



## Massachusetts Cannabis Control Commission

### Marijuana Product Manufacturer

#### General Information:

License Number: MP281939  
Original Issued Date: 01/21/2021  
Issued Date: 01/21/2021  
Expiration Date: 01/21/2022

### ABOUT THE MARIJUANA ESTABLISHMENT

Business Legal Name: Lifted Luxury, Inc

Phone Number: 401-636-8186 Email Address: CASSY.HENEALT@GMAIL.COM

Business Address 1: 615 Adams Street

Business Address 2:

Business City: Dorchester

Business State: MA

Business Zip Code: 02122

Mailing Address 1: 100 HARTFORD AVE #3305-09

Mailing Address 2:

Mailing City: PROVIDENCE

Mailing State: RI

Mailing Zip Code: 02909

### CERTIFIED DISADVANTAGED BUSINESS ENTERPRISES (DBES)

Certified Disadvantaged Business Enterprises (DBEs): Woman-Owned Business

### PRIORITY APPLICANT

Priority Applicant: no

Priority Applicant Type: Not a Priority Applicant

Economic Empowerment Applicant Certification Number:

RMD Priority Certification Number:

### RMD INFORMATION

Name of RMD:

Department of Public Health RMD Registration Number:

Operational and Registration Status:

To your knowledge, is the existing RMD certificate of registration in good standing?:

If no, describe the circumstances below:

### PERSONS WITH DIRECT OR INDIRECT AUTHORITY

Person with Direct or Indirect Authority 1

Percentage Of Ownership: 70

Percentage Of Control: 70

Role: Executive / Officer

Other Role:

First Name: Cassandra

Last Name: Heneault

Suffix:

Gender: Female

User Defined Gender:

Date generated: 03/25/2021

Page: 1 of 6

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

#### Person with Direct or Indirect Authority 2

Percentage Of Ownership: 30

Percentage Of Control: 30

Role: Executive / Officer

Other Role:

First Name: Jasmine

Last Name: Chitouras

Suffix:

Gender: Female

User Defined Gender:

What is this person's race or ethnicity?: Middle Eastern or North African (Lebanese, Iranian, Egyptian, Syrian, Moroccan, Algerian)

Specify Race or Ethnicity:

#### ENTITIES WITH DIRECT OR INDIRECT AUTHORITY

No records found

#### CLOSE ASSOCIATES AND MEMBERS

No records found

#### CAPITAL RESOURCES - INDIVIDUALS

Individual Contributing Capital 1

First Name: Jasmine

Last Name: Chitouras

Suffix:

Types of Capital: Monetary/Equity

Other Type of Capital:

Total Value of the Capital Provided: \$450000

Percentage of Initial Capital: 30

Capital Attestation: Yes

#### CAPITAL RESOURCES - ENTITIES

No records found

#### BUSINESS INTERESTS IN OTHER STATES OR COUNTRIES

Business Interest in Other State 1

Business Interest of an Owner or the Marijuana Establishment: Business Interest of an Owner

Owner First Name: Cassandra

Owner Last Name: Heneault

Owner Suffix:

Entity Legal Name: Heneault & Co., LLC

Entity DBA:

Entity Description: micro class medical marijuana cultivation and manufacturing

Entity Phone: 401-636-8186

Entity Email:

cassy.heneault@gmail.com

Entity Website: NA

Entity Address 1: 39 De Soto Street

Entity Address 2:

Entity City: Providence

Entity State: RI

Entity Zip Code: 02909

Entity Country: USA

Entity Mailing Address 1: 100 HARTFORD AVE #3305-09

Entity Mailing Address 2:

Entity Mailing City: Providence

Entity Mailing State: RI

Entity Mailing Zip Code:

02909

Entity Mailing Country:

USA

#### DISCLOSURE OF INDIVIDUAL INTERESTS

No records found

#### MARIJUANA ESTABLISHMENT PROPERTY DETAILS

Establishment Address 1: 10 & 18 Prospect Street

Establishment Address 2:

Establishment City: Millville

Establishment Zip Code: 01529

Approximate square footage of the Establishment: 6000

How many abutters does this property have?: 37

Have all property abutters have been notified of the intent to open a Marijuana Establishment at this address?: Yes

#### HOST COMMUNITY INFORMATION

Host Community Documentation:

Document Category	Document Name	Type	ID	Upload Date
Plan to Remain Compliant with Local Zoning	Lifted Luxury_Zoning Compliance Letter.pdf	pdf	5f4aa5e95fa28707f4582c79	08/29/2020
Certification of Host Community Agreement	HCA cert form.pdf	pdf	5f906baed4b816396368cec2	10/21/2020
Community Outreach Meeting Documentation	Outreach Docs_compressed.pdf	pdf	5f99a57c5b823307b79b4b4e	10/28/2020
Plan to Remain Compliant with Local Zoning	Plan to Comply Licensing Laws PDF.pdf	pdf	5f99a5c07083620840284253	10/28/2020

Total amount of financial benefits accruing to the municipality as a result of the host community agreement. If the total amount is zero, please enter zero and provide documentation explaining this number.: \$

#### PLAN FOR POSITIVE IMPACT

Plan to Positively Impact Areas of Disproportionate Impact:

Document Category	Document Name	Type	ID	Upload Date
Other	Lifted Luxury Non Profit draft scholarship application PDF.pdf	pdf	5f99a625a758690804869ecb	10/28/2020
Plan for Positive Impact	PFD Plans to Positively Impact UPDATED.pdf	pdf	5fa95932dd2d7407bedebd17	11/09/2020

#### ADDITIONAL INFORMATION NOTIFICATION

Notification:

#### INDIVIDUAL BACKGROUND INFORMATION

Individual Background Information 1

Role: Executive / Officer

Other Role:

First Name: Cassandra

Last Name: Heneault Suffix:

RMD Association: Not associated with an RMD

Background Question: no

Individual Background Information 2

Role: Executive / Officer

Other Role:

First Name: Jasmine

Last Name: Chitouras Suffix:

RMD Association: Not associated with an RMD

Background Question: no

#### ENTITY BACKGROUND CHECK INFORMATION

No records found

#### MASSACHUSETTS BUSINESS REGISTRATION

Required Business Documentation:

Document Category	Document Name	Type	ID	Upload Date
Articles of Organization	Lifted luxury articles of organization .pdf	pdf	5f4aa7c1233f7b0865383812	08/29/2020
Bylaws	Lifted Luxury, Inc. - By Laws ver1.pdf	pdf	5f4aa7cb9fd04f085a978cbb	08/29/2020
Department of Revenue - Certificate of Good standing	Cert of Good Standing DOR.pdf	pdf	5f5bf4b4bead71246fcd26bf	09/11/2020
Secretary of Commonwealth - Certificate of Good Standing	Lifted LOGS secretary of the commonwealth.pdf	pdf	5f5cf6ac054242245dc88895	09/12/2020
Secretary of Commonwealth - Certificate of Good Standing	Lifted letter of attestation .pdf	pdf	5fa187720daeb60847fab274	11/03/2020

No documents uploaded

Massachusetts Business Identification Number: 001454935

Doing-Business-As Name: THERE IS NO DBA REGISTERED CURRENTLY

DBA Registration City: Boston

### BUSINESS PLAN

Business Plan Documentation:

Document Category	Document Name	Type	ID	Upload Date
Business Plan	Lifted Business Plan for CCC PDF.pdf	pdf	5f99a7f03bf49c082a424319	10/28/2020
Proposed Timeline	Lifted Luxury Timeline PDF.pdf	pdf	5f99aa538cc05c081b1b52c7	10/28/2020
Plan for Liability Insurance	Plan to Obtain Insurance PDF.pdf	pdf	5f99aa71dfcf9f07cd942ca0	10/28/2020

### OPERATING POLICIES AND PROCEDURES

Policies and Procedures Documentation:

Document Category	Document Name	Type	ID	Upload Date
Sample of unique identifying marks used for branding	Samples of unique identifying marks used for branding.pdf	pdf	5f5bf855781380244ebfab0f	09/11/2020
Record Keeping procedures	Record Keeping procedures PDF.pdf	pdf	5f99ac3e57d9d707ee4d6490	10/28/2020
Restricting Access to age 21 and older	Restricting Access to age 21 and older PDF.pdf	pdf	5f99ac62dd2d7407bede9e4a	10/28/2020
Storage of marijuana	Storage of marijuana PDF.pdf	pdf	5f99acb4dd2d7407bede9e54	10/28/2020
Prevention of diversion	Prevention of diversion PDF.pdf	pdf	5f99accd5b823307b79b4b64	10/28/2020
Security plan	Security plan PDF.pdf	pdf	5f99acf808242707d4a75ad3	10/28/2020
Safety Plan for Manufacturing	Safety Plan for Manufacturing PDF.pdf	pdf	5f99ad23a758690804869eed	10/28/2020
Transportation of marijuana	Transportation of marijuana PDF.pdf	pdf	5f99ad753bf49c082a424332	10/28/2020
Personnel policies including background checks	Personnel policies including background checks PDF.pdf	pdf	5f99ae27edc7d60856d95399	10/28/2020
Inventory procedures	Inventory procedures pdf.pdf	pdf	5f99ae5675aac308359aee35	10/28/2020
Dispensing procedures	Dispensing procedures PDF.pdf	pdf	5f99aea008242707d4a75ae1	10/28/2020



Plan to Obtain Marijuana	Plan to Obtain Marijuana MFG PDF.pdf	pdf	5f99af733bf49c082a424340	10/28/2020
Types of products Manufactured.	PDF Types of Products Manufactured.pdf	pdf	5fa18801bd0d8e081433bf01	11/03/2020
Quality control and testing	PDF Quality control and testing MFG.pdf	pdf	5fa1887570836208402853f7	11/03/2020
Energy Compliance Plan	PDF Energy Compliance Plan.pdf	pdf	5fa1890208242707d4a76c8d	11/03/2020
Qualifications and training	PDF Qualifications and training.pdf	pdf	5fa1891ba75869080486b063	11/03/2020
Maintaining of financial records	PDF Maintaining of financial records.pdf	pdf	5fa18947dfcf9f07cd943e30	11/03/2020
Method used to produce products	PDF Methods used to produce products.pdf	pdf	5fa189c25b823307b79b5d27	11/03/2020
Diversity plan	Diversity Plan PDF 11.10.pdf	pdf	5faec25557d9d707ee4d93bb	11/13/2020

### ATTESTATIONS

I certify that no additional entities or individuals meeting the requirement set forth in 935 CMR 500.101(1)(b)(1) or 935 CMR 500.101(2)(c)(1) have been omitted by the applicant from any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

I understand that the regulations stated above require an applicant for licensure to list all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings.: I Agree

I certify that any entities who are required to be listed by the regulations above do not include any omitted individuals, who by themselves, would be required to be listed individually in any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

Notification:

I certify that any changes in ownership or control, location, or name will be made pursuant to a separate process, as required under 935 CMR 500.104(1), and none of those changes have occurred in this application.:

I certify that to the best knowledge of any of the individuals listed within this application, there are no background events that have arisen since the issuance of the establishment's final license that would raise suitability issues in accordance with 935 CMR 500.801.:

I certify that all information contained within this renewal application is complete and true.:

### ADDITIONAL INFORMATION NOTIFICATION

Notification:

### COMPLIANCE WITH POSITIVE IMPACT PLAN

No records found

### COMPLIANCE WITH DIVERSITY PLAN

No records found

### PRODUCT MANUFACTURER SPECIFIC REQUIREMENTS

No records found

### HOURS OF OPERATION

Monday From: 8:00 AM	Monday To: 8:00 PM
Tuesday From: 8:00 AM	Tuesday To: 8:00 PM
Wednesday From: 8:00 AM	Wednesday To: 8:00 PM
Thursday From: 8:00 AM	Thursday To: 8:00 PM
Friday From: 8:00 AM	Friday To: 8:00 PM

Saturday From: 8:00 AM      Saturday To: 8:00 PM

Sunday From: 10:00 AM      Sunday To: 6:00 PM



Town Planner

# TOWN OF MILLVILLE

290 Main Street  
Millville, MA 01529

Tel: 508-883-1186

Fax: 508-883-2994

August 28, 2020

RE: Lifted Luxury, Inc

To whom it may concern,

Lifted Luxury, Inc intends to utilize 6,000 square foot commercial space in a zone approved for cannabis businesses located at 10-18 Prospect Street, Millville MA for the purpose of operating as an adult use marijuana cultivator and manufacturer pursuant to G.L. c. 94G and Cannabis Control Commission Regulations 935 CMR 500.00.

The proposed location and usage complies with current zoning and bylaw regulations for the town. The Town is currently negotiating a Host Community Agreement with Lifted Luxury, Inc.

Sincerely,

Sarah A. Adams, AICP

Interim Town Planner  
Principal Planner | Central Massachusetts Regional Planning Commission

## Host Community Agreement Certification Form

### Instructions

Certification of a host community agreement is a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). Applicants must complete items 1-3. The contracting authority for the municipality must complete items 4-8. Failure to complete a section will result in the application not being deemed complete. This form should be completed and uploaded into your application. Please note that submission of information that is "misleading, incorrect, false, or fraudulent" is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

### Certification

The parties listed below do certify that the applicant and municipality have executed a host community agreement on the specified date below pursuant to G.L. c. 94G § 3(d):

1. Name of applicant:

Lifted Luxury, Inc.

2. Name of applicant's authorized representative:

Cassandra D. Heneault

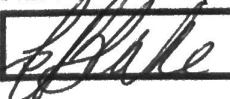
3. Signature of applicant's authorized representative:



4. Name of municipality:

Town of Millville.

5. Name of municipality's contracting authority or authorized representative:

 Erica Blake

Please see #5.

