOUNT <b>\$0.00</b> R2304M115513-06



December 21, 2021

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**Link:** <https://us06web.zoom.us/j/87337376842>

**Dial-in #:** (929) 205-6099

**Meeting ID:** 873 3737 6842

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Sincerely, on behalf of Simply Lifted, Inc.,



Blake M. Mensing  
Founder & Chief Counsel  
The Mensing Group LLC  
100 State Street, 9th Floor  
Boston, MA 02109  
Direct: (617) 333-8725  
Email: [Blake@MensingGroup.com](mailto:Blake@MensingGroup.com)

[REDACTED]  
INDIANAPOLIS, IN 46280

[REDACTED]  
ROCHESTER, MA 02770

[REDACTED]  
LAKEVILLE, MA 02347

[REDACTED]  
MIDDLEBORO, MA 02346

[REDACTED]  
LAKEVILLE, MA 02347

[REDACTED]  
PHILADELPHIA, PA 19103

[REDACTED]  
MCMURRAY, PA 15317

[REDACTED]  
MIDDLEBORO, MA 02346

[REDACTED]  
MIDDLEBORO, MA 02346

[REDACTED]  
LAKEVILLE, MA 02347



# Certificate of Mailing — Firm

Name and Address of Sender	TOTAL NO. of Pieces Listed by Sender	TOTAL NO. of Pieces Received at Post Office™	Affix Stamp Here Postmark with Date of Receipt.	
The Mensing Group LLC 100 State Street, 9th Floor Boston, MA 02109				
	Postmaster, per (name of receiving employee)			
USPS® Tracking Number Firm-specific Identifier	Address (Name, Street, City, State, and ZIP Code™)			
1.	[Redacted]			
	INDIANAPOLIS, IN 46280			
2.	[Redacted]			
	ROCHESTER, MA 02770			
3.	[Redacted]			
	LAKEVILLE, MA 02347			
4.	[Redacted]			
	MIDDLEBORO, MA 02346			
5.	[Redacted]			
	LAKEVILLE, MA 02347			
6.	[Redacted]			
	PHILADELPHIA, PA 19103			

U.S. POSTAGE PAID  
FCM LETTER  
CAMBRIDGE, MA  
02141

Parcel Airlift

U.S. POSTAGE PAID  
FCM LETTER  
CAMBRIDGE, MA  
02141

U.S. POSTAGE PAID  
FCM LETTER  
CAMBRIDGE, MA  
02141

U.S. POSTAGE PAID  
FCM LETTER  
CAMBRIDGE, MA  
02141

U.S. POSTAGE PAID  
FCM LETTER  
CAMBRIDGE, MA  
02141  
DEC 21, 21  
AMOUNT

U.S. POSTAGE PAID  
FCM LETTER  
CAMBRIDGE, MA  
02141  
DEC 21, 21  
AMOUNT

**\$0.00**  
R2304M115513-06



# Certificate of Mailing — Firm

Name and Address of Sender	TOTAL NO. of Pieces Listed by Sender	TOTAL NO. of Pieces Received at Post Office™	Affix Stamp Here Postmark with Date of Receipt.	
The Mensing Group LLC 100 State Street, 9th Floor Boston, MA 02109				
Postmaster, per (name of receiving employee)				
USPS® Tracking Number Firm-specific Identifier	Address (Name, Street, City, State, and ZIP Code™)		Airlift	
1.	[Redacted] MCMURRAY, PA 15317		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141 DEC 21, 21
2.	[Redacted] MIDDLEBORO, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141
3.	[Redacted] MIDDLEBORO, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141
4.	[Redacted] LAKEVILLE, MA 02347		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141
5.	Board of Selectmen 10 Nickerson Avenue, 1st Floor Middleborough, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141 DEC 21, 21 AMOUNT
6.	Robert G. Nunes, Town Manager 10 Nickerson Avenue, 1st Floor Middleborough, MA 02346		 	U.S. POSTAGE PAID FCM LETTER CAMBRIDGE, MA 02141 DEC 21, 21 AMOUNT <b>\$0.00</b> R2304M115513-06

Simply Lifted, Inc.

Adult-Use Cannabis Microbusiness (Cultivation, Manufacturing, and Delivery Endorsement)  
167 East Grove Street, Middleborough, MA 02346.

### **Plan to Remain Compliant with Local Permits and Zoning**

Simply Lifted, Inc. ("the Applicant") proposes an Adult-use Cannabis Microbusiness at 167 East Grove Street ("the Target Property") in Middleborough, MA. Section 3.1 of the Town of Middleborough, MA Zoning Bylaw provides that all Adult-use Marijuana Establishments are permitted within the Cannabis Business Overlay District (CBD) with a Special Permit issued in compliance with Section 8.5 of the Zoning Bylaw.

The CBD district is defined by § 8.5.2 of the Middleborough Zoning Bylaw as consisting of "lots as they existed as of January 1, 2018 within the GU, GUA, GUX and CD, with frontage on Route 28 and Route 44 west of the rotary." The Target Property was located in the GU district on a lot with frontage on Route 28 as of January 1, 2018. The Target Property is therefore located within the CBD district and a permitted use with a special permit under § 3.1 and § 8.5.

A Special Permit is required for Marijuana Establishments within the CBD district. The Target Property is located 500' from any public or private school or daycare center as required by § 8.5.5.2.a. This distance is to be measured "in a straight line from the nearest point of any structure, in existence as of the passage of this bylaw, October 1, 2018, and continuing to be in existence as of the date of SPGA's decision, containing one or more of the protected uses identified in Section 8.5.5.1(a) and (b) above, to the nearest point of the structure proposed to contain the Marijuana Establishment." The Target Property complies with the 500' buffer requirement.

The Applicant shall duly apply-for and comply-with the ordinance provisions and requirements and all applicable conditions that may be imposed by the Planning Board during the permitting process. The Applicant's site meets the buffer and distancing/setback requirements contained in the Town Zoning Bylaw and as set forth in the CCC statutes and regulations. The Applicant has reviewed the submission requirements for the special permit and the criteria/findings for a special permit to issue, all of which are consistent with the 935 CMR 500, and can and will meet all such requirements and obtain and maintain its permits as required.

## **POSITIVE IMPACT PLAN**

*Governed by: M.G.L. ch. 94G, §4 and 935 CMR 500.101(1)(a)(11)*

Simply Lifted, Inc. (“Simply Lifted” or the “Company”) is dedicated to serving and supporting those disproportionately harmed by cannabis prohibition. Simply Lifted’s Positive Impact Plan is an effort to respond to evidence which demonstrates that certain populations have been disproportionately impacted by high rates of arrest and incarceration for marijuana and other drug crimes as a result of state and federal drug policy.

The Cannabis Control Commission has identified the following Groups as those that should be targeted and supported:

1. Certified Economic Empowerment recipients;
2. Social Equity Program participants;
3. Past or present residents of the geographic areas of disproportionate impact (“ADI”), which have been defined by the Commission and identified in its Guidance for Identifying Areas of Disproportionate Impact;
4. Massachusetts residents who have past drug convictions; and
5. Massachusetts residents with parents or spouses who have past drug convictions.

To support such populations, Simply Lifted has created a Positive Impact Plan, summarized below, and has identified numerous goals and priorities.

## **GOAL**

Provide at least 5 Massachusetts residents per year who have past drug convictions or who have parents or spouses who have had drug convictions with education and support relating to sealing criminal records to reduce barriers to entry in the cannabis industry and the workforce in general.

Simply Lifted will strive to include members of the nearby geographic ADI’s of Taunton and Brockton.

## **PROGRAM**

Our commitment to positively impact disproportionately harmed populations is an essential part of the company’s ethos. Specifically, to implement the defined Goal, Simply Lifted will:

Host an annual record sealing workshop teaching which criminal records can be sealed and how to seal them. The workshop will also assist individuals through the sealing process with the courts or probation department. The workshop will be advertised in print and online sources to include ADI and local newspapers. Specific sources utilized will include the *Taunton Daily Gazette* (targeting the nearby ADI of Taunton). The workshop will be held at Simply Lifted’s facilities, and will each have a capacity of at least 5 participants. The topics for the workshops will include practical training and information that will assist Massachusetts residents to identify and seal eligible drug convictions.

## **MEASUREMENTS**

Simply Lifted will develop specific initiatives, creating partnerships and achieving measurable outcomes to ensure that Simply Lifted meets the Plan's goals. We will audit the progress of the plan annually upon provisional license renewal and will disclose tracked measurement metrics. Metrics tracked will include the following:

Simply Lifted will document the record sealing workshop date, the topics discussed, the number of attendees, to which targeted group the attendees belong and referral sources. Participating individuals or businesses will be asked to complete an assessment of the program which will provide insight into the demographics of the attendees, the helpfulness and clarity of the topics presented as well as suggestions for future programs.

## **DISCLOSURES**

Simply Lifted acknowledges and will adhere to the requirements set forth in *935 CMR 500.105(4)* which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment.

Any actions taken, or programs instituted, by Simply Lifted will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

Simply Lifted understands that the progress or success of this plan must be demonstrated upon each annual license renewal period in conformity with *935 CMR 500.103(4)(b)*.



William Francis Galvin  
Secretary of the  
Commonwealth

*The Commonwealth of Massachusetts*  
*Secretary of the Commonwealth*  
*State House, Boston, Massachusetts 02133*

Date: January 17, 2022

To Whom It May Concern :

I hereby certify that according to the records of this office,  
**SIMPLY LIFTED, INC.**

is a domestic corporation organized on **February 04, 2021** , under the General Laws of the Commonwealth of Massachusetts. I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 156D section 14.21 for said corporation's dissolution; that articles of dissolution have not been filed by said corporation; that, said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.



In testimony of which,  
I have hereunto affixed the  
Great Seal of the Commonwealth  
on the date first above written.

*William Francis Galvin*

Secretary of the Commonwealth

Certificate Number: 22010324610

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by: bod



Commonwealth of Massachusetts  
Department of Revenue  
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L2013223616  
Notice Date: January 14, 2022  
Case ID: 0-001-397-753



## CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



SIMPLY LIFTED, INC.  
167 E GROVE ST  
MIDDLEBORO MA 02346-2737

### ***Why did I receive this notice?***

The Commissioner of Revenue certifies that, as of the date of this certificate, SIMPLY LIFTED, INC. is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

**This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.**

### ***What if I have questions?***

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 9:00 a.m. to 4:00 p.m..

### ***Visit us online!***

Visit [mass.gov/dor](http://mass.gov/dor) to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief  
Collections Bureau

**SIMPLY LIFTED, INC.**  
**167 EAST GROVE STREET**  
**MIDDLEBORO, MA 02346**  
**JANUARY 1, 2021**

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**BY – LAWS**

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**ARTICLE I**

**OFFICES**

Section 1.

The principal office shall be located in MIDDLEBORO, MASSACHUSETTS.

Section 2.

The Corporation may also have office at such other places both within and without MASSACHUSETTS as the Board of Directors may from time to time determine or the business of the corporation may require.

**ARTICLE II**

**ANNUAL MEETING OF STOCKHOLDERS**

Section 1.

All meetings of stockholders for the election of directors shall be held in MASSACHUSETTS at such places as may be fixed from time to time by the Board of Directors.

Section 2.

Annual meetings of stockholders, commencing with the year 2019 shall be held on the second Tuesday of October , if not a legal holiday, and if a legal holiday, then on the next secular day following, at 4:00 p.m., at which they shall elect by a plurality vote a Board of Directors, and transact such other business as may properly be brought before the meeting.

Section 3.

Written or printed notice of the annual meeting stating place, day and hour of the meeting shall be given to each stockholder entitled to a vote there at not less than seven days before the date of the meeting. The notice shall also set forth the purpose or purposes for which the meeting is called.

### ARTICLE III

#### SPECIAL MEETING OF STOCKHOLDERS

Section 1.

Special meetings of the stockholders for any purpose other than the election of directors may be held at such time and place within or without MASSACHUSETTS as shall be stated in the notice of the meeting or in a duly executed waiver or notice thereof.

Section 2.

Special meetings of stockholders may be called at any time, for any purpose or purposes, by the Board of Directors, by stockholders holding a majority of the issued and outstanding shares of stock of the corporation, or by such other persons as may be authorized by law.