6. Signature of municipality's contracting authority or authorized representative:

7. Email address of contracting authority or authorized representative of the municipality (*this email address may be used to send municipal notices pursuant to 935 CMR 500.102(1) and 501.102(1).*):

townAdmin@millvillema.org

8. Host community agreement execution date:

October 5, 2020

## Community Outreach Meeting Attestation Form

### Instructions

Community Outreach Meeting(s) are a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). 935 CMR 500.101(1), 500.101(2), 501.101(1), and 501.101(2). The applicant must complete each section of this form and attach all required documents as a single PDF document before uploading it into the application. If your application is for a license that will be located at more than one (1) location, and in different municipalities, applicants must complete two (2) attestation forms – one for each municipality. Failure to complete a section will result in the application not being deemed complete. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

### Attestation

I, the below indicated authorized representative of that the applicant, attest that the applicant has complied with the Community Outreach Meeting requirements of 935 CMR 500.101 and/or 935 CMR 501.101 as outlined below:

1. The Community Outreach Meeting was held on the following date(s): 9/30/2020
2. At least one (1) meeting was held within the municipality where the ME is proposed to be located.
3. At least one (1) meeting was held after normal business hours (this requirement can be satisfied along with requirement #2 if the meeting was held within the municipality and after normal business hours).



4. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was published in a newspaper of general circulation in the municipality at least 14 calendar days prior to the meeting. A copy of this publication notice is labeled and attached as "Attachment A."

a. Date of publication:

9/14/2020

b. Name of publication:

Worcester Telegram

5. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was filed with clerk of the municipality. A copy of this filed notice is labeled and attached as "Attachment B."

a. Date notice filed:

9/15/2020

6. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was mailed at least seven (7) calendar days prior to the community outreach meeting to abutters of the proposed address, and residents within 300 feet of the property line of the applicant's proposed location as they appear on the most recent applicable tax list, notwithstanding that the land of the abutter or resident is located in another municipality. A copy of this mailed notice is labeled and attached as "Attachment C." Please redact the name of any abutter or resident in this notice.

a. Date notice(s) mailed:

9/15/2020

7. The applicant presented information at the Community Outreach Meeting, which at a minimum included the following:
- The type(s) of ME or MTC to be located at the proposed address;
  - Information adequate to demonstrate that the location will be maintained securely;
  - Steps to be taken by the ME or MTC to prevent diversion to minors;
  - A plan by the ME or MTC to positively impact the community; and
  - Information adequate to demonstrate that the location will not constitute a nuisance as defined by law.
8. Community members were permitted to ask questions and receive answers from representatives of the ME or MTC.

Name of applicant:

Lifted Luxury, Inc

Name of applicant's authorized representative:

Cassandra D. Heneault

Signature of applicant's authorized representative:

Cassandra Heneault



## Order Confirmation

Ad Order Number  
0000450158

Sales Rep.  
rlorditch

Order Taker  
rlorditch

Order Source  
Rep

Customer  
HENEAL & CO, LLC,

Customer Account  
1000018139

Customer Address  
P.O. BOX 3305-09  
PROVIDENCE RI 02909 USA

Customer Phone  
401-636-8186

Payer Customer  
HENEAL & CO, LLC,

Payer Account  
1000018139

Payer Address  
P.O. BOX 3305-09  
PROVIDENCE RI 02909 USA

Payer Phone  
401-636-8186

PO Number

Ordered By  
Cassy Heneault

Customer Fax

Customer Email

Special Pricing  
None

Invoice TextAd Order Notes

Tear Sheets  
0

Net Amount  
\$38.25

Tax Amount  
\$0.00

Total Amount  
\$38.25

Payment Method  
Credit Card - Visa:0863

Payment Amount  
\$38.25

Amount Due  
\$0.00

Ad Number  
0000450158-01

Ad Type  
1Legal

Ad Size  
: 1.0 X 0.7500"

Color  
<NONE>

Production Method  
AdBooker

Production Notes

External Ad Number

Ad Attributes

Ad Released  
No

Pick Up

Affidavits  
0

Proofs  
0

Product InformationRun Schedule Invoice Text

1WTG::Full Run

18 Prospect Street, Millville

1Legals P2W::Full Run

18 Prospect Street, Millville

Placement/ClassificationSort Text

1Legal Notices - CLS

18 PROSPECT STREET, MILLVILLE

1Legal Notices - CLS

18 PROSPECT STREET, MILLVILLE

Run Dates

9/17/2020

9/17/2020, 9/18/2020, 9/19/2020, 9/20/2020,  
9/21/2020, 9/22/2020, 9/23/2020, 9/24/2020,  
9/25/2020, 9/26/2020, 9/27/2020, 9/28/2020,  
9/29/2020, 9/30/2020, 10/1/2020, 10/2/2020,  
10/3/2020, 10/4/2020, 10/5/2020, 10/6/2020,  
10/7/2020, 10/8/2020, 10/9/2020, 10

# Inserts

1

Cost

\$38.25

\$0.00

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for September 30th 2020 at 7:00pm at 18 Prospect Street, Milville. The proposed Retail/Cultivation/Manufacturing Facility is anticipated to be located at 18 Prospect Street, Milville MA 01529. There will be an opportunity for the public to ask questions.

September 17, 2020



LIFTED

Notice is hereby given that a Community Outreach Meeting for a proposed Marijuana Establishment is scheduled for September 30th 2020 at 7:00pm at 18 Prospect Street, Millville. The proposed Retail/Cultivation/Manufacturing Facility is anticipated to be located at 18 Prospect Street, Millville MA 01529. There will be an opportunity for the public to ask questions.



LIFTED

Items to be covered:

- Location of the proposed for Lifted
- Types of licenses Lifted is applying for
- Who Is Lifted Luxury?
- Current zoning bylaws/ordinances. What permits are required?
- Safety & Security
- Steps will be taken by Lifted to prevent diversion to minors
- Positively Impact the Community
- Host Community Agreement
- Answer questions from residents

REC SEP 15 2020

AM 7:16

TOWN CLERK

Carolanne  
Mulloy



Lifted Luxury, Inc  
PO Box 3305-09  
Providence, RI 02909

September 15<sup>th</sup>, 2020

Dear Neighbor:

I would like to take the time to introduce myself, Cassy Heneault, and Jasmine Chitouras. We are the founders of Lifted Luxury, Inc., a recreational cannabis business with a proposed location in your neighborhood. Our business will be located at 10 & 18 Prospect Street, Millville MA. At this location we will have approximately 1200 square feet of retail space with the remaining square feet for cultivation and manufacturing.

I currently operate a medical cannabis business located in Providence, Rhode Island, and are committed to being good neighbors both here in Millville and in Providence. We have been open in Rhode Island since July 2017 and just went through our renewal for 2020-2021.

We are hosting an informational meeting at the property on **September 30<sup>th</sup> at 7 PM.**

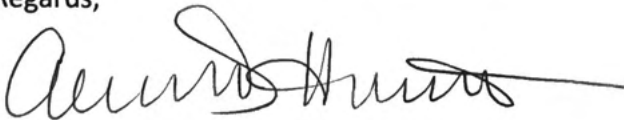
During this meeting we will be discussing the following topics:

- Licenses to be held at 10 & 18 Prospect Street;
- Who Lifted Luxury is
- Safety and Security
- Lifted Luxury plan to prevent diversion to minors
- Lifted Luxury's plan to positively impact the community

Following our presentation, community members will be encouraged to ask questions. If you would like to contact me before or after the meeting my e-mail is: [LiftedLuxuryMA@gmail.com](mailto:LiftedLuxuryMA@gmail.com)

We look forward to meeting you.

Regards,



Cassandra D. Heneault  
President



## **Plan to Comply with Local Licensing Laws**

Proposed location: 10 and 18 Prospect Street, Millville MA

The 6000 square foot facility is located within the commercial business zone. Millville allows cannabis businesses only in the commercial business district.

Millville has a cap on retail stores limited to 2 (two) licenses. Millville did not put a cap on cultivation and or manufacturing businesses. Millville does allow delivery endorsements for retail cannabis businesses when they are available.

The Board of Selectman approved Lifted Luxury, Inc.'s applying for three licenses: Retail with delivery endorsement, Manufacturing, and Cultivation.

Millville requires a special use permit for all cannabis-related businesses. After submission of the application to the Cannabis Control Commission, Lifted Luxury will start the special use permit process.

Lifted Luxury, Inc. will hire only contractors that are licensed and insured. All contractors Lifted Luxury hires will adhere to all local, state and federal codes pertaining to building, electrical, plumbing, and fire. They will look for qualified contractors that support their diversity plan.

Lifted Luxury has received a letter from the interim planner attesting that we are in the correct zone for the project.



## Plans to Positively Impact

After receiving final approval, Lifted Luxury will form a non-profit 501c3, registered in the Commonwealth of Massachusetts, that will manage a scholarship program. Lifted Luxury will comply with all regulations with respect to limitations on ownership control or other state laws. In accordance with regulation set forth in 935 CMR 500.105(4) which refers to permitted and prohibited advertising, branding, marketing and sponsorship, this scholarship will be aimed at adults over 21 disproportionately harmed by cannabis prohibition, that is, those who currently reside or have resided in geographic “areas of disproportionate impact (ADI)”, and those who have been arrested for a marijuana charge or who have a parent/spouse so charged.

This scholarship will be available to any students who fulfill the requirements looking to further their education in any field and any institution. Once the program is in place, applications will be accepted from July of one year through May of the next year and scholarships will be awarded in July.

All applicants will be required to be residents of the commonwealth. If they live outside of the ADI’s area they will be asked whether they themselves have been arrested for a marijuana charge or have a parent/spouse who has had a past marijuana offense. Applicants will be asked to submit documents that confirm their claims, for example copy of current BCI or court documents.

Applicants will be asked to fill out an application and write an essay. Each year the committee will assign a topic for this essay. Applicants can apply for one award per year with a limit of 4 years.

Access to our application for a scholarship will be available on our website. Students will have to visit our site to download the application. This scholarship is a monetary scholarship intended for use to continue education. We will be issuing checks directly to the scholarship recipient, not the continuing education program directly

Scholarships awarded through this project will start at \$1000 per award. The first year there will be a cap of 5 awards. After the first year if all of the 5 scholarships are all given out, we will add two additional scholarships. We will keep adding two additional scholarships as long as all of the prior year’s scholarships are given out.

Communities the of Disproportionate Impact:

Abington	Amherst	Boston	Braintree	Brockton	Chelsea	Fall River
Fitchburg	Fitchburg	Greenfield	Haverhill	Holyoke	Lowell	Lynn
Mansfield	Mansfield	Monson	New Bedford	North Adams	Pittsfield	Quincy
Randolph	Revere	Southbridge	Spencer	Springfield	Taunton	Walpole
Wareham	Worcester	West Springfield				

This scholarship will be named in honor of Nancy Dow, who passed October 28<sup>th</sup>, 2017 and Glenn Heneault who passed in April 29<sup>th</sup>, 2020. The Nancy Dow & Glenn Heneault Scholarship Fund will help students follow their dreams as our parent wanted us to do no matter their background, age and criminal history.

Lifted Luxury is aware of the requirement that the plan contain a timeline for showing progress or success of its plan. At a minimum, the plan must document progress or success upon renewal (one year from provisional licensure, and each year thereafter). To that end, Lifted Luxury will keep records of the number of applicants each year, the number of awards made, number of denials, demographics of the applicants.



**The Commonwealth of Massachusetts**  
**William Francis Galvin**

Minimum Fee: \$250.00

Secretary of the Commonwealth, Corporations Division  
 One Ashburton Place, 17th floor  
 Boston, MA 02108-1512  
 Telephone: (617) 727-9640

**Articles of Organization**

(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

**Identification Number:** 001454935

**ARTICLE I**

The exact name of the corporation is:

LIFTED LUXURY, INC.

**ARTICLE II**

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

**ARTICLE III**

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding Num of Shares
		Num of Shares	Total Par Value	
CWP	\$0.01000	1,000	\$10.00	1,000

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

**ARTICLE IV**

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

**ARTICLE V**

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

**ARTICLE VI**

Other lawful provisions, and if there are no provisions, this article may be left blank.

**Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.**

#### ARTICLE VII

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the 90th day after the articles are received for filing.

Later Effective Date: Time:

#### ARTICLE VIII

The information contained in Article VIII is not a permanent part of the Articles of Organization.

**a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:**

Name: CASSANDRA HENEULT  
No. and Street: 615 ADAMS STREET  
City or Town: DORCHESTER State: MA Zip: 02122 Country: USA

**c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):**

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	CASSANDRA HENEULT	615 ADAMS STREET DORCHESTER, MA 02122 USA
TREASURER	CASSANDRA HENEULT	615 ADAMS STREET DORCHESTER, MA 02122 USA
SECRETARY	CASSANDRA HENEULT	615 ADAMS STREET DORCHESTER, MA 02122 USA
DIRECTOR	CASSANDRA HENEULT	615 ADAMS STREET DORCHESTER, MA 02122 USA

**d. The fiscal year end (i.e., tax year) of the corporation:**  
December

**e. A brief description of the type of business in which the corporation intends to engage:**

AGRICULTURAL CULTIVATION, MANUFACTURE AND RETAIL

**f. The street address (post office boxes are not acceptable) of the principal office of the corporation:**

No. and Street: 615 ADAMS STREET  
City or Town: DORCHESTER State: MA Zip: 02122 Country: USA

**g. Street address where the records of the corporation required to be kept in the Commonwealth are located (post office boxes are not acceptable):**

No. and Street: 615 ADAMS STREET



City or Town:

DORCHESTER

State: MA

Zip: 02122

Country: USA

which is

☒ its principal office

☐ an office of its transfer agent

☐ an office of its secretary/assistant secretary

☐ its registered office

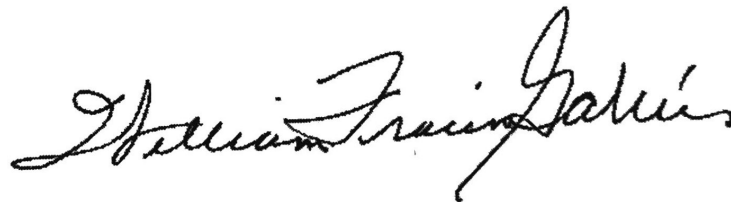
**Signed this 21 Day of August, 2020 at 12:02:04 PM by the incorporator(s).** *(If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.)*

MICHAEL MURRAY, ESQ.