Section 3.

Written or printed notice of a special meeting of stockholders, stating the time, place and purpose or purposes thereof, shall be given to each stockholder entitled to vote thereat, at least seven days before the date fixed for the meeting.

### ARTICLE IV

#### QUORUM AND VOTING OF STOCK

Section 1.

The holders of a majority of the shares of stock issued and outstanding and entitled to vote, represented in person or by proxy, shall constitute a quorum at all meetings of the stockholders for the transaction of business except as otherwise provided by statute or by the Articles of Organization. If, however, such quorum shall not be present or represented at any meeting of the stockholders, the stockholders, present in

Person or represented by proxy shall have the power to adjourn the meeting from time to time, without notice other than directors, the directors present thereat may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present.

## ARTICLE V

### NOTICES

#### Section 1.

Whenever, under the provisions of the statutes or of the Articles of Organization or of these By-Laws, notice is required to be given to any director or stockholder, it shall not be construed to mean personal notice, but such notice may be given in writing, by mail, addressed to such Director or stockholder, at his address as it appears on the records of the corporation, with postage thereon prepaid, and such notice shall be deemed to be given at the time when the same shall be deposited in the United States mail. Notice to directors may also be given by telegram.

#### Section 2.

Whenever any notice whatever is required to be given under the provisions of the statutes or under the provision of the Articles of Organization or these By-Laws, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated herein, shall be deemed equivalent to the giving of such notice.

## ARTICLE VI

### OFFICERS

#### Section 1.

Except for the initial officers elected by the Incorporators and set forth in the Articles of Organization, the officers of the corporation shall be chose by the Board of Directors; and there shall be a President, a Treasurer and a Clerk. The Board of Directors may also choose a Vice President, announcement at the meeting, until a quorum shall be present or represented. At such adjourned meeting at which quorum shall be present or represented any business may be transacted which might have been transacted at the meeting as originally notified.

#### Section 2.

If a quorum is present, the affirmative vote of a majority of the shares of stock represented at the meeting shall be the act of the stockholders unless the vote of a greater number of shares of stock is required by law or by the Articles of Organization.

#### Section 3.

Each stockholder shall have one vote for each share of stock entitled to vote, and a proportionate vote for any fractional share entitled to vote, held by him of record according to the records of the corporation, unless otherwise provided by the Articles of Organization. Stockholders may vote either in person or written proxy dated not more than six months before the meeting named therein. Proxies shall be filed with the Clerk or other person responsible for recording the proceedings before being voted at any meeting or

any adjournment thereof. Except as otherwise limited therein, proxies shall entitle the persons named therein to vote at the meeting specified therein at any adjourned session of such meeting but shall not be valid after final adjournment of such meeting. A proxy with respect to stock held in the name of two or more persons shall be valid if executed by one of them unless at or prior to exercise of the proxy the corporation receives a specific written notice to the contrary from any one of them. A proxy purporting to be executed by or on behalf of a stockholder shall be deemed valid unless challenged at or prior to its exercise and the burden of proving invalidity shall rest on the challenger.

#### Section 4.

Any action required to be taken at a meeting of the stockholders may be taken without a meeting if consent in writing, setting forth the action so taken, shall be signed by all of the stockholders entitled to vote with respect to the subject matter thereof.

## ARTICLE VII

### DIRECTORS

#### Section 1.

The number of directors shall be two or such other number not more than seven as shall be, from time to time, fixed by the shareholders. Directors need not be residents of MASSACHUSETTS nor stockholders of the corporation. The directors, other than the first Board of Directors, shall be elected, and shall serve until the next succeeding annual meeting or until such time as his successor shall have been elected and qualified. The first Board of Directors shall hold office until the first annual meeting of stockholders.

#### Section 2.

Vacancies and newly created directorships resulting from any increase in the number of directors may be filled by a majority vote of the directors then in office, even if such action Directors represent less than a quorum, and the directors so chosen shall hold office until the next annual election and until their successors are duly elected and qualified.

#### Section 3.

The business affairs of the corporation shall be managed by its Board of Directors which may exercise all such powers of the corporation and do all such lawful acts and things as are not by statute or by the Articles of Organization or by these By-Laws directed or required to be exercised or done by the stockholders.

#### Section 4.

The directors may keep the books of the corporation, except such as are required by law to be kept within the state, outside MASSACHUSETTS, at such place or places as they may from time to time determine.

#### Section 5.

The Board of Directors, by the affirmative vote of a majority of the directors then in office, and irrespective of any personal interest of any of its members, shall have authority to establish reasonable compensation of all directors for services to the corporation as directors, officers and otherwise.

Section 6.

Any action required to be taken at a meeting of the Board of Directors may be taken without a meeting if a consent by a majority of the directors.

ARTICLE VIII

MEETINGS OF THE BOARD OF DIRECTORS

Section 1

Meetings of the Board of Directors, regular or special, may be held within or without MASSACHUSETTS.

Section 2.

The first meeting of each newly elected Board of Director shall be held at such time and place as shall be fixed by the vote of the stockholders at the annual meeting and no notice of such meeting shall be necessary to the newly elected directors in order legally to constitute the meeting, provided a quorum shall be present, or it may convene at such place and time as shall be fixed by the consent in writing of all directors.

Section 3.

Regular meeting of the Board of Directors may be held at such time and at such place as shall from time to time be determined by the Board and no notice need be given of regular meetings held at times and places so fixed, PROVIDED, HOWEVER, that any resolution relating to the holding of a regular meeting shall remain in force only until the next annual meeting or stockholders, or the special meeting held in lieu thereof, and that if at any meeting of Directors at which a resolution is adopted fixing the times or place or places for any regular meetings any Director is absent, no meeting shall be held pursuant to such resolution until either each such absent Directors has in writing or by telegram approved the resolution or seven days has elapsed after a copy of the resolution certified by the Clerk has been mailed, postage paid, addressed to each such absent Director at his last know home or business address.

Section 4.

Special meetings of the Board of Directors may be called by the President on a three days' notice to each director, either personally or by mail or telegram; special meetings shall be called by the President or Clerk in like manner and on like notice upon the written request of any director.

Section 5.

Attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, not the purpose of, any regular or special meeting of the board of Directors need be specified in the notice or waiver of notice of such meeting.

Section 6.

A majority of the directors shall constitute a quorum for the transaction of business unless a greater number is required by law or by the Articles of Organization. The act of a majority of the directors present at any meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by the Articles of Organization. None of the officers need be a member of the Board of Directors nor stockholders of the corporation.

Section 7.

The Board of Directors may appoint such other officers and agents as it shall deem necessary who shall hold their office for such terms and shall exercise such power and perform such duties as shall be determined from time to time by the Board of Directors.

Section 8.

The salaries of all officers and agents of the corporation shall be fixed by the Board of Directors.

Section 9.

The officers of the corporation shall hold office until their successors are chosen and qualified. Any officer elected or appointed by the Board of Directors may be removed at any time by the affirmative vote of a majority of the Board of Directors. Any vacancy occurring in any office of the corporation shall be filled by the Board of Directors.

## THE PRESIDENT

Section 10.

The President shall be the chief executive officer of the corporation, shall preside at all meetings of the stockholders and the Board of Directors, shall have general and active management of the business of the corporation and shall see that all orders and resolutions of the Board of Directors are carried into effect.

Section 11.

The President shall execute bonds, mortgages and other contracts requiring a seal, under the seal of the corporation, except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the corporation.

## THE VICE PRESIDENT

Section 12.

The Vice President, if there shall be a Vice President, or if there shall be more than one, the Vice President in the order determined by the Board of Directors, shall, in the absence of disability of the President, perform such other duties and have such other powers as the Board of Directors may from time to time prescribe.

THE CLERK AND ASSISTANT CLERK

Section 13.

The Clerk shall be a resident of MASSACHUSETTS, provided however, he need not be such resident, if, and as long as, the corporation shall appoint and maintain a resident agent for services of process within MASSACHUSETTS. The Clerk shall attend all meetings of the Board of Directors keeping a book for that purpose and shall perform like duties for the standing committees when required. He shall give, or cause to be given, notice of all meetings of the stockholders and special meetings of the Board of Directors, and shall perform such other duties as may be prescribed by the Board of Directors or President, under whose supervision he shall be. He shall have custody of the records, books and of the corporate seal of the corporation and he, or an Assistant Clerk, shall have authority to affix the seal to any instrument requiring it when so affixed, it may be attested by his signature or by the signature of such Assistant Clerk. The Board of Directors may give general authority to any other officer to affix the seal of the corporation and to attest the affixing by his signature. The office of the Clerk shall be deemed to be the office of the Secretary of the corporation whenever such office is required for any purpose; and whenever the signature of the Secretary of the corporation is required on any instrument, or document, by the laws of the United States, or any other state, or in any other manner whatsoever, the Clerk shall have authority to affix his signature in such capacity.

Section 14.

The Assistant Clerk, or if there be more than one, the Assistant Clerks, in the order determined by the Board of Directors, shall, in the absence of disability of the Clerk, perform such other duties and have such other powers as the Board of Directors may from time to time prescribe.

THE TREASURER AND ASSISTANT TREASURERS

Section 15.

The Treasurer shall have the custody of the corporate fund and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the corporation and shall deposit all monies and other valuable effects in the name and to the credit of the corporation in such depositories as may be designated by the Board of Directors.

Section 16.

He shall disburse the funds of the corporation as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the President or Board of Directors, at its regular

meetings, or when the Board of Directors so requires, an account of all his transactions as Treasurer and of the financial condition of the corporation.

#### Section 17.

If required by the Board of Directors, he shall give the corporation a bond in such sum and with such surety or sureties as shall be satisfactory to the Board of Directors for the faithful performance of the duties of his office and for the restoration to the corporation, in case of his death, resignation, retirement or removal from office, of all books, papers, vouchers, money and other property of whatever kind in his possession or under his control belonging to the corporation.

#### Section 18.

The Assistant Treasurer, if there shall be an Assistant Treasurer, or if there shall be more than one, the Assistant Treasurers in the order determined by the Board of Directors, shall, in the absence of disability of the Treasurer, perform the duties and exercise the powers of the Treasurer and shall perform other duties and have such other powers as the Board of Directors may from time to time prescribe.

### ARTICLE IX

#### CERTIFICATES FOR SHARES

##### Section 1.

The shares of the corporation shall be represented by certificates signed by the President or Vice President and the Clerk-Secretary or the Treasurer or an Assistant Treasurer of the corporation, and may be sealed with the seal of the corporation or a facsimile thereof.

When the corporation is authorized to issue shares of more than one class there shall be set forth upon the face or back of the certificate, or the certificate shall have a statement that the corporation will furnish to any stockholder upon request and without charge, a full statement of the designations, preferences, limitations, and relative rights of the shares of each class authorized to be issued and, if the corporation is authorized to issue any preferred or special class in series, the variation in the relative rights and preferences between the shares of each such series so far as the same have been fixed and determined and the authority of the Board of Directors to fix and determine the relative rights and preferences of subsequent series.

Any shares subject to any restrictions on transfer, other than those restrictions set forth in Section 4 of this Article IX, shall have the restriction noted conspicuously on the certificate and shall also set forth text of the restriction, or a statement of the existence of such restriction and a statement that the corporation will furnish a copy thereof to the holder of such certificate upon written request and without charge.

##### Section 2.

The signatures of the officers upon a certification may be facsimiles if the certificate is countersigned by a transfer agent, or registered by a registrar, other than the corporation itself or an employee of the corporation.

In case any officer who has signed or whose facsimile signature has been placed upon such certificate shall have ceased to be such officer before such certificate is issued, it may be issued by the corporation with the same effect as if he were such officer at the date of its issue.

## LOST CERTIFICATES

### Section 3.

The Board of Directors may, subject to MASSACHUSETTS General Laws, as amended from time to time, direct a new certificate to be issued in place of any certificate theretofore issued by the corporation alleged to have been lost or destroyed. When authorizing such issue of a new certificate, the Board of Directors, in its discretion and as a condition precedent to the issuance thereof, may prescribe such terms and conditions as it deemed expedient, and may require such indemnities as it deem adequate, to protect the corporation from any claim that may be made against it with respect to any such certificate alleged to have been lost or destroyed.