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

August 21, 2020 12:01 PM

A handwritten signature in cursive script, reading "William Francis Galvin". The signature is written in dark ink and is positioned centrally on the page.

WILLIAM FRANCIS GALVIN

*Secretary of the Commonwealth*

BY-LAWS  
OF  
LIFTED LUXURY, INC.  
(General Laws Ann. Ch. 156D, S1 *et seq.*)

**Adopted August 21, 2020**

Article I

OFFICES

The Corporation shall have offices at such places both within and without the State of Massachusetts as may from time to time be determined by the board of directors or as the business of the Corporation may require.

Article II

MEETINGS OF SHAREHOLDERS

Section 1. Place of Meetings. All annual meetings of the shareholders and all special meetings of the shareholders called by the president or the board of directors shall be held at such place within or without the State of Massachusetts as shall be stated in the notice of meeting. All other special meetings of the shareholders shall be held at an office of the Corporation in the State of Massachusetts.

Section 2. Annual Meetings. An annual meeting of the shareholders shall be held on the first Monday in February in each year if not a legal holiday in the place where it is to be held, and if a legal holiday, then on the next day following which is not a legal holiday in the place where it is to be held, and if a legal holiday, then on the next day following which is not a legal holiday, beginning at 10:00 a.m. At each annual meeting, the shareholders shall elect a board of directors and shall transact such other business as may properly come before the meeting. In the event of the failure to hold said annual meeting at any time or for any cause, any and all business which might have been transacted at such meeting may be transacted at the next succeeding meeting, whether special annual.

Section 3. Special Meetings. A special meeting of the shareholders, for any purpose or purposes, may be called by the president, the board of directors, or the holders of record of not less than one-tenth of the shares entitled to vote at such meeting. Any such call shall state the purpose or purposes of the proposed meeting.

Section 4. Notice of Meetings. Written notice of each annual or special meeting stating the place, day and hour of the meeting (and the purpose or purposes of any special meeting) shall be given by or at the direction of the president, the secretary, or the person or persons

calling the meeting to each shareholder of record entitled to vote at such meeting not less than ten (10) or more than sixty (60) days before the meeting. Business transacted at any special meeting of shareholders shall be limited to the purposes stated in the notice of the meeting or any written waiver thereof.

Section 5. Quorum. The holders of majority of the capital shares issued, outstanding and entitled to vote thereat, present in person or represented by proxy, shall constitute a quorum at all meetings of the shareholders for the transaction of business. If, however, such quorum shall not be present or represented at any meeting of the shareholders, the shareholders entitled to vote thereat, present in person or represented by proxy, shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present or represented. At such adjourned meeting at which a quorum shall be present or represented, any business may be transacted which might have been transacted at the meeting as originally notified. If adjournment is for more than thirty (30) days, a notice of the adjourned meeting shall be given to each shareholder entitled to vote at the meeting. When a quorum is present at any meeting, the vote of the holders of a majority of the capital shares entitled to vote and present in person or represented by proxy, shall decide any question brought before such meeting, unless the vote of a greater number is required by law.

Section 6. Proxies. Every shareholder entitled to vote at a meeting or to express consent without a meeting may authorize another person or persons to act for him by proxy, executed in writing by the shareholder or by his duly authorized attorney-in-fact. No proxy shall be valid after eleven months from the date thereof, unless otherwise provided in the proxy.

Section 7. Consent Votes. Any action required or permitted to be taken at a meeting of shareholders may be taken without a meeting if all the shareholders entitled to vote thereon consent thereto in writing. In addition to the foregoing, except as otherwise provided by the Massachusetts business corporation act, any action required or permitted to be taken at a meeting of the shareholders by the Act, the Articles of Organization or these By-Laws, may be taken without a meeting upon the written consent of less than all the shareholders entitled to vote thereon if the shareholders entitled to vote thereon are present. Prompt notice of such action shall be given to all shareholders who would have been entitled to vote upon the action if such meeting were held.

### Article III

#### DIRECTORS

Section 1. Powers. The business and affairs of the Corporation shall be managed by the board of directors.

Section 2. Number. The number of directors shall be not less than one (1) nor more than seven (7). Within the limits above specified, the number of directors shall be fixed by vote of the board of directors or by the shareholders at the annual meeting. If pursuant to the foregoing authority, the board of directors shall decrease the number of directors, such decrease shall not

be effective with respect to the terms of directors then holding office until the next annual meeting of shareholders.

Section 3. Election and Term. The directors shall be elected at the annual meeting of the shareholders, except as provided in Section 5 of this Article, and each director elected shall hold office until the next annual meeting of the shareholders and thereafter until his successor is elected and qualified (unless there shall be no successor as a result of a decrease in the number of the board of directors). Any or all of the directors may be removed for cause by vote of the board of directors. Directors need not be shareholder of the Corporation or residents of the State of Massachusetts.

Section 4. Meetings. The board of directors may hold meetings, both regular and special, either within or without the State of Massachusetts. The first meeting of each newly elected board of directors shall be held at such time and place as shall be specified in a notice delivered as hereinafter provided for special meetings of the board of directors, or as shall be specified in a written waiver signed by all of the directors. Regular meetings of the board of directors may be held without notice at such time and at such place as shall from time to time be determined by the board of directors. Special meetings of the board of directors may be called by the president on two (2) days' notice to each director, either personally or by mail or by telegram. Special meetings shall be called by the president or secretary in like manner and on like notice on the written request of two directors. Meetings of the directors may be held by means of a telephone conference circuit and connection to such circuit shall constitute presence at such meeting.

Section 5. Vacancies. Any vacancy occurring in the board of directors may be filled by the affirmative vote of a majority of the remaining directors through less than a quorum of the board of directors. A director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office. Any directorship to be filled by reason of an increase in the number of directors may be filled by the board of directors for a term of office continuing only until the next election of directors by the shareholders.

Section 6. Quorum. At all meetings of the board of directors, a majority of the number of directors fixed pursuant to Section 2 of this Article shall constitute a quorum for the transaction of business, and the act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the board of directors, unless the act of a greater number is required by the Massachusetts business corporation act or by the articles of organization.

Section 7. Directors' Consent Vote. Any action required or permitted to be taken at a meeting of the board of directors or of any committee thereof may be taken without a meeting if a consent in writing, setting for the action so to be taken, shall be signed before or after such action by all of the directors, or all of the members of such committee, as the case may be.

Section 8. Committees of Directors. The board of directors may, by vote passed by a majority of the whole board, designate one or more committees, including an executive committee, each committee to consist of two or more of the directors of the Corporation. The board may designate one or more directors as alternate members of any committee, who may

replace any absent or disqualified member at any meeting of the committee. Except as provided in the resolution, shall have and may exercises all of the authority of the board of directors in the management of the business and affairs of the Corporation, and may authorize the seal of the Corporation to be affixed to all papers which may require it; provided, however, that in the absence or disqualification of any member or such committee or committees, the member or members thereof present at any meeting and not disqualified from voting, whether or not he or they constitute a quorum, may unanimously appoint another member of the board of directors to act at the meeting in the place of any such absent or disqualified member. Such committee or committees shall have such name or names as may be determined from time to time by resolution adopted by the board of directors. Each committee shall keep regular minutes of its proceedings and report the same to the board of directors when required.

Section 9. Compensation of Directors. The directors may be paid their expenses, if any, of attendance at each meeting of the board of directors and may be paid a fixed sum for attendance at each meeting of the board of directors or a stated salary as director. No such payment shall preclude any director from serving the Corporation in any other capacity and receiving compensation therefor. Members of special or standing committees may be allowed like compensation for attending committee meetings.

#### Article IV

#### NOTICES

Section 1. How Delivered. Whenever under the provisions of the Massachusetts business corporation act or of the articles of organization or of these By-Laws, written notice is required to be given to any person, such notice may be given by mail, addressed to such person, at his address as it appears in the records of the Corporation, with postage thereon prepaid, and such notice shall be deemed to be delivered, if mailed, at the time when the same shall be deposited in the United States by mail in the State of Massachusetts. Notice may also be given by telegram or personally to any director.

Section 2. Waiver of Notice. Whenever any notice is required to be given under the provisions of the Massachusetts business corporation act or of the articles of organization or these By-Laws, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time state therein, shall be deemed equivalent to the giving of such notice. Attendance of a person at a meeting shall constitute a waiver of notice of such meeting, except when the person attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 3. Specification of Business. Neither the business to be transacted at, nor the purpose of, any meeting of the shareholders or member of a committee need be specified in any written waiver of notice except as otherwise herein expressly provided.

## Article V

### OFFICERS

Section 1. Number. The officers of the Corporation shall be a president, a secretary, and a treasurer. The board of directors may from time to time elect or appoint such other officers, including a chairman of the board and one or more vice presidents, assistant officers and agents and delegate and assign to them such authorities and duties, as it may deem necessary. Any two or more of the offices may be held by the same person. None of the officers need be either a shareholder or director.

Section 2. Election and Term. The officers of the Corporation shall first be elected by its incorporator or by the initial board of directors and, thereafter, the officers of the Corporation shall be elected by the board of directors at its first meeting after the meeting of shareholders held for the election of directors. Each officer shall be elected to serve until his successor shall have been elected and shall have qualified or until his earlier death, resignation or removal as hereinafter provided. Any officer or agent may be removed by the board of directors whenever in its judgment the best interests of the Corporation will be served thereby, but such removal will be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer or agent shall not of itself create contract rights.

Section 3. Authority and Duties. The chairman of the board if there be one or if none the president shall be the chief executive officer of the Corporation and shall supervise and conduct the business and affairs of the Corporation. The president shall be the chief operating officer of the Corporation responsible for the day-to-day operations of the Corporation. The other officers of the Corporation shall have the powers and shall perform the duties customarily appurtenant to their respective offices, and shall have such further powers and shall perform such further duties as shall be from time to time assigned to them.

Section 4. Vacancies. A vacancy in any office because of death, resignation, removal or otherwise may be filled by the board of directors for the unexpired portion of the term.

Section 5. Signing of Instruments. All checks, drafts, orders, notes and other obligations of the Corporation for the payment of money, and deeds, mortgages, leases, contracts, bonds and other corporate instruments must be signed by two officers of the Corporation or by such other persons as may from time to time be designated by general or special vote of the board of directors.

Section 6. Voting of Securities. Except as the board of directors may generally or in particular cases otherwise specify, the President or the Treasurer may on behalf of the Corporation vote or take any other action with respect to shares of stock or beneficial interest of any other corporation, or of any association, trust or firm, of which any securities are held by the Corporation and may appoint any person or persons to act as proxy or attorney-in-fact for the Corporation, with or without power of substitution, at any meeting thereof.

## Article VI

### CERTIFICATES FOR SHARES

Section 1. Share Certificates. Certificates representing shares of the Corporation shall be in such form as shall be approved by the incorporators or by the board of directors from time to time thereafter and shall be signed by any two officers of the Corporation and shall be sealed with the seal of the Corporation or a facsimile thereof, provided that when any such certificate is countersigned by a transfer agent or by a registrar acting on behalf of the Corporation the signature of the corporate officers and the corporate seal upon any such certificate may be facsimiles.

Section 2. Transfers of Shares. Transfers of shares shall be registered by the Corporation (or any transfer agent acting for it) upon the surrender of the certificate or certificates therefor, duly endorsed by the appropriate person or persons or accompanied by property evidence of succession, assignment or authority to transfer, and complying with such other requirements as are established by law. The following shall also apply: (a) Shareholders of voting and non-voting common stock shall have pre-emptive rights, however such rights shall be exercised within 90 days from date of notice of such rights; (b) in the event a shareholder or his estate desires to transfer common stock, all remaining shareholders shall be given 90 days notice

Section 3. Registered Shareholders. Except as otherwise provided by law, the Corporation may treat the person registered on the books of the Corporation as the owner of shares as the person exclusively entitled to vote, to receive notifications and otherwise to exercise all rights and powers of an owner; and the Corporation shall not be bound to recognize any equitable or legal claim to or interest in such shares on the part of any other person.

Section 4. Issue of New Certificates. In the event of the loss, theft or destruction of any certificates representing shares of the Corporation, the owner thereof shall be entitled to have new certificates, for the same number of share, issued in lieu of said certificates so lost, stolen or destroyed, upon satisfactory proof of ownership and upon the giving of such bond or security to the Corporation to indemnify it against any loss, cost, damage or expenses which may accrue to it by reason of the issue of said certificates in lieu of the certificates in lieu of the certificates so lost, stolen, destroyed, as the board of directors may deem necessary.

## Article VII

### FISCAL YEAR

The fiscal year of the Corporation shall be determined by the board of directors and in the absence of such determination shall be the calendar year.



## Article VIII

### SEAL

The corporate seal shall be in the form of a circle with the name of the Corporation, the words "Incorporation Massachusetts" and the year of its incorporation inscribed therein. The seal may be used by causing it or a facsimile thereof to be impressed or affixed or otherwise reproduced.

## Article IX

### INDEMNIFICATION

Section 1. Acceptance of Officer or Director. This Article will apply and the benefits hereof will be available, to each director and officer of the Corporation who by accepting his or her respective position and serving on behalf of the Corporation will be deemed to have accepted the provisions of this Article and agreed to abide by the terms contained herein.

Section 2. Definitions. As used herein the following terms will have the following respective meanings:

"Covered Act" means any act or omission by the Indemnified Person in the Indemnified Person's official capacity with the Corporation and while serving as such or while serving at the request of the Corporation as a member of the governing body, officer, employee an agent of another corporation including, but not limited to corporations which are subsidiaries or affiliates of the Corporation, partnership, joint venture, trust, other enterprise or employee benefit plan.

"Excluded Claim" has the meaning set forth in Section 5, hereof.

"Expenses" means any reasonable expenses incurred by the Indemnified Person in connection with the defense of any claim made against the Indemnified Person for Covered Acts including, without being limited to, legal, accounting or investigative fees and expenses, including the expense of bonds necessary to pursue an appeal of an adverse judgment.

"Indemnified Person" means any officer or director of the corporation.

"Loss" means any amount which the Indemnified Person is legally obligated to pay as a result of any claim made against the Indemnified Person for Covered Acts including, without being

limited to, judgments for, and awards, of, damages, amounts paid in settlement of any claim, any fine or penalty or, with respect to an employee benefit plan, any excise tax or penalty.

“Proceeding” means any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative.

Section 3. Indemnification. Subject to the exclusions hereinafter set forth, by adoption of this Article, the Corporation agrees that it will indemnify the Indemnified Person against and hold the Indemnified Person harmless from any Loss or Expenses.

Section 4. Advance Payment of Expenses. By the adoption of this Article, the Corporation agrees that it will pay the Expenses of the Indemnified Person in advance of the final disposition of any Proceeding except to the extent that the defense of a claim against the Indemnified Person is undertaken pursuant to any directors’ and officers’ liability insurance maintained by the Corporation. The advance payment of Expenses will be subject to the Indemnified Person’s first agreeing in writing with the Corporation to repay the sums paid by it hereunder if it is thereafter determined that the Proceeding involved an Excluded Claim or that the Indemnified Person was otherwise not entitled to indemnity under these Articles.

Section 5. Exclusions. The Corporation will not be liable to pay any Loss or Expenses (an “Excluded Claim”):

- (a) for which payment is actually made to or on behalf of the Indemnified Person under such directors’ and officers’ liability insurance policy as may be maintained by the Corporation (except for any excess beyond the amount covered by such insurance);
- (b) For which the Indemnified person is otherwise indemnified or reimbursed;
- (c) With respect to a Proceeding in which a final judgment or other final adjudication determines that the Indemnified Person is liable to the Corporation for: (i) a breach of the Indemnified Person’s duty of loyalty to the Corporation or its stockholders; (ii) acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law; (iii) liability imposed pursuant to the provisions of Ch. 156D, *et seq.*
- (d) of the Massachusetts Business Corporation Act (the “Act”); or (iv) any transaction (other than a transaction approved in accordance with Ch. 156D from which the Indemnified Person derived an improper personal benefit;)
- (e) For an accounting of profits in fact made from the purchase or sale by the Indemnified Person of securities of the Corporation within the meaning of Section 16 of the Securities Exchange Act of 1932 as amended; or

- (f) If a final judgment or other final adjudication determines that such payment is unlawful.

Section 6. Notice to Corporation; Insurance. Promptly after receipt by the Indemnified Person of notice of the commencement of or the threat of commencement of any Proceeding, the Indemnified Person will, if indemnification with respect thereto may be sought from the Corporation under these Articles, notify the Corporation of the commencement thereof. If, at the time of the receipt of such notice, the Corporation has any directors' and officers' liability insurance in effect, the Corporation will give prompt notice of the commencement of such Proceeding to the insurer in accordance with the Procedures set forth in the policy or policies in favor of the Indemnified Person. The Corporation will thereafter take all necessary or desirable action to cause such insurer to pay, on behalf of the Indemnified Person, all Loss and Expenses payable as a result of such Proceeding in accordance with the terms of such policies.

Section 7. Indemnification Procedures. (a) payments on account of the Corporation's indemnity against Loss will be subject to the Corporation's first determining that the Loss results from a claim which is not an Excluded Claim. Such a determination will be made:

- (i) By the Board of Directors by a majority vote of a quorum consisting of directors not at the time parties to the Proceeding; or
- (ii) If a quorum cannot be obtained for purposes of clause (i) of this subparagraph (a), then by a majority vote of a committee of the Board duly designated to act in the matter by a majority vote of the full Board (in which designation directors who are parties to the Proceeding may participate) consisting solely of two (2) or more directors not at the time parties to the Proceeding; or
- (iii) By independent legal counsel designated: (A) by the Board of Directors in the manner described in clause (i) of this subparagraph (a), or by a committee of the Board established in the manner described in clause (ii) of this subparagraph (a), or (B) if the requisite quorum of the full Board cannot be obtained therefore and a committee cannot be so established, by a majority vote of the full Board (in which designation directors who are parties to the Proceeding may participate); or
- (iv) by the shareholders.

The determination required by this subparagraph (a) will be made within sixty (60) days of the Indemnified Person's written request for payment of a Loss, and if it is determined that the Loss is not an Excluded Claim payment will be made forthwith thereafter; or (b) payment of an Indemnified Person's Expenses in advance of the final disposition of any Proceeding will be made within 20 days of the Indemnified Person's written request therefor. From time to time

prior to the payment of Expenses, the Corporation may, but is not required to, determine (in accordance with subparagraph (a), above) whether the Expenses claimed may reasonably be expected, upon final disposition of the Proceeding, to constitute an Excluded Claim. If such a determination is pending, payment of the Indemnified Person's Expenses may be delayed up to 60 days after the Indemnified Person's written request therefor, and if it is determined that the Expenses are not an Excluded Claim, payment will be made forthwith thereafter.

Section 8. Settlement. The Corporation will have no obligation to indemnify the Indemnified Person under these Articles for any amounts paid in settlement of any Proceeding effected without the Corporation's prior written consent. The Corporation will not unreasonably withhold or delay its consent to any proposed settlement. The Corporation may consent to a settlement subject to the requirement that a determination thereafter will be made as to whether the Proceeding involved an Excluded Claim or not.

Section 9. Rights Not Exclusive. The rights provided hereunder will not be deemed Exclusive of any other rights to which the Indemnified Person may be entitled under the Act, any by-law, agreement, vote of stockholders or of disinterested directors or otherwise, both as to action in the Indemnified Persons official capacity and as to action in any other capacity while holding such office, and shall continue after the Indemnified Person ceases to serve the Corporation in an official capacity.

Section 10. Enforcement. (a) The Indemnified Person's right to indemnification hereunder will be enforceable by the Indemnified Person in any court of competent jurisdiction and will be enforceable notwithstanding that an adverse determination has been made as provided in Section 7 hereof. (b) In the event that any action is instituted by the Indemnified Person under these Articles to enforce or interpret any of the terms of these Articles, the Indemnified Person will be entitled to be paid all court costs and expenses, including reasonable attorneys' fees, incurred by the Indemnified Person with respect to such action, unless the court determines that each of the material assertions made by the Indemnified Person as a basis for such action was not made in good faith or was frivolous.

Section 11. Severability. If any provision of this Article is determined by a court to require the Corporation to perform or to fail to perform an act which is in violation of applicable law, this Article shall be limited or modified in its application to the minimum extent necessary to avoid a violation of law, and, as so limited or modified, this Article shall be enforceable in accordance with its terms.

Section 12. Successor and Assigns. This Article will be (a) binding upon all successors and assigns of the Corporation (including any transferee of all or substantially all of its assets) and (b) binding on and inure to the benefit of the heirs, executors, administrators, and other personal representatives of the Indemnified Person. If the Corporation sells or otherwise transfers all or substantially all of its assets to a third party, the Corporation will, as a condition of such sale or other transfer, require such third party to assume and perform the obligations of the Corporation under this Article.

Section 13. Amendment. No amendment of this Article will be effective as to an Indemnified Person without his or her written consent.

Article X

AMENDMENTS

These By-Laws may be altered, amended or repealed or new By-Laws may be adopted at any annual or special meeting of the shareholders by the affirmative vote of the holders of majority of the shares issued and outstanding and entitled to vote, provided, however, that notice of such alteration, amendment, repeal or adoption of new By-Laws shall be contained in the notice of such meeting. The board of directors shall have like authority to alter, amend, repeal or adopt new By-Laws by affirmative vote of a majority of the number of directors fixes as provided in these By-Laws, provided, however, that any action in that respect by the board of directors may be changed thereafter by the shareholders.



Commonwealth of Massachusetts  
Department of Revenue  
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L1252300352  
Notice Date: September 4, 2020  
Case ID: 0-000-615-704



## CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



LIFTED LUXURY, INC.  
615 ADAMS ST  
DORCHESTER MA 02122-1936

### ***Why did I receive this notice?***

The Commissioner of Revenue certifies that, as of the date of this certificate, LIFTED LUXURY, INC. is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

**This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.**

### ***What if I have questions?***

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

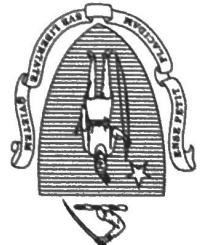
### ***Visit us online!***

Visit [mass.gov/dor](http://mass.gov/dor) to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief  
Collections Bureau

*The Commonwealth of Massachusetts*  
*Secretary of the Commonwealth*  
*State House, Boston, Massachusetts 02133*



William Francis Galvin  
Secretary of the  
Commonwealth

TO WHOM IT MAY CONCERN:

August 24, 2020

I hereby certify that according to the records of this office,

LIFTED LUXURY, INC.

is a domestic corporation organized on August 21, 2020, under the General Laws of the Commonwealth of Massachusetts.

I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 156D section 14.21 for said corporation's dissolution; that articles of dissolution have not been filed by said corporation; that, said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.

In testimony of which,

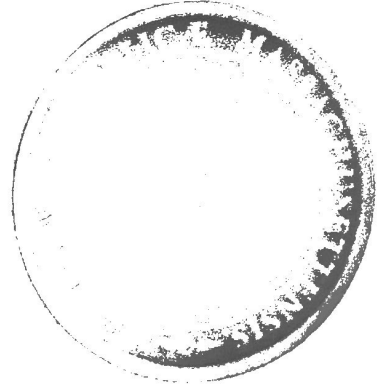
I have hereunto affixed the

Great Seal of the Commonwealth

on the date first above written.

*William Francis Galvin*

Secretary of the Commonwealth



Processed By: TAA



LIFTED

Lifted Luxury, Inc  
PO Box 3305-09  
Providence, RI 02909

August 29, 2020

Cannabis Control Commission  
Union Station  
2 Washington Square  
Worcester, MA 01604

RE: Letter of Good Standings-Department of Unemployment Assistance Attestation

Dear Cannabis Control Commission,

I, Cassandra D. Heneault, President of Lifted Luxury, Inc., registered with the Commonwealth of Massachusetts on August 21, 2020 attest that at the time of this application Lifted Luxury Inc., does not have any employees.

Cassandra D. Heneault  
President, Lifted Luxury, Inc.





**Lifted Luxury, Inc.**  
Business Plan Submitted to  
Cannabis Control Commission

Applications for Cultivation MCN283014  
Application for Manufacturing MPN281939  
Application for Retail MRN283558

**Contact Information:**  
Cassandra "Cassy" Heneault  
401.636.8186  
Cassy.heneault@gmail.com

## Confidentiality Agreement

The undersigned reader acknowledges that any information provided by Lifted Luxury, Inc. in this business plan, other than information that is in the public domain, is confidential in nature, and that any disclosure or use of same by the reader may cause serious harm or damage to Lifted Luxury. Therefore, the undersigned agrees not to disclose it without express written permission from Lifted Luxury.

Upon request, the undersigned reader will immediately return this document to [cassy.heneault@gmail.com](mailto:cassy.heneault@gmail.com).

---

Signature

---

Name (typed or printed)

---

Date

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## **Leadership**

*Lifted Luxury's leadership team of Cassy Heneault and Jasmine Chitouras has extensive backgrounds in cannabis, farming, consumer products, and healthcare industries.*

### **Cassy Heneault, President and Director of Lifted Luxury, Inc.**

Heneault has been an operating member of Rhode Island's First Women Owned Medical Marijuana Cultivation Center since 2017. Heneault & Co., LLC (Formerly Elle-Cie, LLC), applied for a medical cultivation license in March 2017. Heneault received a provisional license May 2017 and was fully licensed July 11<sup>th</sup>, 2017. Heneault & Co. has excelled in the Rhode Island market due in part to the strains cultivated and the positive relationships developed with compassion centers.

Over the years Heneault & Co. has wholesaled their medical products to Summit Medical Compassion Center and Greenleaf Compassionate Care Center. Given the micro-class size, they sell 100% of their flower and extracts to Greenleaf in Portsmouth. They made the decision to have an exclusive relationship with this center because the center put Rhode Island Patients first.

Prior to applying for her license to cultivate in Rhode Island Heneault was a caregiver of for patients in Rhode Island and sold medicine to one of RI's compassion centers.

Additional experience includes 10 years in sales management as East Coast Sales Manager in the pet and beverage industries. Heneault holds degrees in both Business Administration and Business Management from Johnson & Wales University in Providence.

Cassy Heneault and her husband Daryl are both lifelong Rhode Islanders and currently live in Glocester, RI. When Cassy is not working you can find her crafting, canning, and working on her farm which includes two dogs, Eva and Coco, two goats, Maple and Millie (named for the town of Millville), and many ducks and chickens.