## RESTRICTIONS ON TRANSFER OF SHARES

### Section 4.

Any stockholder, including the heirs, assigns, executors or administrators of a deceased stockholder, desiring to sell or transfer such stock owned by him or them, shall first offer it to the corporation through the Board of Directors, in the following manner:

He shall notify the Directors of his desire to sell or transfer by notice in writing, which notice shall contain the price at which he is willing to sell or transfer and the name of one arbitrator. The director shall within thirty days thereafter, either accept the offer, or by notice to him in writing name a second arbitrator, and these two shall name a third. It shall then be the duty of the arbitrators to ascertain the value of the stock, and if any arbitrator shall neglect or refuse to appear at any meeting appointed by the arbitrators, a majority may act in the absence of such arbitrator.

After the acceptance of the offer, or the report of the arbitrators as to the value of the stock, the Directors shall have thirty days within which to purchase the same at such valuation, but if at the expiration of thirty days, the corporation shall have not exercised the right so to purchase, the owner of the stock shall be at liberty to dispose of the same in any manner he may see fit.

No shares of stock shall be sold or transferred on the books of the corporation until these provisions have been complied with, but the Board of Directors may in any particular instance waive the requirement.

## TRANSFER OF SHARES

Section 5.

Subject to the provisions of section 4, upon surrender to the corporation or the transfer agent of the corporation a certificate representing shares duly endorsed or accompanied by proper evidence of succession, assignment or authority to transfer, a new certificate shall be issued to the person entitled thereto, and the old certificate cancelled and the transaction recorded upon the books of the corporation.

## FIXING THE RECORD DATE

Section 6.

The Board of Directors may fix in advance a time which shall be not more than sixty days before the date of any meeting of stockholders or the date for the payment of any dividend or the making of any distribution to stockholders or the last day on which the consent or dissent of stockholders may be effectively expressed for any purpose, as the record date for determining the stockholders having the right to notice of the right to vote at such meeting and any adjournment thereof or the right to receive such dividend or distribution or the right to give such consent or dissent, and in such case only stockholders of record on such record date shall have such right, notwithstanding any transfer of stock on the books of the corporation after the record date; or without fixing such record date the Board of Directors may for any of such purposes close the transfer books for all or any part of such period.

## REGISTERED STOCKHOLDERS

Section 7.

The corporation shall be entitled to recognize the exclusive right of a person registered on its books as the owner of shares to receive dividends, and to vote as such owner, and to hold liable for calls and assessments a person registered on its books as the owner of the shares, and shall not be bound to recognize any equitable or other claim to or interest in such share or shares on the part of any other person, whether or not it shall have express or other notice thereof, except as otherwise provided by the Laws of MASSACHUSETTS.

## ARTICLE X

### GENERAL PROVISIONS

#### CHECKS

Section 1.

All checks or demands for money and notes of the corporation shall be signed by such officer or officers or such other person or persons as the Board of Directors may from time to time designate.

## FISCAL YEAR

### Section 2.

The fiscal year of the corporation shall commence on the first day of January in each year.

## SEAL

### Section 3.

The corporate seal shall have inscribed thereon the name of the corporation, the year of its organization and the words "Corporate Seal, MASSACHUSETTS" or such other lawful form as the Directors may adopt. The seal may be used by causing it or facsimile thereof to be impressed or affixed or in any manner reproduced.

## ARTICLE XI

### INSPECTION OF RECORDS

Books, accounts, documents and records of the corporation shall be opened to inspection by any Director at all times during the usual hours of business. The original, or attested copies, of the Articles of Organization, By-Laws and records of all meeting of the incorporates and stockholders, and the stock and transfer records, which shall contain the names of all stockholders and the record address and the amount of stock held by each, shall be kept in MASSACHUSETTS at the principal office of the corporation, or at an office of its transfer agent or of the Clerk or of its registered agent. Said copies and records need not all be kept in the same office. They shall be available at all reasonable times to the inspection of any stockholder for any proper purpose but not to secure a list of stockholders for the purpose of selling said list or copies thereof or of using the same for a purpose other than in the interest of the applicant, as a stockholder, relative to the affairs of the corporation.

## ARTICLE XII

### AMENDMENTS

These By-Laws may be altered, amended or repealed or new By-Laws may be adopted (a) at any regular or special meeting of stockholders at which a quorum is present or represented, by the affirmative vote of a majority of the stock entitled to vote, provided notice of the proposed alteration, (though not necessarily the

extent or details thereof) shall be disclosed or shall have known to the Directors or a majority thereof. A general notice that a Director or officer is interested in any corporation or other concern of any kind above referred to shall be sufficient disclosure as to such Director or officer with respect to all contracts and transactions with such corporation or other concern. No Director shall be disqualified from holding office as Director or officer of the corporation by reason of any such adverse interest. In the absence of fraud, no Director, officer or stockholder having such interest shall be liable to the corporation or to any loss incurred by its under or by reason of or stockholder be accountable for any gains or profits realized thereon.

### ARTICLE XIII

#### INDEMNIFICATION OF DIRECTORS, OFFICERS AND OTHERS

The corporation shall, to the extent legally permissible, indemnify any person serving or who has served as a Director or officer of the corporation, or its request as a Director, trustee, officer, employee or other agent of any organization in which the corporation owns shares or of which it is a creditor against all liabilities and expenses, including amounts paid in satisfaction of judgments, in compromise or as fines and penalties, and counsel fees reasonably incurred by him in connection with the defense or disposition of any action, suit or other proceeding, whether civil, criminal or administrative, in which he may be involved or with which he may be threatened, while serving or thereafter, by reason of his being or having been such a Director, officer, trustee, employee or agent, except with respect to any matter as to which he shall have been amendment or repeal be contained in the notice of such meeting, or (b) by the affirmative vote of a majority of the Board of Directors at any regular or special meeting of the board, except with respect to any provision which by law, the Articles of Organization or the By-Laws requires action by the stockholders, and provided further than any By-Law adopted by the directors may be amended or repealed by the stockholders.

### ARTICLE XIV

#### TRANSACTIONS WITH RELATED PARTIES

The corporation may enter into contracts or transact business with one or more of its Directors, officers, or stockholders or with any corporation, association, trust company, organization or other concern in which any one or more of its Directors, officers or stockholders are Directors, officers, trustees, shareholders, beneficiaries or stockholders or otherwise interested and other contracts or transaction in which any one or more of its Directors, officers or stockholders is in any way interested; and in the absence of fraud, no such contract or transaction shall be invalidated or in any way affected by the fact that such Directors, officers or stockholders of the corporation have or may have interest which are or might be adverse to the interest of the corporation even though the vote or action of Directors, officers or stockholders having such adverse interest may have been necessary to obligate the corporation upon such contract or transaction. At any meeting of the Board of Directors of the corporation (or any duly authorized committee thereof) which shall authorize or ratify any such contract or transaction, any such Director or directors, may vote or act thereat with like force and effect as if he had not such interest, provided, in such case the nature of such interest adjudicated in any proceeding not to have acted in good faith in the reasonable belief that his action was in the best interest of the corporation; provided, however, that as to any matter disposed of by a

compromise payment by such Director, officer, trustee, employee or agent, pursuant to consent decrease or otherwise, no indemnification either for said payment or for any other expenses shall be provided unless:

- (a) such compromise shall be approved as in the best interest of the corporation after notice that it involves such indemnification;

( I ) by a disinterested majority of the directors then in office; or

( II ) by the holders of a majority of the outstanding stock at the time entitled to vote for Directors, voting as a single class, exclusive of any stock owned by any interested Director or officer; or (b) in the absent of action by disinterested directors or stockholders, there has been obtained at the request of a majority of the Directors then in office an opinion in writing of independent legal counsel to the effect that such director or officer appears to have acted in good faith in the reasonable belief that this action was in the best interest of the corporation. Expenses including counsel fees, reasonably incurred by any such Director, officer, trustee, employee or agent in connection with the defense or disposition of any such action, suit or other proceeding may be paid from time to time by the corporation in advance of the final disposition thereof upon receipt of an undertaking by such individual to repay the amounts of paid to the corporation if it is ultimately determined that indemnification for such expenses is not authorized under this section. The rights of indemnification hereby provided shall not be exclusive of or affect any other right to which any such Directors, officer, trustee, employee or agent may be entitled. Nothing contained in this Article shall affect any rights to indemnification to which corporate personnel other than such directors, officers, trustees, employee or agent may be entitled by contract or otherwise by law. As used in this Article the terms "Directors", "officers", "trustees", "employee", and "agent" include their respective heirs, executors and administrators, and an "interested" Director, officer, trustee, employee or agent is one whom in such capacity the proceeding in question or other proceeding on the same or similar grounds is the pending.



**The Commonwealth of Massachusetts**  
**William Francis Galvin**

Minimum Fee: \$250.00

Secretary of the Commonwealth, Corporations Division  
 One Ashburton Place, 17th floor  
 Boston, MA 02108-1512  
 Telephone: (617) 727-9640

**Articles of Organization**

(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

**Identification Number:** 001485689

**ARTICLE I**

The exact name of the corporation is:

SIMPLY LIFTED, INC.

**ARTICLE II**

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

**ARTICLE III**

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding <i>Num of Shares</i>
		<i>Num of Shares</i>	<i>Total Par Value</i>	
CNP	\$0.00000	10,000	\$0.00	1,000

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

**ARTICLE IV**

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

ALL STOCK WILL HAVE VOTING RIGHTS AND THERE IS NO LIMITATION OR MINIMUM CONSIDERATION FOR THE ISSUANCE OF THE CORPORATION'S STOCK.

**ARTICLE V**

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

THE RESTRICTIONS, IF ANY, IMPOSED BY THE ARTICLES OF ORGANIZATION OF THE TRANSFERS OF SHARES OF STOCK OF ANY CLASS ARE AS FOLLOWS: ANY STOCKHOLDER, INCLUDING THE HEIRS, ASSIGNS, EXECUTORS OR ADMINISTRATORS OF A DECEASED STOCKHOLDER

OLDER, DESIRING TO SELL OR TRANSFER SUCH STOCK OWNED BY HIM OR THEM, SHALL FIRST OFFER IT TO THE CORPORATION THROUGH THE BOARD OF DIRECTORS, IN THE MANNER FOLLOWING: HE SHALL NOTIFY THE DIRECTORS OF HIS/HER DESIRE TO SELL OR TRANSFER BY NOTICE IN WRITING, WHICH SUCH NOTICE SHALL CONTAIN THE PRICE AT WHICH HE/SHE IS WILLING TO SELL OR TRANSFER AND THE NAME OF ONE ARBITRATOR. THE DIRECTORS SHALL, WITHIN THIRTY (30) DAYS THEREAFTER, EITHER ACCEPT THE OFFER OR BY NOTICE TO HIM/HER IN WRITING, NAME A SECOND ARBITRATOR TO ASCERTAIN THE VALUE OF THE STOCK AND IF ANY ARBITRATOR SHALL NEGLECT OR REFUSE TO APPEAR AT ANY MEETING APPOINTED BY THE ARBITRATOR, A MAJORITY MAY ACT IN THE ABSENCE OF SUCH ARBITRATOR. AFTER THE ACCEPTANCE OF THE OFFER, OR THE REPORT OF THE ARBITRATORS AS TO THE VALUE OF THE STOCK, THE DIRECTORS SHALL HAVE THIRTY (30) DAYS WITHIN WHICH TO PURCHASE THE SAME AT SUCH VALUATION, BUT IF AT THE EXPIRATION OF THIRTY (30) DAYS, THE CORPORATION SHALL NOT HAVE EXERCISED THE RIGHT SO TO PURCHASE, THE OWNER OF THE STOCK SHALL BE AT LIBERTY TO DISPOSE OF THE SAME IN ANY MANNER HE/SHE MAY SEE FIT. NO SHARES OF STOCK SHALL BE SOLD OR TRANSFERRED UNTIL THESE PROVISIONS HAVE BEEN COMPILED WITH, BUT THE BOARD OF DIRECTORS MAY IN ANY PARTICULAR INSTANCE WAIVE THE REQUIREMENTS. ALL STOCK ISSUED IS DONE PURSUANT TO SECTION 1244 OF THE INTERNAL REVENUE CODE AS THE SAME MAY BE AMENDED FROM TIME TO TIME.