### **Jasmine Chitouras, Vice-President and Director of Lifted Luxury, Inc.**

Prior to investing in Lifted Luxury, Chitouras focused her career on helping patients as a Physical Therapist. She received a doctorate degree in Physical Therapy from Northeastern University in Boston in 2010. She has over 10 years' experience in the compassionate care of patients.

Chitouras is first generation American, the daughter of two hardworking Iranian immigrants. She was raised in New Hampshire and moved to the Commonwealth for her studies at Northeastern University, where she met her husband Graham, a lifelong resident of Massachusetts. Currently the two are living in Dorchester with their golden retriever Jackson.

When not working, Jasmine Chitouras enjoys reading a good book, snowboarding in the winter, traveling abroad, and trying new restaurants in the Boston area.

## **Executive Summary**

Lifted Luxury is a Massachusetts limited liability company that was formed in 2020. Once fully licensed by the MA Cannabis Control Commission (the Commission) Lifted Luxury will operate as a recreational cannabis retail, cultivation, and manufacture company. Currently, Lifted Luxury is in the application phase with the SDO office to become certified as a WBE.

In addition to being passionate about what they do, the Lifted Luxury team has extensive experience with cannabis cultivation, breeding, and genomics resulting in products crafted with uncompromising care and expertise.

The license application process is being led by Lifted Luxury President Cassandra “Cassy” Heneault, who successfully achieved cultivation licensing in the neighboring state of Rhode Island as Heneault & Co., LLC, formerly Elle-Cie, LLC. Currently she is the operating member of the first women-owned Medical Marijuana Cultivators in the state. Heneault & Co, LLC is fully compliant with all laws and regulations and uses best practices for cultivating and manufacturing medical marijuana. Heneault & Co., LLC, celebrated its 4<sup>th</sup> Birthday July 11, 2020.

Heneault has been “courting” the town of Millville, MA since 2015. Members of the team made their first presentation to the town planning board October 2016, before the state vote for adult use – at a time when there was a moratorium on cannabis in the host town.

Once the moratorium on cannabis businesses was lifted, there were two licenses available. The Board of Selectmen issued our former LLC- Blackstone Valley Cultivation both licenses. The town voted in November 2018 to allow for two additional cannabis licenses – Lifted Luxury has secured approval for three of the four licenses: manufacturing, cultivation, and retail in the town of Millville.

Lifted Luxury has a host agreement drafted with the town of Millville. Lifted Luxury has an agreement to lease a 6000 square foot building in a zone approved for cannabis businesses located at 10-18 Prospect Street, and the project will be financed by Jasmine Chitouras and utilizing lines of credit from distributors.

Operating in a neighboring state has prepared Heneault for the licensing, building, and operations process of the Lifted Luxury project. Operating a cannabis business in Rhode Island has convinced Heneault that the only way to be profitable is to control Seed to Sale. In Rhode Island there are 70+ licensed cultivators to supply three medical dispensaries. This had made it nearly impossible for cultivators to be paid what they deserve. The Rhode Island market is very different from the Massachusetts cannabis market, with recreational sales being the largest difference.

## **Project Summary**

Lifted Luxury is applying for Licenses for Manufacturing, Cultivation and Retail. Lifted wants to wait to open our Retail facility, offering their brand of flower. Below is a proposed way for Lifted to move quickly to get their crop growing while limiting construction within the building while they are being cultivated.

### **Phase 1 Cultivation— 2-4 months to build out plus approvals**

The construction and wiring of all planned interior rooms. Outfit cultivation license with equipment for one 1000 square foot room to be used as a flower room. At this point Lifted Luxury would ask for approval on their cultivation license. Lifted's goal to have plants growing as soon as one room in cultivation is ready to support the opening of our retail store. We are looking to source clones to speed the growing process up.

### **Phase 2 Cultivation--1-2 month to build out plus approvals**

Outfit with equipment the 1000 square foot for vegetative stage room and 1000 square foot room used for a second flower room. Lifted will seek approval on all improvements from the Commission. Upon inspection of the additional rooms. Lifted will utilize a perpetual cycle once established.

### **Phase 3 Retail – 1-2 month to build out plus approvals**

Build out 1200 Square Feet of space which will be used for retail offering drive-through window services for all online pre-orders. This build-out will include adding a welcome area to a main entrance. The aim is to have retail's final license when the plants have been harvested and tested. At this point Lifted Luxury would ask for approval on their retail license.

### **Phase 4 Manufacturing--1 month to build out plus approvals**

Outfit the manufacturing facility within the allotted space within the 6000 square foot facility. The plan is to be working on this part of the license to ensure that it be obtained within a month of the retail's opening. Lifted will utilize solvent-less extracts until we have the space and necessary approvals. At this point Lifted Luxury would ask for approval on their manufacturing license.

## **Timeline for Expedited Application**

### **Lifted's Projected Application to Provisional Timeline**

**Less than 90 days**

Bay Coast: Send additional documents to Bay Coast.  
Apply for Special Use Permit town of Millville  
Submit Application to SDO for WBE Certification  
Work with architect to plan interior  
Develop Operations Manual  
Develop Employee Manual

### **Lifted's Projected Provisional License to Final License Timeline**

**90-120 days**

Apply for Line of Credit with Hawthorne  
Submit architectural plans and energy compliance letter  
Lifted will construct its facilities once approved by Commission  
    Room construction  
    HVAC, Electric, and Plumbing  
    Installing grow equipment  
Pay license fee  
Submit applications for registry ID cards for all agents known since application  
Request for a Post-Provisional License Inspection  
Re-submit an updated energy compliance letter if necessary  
Bay Coast: Additional docs needed to set up cash account  
Apply for insurances through Newport Insurance

### **Lifted's Final Licensure to Commence Operations Timeline**

**Less than 30 days**

Lifted will complete all Metrc training and will have our custom environment created.  
All inventory and plants will need to be entered into Metrc.  
All labeling and packing will be checked to confirm compliance.  
Lifted will have products tested in accordance with the regulation.  
Hire and Submit applications for all employees and volunteers to fill open positions  
Lifted will register for Marijuana Retail Tax with the Department of Revenue  
Request Post-Final License Inspection  
Upon Final License being approved we submit written notice to the Commission three (3) full calendar days prior to the date operations will commence.

### **Growing of First Crop**

**120 days**

Lifted Luxury's 1st harvest will be ready for sale within 4 months. Lifted's team will harvest and process the marijuana within one month. Lifted will source clones for our first harvest in accordance with guidance from the Commission. Sourcing clones will allow Lifted to decrease the amount of time the plants spend in vegetative stage.

## Timeline for Expedited Application

### Proposed Timeline Including Harvest & Expedited Application

October	2020	Submit Application				
November		Application Cultivation Expedited	Application Retail Expedited	Application Mfg Expedited		
December						
January						
February	2021	Provisional License Cultivation				
March		final license Cultivation	Provisional License Retail	Provisional License Manufacturing		
April						
May		Crop Growing (additional rooms being outfitted and approved)				
June						
July						
August						
September		Harvest Crop	Final License Retail			
October						
November		Commence Sales		Commence Sales	Final License Mfg	
December					Commence Sales	



## **Summary of Capital and Financing**

Lifted Luxury, Inc. will be accepting a capital investment from Jasmine Chitouras in exchange for shares of the company. Cassandra Heneault will keep remaining shares. The company plans to leverage its shareholders personal credit to acquire business loans. Mrs. Chitouras will be wiring \$450,000 into Lifted's business account as soon as it is open. Lifted Luxury has an operating account at Bay Coast Bank located in Seekonk.

Lifted is working with Hawthorne Gardening Company, a large national hydroponic distributor to finance our build out. This will be done with a traditional loan, based on shareholder's personal credit; the finance company has pre-approved Lifted for up to \$1 million in credit which will be available when we receive proof provisional license.

As soon as we are provisionally approved, we finalize our drawings and sign our finance agreement to will start utilizing the line of credit. This credit will cover us for the equipment including HVAC, racking, lighting, growing medium, watering systems, nutrients and many other items. Hawthorne's designers have been designing the interior of the building. Lifted has chosen a design utilizing a hydroponic racking system with three tiers. This will allow our cultivation to take advantage of our high ceilings and be more efficient with the current footprint.

Lifted Luxury will use the \$450,000 to pay for services and items we are unable to finance through the distributors and cover operating expenses until our retail is ready to open. We have negotiated with our Landlords for a reduced rent while we are in the application stage and provisional license which will be paid back in addition to the rent at an agreed upon percentage of sales for a term agreed upon by both parties. Our operating costs will be between \$25,000-35,000 per month in overhead while our first crop is being grown. Upon the retail store opening, we will see a large increase in overhead to approximately \$75,000-85,000 depending on variable expenses including payroll, security and insurance. At this time, we will also see a large increase in electrical usage from having all of the proposed cultivation rooms full.

In addition to Hawthorne, we have access to lines of credit with a local hydroponic store called Rhode Island Hydroponics and access to additional lines of credit with a supplier called Growers House if needed.

The day Lifted Luxury opens for recreational sales we will have additional cash on hand to allocate towards future expenses. If the need for additional capital arises Jasmine has access to an additional \$100,000 available for the project immediately. Our Landlords have also expressed interest in helping us expand into a larger building in the future. Lifted Luxury will evaluate our canopy space after year 2 and 3.

## Projected Profit Based on Square Feet and Lights

### 6000 Square Foot Building (Existing) Sales Calculated by Lights running

Year One building to compacity and building perpetual cycle. Calculated at 50 % of compacity of one layer Selling through retail and third-party delivery

Year Two One Layer Full and building to 3 tier racks being full. sales through retail, wholesale and third-party delivery or Lifted's if approved

Year Three utilizing three tier rack system. Sales through retail, wholesale and third-party delivery or Lifted's if approved

Number of Lights	60		120		360	
Low/High Projections	2 pounds per light	3 pounds per light	2 pounds per light	3 pounds per light	2 pounds per light	3 pounds per light
Projected Flower	120	180	240	360	720	1080
total number of lbs. per year	480	720	960	1440	2880	4320
flower sales (\$6400 per lb.)	\$3,072,000.00	\$4,608,000.00	\$6,144,000.00	\$9,216,000.00	\$18,432,000.00	\$27,648,000.00
extracts (20% of total sales)	\$614,400.00	\$921,600.00	\$1,228,800.00	\$1,843,200.00	\$3,686,400.00	\$5,529,600.00
Total sales (flower + extracts)	\$3,686,400.00	\$5,529,600.00	\$7,372,800.00	\$11,059,200.00	\$22,118,400.00	\$33,177,600.00
Taxes (Approx. 40% of Gross)	\$1,474,560.00	\$2,211,840.00	\$2,949,120.00	\$4,423,680.00	\$8,847,360.00	\$13,271,040.00
Host Agreement (3% of Gross)	\$110,592.00	\$165,888.00	\$221,184.00	\$331,776.00	\$663,552.00	\$995,328.00
Income after tax and host agreement	\$2,101,248.00	\$3,151,872.00	\$4,202,496.00	\$6,303,744.00	\$12,607,488.00	\$18,911,232.00
Overhead (rounded up)	\$500,000.00	\$750,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Net Profit	\$1,601,248.00	\$2,401,872.00	\$3,202,496.00	\$5,303,744.00	\$11,607,488.00	\$17,911,232.00

## Projected Profit Based on Square Feet and Lights

Sales potential based on projected cultivation numbers each year. Based on percentage of sales

Low Projection	Year One			Year Two			Year Three		
Flower	45%	\$	1,658,880	45%	\$	3,317,760	45%	\$	9,953,280
Pre-Roll	15%	\$	552,960	15%	\$	1,105,920	15%	\$	3,317,760
Concentrates	20%	\$	737,280	20%	\$	1,474,560	20%	\$	4,423,680
Edibles	15%	\$	552,960	15%	\$	1,105,920	15%	\$	3,317,760
Clones	5%	\$	184,320	5%	\$	368,640	5%	\$	1,105,920
Total Sales Y1	\$		3,686,400	Total Sales Y2	\$	7,372,800	Total Sales Y3	\$	22,118,400

High Projection	Year One			Year Two			Year Three		
Flower	45%	\$	2,488,320	45%	\$	4,976,640	45%	\$	14,929,920
Pre-Roll	15%	\$	829,440	15%	\$	1,658,880	15%	\$	4,976,640
Concentrates	20%	\$	1,105,920	20%	\$	2,211,840	20%	\$	6,635,520
Edibles	15%	\$	829,440	15%	\$	1,658,880	15%	\$	4,976,640
Clones	5%	\$	276,480	5%	\$	552,960	5%	\$	1,658,880
Total Sales Y1	\$		5,529,600	Total Sales Y2	\$	11,059,200	Total Sales Y3	\$	33,177,600

## **Plans to Operate During a Pandemic**

Lifted Luxury has taken many steps to limit exposure to COVID-19 and other viruses in our cultivation space and operations in Rhode Island. We have been taking the best of the safety plans of other businesses, and guidance from the government to create a plan to keep our customers and employees safe.

Masks will be required in all spaces where it is impossible to maintain social distance. All retail employees must wear a mask at all times in the retail space. All customers will be required to wear masks until further notice.

There will be a limit on the number of customers in our retail space. We are working with designers to create a digital “waiting list” since we would like to limit peoples waiting in line. Once approved by the Commission, we will ask customers to text a number when they arrive into a parking spot. This will automatically text customers back to let them know which number in line they are. The customer will be texted when they are allowed to enter the building. There will be proper signage visible in the customer parking area.