#### ARTICLE VI

Other lawful provisions, and if there are no provisions, this article may be left blank.

OTHER LAWFUL PROVISIONS FOR THE CONDUCT AND REGULATIONS OF THE BUSINESS AND AFFAIRS OF THE CORPORATION, FOR ITS VOLUNTARY DISSOLUTION, OR FOR LIMITING, DEFINING OR REGULATING THE POWERS OF THE CORPORATION, OR OF ITS DIRECTORS OR STOCKHOLDERS, OR ANY CLASS OF STOCKHOLDER: (A) THE DIRECTORS MAY MAKE, AMEND OR REPEAL THE BY-LAWS IN WHOLE OR, IN PART, EXCEPT WITH RESPECT TO ANY PROVISIONS THEREOF WHICH BY LAW OR BY THE BY-LAWS REQUIRES ACTION BY THE STOCKHOLDERS. (B) MEETINGS OF THE STOCKHOLDERS MAY BE HELD ANYWHERE IN THE UNITED STATES OF AMERICA. (C) THE DIRECTORS SHALL HAVE THE POWER TO FIX FROM TIME TO TIME THEIR COMPENSATION; NO PERSON SHALL BE DISQUALIFIED FROM HOLDING ANY OFFICE BY REASON OF ANY INTEREST. IN THE ABSENCE OF FRAUD, ANY DIRECTOR, OFFICER OR STOCKHOLDER OF THIS CORPORATION INDIVIDUALLY, OR ANY INDIVIDUAL HAVING ANY INTEREST IN ANY CONCERN WHICH IS A STOCKHOLDER OF THIS CORPORATION, OR ANY CONCERN IN WHICH ANY DIRECTORS, OFFICERS, STOCKHOLDERS OR INDIVIDUALS HAVE ANY INTEREST, MAY BE A PART TO, OR MAY BE PECUNIARY OR OTHERWISE INTERESTED IN, ANY CONTRACT, TRANSACTION OR OTHER ACT OF THIS CORPORATION, AND: (1) SUCH CONTRACT, TRANSACTION OR ACT SHALL NOT BE IN ANY WAY INVALIDATED OR OTHERWISE AFFECTED BY THAT FACT: (2) NO SUCH DIRECTORS, OFFICERS, STOCKHOLDERS OR INDIVIDUALS SHALL BE LIABLE TO ACCOUNT TO THIS CORPORATION FOR ANY PROFIT OR BENEFIT REALIZED THROUGH ANY SUCH CONTRACT, TRANSACTION OR ACT: AND (3) ANY SUCH DIRECTORS OF THIS CORPORATION MAY BE COUNTED IN DETERMINING THE EXISTENCE OF A QUORUM AT ANY MEETING OF THE DIRECTORS OR OF ANY COMMITTEE THEREOF WHICH SHALL AUTHORIZE ANY SUCH CONTRACT, TRANSACTION OR ACT, AND MAY VOTE TO AUTHORIZE THE SAME: THE TERM "INTEREST" INCLUDING PERSONAL INTEREST AND INTEREST AS A DIRECTOR, OFFICER, STOCKHOLDER, SHAREHOLDER, TRUSTEE, MEMBER OR BENEFICIARY OF ANY CONCERN: AND THE TERM "CONCERN" MEANING ANY CORPORATION, ASSOCIATION, TRUST, PARTNERSHIP, FIRM, PERSON OR OTHER ENTITY OTHER THAN THIS CORPORATION. THE CORPORATION, TO THE EXTENT LEGALLY PERMISSIBLE, SHALL INDEMNIFY EACH PERSON (AND HIS/HER HEIRS OR PERSONAL REPRESENTATIVE) CORPORATION, OR ANY OTHER CORPORATION AT LEAST (80%) OF WHOSE VOTING STOCK IS OWNED BY THE CORPORATION, OR IS SERVICING OR SHALL HAVE SERVICED AT THE REQUEST OF THE CORPORATION AS A DIRECTOR OR OFFICER OF ANOTHER CORPORA

TION, AGAINST ALL LIABILITIES AND EXPENSES (INCLUDING JUDGMENTS, FINES, PENALTIES, ATTORNEY’S FEES AND ALL AMOUNTS PAID IN COMPROMISE OR SETTLEMENT) REASONABLY INCURRED BY OR IMPOSED UPON HIM/HER IN CONNECTION WITH OR ARISING OUT OF ANY ACTION, SUIT, CLAIM, CIVIL OR CRIMINAL PROCEEDING, IN WHICH HE IS OR MAY BE INVOLVED BY REASON OF HIS/HER BEING OR HAVING BEEN SUCH DIRECTOR OR OFFICER, NO DIRECTOR OR OFFICER SHALL BE ENTITLED TO INDEMNIFICATION FOR AMOUNTS PAID TO THE CORPORATION. THE INDEMNIFICATION PROVIDED FOR MAY INCLUDE PAYMENT BY THE CORPORATION OF EXPENSES INCURRED IN DEFENDING A CIVIL OR CRIMINAL ACTION OR PROCEEDING IN ADVANCE OF FINAL DEPOSITION OF SUCH OR PROCEEDING UPON RECEIPT BY THE CORPORATION OF AN UNDERTAKING BY THE PERSON SHALL BE ADJUDICATED TO BE NOT ENTITLED TO INDEMNIFICATION. NO INDEMNIFICATION SHALL BE PROVIDED FOR ANY PERSON WITH RESPECT TO ANY MATTER AS TO WHICH PERSONS SHALL HAVE ADJUDICATED IN ANY PROCEEDING NOT TO HAVE ACTED IN GOOD FAITH IN THE REASONABLE BELIEF THAT HIS/HER ACTION WAS IN THE BEST INTEREST OF THE CORPORATION: NOR SHALL ANY INDEMNIFICATION BE PROVIDED FOR ANY PERSON WITH RESPECT TO THE MATTER WHICH SHALL HAVE RECEIVED AN OPINION OF COUNSEL THAT WITH RESPECT TO SAID MATTER, SUCH PERSON DID NOT ACT IN GOOD FAITH AND REASONABLE BELIEF THAT HIS ACTION WAS IN THE BEST INTEREST OF THE CORPORATION. NO CONTRACT OR OTHER TRANSACTION BETWEEN THIS CORPORATION AND OTHER FIRM OR CORPORATION SHALL BE AFFECTED OR INVALIDATED BY REASON OF THE FACT THAT ANY ONE OR MORE OF THE DIRECTORS OR OFFICERS OF THIS CORPORATION IS OR ARE INTERESTED IN, OR IS A MEMBER, STOCKHOLDER, DIRECTOR OR OFFICER, OR ARE MEMBERS, STOCKHOLDERS, DIRECTORS, OR OFFICERS OF SUCH FIRM OR CORPORATION; AND ANY DIRECTOR OR OFFICER OR OFFICERS, INDIVIDUALLY OR JOINTLY; MAY BE A PARTY OR PARTIES TO, OR MAY BE INTERESTED IN, ANY CONTRACT OR TRANSACTION OF THIS CORPORATION OR IN WHICH THIS CORPORATION IS INTERESTED, AND NO CONTRACT, ACT, OR TRANSACTION OF THIS CORPORATION WITH ANY PERSON OR PERSONS, FIRM, ASSOCIATION, OR CORPORATION, SHALL BE AFFECTED OR INVALIDATED BY REASON OF THE FACT THAT ANY DIRECTOR OR DIRECTORS OR OFFICER OR OFFICERS OF THIS CORPORATION IS A PARTY OR ARE PARTIES TO, OR INTERESTED IN, SUCH CONTRACT, ACT, OR TRANSACTION, OR IN ANY WAY CONNECTED WITH SUCH PERSON OR PERSONS, FIRM, ASSOCIATION, OR CORPORATION, AND EACH AND EVERY PERSON WHO MAY BECOME A DIRECTOR OR OFFICER OF THIS CORPORATION IS HERBY RELIEVED FROM ANY LIABILITY THAT MIGHT OTHERWISE EXIST FROM THUS CONTRACTING WITH THIS CORPORATION FOR THE BENEFIT OF HIMSELF OR ANY FIRM, ASSOCIATION, OR CORPORATION WHICH HE MAY BE INTERESTED. THE CORPORATION MAY BE A PARTNER IN ANY BUSINESS ENTERPRISE WHICH IT WOULD HAVE THE POWER TO CONDUCT BY ITSELF. ALL STOCK ISSUED IS DONE SO IN ACCORDANCE WITH SECTION 1244 OF THE INTERNAL REVENUE CODE.

**Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.**

**ARTICLE VII**

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the *90th day* after the articles are received for filing.

**Later Effective Date: Time:**

**ARTICLE VIII**

The information contained in Article VIII is not a permanent part of the Articles of Organization.

**a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:**

Name: TREVOR DOEHLER  
No. and Street: 50 ELM ST  
City or Town: PLYMPTON State: MA Zip: 02367 Country: USA

**c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):**

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	MATTHEW CABUCIO	244 KEENE RD ACUSHNET, MA 02743 USA
TREASURER	TREVOR DOEHLER	50 ELM ST PLYMPTON, MA 02367 USA
SECRETARY	CHRISTOPHER MEDEIROS	184 DEERFIELD RD NEW BEDFORD, MA 02745 USA
VICE PRESIDENT	NICHOLAS LONGO	565 DIGHTON AVE TAUNTON, MA 02780 USA
DIRECTOR	NICHOLAS LONGO	565 DIGHTON AVE TAUNTON, MA 02780 USA
DIRECTOR	MATTHEW CABUCIO	244 KEENE RD ACUSHNET, MA 02743 USA
DIRECTOR	TREVOR DOEHLER	50 ELM ST PLYMPTON, MA 02367 USA
DIRECTOR	CHRISTOPHER MEDEIROS	184 DEERFIELD RD NEW BEDFORD, MA 02745 USA

**d. The fiscal year end (i.e., tax year) of the corporation:**  
December

**e. A brief description of the type of business in which the corporation intends to engage:**

ORGANIZING TO APPLY FOR A LICENSE WITH THE CCC

**f. The street address (post office boxes are not acceptable) of the principal office of the corporation:**

No. and Street: 167 EAST GROVE ST  
City or Town: MIDDLEBORO State: MA Zip: 02346 Country: USA

**g. Street address where the records of the corporation required to be kept in the Commonwealth are located (post office boxes are not acceptable):**

No. and Street: 167 EAST GROVE ST  
City or Town: MIDDLEBORO State: MA Zip: 02346 Country: USA

**which is**

☒ its principal office ☐ an office of its transfer agent  
☐ an office of its secretary/assistant secretary ☐ its registered office

**Signed this 4 Day of February, 2021 at 10:12:18 AM by the incorporator(s).** (If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title

*he/she holds or other authority by which such action is taken.)*

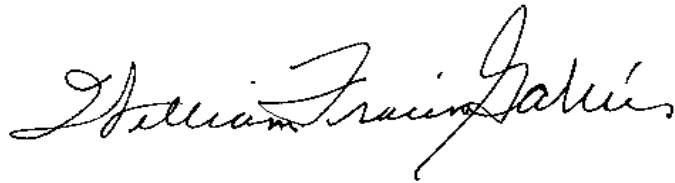
TREVOR DOEHLER

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THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

February 04, 2021 10:11 AM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive, flowing style with a large initial 'W' and 'G'.

WILLIAM FRANCIS GALVIN

*Secretary of the Commonwealth*

**Certificate of Good Standing or Compliance from the Massachusetts  
Department of Unemployment Assistance Attestation Form**

Signed under the pains and penalties of perjury, I, Trevor Doehler, an

authorized representative of Simply Lifted, Inc. certify that

Simply Lifted, Inc. does not currently have employees and is therefore unable  
to register with the Massachusetts Department of Unemployment Assistance to obtain a Certificate  
of Good Standing or Compliance.



Signature of Agent

Date        06 / 12 / 2022

Name:        Trevor Doehler

Title:        Treasurer

Entity:       Simply Lifted, Inc.

## **BUSINESS PLAN - SIMPLY LIFTED INC.**

### **Simply Lifted Inc.**

#### **Proposed Facility Location**

**167 East Grove St.  
Middleboro, MA 02346**

#### **Mission**

**The mission of Simply Lifted Inc. is to operate a Microbusiness that includes cannabis cultivation and manufacturing operations that supplies safe, high-quality cannabis products to licensed dispensaries and manufacturers throughout Massachusetts.**

#### **Business Objectives**

- **Review and understand the market opportunity associated with cannabis in Massachusetts.**
- **Outfit the proposed facility with equipment necessary for the sustainable cultivation and manufacture of safe, high-quality cannabis products.**
- **Develop trusted and recognizable product lines for our products**

#### **Company Overview**

Simply Lifted Inc. is a company of four partners that will focus on the cultivation of cannabis flower and manufacture of edibles to be sold at wholesale to local Massachusetts dispensaries and retail stores. Simply Lifted Inc. will provide sativa, indica, and hybrid strains of the highest quality to the consumer. With our unique marketing plan we strive to be one of the leading wholesalers of cannabis in Massachusetts. With our experience and top-quality product, we want to develop a buzz as a leading name in the Massachusetts cannabis industry. With the quality of product that we plan to cultivate, we hope to become a staple in the industry. Our two primary focus points will be providing a safe, high-quality, and enjoyable product for smokers, as well as produce a range of organic edible products.

#### **Company Goals**

Simply Lifted Inc. plans for long-term sustainability by providing quality products that are trusted and held in the highest regard by consumers. Providing the customer with a quality product time-and-time again will be a guiding principle of the company. By keeping the number of owners and investors to a minimum, we will avoid having to sacrifice quality for profits in order to sustain a high-quality, craft product. With local support, we hope to catapult our brand across the state.

#### **Simply Lifted Team**

Simply Lifted Inc. President and Co-Founder Matthew Cabucio is a licensed electrical and construction contractor and owner of South Coast Alternative Power Solutions. With his 30-plus years of experience in construction, he will mainly oversee the build-out of the Proposed

## BUSINESS PLAN - SIMPLY LIFTED INC.

Property at 167 East Grove St., Middleboro, MA. Cabucio will handle the oversight of construction operations, given his general construction and electrical installation experience.

The Vice-President and Co-Founder, Nicholas Longo, is a licensed electrician and an avid Horticulturist. He will be working with Matthew on the design of Simply Lifted's grow rooms, as well as the water-system to support an efficient and effective growing environment. Nicholas will also support the day-to-day operations of the facility following the company's licensure and completion of construction.

Trevor Doehler, Treasurer and Co-Founder, is a local owner of Hiller Disposal Inc. Doehler was in charge of raising capital for Simply Lifted, and will oversee the company licensure process, construction of the facility, and the finances of the company. Following completion of construction and the acquisition of an appropriate license. Doehler will work with Nicholas on the day-to-day operations of the facility and on the accounting processes.

Christopher Medieros is a shareholder and an owner of South Coast Towing in New Bedford. Medieros' 25 years of experience makes him a great resource to the team on both the construction and operation of our facility.

### **Location**

Simply Lifted Inc. has secured a property lease from GTC Holdings LLC. The proposed site at 167 East Grove St., Middleboro, MA has an existing structure of 4600 sq ft., zoned for general use in a proposed cannabis business district. GTC Holdings LLC is a leasing company which is owned and managed by Matthew Cabucio and Trevor Doehler. Simply Lifted Inc. has the ability under the lease to move into the property and to add another building to the property to house an additional 5,000 sq ft of canopy and a commercial kitchen for manufacturing edibles, which would require two new separate licenses from the Cannabis Control Commission and a relinquishment of the Microbusiness license as that license limits ownership to just that license type.

Simply Lifted Inc.'s first phase of construction, to commence when all applicable local permits and state permissions are in hand, will be to outfit the existing building with two flowering rooms totaling 2,544 sq. ft. The flowering rooms will be constructed out of insulated panels and outfitted with proper equipment to ensure a low risk operation in the highest quality of cannabis for the consumer. This additional construction will give us the ability to maintain 1,920 sq. ft. of canopy. There will be an additional 640 sq. ft. room constructed above the existing office space to maintain mother plants and enough clones to sufficiently supply the two flowering rooms. That room will have clones stacked on racks to maximize utilization of the space--with potential for up to 800 sq ft of canopy. The total floorspace of the first phase of canopy will be 2,720 sq. ft. Offices in the building will be reconstructed and outfitted to meet security and clean-room industry regulations. The rear part of the existing offices will be reconstructed to be used as a drying room and vault compliant with Cannabis Control Commission standards.

The second phase of construction plan will include an additional structure on the site that will be outfitted to utilize the remaining 2,260 sq. ft. of canopy for flowering that the Microbusiness license allows for. This will also give us the capability to outfit a commercial kitchen for the manufacture of edibles and concentrates. This expansion would give us the ability to package all products generated from the cultivation and manufacture of the flower. We

## BUSINESS PLAN - SIMPLY LIFTED INC.

will also upgrade our system so it is able to sustain enough water for the extra flower rooms added in the second expansion phase. We also plan to develop a brand for our edible product line and other products that we create. All in all, Simply Lifted Inc. strives to be the leading name in providing clean, quality cannabis for consumers in Massachusetts.

### **Finances/Funding**

Simply Lifted Inc.'s owners will self-finance the initial buildout—an amount of \$1.5 million with an additional raise of \$300,000 - \$500,000 investment (as needed) to complete the first phase.

The first phase of the project, including construction costs, growing equipment, and operating costs for the first 6 months is approximately \$1.5 - \$2 million. Much of the construction, the build out of rooms and electrical, will be done in-house utilizing the wealth of construction and electrical experience on the team. Matthew Cabucio, a licensed general contractor, will oversee the build out. The team has done over 40 years of combined business in Massachusetts between Matthew, Trevor, and Christopher, allowing us to build connections with subcontractors and distributors of various construction fields, enabling us to complete construction at a lower cost.

Financing for the second phase will come from profits made during the first phase of the project. The second phase is projected to cost approximately \$2M, including construction of a 6,000 sq ft building with 2,260 sq ft of canopy, a commercial grade kitchen for edible production, rooms for processing concentrates, manufacturing flower into pre-rolls, packaging, and all the equipment necessary to outfit the facility for these new activities. Projections in respect to the profitability of the first phase will be calculated after 2 years of cultivation. All partners will agree to reinvest all profits after salaries into the second phase of the project.

Both flower rooms from the first phase should each produce at least 125 lbs of flower every 10 weeks. We estimate producing approximately 1250 lbs of cannabis per year. Estimating profits of \$2,000.00 per pound projects a total profit of \$2.5 million. This should provide enough profit to forego seeking any more investors for the second phase after the first 18 months.

### **Profitability/Timeline**

In the first phase of the project after commencement of operations, it will take us 3-6 months to get the facility up and running for a perpetual grow cycle. After the mother and cloning room is outfitted 12 months following, the 2 flowering rooms should yield every 10 weeks allowing for 5 crops in each room per year. After 2 years, each room should yield 8 times annually and produce a profit of \$4 million. This does not include any profits from the processing of trim into edibles, concentrates, or pre-rolls. Each following year should bring in a profit of \$2.5 million annually.

The second phase of the project will result in 4 rooms that will crop, on the low end, 125 lbs of flower for wholesale 5 times a year. The yield from cropping 4 rooms, 5 times a year, will bring us 2500lbs of flower for wholesale. At \$2,000 profit per pound, this would result in \$5 million profit. This Estimated Profit from just the whole sale of the flower should be in effect for the third and fourth years following the beginning of cultivation. In the second phase of the project we will be expanding into the manufacture of edibles. All edibles will be made by

## BUSINESS PLAN - SIMPLY LIFTED INC.

extracting THC from the lesser-quality buds and the trim from other yields. This will help us avoid waste of product from our cultivation and wholesale flower operation and increase our opportunity for profit. We estimate being able to produce up to 45k mg of usable THC annually from flowering room waste product. This could increase our profits by up to \$600k per year.

### Cultivation Practices

We at Simply Lifted Inc. will grow sativa, indica, and hybrid indica/sativa cannabis strains. Our plants will be grown utilizing energy-efficient grow lights. Simply Lifted plans to maintain an energy rating of 36 watts per sq. ft., as required by CCC regulation. Water will be acquired from the town, and run through a reverse osmosis filtration system and stored in a 1,000 gallon holding tank. From the holding tank, water will be pumped through an irrigation system to Dosatron pumps that will inject salt-based nutrients into the water before use. Nutrients injected may vary per room depending on what variety of cannabis is currently being grown. When the treated water reaches each room, it will be fed through a drip-irrigation system. Each pot will be filled with a soilless grow medium, while the plants receive nutrients from the water through the drip-irrigation system. Each room will be equipped with a CO2 system to help provide the plants with the right mixture of necessary nutrients to produce the highest quality flower and highest yield possible. All rooms will be cooled with heat-pump mini splits and for extra help in removing humidity, we will be utilizing Quest brand dehumidifiers.

### Management Structure

The officers will jointly make all decisions regarding the direction of the company. Trevor will be directly involved with the bookkeeping of the operations, ordering of products for flower cultivation, accounting, and assisting with staffing and overall operations of Simply Lifted Inc. Nicholas Longo will act as the head grower and will manage 3-4 staff members on a daily basis on tasks directly related to the cultivation and harvest of the flower. We may expand the staff during the end of the growing cycle to help with tasks such as trimming, cleaning, and restocking of the flower rooms, as needed.

### Projected Start Of Operations

Simply Lifted Inc Hopes To be Licensed and begin cultivating At 167 East Grove St., Middleboro, MA. by the end of 2021. We hope to have sold our first yield by the beginning of 2022.

### Start-up Costs

• Refrigerated Panels (for 3 Grow Rooms)	65k
• 160 ThinkGrow LED Model H Grow Light	160k
• Hanging System For Lights	30k
• Electrical Service	25k
• Plumbing	20k
• Electrical Outfitting	40k
• HVAC Mini Splits AC/Heat Pump	40k
• Security	20k
• Fencing	35k

## BUSINESS PLAN - SIMPLY LIFTED INC.

• Vault	10k
• Building Improvement	15k
• Quest Dehumidifiers	60k
• Moving Rack System and Trays	40k
• RO System and Nutrient Delivery and Irrigation System	75k
• Legal Expenses	40k
• Licensing Fees	25k
• Labeling, Packaging, and Branding Development	70k
• Generator	80k
• Computer, Office Furniture, and Equipment	10k
• Air Purifiers and Fans	10k
• Room Controller and Computer System (for lighting, CO2, Temperature, and Humidity Control)	20k
Total Startup Costs	900k

### Operating Cost for First Six Months before First Crop Per Month

• Salary for Nicholas and payroll/worker comp. for 4 employees	30k
• Electricity and Water	30k
• Nutrients and Growing Supplies	20k
• Product Testing	5k
• Banking Costs	5k
• Property Lease	8k
• Insurance	5k
• Office Expenses	1k

Monthly Expenses	104k
Six Months Operating Costs	624K
Startup Costs	900k
Total Costs (startup Costs and First 6 Months)	1,524,000



*J.K. Olivieri Ins. Agency Inc.*

530 Forest Avenue  
Brockton, MA 02301  
Telephone: (508) 580-0781  
Fax: (508) 583-6022

64A East Grove Street  
Middleboro, MA 02346  
Telephone: (508) 947-1818  
Fax: (508) 946-1162

January 25, 2022

Cannabis Control Commission  
Commonwealth of Massachusetts  
Worcester, MA 01604

RE: Simply Lifted, Inc.

To Whom It May Concern:

This letter is to confirm and assure you that the above referenced will be able to apply for and secure coverage for their proposed retail marijuana operation in Middleboro MA.

It is our understanding that they will be required to obtain and maintain general liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually, and product liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually, except as provided in 935 CMR 500.105(10)(b) or otherwise approved by the Commission. The deductible for each policy shall be no higher than \$5,000 per occurrence.

Please feel free to contact me should you need further information in regards to Simply Lifted obtaining this insurance.