Lifted Luxury will be working with web designers to create an ordering system utilizing a cannabis payment system (example CanPay). The system will require the customer to come in and set up an account, at which time we can verify the age of the customer as 21 or over in accordance with state regulation. After an order, our system will generate an automatic text notification to the customer when their order is ready. When the order is ready, the customer can pull up to the drive-through window and be able to give the budtenders will verify 21 plus identification. The pre-order and reverification of the ID will limit access to anyone under 21.

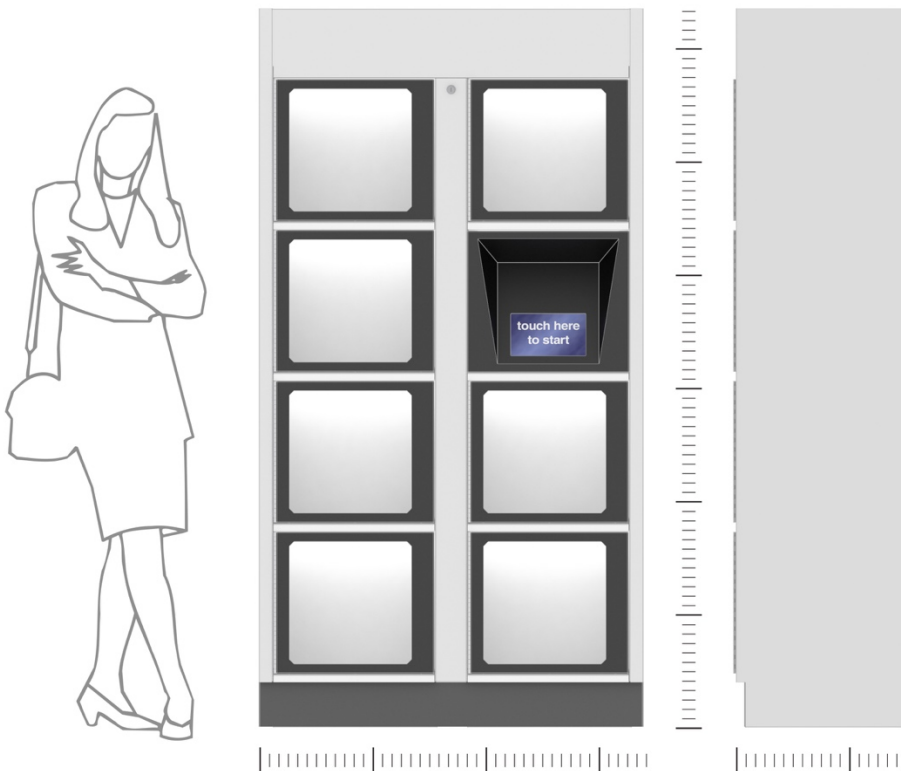
Lifted Luxury is seeking approval from the Planning Board and the Commission for a drive thru. The drive thru will limit the number of customers who need to get out of the car and a great solution for customers who are handicapped or have compromised immune systems. We are contacting distributors to source the most secure system available. Some systems are utilizing solar energy.

Lifted Luxury is seeking approval for the use of self-service ordering kiosks with smart cubbies. These kiosks would be located in the vestibule and separated by plexiglass. The kiosks will accept cash, credit cards via cashless ATM and CanPay. These kiosks and locker’s will be leased from and serviced by New England Money located in Hopkinton. Customers are looking for efficiency and limited contact with others, they can stop into our lobby use a sanitized kiosk to place an order or pay for an online order. Age verification by Lifted Luxury’s security team is the only interaction a self-service customer will have.



### Smart Lockers

Custom built into the walls, with front and rear facing doors. The front facing doors are for online and kiosk orders that would limit the number of customers inside the retail store. The rear facing doors will be accessed by fulfillment employees and remain locked on both sides.





Self-service kiosk (Tactus) with consumer facing cash recycler (Glory CI-10/50), and cashless ATM support.

Customers will be allowed to fully order on the self-service kiosk or pay for an online order in cash. An access code will be given for the smart locker.



Cash Recycler, Glory RBG-100. The cash recycler will replace individual tills for budtenders insuring 100% accuracy and limits cash diversion.

There is a "hold up code" which will dispense cash in the event that there is a robbery all of the serial numbers will be recorded and submitted to local law enforcement.

## **Products**

Lifted Luxury will carry unique genetics grown to the highest standards in cannabis. We enjoy pheno-hunting rare cultivars by breeders who are well respected through the world. We will purchase flower that is from cultivators who have the same quality standards that we strive to have. We would like to focus building relationships with smaller cultivators to enhance our menu with quality and local economy.

According to the Commission's website, the top selling items in the Commonwealth are Flower (Buds), Edibles, Pre-Rolls, Individual Concentrates and Vapes.

When we open, we will focus on supplying customers with high end flower at reasonable costs. We will offer grams, eights, quarters of our in-house premium line. We will offer variety packs of pre-rolls along with individual pre-rolls. We will source items from other cultivators that we cannot make onsite.

Once our manufacturing license is approved, we will focus on high end extractions. We will offer grams of rosin (heat extraction) and water hash extractions to start. When we have additional room to expand, we will increase our products with the Commission's approval to include hydrocarbon extracts (propane/ butane) and distillate vape cartridges. We will seek edibles and any additional items in the market from other manufacturing licensees. If we have trim available, we will look to wholesale to other manufactures.

Lifted Luxury is seeking permission from the Commission to sell clones to the public. Selling clones to the public would be done with proof of residency and verification of 21+. Customers will be able to pre-order clones on commissioned approved software. All orders are limited to 6 clones with a limit approved by the Commission annually.

## Branding

Lifted Luxury will develop their brand as superior quality cannabis brand. The Retail facility will be clean and welcoming. Lifted will work with branding experts to promote their products by:

- Aligning pricing to provide value for wholesale and retail customers
- Producing value added promotions and events for consumers
- Carrying unique genetics that will appeal to consumers
- Creating, collaborating and sponsoring original digital content - Website, blog, SEO, advertising, SMS text messaging, and e-mail marketing
- Using existing industry contacts and building relationships with key cannabis industry influencers and general social media influencers
- Being part of the community—sponsoring events in town

## Proposed Retail Design:





Logo





**Host Agreement:**

We have offered to give the Town of Millville 3% of Gross Sales on all retail and wholesale transactions. We will making a \$10,000.00 to the town of Millville, which will be subtracted from the overall total in our first year.

The Cannabis Control Commission allows these payments to be offered for a limit of 5 years. We will honor our offer for the entire 5 years as outlined by the cannabis control commission.

In our HCA, Lifted Luxury has committed to the town that we will make charitable donations to the local community, in a sum of no less than \$10,000.

Projected Host Agreement payments backed on high and low yield.

	Year 1		Year 2		Year 3	
Sales	\$3,686,400.00	\$5,529,600.00	\$7,372,800.00	\$11,059,200.00	\$22,118,400.00	\$33,177,600.00
Host Agreement	\$110,592.00	\$165,888.00	\$221,184.00	\$331,776.00	\$663,552.00	\$995,328.00

**NEXT STEPS:**

- Continue to work on banking information
- Finish applying for SDO's office WBE certification
- Work on Special Use Permit with town of Millville
- Continue to Plan Interior
- Develop Operations Manual
- Develop Employee Manual
- Apply for insurances through Newport Insurance



## **Plan to Obtain Insurance**

Lifted Luxury's president, Cassy Heneault, holds a cannabis license in Rhode Island. She has been working with Newport Insurance located in Middletown, Rhode Island since 2017. Newport Insurance was acquired by Starkweather and Shepley in 2020. In her Rhode Island cultivation facility, Newport Insurance brokered policies for physical property insurance, business property insurance, general liability, product liability and workman's compensation. Currently in Rhode Island she uses the insurance companies Worldwide and Cannapoius, which is brokered by a third party called Cannasure.

As Lifted Luxury receives approvals from the Cannabis Control Commission applications for insurance will be submitted through Heneault's current brokers, Deb Parente and Bob Hole at Newport Insurance; the insurance will be put in place once Lifted Luxury is licensed.

Lifted Luxury will look for policies that include general liability and product liability insurance coverage of no less than \$1 million per occurrence and \$2 million in aggregate annually. The deductible for each policy will have a deductible not exceeding \$5,000 per occurrence. Once the insurances binders are available, they will be made available to the CCC in a manner that will be determined by the commission. Lifted Luxury will also purchase insurance property in accordance with our lease.

The broker and insurance company are familiar with Heneault's company in Rhode Island and have assured her that purchasing insurance for Lifted Luxury will not be an issue. If there is an issue getting insurance, an escrow account will be set up with no less than 250,000 or other amount that is approved by the CCC. This escrow account is to be used for any coverages of liabilities. This escrow account required pursuant to 935 CMR 500.105(10)(b) must be replenished within ten business days of any expenditure.



## **Record-Keeping Procedures**

Lifted Luxury's records as a marijuana establishment must be available for inspection by the Commission, on request.

### **Operations Manual:**

Lifted Luxury, Inc. will keep updated written operating procedures in an Operations Manual. This will be kept in a binder and will be updated regularly as changes to operations arise. The following topics will be covered:

- Security measures in compliance with 935 CMR 500.110
- Employee security policies, including personal safety and crime prevention techniques
- A description of the marijuana establishment's hours of operation and after-hours contact information, which shall be provided to the Commission, made available to law enforcement officials upon request, and updated pursuant to 935 CMR 500.000
- Storage of marijuana in compliance with 935 CMR 500.105(11)
- Description of the various strains of marijuana to be cultivated, processed, or sold, as applicable, and the form(s) in which marijuana will be sold
- Procedures to ensure accurate recordkeeping, including inventory protocols in compliance with 935 CMR 500.105(8) and (9)
- Plans for quality control, including product testing for contaminants in compliance with 935 CMR 500.160
- A staffing plan and staffing records in compliance with 935 CMR 500.105(9)
- Emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies

### **Inventory Records:**

Inventory will be kept in real time through Metrc and approved by the Commission. Inventory will be audited monthly by the employee responsible for Metrc. Real-time Metrc data includes, at a minimum:

- an inventory of marijuana plants
- marijuana plant-seeds and clones in any phase of development, such as propagation, vegetation, and flowering
- marijuana ready for dispensing
- all marijuana products
- all damaged, defective, expired, or contaminated marijuana and marijuana products awaiting disposal

Employees will enter data into Metrc daily, auditing the building monthly. The employee responsible for the audit will print the current inventory in Metrc. This employee will then go room by room confirming the accuracy of the data. Each Metrc audit will include marijuana, both in the process of cultivation and finished, and stored marijuana. Lifted Luxury will have a comprehensive annual inventory at least once every year after the date of the previous comprehensive inventory. Inventory will include, at a minimum, the date of the inventory, a summary of the inventory findings, and the names, signatures, and titles of the individuals who conducted the inventory.

After being trained by Metrc, employees will create inventory controls and procedures for how better to conduct inventory reviews.

**Seed-to-Sale Tracking:**

Lifted Luxury will utilize the Commission-approved Metrc as its seed-to-sale company. This software will be used to tag and track all marijuana seeds, clones, plants, and marijuana products.

**Personnel Records:**

A personnel record will be kept for each marijuana establishment agent. Such records shall be maintained for at least 12 months after termination of the individual's affiliation with the marijuana establishment. Personnel files will include:

- applications with verification of references
- job descriptions or employment contracts that include duties, authority, responsibilities, qualifications, and supervision
- verification of required training, including training regarding privacy and confidentiality requirements, along with the signed statement of the individual indicating the date, time, and place of said training and the topics discussed, including the name and title of presenters
- performance evaluations
- record of any disciplinary action taken
- completed responsible vendor and eight-hour related duty training
- all background checks

**Business records:**

The financial records of Lifted Luxury will be maintained in accordance with generally accepted accounting principles. Lifted Luxury will keep manual or computerized records of assets and liabilities, monetary transactions, book of accounts including journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers, sales records including the quantity, form, and cost of marijuana products, as well as salary and wages paid to each employee, or stipend, executive compensation, bonus, benefit, or item of value paid to any persons having direct or indirect control over the marijuana establishment. These records will be kept for at least two years after the closure of the business. The records will be stored in an acceptable location to the Commission.

Lifted Luxury will keep records of all waste ~~must create~~ and maintain a written or electronic record of the date, the type, and quantity disposed or handled, the manner of disposal or other handling, the location of disposal or other handling, and the names of the two employees present during the disposal or other handling, along with their signatures. Lifted Luxury will keep these records for at least three years. This period shall automatically be extended for the duration of any enforcement action and may be extended by an order of the Commission.

**Recording Sales at Retail:**

Lifted Luxury will utilize the Metrc as a point-of-sale (POS) as approved by the Commission, in consultation with the DOR. Equipment and sales data will be audited to ensure that no software or other methodology has been utilized to manipulate or alter sales data. The Operations Manager will maintain records of the monthly analysis and produce it upon request to the Commission. If the Operations Manager determines that software or another methodology has been utilized for the purpose of manipulation or alteration of sales data, management will immediately disclose the information to the Commission and cooperate with the Commission in any investigation regarding manipulation or alteration of sales data. Lifted Luxury will take any other action as directed by the Commission to comply with regulations.

Lifted Luxury will comply with 830 CMR 62C.25.1: Record Retention and DOR Directive 16-1 regarding recordkeeping requirements.

Lifted Luxury will work with its bookkeeper and accountant to make separate accounting practices at the point-of-sale for marijuana and marijuana product sales, and for non-marijuana sales.

Lifted Luxury will comply with the Commission and the DOR if they audit and examine the point-of-sale system used by a retailer in order to ensure compliance with Massachusetts tax laws and 935 CMR 500.000.