Sincerely,

M. John Olivieri  
Partner



*"More Than You Expect"*



## **PERSONNEL POLICIES INCLUDING BACKGROUND CHECKS**

Simply Lifted Inc. (“Simply Lifted” or “the Company”) has drafted and instituted these personnel policies to provide equal opportunity in all areas of employment, including hiring, recruitment, training and development, promotions, transfers, layoff, termination, compensation, benefits, social and recreational programs, and all other conditions and privileges of employment, in accordance with applicable federal, state, and local laws. Simply Lifted shall make reasonable accommodations for qualified individuals with demonstrated physical or cognitive disabilities, in accordance with all applicable laws. In accordance with 935 CMR 500.101(3)(a), Simply Lifted is providing these personnel policies, including background check policies, for its Marijuana Establishment that will be located in.

Management is primarily responsible for seeing that equal employment opportunity policies are implemented, but all members of the staff share the responsibility for ensuring that, by their personal actions, the policies are effective and apply uniformly to everyone. Any employee, including managers, that Simply Lifted determines to be involved in discriminatory practices are subject to disciplinary action and may be terminated. Simply Lifted strives to maintain a work environment that is free from discrimination, intimidation, hostility, or other offenses that might interfere with work performance. In keeping with this desire, we will not tolerate any unlawful harassment of employees by anyone, including any manager, co-worker, vendor or client.

In accordance with 935 CMR 500.105(1), General Operational Requirements for Marijuana Establishments, Written Operating Procedures, as a Marijuana Establishment, Simply Lifted has and follows a set of detailed written operating procedures for each location. Simply Lifted has developed and will follow a set of such operating procedures for each facility. Simply Lifted’s operating procedures shall include, but are not necessarily limited to the following:

- (a) Security measures in compliance with 935 CMR 500.110;
- (b) Employee security policies, including personal safety and crime prevention techniques;
- (c) A description of the Marijuana Establishment’s hours of operation and after-hours contact information, which shall be provided to the Commission, made available to law enforcement officials upon request, and updated pursuant to 935 CMR 500.000.
- (d) Storage of marijuana in compliance with 935 CMR 500.105(11);
- (e) Description of the various strains of marijuana to be cultivated, processed or sold, as applicable, and the form(s) in which marijuana will be sold;
- (f) Procedures to ensure accurate record-keeping, including inventory protocols in compliance with 935 CMR 500.105(8) and (9);
- (g) Plans for quality control, including product testing for contaminants in compliance with 935 CMR 500.160;
- (h) A staffing plan and staffing records in compliance with 935 CMR 500.105(9)(d);
- (i) Emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies;
- (j) Alcohol, smoke, and drug-free workplace policies;
- (k) A plan describing how confidential information will be maintained;
- (l) A policy for the immediate dismissal of any marijuana establishment agent who has:
  - 1. Diverted marijuana, which shall be reported to law enforcement officials and to the Commission;
  - 2. Engaged in unsafe practices with regard to operation of the Marijuana

Simply Lifted, Inc.

Establishment, which shall be reported to the Commission; or

3. Been convicted or entered a guilty plea, plea of nolo contendere, or admission to sufficient facts of a felony drug offense involving distribution to a minor in the Commonwealth, or a like violation of the laws of another jurisdiction.

(m) A list of all board members and executives of a Marijuana Establishment, and members, if any, of the licensee must be made available upon request by any individual. 935 CMR 500.105(1)

(m) Requirement may be fulfilled by placing this information on the Marijuana Establishment's website.

(n) Policies and procedures for the handling of cash on Marijuana Establishment premises including but not limited to storage, collection frequency, and transport to financial institution(s), to be available upon inspection.

(o) Policies and procedures to prevent the diversion of marijuana to individuals younger than 21 years old.

(p) Policies and procedures for energy efficiency and conservation that shall include:

1. Identification of potential energy use reduction opportunities (including but not limited to natural lighting, heat recovery ventilation and energy efficiency measures), and a plan for implementation of such opportunities;
2. Consideration of opportunities for renewable energy generation, including, where applicable, submission of building plans showing where energy generators could be placed on the site, and an explanation of why the identified opportunities were not pursued, if applicable;
3. Strategies to reduce electric demand (such as lighting schedules, active load management and energy storage); and
4. Engagement with energy efficiency programs offered pursuant to M.G.L. c. 25, § 21, or through municipal lighting plants.

(q) Policies and procedures to promote workplace safety consistent with the standards set forth under the Occupational Safety and Health Act of 1970, 29 U.S.C. § 651, et seq., including the general duty clause under 29 U.S.C. § 654, whereby Simply Lifted:

1. shall furnish to each of its employees employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to its employees;
2. shall comply with occupational safety and health standards promulgated under this act. Each employee shall comply with occupational safety and health standards and all rules, regulations, and orders issued pursuant to 29 U.S.C. § 651, et seq., which are applicable to the employee's own actions and conduct. All current and updated regulations and references at 29 CFR Parts 1903, 1904, 1910, 1915, 1917, 1918, 1926, 1928 and 1977 are incorporated by reference, and applicable to all places of employment covered by 935 CMR 500.000.

In accordance with 935 CMR 500.105(2), all of Simply Lifted's current owners, managers and employees that are involved in the handling and sale of marijuana will successfully complete a Responsible Vendor Training Program, and once designated a "Responsible Vendor". Once a marijuana establishment is designated a Responsible Vendor, all of Simply Lifted's agents that are involved in the handling and sale of marijuana for adult use will successfully complete the Basic Core Curriculum within 90 days of hire. This program shall then be completed at a minimum of eight (8) hours by Simply Lifted's agents annually, with the exception for agents classified as Administrative Employees, may participate in the Responsible Vendor Training Program on a voluntary basis. Simply Lifted shall maintain records of responsible vendor training compliance, pursuant to 935 CMR 500.105(2)(b)(4)(g). Responsible vendor

### Simply Lifted, Inc.

training shall include: discussion concerning marijuana effect on the human body; diversion prevention; compliance with tracking requirements; identifying acceptable forms of ID, including spotting and confiscating fraudulent ID; and key state and local laws.

All employees of Simply Lifted will be duly registered as marijuana establishment agents and have to complete a background check in accordance with 935 CMR 500.030(1). All marijuana establishment agents will complete a training course administered by Simply Lifted and complete a Responsible Vendor Program in compliance with 935 CMR 500.105(2)(b). Employees will be required to receive a minimum of eight hours of on-going training annually pursuant to 935 CMR 500.105(2)(a).

1. At a minimum, marijuana establishment agents shall receive a total of eight hours of training annually. The eight-hour total training requirement shall be tailored to the roles and responsibilities of the job function of each marijuana establishment agent.
2. A minimum of four hours of training shall be from responsible vendor training program courses established under 935 CMR 500.105(2)(b). Any additional RVT hours over the four-hour RVT requirement may count toward the eight-hour total training requirement.
3. Non-RVT training may be conducted in-house by the Marijuana Establishment or by a third-party vendor engaged by the Simply Lifted. Basic on-the-job training Simply Lifted provides in the ordinary course of business may be counted toward the eight-hour total training requirement.
4. Agents responsible for tracking and entering product into the Seed-to-sale SOR shall receive training in a form and manner determined by the Commission. At a minimum, staff shall receive eight hours of on-going training annually.
5. Simply Lifted shall maintain records of compliance with all training requirements noted above. Such records shall be maintained for four years and Simply Lifted shall make such records available for inspection on request.

In accordance with 935 CMR 500.105(9), General Operational Requirements for Marijuana Establishments, Record Keeping, Simply Lifted's personnel records will be available for inspection by the Commission, upon request. Simply Lifted's records shall be maintained in accordance with generally accepted accounting principles. Written records that are required and are subject to inspection include, but are not necessarily limited to, all records required in any section of 935 CMR 500.000, in addition to the following:

The following Simply Lifted personnel records:

1. Job descriptions for each employee and volunteer position, as well as organizational charts consistent with the job descriptions;
2. A personnel record for each of Simply Lifted's marijuana establishment agents. Such records shall be maintained for at least 12 months after termination of the individual's affiliation with Simply Lifted and shall include, at a minimum, the following:
  - a. all materials submitted to the Commission pursuant to 935 CMR 500.030(2);
  - b. documentation of verification of references;
  - c. the job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision
  - d. documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters;
  - e. documentation of periodic performance evaluations;
  - f. a record of any disciplinary action taken; and
  - g. notice of completed Responsible Vendor Training Program and in-house training for

Simply Lifted, Inc.

Simply Lifted agents required under 935 CMR 105(2).

3. A staffing plan that will demonstrate accessible business hours and safe conditions;
4. Personnel policies and procedures, including at a minimum, the following:
  - a. Code of Ethics;
  - b. Whistle-blower policy.
5. All background check reports obtained in accordance with M.G.L. c. 6 §172, 935 CMR 500.030.

Following closure of a Marijuana Establishment, all records must be kept for at least two years at the expense of the Marijuana Establishment and in a form and location acceptable to the Commission.

Simply Lifted understands that in the event that Simply Lifted were to close, all records will be kept for at least two years at the expense of Simply Lifted and in a form and location acceptable to the commission.

## **DIVERSITY PLAN**

Simply Lifted, Inc. (“Simply Lifted” or the “Company”) is committed to actively promoting diversity, inclusion, and cultural competency, by implementing programmatic and operational procedures and policies that will help to make Simply Lifted a leader and champion of diversity, both locally and throughout the broader Massachusetts cannabis industry.

Simply Lifted’s commitment to diversity is reflected in the following Goals, which shall be pursued through the Programs outlined herein, and the progress of which shall be judged by the Measurements/ Metrics as stated below, and adjusted as needed if necessary:

### **Goal One:**

Achieve at least the following goals for our staffing needs from individuals from the following groups:

- Veterans - 10%
- People with Disabilities - 10%
- LGBTQ+ individuals - 10%
- Women - 10%
- People of color, particularly Black, African American, Hispanic, Latinx, and Indigenous people - 10%

### **Programs to Achieve Diversity Goal One:**

- Increase diversity of the make-up of our staff by actively seeking out people who are members of the groups listed in Goal One, through both in-house hiring initiatives and annual advertisements in the *Taunton Daily Gazette* at least once a year and as frequently as needed as staffing needs dictate.

### **Metrics and Measurements for Diversity Goal One:**

- Simply Lifted shall evaluate its personnel files on a semi-annual basis to determine how many employees are members of the groups listed in Goal One occupy positions within the company and that number shall be divided by Simply Lifted’s total staffing at its facility to determine the percentage achieved.

**Goal Two:** Enhance workforce diversity by contracting with diverse businesses. Simply Lifted will strive to employ at least the following percentages of its contractors, subcontractors, and suppliers from the following groups specified in the paragraph below:

- Minority Business Enterprise - 5%
- Women Business Enterprise - 5%
- Veteran Business Enterprise - 5%
- LGBT Business Enterprise - 5%
- Disability-Owned Business Enterprise - 5%

**Programs to Achieve Diversity Goal Two:**

- Simply Lifted will make good faith efforts to employ contractors, subcontractors, and suppliers who are listed in the Commonwealth of Massachusetts Directory of Certified Businesses as being a business from the categories above, with particular consideration given to businesses classified as Disadvantaged Business Enterprises.
- Simply Lifted will seek to have diversity across the listed demographic groups and measure those against the primary ownership of all of our contracted partners. We will strive to not limit our contractual relationships to a single disadvantaged business entity (“DBE”) category and will instead seek a variety of qualifying businesses to contract with and will judge the mix of those relationships.

**Metrics and Measurements for Diversity Goal Two:**

- Simply Lifted shall maintain a list of active contractors, subcontractors, and suppliers and compare that list annually to the Massachusetts Directory of Certified Businesses to determine progress towards the goals listed above.

**Our goals are objectively reasonable.**

Simply Lifted’s staffing goals at our Establishment are objectively reasonable because of the facts (the demographics listed in the paragraph above) and our ability to advertise job positions in the *Taunton Daily Gazette* at least once per year.

Simply Lifted acknowledges that the progress or success of our plan will be documented upon renewal (one year from provisional licensure, and each year thereafter).

Simply Lifted will adhere to the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of Marijuana Establishments.

Simply Lifted acknowledges that any actions taken, or programs instituted will not violate the Commission’s regulations with respect to limitations on ownership or control or other applicable state laws.

## **Energy Compliance Plan**

Simply Lifted Inc. (“Simply Lifted” or the “Company”) will work with our architect and engineer to identify as many energy saving strategies as possible. In addition, Simply Lifted will implement, as much as is feasible, the following energy saving strategies:

- Increasing or adding insulation.
- Installing ‘smart’ thermostats to identify periods where heating/cooling loads can be reduced
- Installing LED lighting
- Ensuring that the restrooms use low flow toilets and sinks.
- Coordinating with the HVAC contractor to identify any energy saving opportunities.
- Evaluating the efficacy of switching the kitchen(s) in the space to on-demand hot water heaters.
- Installing Photovoltaic panels
- Increase daylight into work areas
- Minimize night work
- Source raw materials only from suppliers that also implement energy saving measures
- Install bike racks to encourage bike use by employees
- Sustainable packaging of products
- Recycling

In the future, any replacements or upgrades of heating/cooling, lighting, and plumbing will include energy efficiency as part of its criteria for evaluation.

Simply Lifted will investigate rooftop solar arrays to generate electricity, and rooftop solar hot water to provide both hot water and heat for the space.

Simply Lifted acknowledges that if a Provisional License is issued, Simply Lifted, at the Architectural Review stage, will submit further information to demonstrate actual consideration of energy reduction opportunities, use of renewable energy and renewable energy generation, including a list of opportunities that were considered and information that demonstrates actual engagement with energy efficiency programs and any financial incentives received. This information will include whether opportunities are being implemented, will be implemented at a later date, or are not planned to be implemented.

Simply Lifted will also include a summary of information that was considered to make the decision (i.e. costs, available incentives, and bill savings). Simply Lifted will engage in either a Mass Save audit or coordinate with our local municipal electric company to conduct an audit, which will be included in the summary.

## Simply Lifted Inc.

As part of our written operating procedures we will conduct an annual energy audit and request regular meetings with our municipal utilities to identify energy efficiency programs, incentives, opportunities, and areas for Simply Lifted to optimize its energy usage.

Simply Lifted is committed to considering how to optimally use energy early in the facility design process and continually assess new opportunities for reduced energy usage and costs. Simply Lifted will use best management practices to reduce energy and water usage, engage in energy consideration, and mitigate other environmental impacts.

Simply Lifted will meet all applicable environmental laws and regulations; receive permits and other applicable approvals, including those related to water quality and solid and hazardous waste management, as a requirement of obtaining a final license.

## **MAINTAINING OF FINANCIAL RECORDS**

Simply Lifted Inc. (“Simply Lifted” or “the Company”) policy is to maintain financial records in accordance with 935 CMR 500.105(9)(e). The records will include manual or computerized records of assets and liabilities, monetary transactions; books of accounts, which shall include journals, ledgers, and supporting documents, agreements, checks, invoices and vouchers; sales records including the quantity, form, and cost of marijuana products; and salary and wages paid to each employee, stipends paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the non-profit corporation.

Furthermore, Simply Lifted will implement the following policies for Recording Sales:

- (a) Simply Lifted will utilize a point-of-sale (“POS”) system approved by the Commission, in consultation with the Massachusetts Department of Revenue (“DOR”).
- (b) Simply Lifted may also utilize a sales recording module approved by the DOR.
- (c) Simply Lifted will not utilize any software or other methods to manipulate or alter sales data at any time or under any circumstances.
- (d) Simply Lifted will conduct a monthly analysis of its equipment and sales data to determine that no software has been installed that could be utilized to manipulate or alter sales data and that no other methodology has been employed to manipulate or alter sales data. Simply Lifted will maintain records that it has performed the monthly analysis and produce it upon request to the Commission. If Simply Lifted determines that software has been installed for the purpose of manipulation or alteration of sales data or other methods have been utilized to manipulate or alter sales data:
  - i. it will immediately disclose the information to the Commission;
  - ii. it will cooperate with the Commission in any investigation regarding manipulation or alteration of sales data; and
  - iii. take such other action directed by the Commission to comply with 935 CMR 500.105.
- (e) Simply Lifted will comply with 830 CMR 62C.25.1: Record Retention and DOR Directive 16-1 regarding recordkeeping requirements.
- (f) Simply Lifted will adopt separate accounting practices at the POS for marijuana and marijuana product sales, and non-marijuana sales.
- (g) Simply Lifted will allow the Commission and the DOR audit and examine the POS system used by a retailer in order to ensure compliance with Massachusetts tax laws and 935 CMR 500.000.

Following the closure of Simply Lifted, all records will be kept for at least two years, at Simply Lifted’s sole expense, and in a form and location acceptable to the Commission, in accordance with 935 CMR 500.105(9)(g). Simply Lifted shall keep financial records for a minimum of three years from the date of the filed tax return, in accordance with 830 CMR 62C.25.1(7) and 935 CMR 500.130.

## **QUALIFICATIONS AND TRAINING**

Simply Lifted, Inc. (“Simply Lifted” or “the Company”) shall, pursuant to 935 CMR 500.105(2)(a), ensure that all marijuana establishment agents complete the minimum training requirements prior to performing job functions. Marijuana establishment agents will receive a total of eight hours of training that will be tailored to the role and responsibilities of the job function at Simply Lifted. Marijuana establishment agents will be trained for one week before acting as an agent. At a minimum, marijuana establishment agents shall receive a total of eight hours of on-going training annually. New marijuana establishment agents will receive employee orientation prior to beginning work with Simply Lifted. Each department manager will provide orientation for agents assigned to their department. Orientation will include a summary overview of all the training modules.

In accordance with 935 CMR 500.105(2)(b)(1), all current marijuana establishment agents of Simply Lifted involved in the handling and sale of marijuana at the time of licensure or licensure renewal, will successfully complete Responsible Vendor Training (“RVT”) Program, and be designated a “responsible vendor.” In accordance with 935 CMR 500.105(2)(b)(1)(a-c), a marijuana establishment agent at Simply Lifted will be enrolled in the Basic Core Curriculum of the RVT program, and successfully complete this program within 90 days of hire. Upon the completion of the Basic Core Curriculum, the marijuana establishment agent will be eligible to enroll in the Advance Core Curriculum if Simply Lifted deems appropriate. Administrative employees at Simply Lifted, that do not handle or sell marijuana, may voluntarily participate in the four-hour RVT requirement, but may take a Responsible Vendor Training Program.

Simply Lifted will comply with 935 CMR 500.105(2)(b)(3) by requiring all marijuana establishment agents who have completed the Basic Core Curriculum, and are involved in the handling and sale of marijuana enroll in and complete the four-hour RVT requirement annually. This will ensure that Simply Lifted maintains its designation as a Responsible Vendor.

Simply Lifted shall maintain records of responsible vendor training compliance, pursuant to 935 CMR 500.105(2)(a)(5). Responsible vendor training shall include: marijuana’s effects on the human body; diversion prevention and prevention of sales to minors; compliance with seed-to-sale tracking requirements; identifying acceptable forms of ID along with spotting and confiscating fraudulent ID; and key state and local laws.

All of Simply Lifted’s employees will be registered as marijuana establishment agents, in accordance with 935 CMR 500.030. All Simply Lifted employees will be duly registered as marijuana establishment agents and have to complete a background check in accordance with 935 CMR 500.030(2). All registered agents of Simply Lifted shall meet suitability standards of 935 CMR 500.800.

Training will be recorded and retained in marijuana establishment agents’ files. Simply Lifted shall retain all training records for at least four (4) years as required by 935 CMR 500.105(2)(a)(5). All marijuana establishment agents will have continuous quality training and a minimum of 8 hours annual on-going training.

## **QUALITY CONTROL AND TESTING**

Pursuant to 935 CMR 500.160, Simply Lifted Inc. (“Simply Lifted” or “the Company”) will not sell or market any marijuana product that has not been tested by licensed Independent Testing Laboratories. Testing of marijuana products shall be performed by an Independent Testing Laboratory in compliance with the Protocol for Sampling and Analysis of Finished Marijuana, Marijuana Products, and Marijuana-infused Products, as amended in November 2016 and published by the Massachusetts Department of Public Health. Every marijuana product sold will have a set of specifications which define acceptable quality limits for cannabinoid profile, residual solvents, metals, bacteria, and pesticides.

Pursuant to 935 CMR 500.130(4)(a), Simply Lifted shall retain all records of purchases from any manufacturer or supplier of any ingredient, additive, device, component part or other materials obtained by the Product Manufacturer in relation to the manufacturing of Marijuana Vaporizer Devices and such records shall be made available to the Commission on request. Simply Lifted will make objectively reasonable efforts to identify and maintain records of the name and business address of the manufacturer of any cartridge, battery, atomizer coil, hardware or other component of Marijuana Vaporizer Products manufactured by the Licensee. Further, Simply Lifted will, on request by the Commission, identify the materials used in the device’s atomizer coil (e.g., titanium, titanium alloy, quartz, copper, nichrome, kanthal, or other specified material) or state if such information cannot be reasonably ascertained in accordance with 935 CMR 500.130(4)(b). In addition, a copy of the Certificate of Analysis for each thickening agent, thinning agent or terpene infused or incorporated into a Marijuana Vaporizer Device during production will be retained by Simply Lifted and provided as a part of a wholesale transaction with any Marijuana Retailer or MTC, and will provide the recipient with the information insert as established in 935 CMR 500.130(4)(c).

Simply Lifted shall implement a written policy for responding to laboratory results that indicate contaminant levels that are above acceptable levels established in DPH protocols identified in 935 CMR 500.160(1) and subsequent notification to the Commission of such results. Results of any tests will be maintained by Simply Lifted for at least one year in accordance with 935 CMR 500.160(5). All transportation of marijuana to or from testing facilities shall comply with 935 CMR 500.105(13) and any marijuana product returned to Simply Lifted by the testing facility will be disposed of in accordance with 935 CMR 500.105(12). Simply Lifted shall never sell or market adult-use marijuana products that have not first been tested by an Independent Testing Laboratory and deemed to comply with the standards required under 935 CMR 500.160.

Simply Lifted’s policies include requirements for handling of marijuana, pursuant to 935 CMR 500.105(3), including sanitary measures that include, but are not limited to: hand washing stations; sufficient space for storage of materials; removal of waste; clean floors, walls and ceilings; sanitary building fixtures; sufficient water supply and plumbing; and storage facilities that prevent contamination. All Simply Lifted staff will be trained and ensure that marijuana and marijuana products are handled with the appropriate food handling and sanitation standards. Simply Lifted will ensure the proper equipment and storage materials, including adequate and convenient hand washing facilities; food-grade stainless steel tables; and temperature- and humidity- control storage units, refrigerators, and freezers.

Simply Lifted’s Director of Compliance will provide quality control oversight over all marijuana products purchased from wholesale suppliers and sold to licensed adult-use cannabis retail establishments within

### Simply Lifted, Inc.

the Commonwealth of Massachusetts. All Simply Lifted staff will immediately notify the Director of Compliance of any actual or potential quality control issues, including marijuana product quality, facility cleanliness/sterility, tool equipment functionality, and storage conditions. All issues with marijuana products or the facility will be investigated and immediately rectified by the Director of Compliance, including measures taken, if necessary, to contain and dispose of unsafe products. The Director of Compliance will closely monitor product quality and consistency, and ensure expired products are removed and disposed.

Pursuant to 935 CMR 500.130(9), Simply Lifted will provide a quality control sample of marijuana flower to its employees for the purpose of ensuring product quality and determining whether to make the product available to consumers. Such quality control samples will not be consumed by Simply Lifted staff on the premises, be sold to another licensee or consumer, and will be tested in accordance with 935 CMR 500.160. All quality control samples provided to Simply Lifted staff will be assigned a sequential alphanumeric identifier and entered into the Seed-to-Sale SOR in a manner determined by the Commission, and will be designated as a "Quality Control Sample." All quality control samples will have a label affixed to them in accordance with 935 CMR 500.130(9)(e). Upon providing a quality control sample to Simply Lifted staff, Simply Lifted will record the reduction in quantity of the total weight or item under the alphanumeric sequence associated with the quality control sample, the date and time the sample was given to the employee, the agent registration number of the employee receiving the sample, and the name of the employee.