## **Restricting Access**

### **Age Restrictions:**

There will be no building access allowed to any persons under the age of 21. There will be signage outside of the building that states: “NO ENTRY WITHOUT VALID 21+ IDENTIFICATION”. There will be a security guard stationed inside the main entrance of the building to verify valid 21 + IDs. Passports and state identification cards will be accepted as proof of age.

Lifted Luxury’s website will have an age verification pop-up. Its online ordering system will not allow orders on profiles that have not verified their age. Heneault is currently working with a web designer to find a pre-order system that will require submitting a valid ID when setting up the profile. This software will be in accordance with regulations and approved by the commission. Once the ID is verified, the customers will be able to place a pre-order. The customers will need to have their ID scanned when they pick up the order. Customers using the drive-through line will have to send their ID through the tube so that the budtender can confirm that the person picking up the order is over 21.

### **Limited/No Access Rooms:**

Lifted Luxury will establish no access areas, which will be accessible only to a limited number of employees. These rooms include the office and the security room. Only management will have official keys to these rooms. All safes, vaults, and any other equipment or areas used for the production, cultivation, harvesting, processing or storage, including storage prior to disposal, of marijuana or marijuana products will be kept securely locked and protected from entry, except for the actual time required to remove or replace marijuana. All locks and security equipment will be in good working order. An electronic key system will ensure that keys will not be left in the locks. The outside perimeter of the marijuana establishment will be sufficiently lit to facilitate surveillance.



## **Safety Plan for Manufacturing**

At this time, Lifted Luxury will not be seeking approval for solvent extractions. This approval will be sought when the company is able either to expand into an additional space that is leased, or to purchase an extraction lab which will be set on site and ready to go. These labs come fireproof and OSHA certified.

All employees will be required to be trained and comprehend the *State Sanitary Code Chapter X – Minimum Sanitation Standards for Food Establishments* and all standard operating procedures before operating any of the equipment. Before starting any extracts, employees must make sure that the area is clean and that all supplies are available.

The main hazard that is faced with pressure and heat extractions is burns to the hands. To minimize this hazard, protective gloves will be worn at all times, along with eye wear, protective clothing, and a hair net.

The hazards involved in the production of Ice Water Hash are slipping and extreme cold. To minimize slipping, employees will wear proper foot-ware, and clean up water constantly during the entire procedure. To minimize cold, employees will be encouraged to wear additional layers on days when working with ice water extractions.



## **Personnel Policies**

Job descriptions will be created for each position, along with an organizational chart showing who each employee will report to. The plan is to have a Retail Manager, who will be responsible for all retail employees, and a Cultivation manager, who will oversee all cultivation and manufacturing employees. The Inventory manager will report to the Operations Manager. An Operations Manager will oversee all three departments and report directly to Cassy Heneault. As the company expands, there may be a need for additional layers in the organizational chart. When changes are made, all employees will be made aware of the changes.

All applicants must apply to Lifted Luxury with a resume and/or application. All applicants will be required to submit to background checks through the Commission. Applicants with criminal backgrounds that pass the Commissions background checks will be required to explain their history, but this applicant will not be disqualified on the grounds of their criminal history.

All employees will have an employee file, which will be stored for a minimum of 12 months after the employee is no longer employed by Lifted Luxury. This file will contain a copy of employment application documents, including the following:

- a document confirming all references, which needs to be signed by the hiring manager copies of all background checks required by the Commission;
- any records of disciplinary actions, which will require employees' signatures;
- notice of completed responsible vendor training and any other additional training required by the Commission;
- performance reviews including any raises and rewards given for good job performance;
- job description or employment contract, including duties, authority, responsibilities, qualifications, and supervision;
- evidence of training on operations manual, including an acknowledgment signed by the employee that the employee understands the manual, the name of the trainer, and the date and time of the training.

Lifted Luxury is a drug free workplace, however we will not drug test. No employee is allowed to use cannabis on site.

Lifted Luxury will be a cigarette free parking lot for both customers and employees. Signage will be posted in the parking lot.

## Operations Manager

The job of the Operations Manager is to:

- manage overall operations
- be responsible for the effective and successful management of labor, productivity, quality control and safety measures as established and set for the Operations Department
- ensure safe and efficient operations
- serve as a company representative on regulatory issues
- enhance the operational procedure, systems and principles in the areas of information flow and management, business processes, and enhanced management reporting, and to look for opportunities to expand these systems
- carry out supervisory responsibilities in accordance with company's policies and applicable laws
- directly manage and direct the Operational Staff

The responsibilities of the Operations Manager are:

- interviewing, selection, and hiring
- training new and existing employees
- planning, assigning, and directing work
- authoring performance appraisals and discussing them with employees
- addressing employee performance and corrective action plans
- providing employee motivation and rewards
- organizing the budget of the company in collaboration with the director

### State-Mandated Requirements for the Position

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on state medical marijuana licensing regulations.

Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
  - experience related to the cannabis industry (helpful, but not required)
  - experience related to *management* in the cannabis industry (desired, but not required)
- 

## Retail Manager

The job of the Retail Manager is to:

- plan and direct the day-to-day operations of the store
- develop strategies to improve customer service, drive store sales, and increase profitability
- create store policies and marketing programs that will increase sales and grow the existing customer base
- maintain high store standards and conditions and foster a positive environment
- ensure that customer needs are met, complaints are resolved, and service is quick and efficient
- ensure that all products and displays are merchandised effectively to maximize sales and profitability
- forecast staffing needs and develop a recruiting strategy to provide optimal staffing in all areas

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## Inventory Manager

The job of the Inventory Manager is to:

- Administer Metrc software for three licenses
- Ensure that all data reported to Metrc is timely, accurate, and compliant. Data categories include: Receiving, Manufacturing, Testing, Transferring, and Storing
- Develop systems, procedures, and methods to ensure timely and accurate reporting to the Metrc system across all company divisions
- Reconcile discrepancies between Kiva's data and Metrc
- Regularly attend Metrc classes as available and maintaining certifications • Maintain an up-to-date knowledge of BCC and CDPH cannabis regulations
- Audit Inventory Control Forms in conjunction with Metrc to identify discrepancies
- Perform audits to ensure inventory is 100% accurate and satisfies physical representation per state rules and regulations

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Requirements for the Position Based on Education/Experience include:

High School diploma or general education development (GED)  
experience related to the cannabis industry (helpful, but not required).

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## Cultivation and Manufacturing Manager

The job of the Cultivation and Manufacturing Manager is to:

- manage overall operations
- effectively and successfully manage labor, productivity, quality control, and safety measures as established for the Cultivation and Manufacturing Departments
- ensure safe and efficient operations
- enhance the operational procedure, systems and principles in the areas of information flow and management, cultivation process, and management reporting
- looks for opportunities to expand systems
- carry out supervisory responsibilities in accordance with company's policies and applicable laws
- report to top management
- directly manage and direct cultivation and manufacturing staff

The responsibilities of the Cultivation and Manufacturing Manager are:

- interviewing, selection and hiring
- training new and existing employees

- planning, assigning and directing work
- authoring and discussing with employee's performance appraisals
- addressing employee performance and corrective action plans
- providing employee motivation and rewards
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Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on state medical marijuana licensing regulations.

#### Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
- basic math skills
- prior nursery, landscaping and/or agricultural experience
- experience related to the cannabis industry (helpful, but not required)
- relevant work experience in a hydroponic vegetable production or bedding plant production facility (desired, but not required)

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### Cultivation Technician

#### The job of the Cultivation Technician is to:

provide day-to-day plant care including watering, pruning, and harvesting  
 marinate quality control measures to ensure high quality product  
 maintain organization, cleanliness and efficiency of the production area

#### The responsibilities of the Cultivation Technician are:

- pruning, trimming, analyzing plant health, as well as any other tasks required to require plant health
- assisting the Cultivation General Managers with rotation of strains throughout the garden to ensure variety and quantity goals for Cultivation Facility
- performing all assigned duties required to ensure a clean and safe cultivation facility
- cleaning of all cultivation equipment and tools including light reflectors, containers, mixing tools, application tools and ventilation equipment
- assisting the Cultivation General Manager with tracking plants from birth to harvest by ensuring proper and accurate documentation for applicable activities

#### State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on state medical marijuana licensing regulations.

#### Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
- prior nursery, landscaping and/or agricultural experience
- experience in a general gardening production, preferably a regulated field producing for human consumption
- ability to stand, sit, kneel, and lift equipment or plants up to 50 lbs. for extended periods of time
- ability to work in a fast paced, changing, and challenging environment
- experience in the cannabis industry (helpful, but not required)

## Budtenders

The job of the Budtender is to:

- provide exceptional individualized customer service
- provide educational consulting
- maintain customer records
- maintain ongoing inventory records

The responsibilities of the Cultivation Technician are:

- welcoming all visitors to the dispensary
- providing customers with accurate information on types, methods and effectiveness of different cannabis products (does not provide medical advice)
- advising customers on products in compliance with all dispensing rules, regulations, and limitations in a friendly and professional manner
- offering accurate pricing information to customers
- dispensing regulated products in compliance with state dispensing limitations, including limits on the quantity dispensed, limits on the form or dosage of cannabis, limits on the types of products dispensed, and/or the frequency of purchases
- completing all sales by entering accurate data for each transaction in the business management software platforms in compliance with company policies and state dispensing limitations
- stocking, merchandising, and replenishing displays of regulated and unregulated inventory

State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on MA law

Requirements for the Position Based on Education/Experience include:

- High school degree or general education development (GED)
  - strong computer skills, point of sale software, and cash management knowledge
  - effective verbal and listening communications skills
  - accountability, dependability, and adaptability
  - flexibility to accommodate scheduling demands including some weekends, regularly scheduled shifts, and applicable holidays
  - excellent problem-solving skills and ability to resolve matters in a professional manner in a fast-paced workplace
  - dedication to helping customers find the best products for their different needs, and the people skills to make this happen
  - knowledge of cannabis plant varieties and uses (helpful, but not required)
- 

## Post-Harvest Technicians

The job of the Post-Harvest Technician is to:

- prepare and process harvests for flower sales and oil extraction

The responsibilities of the Post-Harvest Technicians are:

- sanitizing and sterilizing equipment such as racking systems and shelves, as well as maintaining facility cleanliness
- accurately weighing, filling, and packaging, and recording post-harvest materials, using aseptic technique so that no contamination is introduced into the process or material

- adhering to the departmental, site and corporate safety policies
- assembling secondary packaging
- following Standard Operating Procedures for bucking, trimming, grinding, drying, and curing cannabis harvests in preparation for oil extraction and/or flower sales
- maintaining a neat and organized work area allowing for the proper segregation of materials and processes
- precise hand trimming as required for flower sales
- cleaning facility and equipment in a clean room manufacturing environment to maintain required standards
- adhering strictly to procedures and practices according to internal SOP and MA regulation

#### State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on state medical marijuana licensing regulations.

#### Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
- experience in the cannabis industry (helpful, but not required)
- relevant work experience in a hydroponic vegetable production or bedding plant production facility (desirable, but not required)

### Manufacturing Lab Extraction Tech

#### The job of the Manufacturing Lab Extraction Tech is to:

- assist in product processing and formulation
- complete tasks assigned by the Lab Manager to monitor and maintain the organization, cleanliness, and efficiency of production areas as well as quality control measures
- carry out day-to-day tasks including prepping, and packaging
- conduct the extraction process in a safe and accurate manner
- contribute to improvement strategies in the lab while assisting with development of best practices

#### The responsibilities of the Manufacturing Lab Extraction Tech are:

- maintaining, cleaning, and ensuring proper operation of extraction equipment
- accurately measuring ingredients and recording data
- monitoring extraction and recording data as instructed
- using a variety of equipment including but not limited to extraction vessels, scales, presses, centrifuges, induction burners and thermometers
- cross-training to create finished product as needed
- maintaining a clean and organized work area to ensure compliance with OSHA
- maintaining product stability qualifications

#### State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may disqualify candidates based on state medical marijuana licensing regulations.

#### Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
- prior extraction experience (helpful, but not required)
- relevant work experience in cannabis industry (helpful but not required)



- ability to shift work schedule according to production needs
  - ability to follow Standard Operating Procedures (SOPs)
  - ability to multitask, do team building, and assist the lab team
  - ability to stand, crouch, lift,
  - strong attention to detail and organization
  - ability to multitask while maintaining production and quality standards
- 

## Security Guards

### Description:

Periodically patrols buildings and grounds. Familiar with standard concepts, practices and procedures within Cannabis. Perform a variety of tasks including age verification. Work under general supervision; typically reports to a supervisor or manager. A certain degree of creativity and latitude is expected. Requires 2+ years of experience in the field or in a related area

### General:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check

### Education/Experience:

High School diploma or equivalent



## **Quality Control and Testing Manufacturing Manufacturing**

All marijuana and marijuana products will be tested by an independent laboratory for the Cannabinoid Profile and for contaminants as specified by the Commission including, but not limited to, mold, mildew, heavy metals, plant growth regulators, and the presence of pesticides. Single servings of marijuana products tested for potency in accordance with 935 CMR 500.150(4)(a) shall be subject to a potency variance of no greater than plus/minus ten percent (+/- 10%).

No marijuana product shall be sold or otherwise marketed for adult use that has not first been tested by an independent testing laboratory and deemed to comply with the standards required under 935 CMR 500.160.

Lifted Luxury will notify the Commission in writing within 72 hours if its test results for any products indicate contaminant levels above the acceptable limits established and identified in 935 CMR 500.160(1). This notification will indicate that the contamination cannot be remediated, and that the batch will be disposed of. This notification will include a plan of action to correct the contamination and destruction of the contaminated products. The independent testing laboratory will also provide a written notification of the contamination directly to the Commission.