All Simply Lifted staff will receive relevant quality assurance training and provide quality assurance screening of marijuana flower, to ensure it is well cured and free of seeds, stems, dirt, and contamination, as specified in 935 CMR 500.105(3)(a), and meets the highest quality standards. All staff will wear gloves when handling marijuana and marijuana products, and exercise frequent hand washing and personal cleanliness, as specified in 935 CMR 500.105(3)(b)(2). All phases of product manufacturing will take place in a limited access area. All contact surfaces shall be maintained, cleaned, and sanitized as frequently as necessary to protect against contamination, in compliance with 935 CMR 500.105(3)(b)(9). In accordance with 935 CMR 500.105(3)(a), Simply Lifted will ensure that only the leaves and flowers of the female marijuana plant are processed accordingly in a safe and sanitary manner as prescribed below:

1. Well cured and generally free of seeds and stems;
2. Free of dirt, sand, debris, and other foreign matter;
3. Free of contamination by mold, rot, other fungus, and bacterial diseases;
4. Prepared and handled on food -grade stainless steel tables; and
5. Packaged in a secure area

Simply Lifted management and inventory staff will continuously monitor quality assurance of marijuana products and processes, and prevent and/or mitigate any deficiencies, contamination, or other issues which could harm product safety.

Any spoiled, contaminated, dirty, spilled, or returned marijuana products are considered marijuana waste and will follow Simply Lifted procedures for marijuana waste disposal, in accordance with 935 CMR 500.105(12). Marijuana waste will be regularly collected and stored in the secure-access, locked inventory vault.

Litter and waste shall be properly removed so as to minimize the development of odor and the potential for the waste attracting and harboring pests, pursuant to 935 CMR 500.105(12) and 935 CMR 500.105(3)(b)(5).

## Simply Lifted, Inc.

Pursuant to 935 CMR 500.105(11)(a)-(e), Simply Lifted shall provide adequate lighting, ventilation, temperature, humidity, space and equipment, in accordance with applicable provisions of 935 CMR 500.105 and 500.110. Simply Lifted will have a separate area for storage of marijuana that is outdated, damaged, deteriorated, mislabeled, or contaminated, or whose containers or packaging have been opened or breached, unless such products are destroyed. Simply Lifted storage areas will be kept in a clean and orderly condition, free from infestations by insects, rodents, birds and any other type of pest. The Simply Lifted storage areas will be maintained in accordance with the security requirements of 935 CMR 500.110.

Simply Lifted will ensure all toxic items are identified, held, and stored in a manner that protects against contamination of marijuana, in accordance with 935 CMR 500.105(3)(b)(10). Pursuant to 935 CMR 500.105(3)(b)(15), storage and transportation of finished products shall be under conditions that will protect them against physical, chemical, and microbial contamination.

All testing results will be maintained by Simply Lifted for no less than one year in accordance with 935 CMR 500.160(3).

Pursuant to 935 CMR 500.160(11), no marijuana product shall be sold or marketed for sale that has not first been tested and deemed to comply with the Independent Testing Laboratory standards.

Simply Lifted shall notify the Commission within 72 hours of any laboratory testing results indicating contamination if contamination cannot be remediated and disposal of the production batch is necessary, in accordance with 935 CMR 500.160(2).

Simply Lifted shall provide its employees with adequate, readily accessible toilet facilities, in accordance with 935 CMR 500.105(3)(b)(13).

## **RECORD KEEPING PROCEDURES**

Simply Lifted Inc. (“Simply Lifted” or “the Company”) records shall be available to the Cannabis Control Commission (“CCC”) upon request pursuant to 935 CMR 500.105(9). Simply Lifted shall maintain records in accordance with generally accepted accounting principles. All written records required in any section of 935 CMR 500.000 are subject to inspection, in addition to written operating procedures as required by 935 CMR 500.105(1), inventory records as required by 935 CMR 500.105(8) and seed-to-sale tracking records for all marijuana products are required by 935 CMR 500.105(8)(e).

Personnel records will also be maintained, in accordance with 935 CMR 500.105(9)(d), including but not limited to job descriptions and/or employment contracts each employee, organizational charts, staffing plans, periodic performance evaluations, verification of references, employment contracts, documentation of all required training, including training regarding privacy and confidentiality agreements and the signed statement confirming the date, time and place that training was received, record of disciplinary action, notice of completed responsible vendor training and eight-hour duty training, personnel policies and procedures, and background checks obtained in accordance with 935 CMR 500.030. Personnel records will be maintained for at least 12 months after termination of the individual’s affiliation with Simply Lifted, in accordance with 935 CMR 500.105(9)(d)(2). Additionally, business records will be maintained in accordance with 935 CMR 500.104(9)(e) as well as waste disposal records pursuant to 935 CMR 500.105(9)(f), as required under 935 CMR 500.105(12). Simply Lifted shall keep these waste records for at least three years, in accordance with 935 CMR 500.105(12).

## **PERSONNEL RECORDS**

Pursuant to 935 CMR 500.105(9)(d), the following personnel records shall be maintained:

1. Job description for each agent;
2. A personnel record for each agent;
3. A staffing plan that will demonstrate accessible business hours and safe cultivation conditions;
4. Personnel policies and procedures; and
5. All background check reports obtained in accordance with 935 CMR 500.030

## **BUSINESS RECORDS**

In accordance with 935 CMR 500.105(9)(e), the following business records shall be maintained:

1. Assets and liabilities;
2. Monetary transactions;
3. Books of accounts;
4. sales records; and
5. Salary and wages paid to each employee.

## **VISITOR LOG**

Simply Lifted will maintain a visitor log that documents all authorized visitors to the facility, including outside vendors, contractors, and visitors, in accordance with 935 CMR 500.110(4)(e). All visitors must show proper identification and be logged in and out; that log shall be available for inspection by the Commission at all times.

## **REAL-TIME INVENTORY RECORDS**

## Simply Lifted, Inc.

Simply Lifted will maintain real-time inventory records, including at minimum, an inventory of all marijuana and marijuana products received from wholesalers, ready for sale to wholesale customers, and all damaged, defective, expired, or contaminated marijuana and marijuana products awaiting disposal, in accordance with 935 CMR 500.105(8)(c) and 935 CMR 500.105(8)(d). Real-time inventory records may be accessed via METRC, the Commonwealth's seed-to-sale tracking software of record. Simply Lifted will continuously maintain hard copy documentation of all inventory records. The record of each inventory shall include, at a minimum, the date of inventory, a summary of inventory findings, and the names, signatures, and titles of the individuals who conducted the inventory.

### MANIFESTS

Simply Lifted will maintain records of all manifests for no less than one year and make them available to the Commission upon request, in accordance with 935 CMR 500.105(13)(f). Manifests will include, at a minimum, the originating Licensed Marijuana Establishment Agent's (LME) name, address, and registration number; the names and registration number of the marijuana establishment agent who transported the marijuana products; the names and registration number of the marijuana establishment agent who prepared the manifest; the destination LME name, address, and registration number; a description of marijuana products being transported, including the weight and form or type of product; the mileage of the transporting vehicle at departure from origination LME and the mileage upon arrival at the destination LME, as well as the mileage upon returning to the originating LME; the date and time of departure from the originating LME and arrival at destination LME; a signature line for the marijuana establishment agent who receives the marijuana; the weight and inventory before departure and upon receipt; the date and time that the transported products were re-weighted and re-inventoried; and the vehicle make, model, and license plate number. Simply Lifted will maintain records of all manifests.

### INCIDENT REPORTS

Simply Lifted will maintain incident reporting records notifying appropriate law enforcement authorities and the Commission about any breach of security immediately, and in no instance, more than 24 hours following the discovery of the breach, in accordance with 935 CMR 500.110(9). Incident reporting notification shall occur, but not be limited to, during the following occasions: discovery of discrepancies identified during inventory; diversion, theft, or loss of any marijuana product; any criminal action involving or occurring on or in the Marijuana Establishment premises; and suspicious act involving the sale, cultivation, distribution, processing or production of marijuana by any person; unauthorized destruction of marijuana; any loss or unauthorized alteration of records relating to marijuana; an alarm activation or other event that requires response by public safety personnel or security personnel privately engaged by the Marijuana Establishment; the failure of any security alarm due to a loss of electrical power or mechanical malfunction that is expected to last more than eight hours; or any other breach of security.

Simply Lifted shall, within ten calendar days, provide notice to the Commission of any incident described in 935 CMR 500.110(9)(a) by submitting an incident report in the form and manner determined by the Commission which details the circumstances of the event, any corrective action taken, and confirmation that the appropriate law enforcement authorities were notified. Simply Lifted shall maintain all documentation relating to an incident for not less than one year or the duration of an open investigation, whichever is longer, and made available to the Commission and law enforcement authorities upon request.

### TRANSPORTATION LOGS

## Simply Lifted, Inc.

In the event that Simply Lifted operates its own vehicle to transport marijuana products, it will maintain a transportation log of all destinations traveled, trip dates and times, starting and ending mileage of each trip, and any emergency stops, including the reason for the stop, duration, location, and any activities of personnel existing the vehicle, as required by 935 CMR 500.105(13). Simply Lifted shall retain all transportation logs for no less than a year and make them available to the Commission upon request.

### SECURITY AUDITS

Simply Lifted will, on an annual basis, obtain at its own expense, a security system audit by a vendor approved by the Commission, in accordance with 935 CMR 500.110(10). A report of the audit will be submitted, in a form and manner determined by the Commission, no later than 30 calendar days after the audit is conducted. If the audit identifies concerns related to Simply Lifted's security system, Simply Lifted will also submit a plan to mitigate those concerns within ten business days of submitting the audit.

### CONFIDENTIAL RECORDS

Simply Lifted will ensure that all confidential information, including but not limited to employee personnel records, financial reports, inventory records and manifests, business plans, and other documents are kept safeguarded and private, in accordance with 935 CMR 500.105(1)(l). All confidential hard copy records will be stored in lockable filing cabinets within the Director of Compliance's Office. No keys or passwords will be left in locks, doors, in unrestricted access areas, unattended, or otherwise left accessible to anyone other than the responsible authorized personnel. All confidential electronic files will be safeguarded by a protected network and password protections, as appropriate and required by the Commission. All hard copy confidential records will be shredded when no longer needed.

Following the closure of the Marijuana Establishment, all records will be kept for at least two years at Simply Lifted's sole expense and in a form and location acceptable to the Commission, pursuant to 935 CMR 500.105(9)(g).

**RESTRICTING ACCESS TO AGE 21 OR OLDER**

Simply Lifted Inc. (“Simply Lifted” or “the Company”) is a marijuana establishment as defined by 935 CMR 500.002. The Company sets forth the following policies and procedures for restricting access to marijuana and marijuana infused products to individuals over the age of twenty-one (21) pursuant to the Cannabis Control Commission’s (the “Commission”) regulations at 935 CMR 500.105(1)(p). This regulation states that written operating procedures for the Company shall include “[p]olicies and procedures to prevent the diversion of marijuana to individuals younger than 21 years old.”

**A. COMPLIANCE WITH 935 CMR 500.105(1)(p)**

The Company incorporates and adopts herein by reference, all of the provisions for the prevention of diversion outlined in the Company’s Standard Operating Procedure for the Prevention of Diversion. The provisions detailed in the Company’s Standard Operating Procedure for the Prevention of Diversion apply to the prevention of diversion of marijuana and marijuana infused products to all minors and all individuals under the age of twenty-one (21).

**B. SPECIFIC PROVISIONS FOR RESTRICTING ACCESS TO AGE 21 AND OLDER**

As stated above, the Company incorporates herein, all provisions for the prevention of diversion of marijuana and marijuana infused product to individuals under the age of twenty-one (21) as detailed in the Company’s Standard Operating Procedure for the Prevention of Diversion. Specific provisions regarding restricting access to individuals age twenty-one (21) and older include the following:

1. The Company will only employ marijuana establishment agents, as defined by the Commission’s definitions at 935 CMR 500.002, who are at least twenty-one (21) years old.
2. The Company will only allow visitors, age twenty-one (21) or older, at the Company’s facilities. The Company defines visitors in accordance with the Commission’s definitions at 935 CMR 500.002. The Company will designate an authorized agent to check the identification of all visitors entering the Company’s facilities and entry shall only be granted to those aged twenty-one (21) or older. Acceptable forms of currently valid identification include:
  - a. A validly issued driver’s license;
  - c. A government-issued identification card;
  - d. A government-issued passport; and
  - e. A United States-issued military identification card.