Lifted Luxury will keep on file all testing results for no less than 12 months. All results are considered by the Commission to be valid for 12 months. All products with testing dates in excess of 12 months will be considered expired and may not be sold. Lifted Luxury will not retest these items but will dispose of these items.

Marijuana and marijuana products submitted for retesting prior to remediation must be submitted to an independent testing laboratory other than the laboratory which provided the initial test result of contamination. Marijuana submitted for retesting after documented remediation may be submitted to the same independent testing laboratory that produced the initial test result of contamination prior to remediation.

The sale of seeds is not subject to these testing provisions. Clones are subject to these testing provisions but are exempt from testing for metals.

All transportation of marijuana to and from independent testing laboratories providing marijuana testing services shall comply with 935 CMR 500.105(13) and Lifted Luxury's transport plan.

All excess marijuana must be disposed of in compliance with 935 CMR 500.105(12), either by the independent testing laboratory returning excess marijuana to the source marijuana establishment for disposal or by the independent testing laboratory disposing of it directly.

Marijuana and marijuana products submitted for retesting prior to remediation must be submitted to an independent testing laboratory other than the laboratory which provided the initial test result of contamination. Marijuana submitted for retesting after documented remediation may be submitted to the same independent testing laboratory that produced the initial test result of contamination prior to remediation.

Handing of marijuana is done in a safe and sanitary manner. Ensuring that leaves and flowers are separated and packaged according to regulations. Flower will be stored in air-tight metal totes until it is tested and packaged

for sale. Trim is packaged up for manufacturing and will be stored until its batch test is complete. All products will be well cured properly and free of seeds and stems.

All storage and transportation of finished products shall be under conditions that will protect them against physical, chemical, and microbial contamination. We will store all of our products in airtight containers, which will then be placed in our vault room.

Lifted Luxury will keep our cultivation rooms sanitized regularly so that our products are always free of contaminants including dirt, sand and other debris. Our building will be free of contamination by mold, rot, other fungus, and bacterial diseases. The trimming/processing tables will be made of food-grade stainless steel and all products must be packaged in a secure area.

All Employees who have positions that include contact with marijuana must follow food handler's requirements and must sanitary practices while on duty including personal cleanliness and proper hand washing. Personal cleanliness will be a policy in our employee handbook. Lifted Luxury will make available handwashing stations throughout the cultivation areas.

Lifted Luxury will create adequate space for equipment and storage of materials as is necessary for the maintenance of sanitary operations. Lifted Luxury will contract with a local disposal and/or compost company to come empty our dumpsters regularly. We will request that our vendor swap out our dumpster regularly to limit the development of foul odors and to keep all pests at bay. Between swap outs, Lifted Luxury employees will be responsible for cleaning the containers used inside and outside. Employees cleaning outside containers will not be allowed back into the cultivation areas that day.

Cleaning the facility is extremely important to the manufacturing and cultivation process. Having walls made out of PVC will make washing the walls easy. Each day all cultivation employees must wipe surfaces and vacuum any debris.

All cleaning supplies and toxic items shall be identified and stored in a locked rolling cage in the storage room outside of the cultivation areas.

Lifted Luxury's leased property was previously owned by a well company who installed the current well. Our well has been tested by our landlord and it is working properly. Lifted Luxury will have the water tested prior to using it. The cultivation rooms will have filtered water storage which it will utilize for feeding the plants. The water is filtered through a reverse osmosis filtration system from the well to the storage containers.

Lifted Luxury will be adding additional plumbing to the building to allow for water into each cultivation room and handwashing stations. The plumbing will be designed and installed by a MA licensed plumber in accordance to building code. Plumbing shall be of adequate size and design and maintained to carry sufficient quantities of water to required locations throughout the establishment. Currently our site has one unisex bathroom. If we have the need for additional facilities, we can split the current bathroom into two unisex bathrooms which would allow for one handicap and one standard bathroom with a common washroom.



## Energy Compliance Plann

Lifted Luxury will utilize LED lights through-out the building including our cultivation space. Lifted Luxury has chosen LED lights from Hawthorne Gardening Supply called Gavita Pro 1700e LED120-277V. This light has been on the DLC website since November 12, 2019.

Proposed lights and schedule by room:

	Flower Room 104	Flower Room 105	Veg Room 106
Square Footage	999.6	1013.2	1392.4
No. of Lights	126	126	234
Lighting on/off	12/12	12/12	18/6
Lighting Schedule	6 am to 6 pm	6 am-6 pm	5 am- 11 pm

Strategies to reduce electric demand such as lighting schedules, active load management, and energy storage. Lifted Luxury has discussed alternative lighting schedule for cultivation's lights to be on at nonpeak hours, Lifted Luxury will be looking at the savings and will make adjustments. As an employer, having a traditional schedule for our employees important to us for a number of reasons safety and health being the two most important.

Renewable energy generation will be included in our building plans, as our building will be equipped with solar panels on the roof. Our landlord previously had approval before entering into our lease agreement. Lifted Luxury will be able to purchase lower cost energy from our provider because of this relationship. To get ready for the solar our landlords upgraded the building to 3 Phase which will allow our building to run more efficiently. In addition to solar, Lifted Luxury will have onsite generators that will automatically transfer to the generator incase the building loses power.

Lifted Luxury is contracting with CEC to assist with our energy plan. Mike Peterson, our electrical engineer will develop strategies to reduce electric demand. Currently We will evaluate our energy usage and lighting plan every 6 months looking for places where we can improve. Improvements may include replacing older fixtures with new advanced technology and energy efficient items or running an alternative lighting schedule.

Lifted Luxury has contacted National Grid, our local MassSave Sponsor in regard to the MassSave program. Northern Energy Services will be conducting an audit with them in regard to our current plans and they can suggest energy saving items which have rebates and incentives available.

Lifted Luxury will work with CEC and Northern Energy Services to make sure our HVAC and Dehumidifiers meets all building code requirements and, Total of TR, thousands of BTUs per hour (MBH), and a listing of all HVAC equipment to be installed, supported by equipment data sheets; Total of TD, and a listing of all dehumidification equipment to be installed, supported by equipment data sheets; Details about energy recovery equipment installed as part of the ventilation system; and A listing of all odor mitigation equipment to be installed, supported by equipment data sheets.



## **Training and Qualifications**

### **Training**

Lifted Luxury will train employees prior to their starting employment. The different trainings will be tailored to the roles and responsibilities of each position.

Responsible Vendor Training Program is hosted by an approved third-party company and will be required for all employees who handle cannabis within 90 days of hire. This training is to be completed once a year to remain as a “Responsible Vendor”. Employees such as administrative staff are not required to but may attend the Responsible Vendor Training- Records of each employee’s completion of the training will be kept for 4 years and will be available for inspection by the Commission at any time during normal business hours.

All Employees who are to use Metrc must complete a training on the software before starting to work with the computer program. The Metrc website has informational videos that will be used as part of the training. Management will also be trained by Metrc and will help to train new employees using Metrc’s training materials.

All employees will be required to have safe strategies training. We as management believe that everything in our building is replaceable with the exception of human life. We want our employees to understand that dangerous situations may arise and that the company has safe strategies to protect their lives. We will rely on experts to help us produce the training materials which will be made available to the Commission upon request.

Lifted Luxury will ensure that employees receive a minimum of eight (8) hours of ongoing training annually.

Trainings will include but are not limited to:

1. safely conducting deliveries
2. safe cash handling
3. strategies for de-escalating potentially dangerous situations
4. collecting and communicating information to assist in investigations
5. procedures for checking identification
6. indications of impairment
7. notification to consumers that mandatory recording devices are in use
8. such other areas of training as may be determined by the Commission to be included in a Responsible Vendor Training Program

Depending on the department that the employee is working for their training will be customized. Employees in the cultivation will not be trained on cash handling procedures and retail employees will be trained on the basics of growing to be able to offer answers to our customers. Specific trainings will be designed by the operations manager in conjunction with the department manager

## **Qualifications**

Lifted Luxury's president, Cassy Heneault, has fought hard for regulatory change in Rhode Island for establishments to be allowed to hire people with "unfavorable" background checks. She believes that prohibiting employees from being hired because of a marijuana charge is harmful to the industry. She is proud to report that, after three years of fighting, the State of Rhode Island removed the background requirement for employees. Heneault still has a background check done on the individual, but now she is free to hire qualified persons with a variety of backgrounds.

In order to be hired in Massachusetts, all employees will submit to a background check. They will not be disqualified if their background is not perfect. According to Massachusetts law, backgrounds including marijuana offenses are not automatic disqualifications unless the charges include distribution of a marijuana to a minor.

All agents must remain "suitable" at all times. This means that all agents are required to disclose to Lifted Luxury immediately any charge or conviction of an offense that would result in a negative suitability determination. Lifted Luxury is required to notify the Commission within 10 days of such arrests or summons, and within 10 days of the disposition on the merits of the underlying charge. Failure to do so will give the Commission grounds to issue disciplinary action on Lifted Luxury. If the Commission finds lawfully a disqualifying event and the records were sealed, it is up to the individual to show evidence that the case is sealed.

I have attached the suitability table and will make it available to applicants as a part of the application.

## Projected Positions and Qualifications and Responsibilities:

### Operations Manager

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- manage overall operations
- be responsible for the effective and successful management of labor, productivity, quality control and safety measures as established and set for the Operations Department
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The job of the Cultivation Technician is to:

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maintain quality control measures to ensure high quality product  
maintain organization, cleanliness and efficiency of the production area

The responsibilities of the Cultivation Technician are:

- pruning, trimming, analyzing plant health, as well as any other tasks required to require plant health
- assisting the Cultivation General Managers with rotation of strains throughout the garden to ensure variety and quantity goals for Cultivation Facility
- performing all assigned duties required to ensure a clean and safe cultivation facility
- cleaning of all cultivation equipment and tools including light reflectors, containers, mixing tools, application tools and ventilation equipment
- assisting the Cultivation General Manager with tracking plants from birth to harvest by ensuring proper and accurate documentation for applicable activities

State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on state medical marijuana licensing regulations.

Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
- prior nursery, landscaping and/or agricultural experience
- experience in a general gardening production, preferably a regulated field producing for human consumption

- ability to stand, sit, kneel, and lift equipment or plants up to 50 lbs. for extended periods of time
- ability to work in a fast paced, changing, and challenging environment
- experience in the cannabis industry (helpful, but not required)

#### Budtenders

The job of the Budtender is to:

- provide exceptional individualized customer service
- provide educational consulting
- maintain customer records
- maintain ongoing inventory records

The responsibilities of the Cultivation Technician are:

- welcoming all visitors to the dispensary
- providing customers with accurate information on types, methods and effectiveness of different cannabis products (does not provide medical advice)
- advising customers on products in compliance with all dispensing rules, regulations, and limitations in a friendly and professional manner
- offering accurate pricing information to customers
- dispensing regulated products in compliance with state dispensing limitations, including limits on the quantity dispensed, limits on the form or dosage of cannabis, limits on the types of products dispensed, and/or the frequency of purchases
- completing all sales by entering accurate data for each transaction in the business management software platforms in compliance with company policies and state dispensing limitations
- stocking, merchandising, and replenishing displays of regulated and unregulated inventory

State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on MA law

Requirements for the Position Based on Education/Experience include:

- High school degree or general education development (GED)
- strong computer skills, point of sale software, and cash management knowledge
- effective verbal and listening communications skills
- accountability, dependability, and adaptability
- flexibility to accommodate scheduling demands including some weekends, regularly scheduled shifts, and applicable holidays
- excellent problem-solving skills and ability to resolve matters in a professional manner in a fast-paced workplace
- dedication to helping customers find the best products for their different needs, and the people skills to make this happen
- knowledge of cannabis plant varieties and uses (helpful, but not required)

#### Post-Harvest Technicians

The job of the Post-Harvest Technician is to:

- prepare and process harvests for flower sales and oil extraction

The responsibilities of the Post-Harvest Technicians are:

- sanitizing and sterilizing equipment such as racking systems and shelves, as well as maintaining facility cleanliness
- accurately weighing, filling, and packaging, and recording post-harvest materials, using aseptic technique so that no contamination is introduced into the process or material
- adhering to the departmental, site and corporate safety policies
- assembling secondary packaging
- following Standard Operating Procedures for bucking, trimming, grinding, drying, and curing cannabis harvests in preparation for oil extraction and/or flower sales
- maintaining a neat and organized work area allowing for the proper segregation of materials and processes
- precise hand trimming as required for flower sales
- cleaning facility and equipment in a clean room manufacturing environment to maintain required standards
- adhering strictly to procedures and practices according to internal SOP and MA regulation

#### State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may NOT disqualify candidates based on state medical marijuana licensing regulations.

#### Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
- experience in the cannabis industry (helpful, but not required)
- relevant work experience in a hydroponic vegetable production or bedding plant production facility (desirable, but not required)

### Manufacturing Lab Extraction Tech

#### The job of the Manufacturing Lab Extraction Tech is to:

- assist in product processing and formulation
- complete tasks assigned by the Lab Manager to monitor and maintain the organization, cleanliness, and efficiency of production areas as well as quality control measures
- carry out day-to-day tasks including prepping, and packaging
- conduct the extraction process in a safe and accurate manner
- contribute to improvement strategies in the lab while assisting with development of best practices

#### The responsibilities of the Manufacturing Lab Extraction Tech are:

- maintaining, cleaning, and ensuring proper operation of extraction equipment
- accurately measuring ingredients and recording data
- monitoring extraction and recording data as instructed
- using a variety of equipment including but not limited to extraction vessels, scales, presses, centrifuges, induction burners and thermometers
- cross-training to create finished product as needed
- maintaining a clean and organized work area to ensure compliance with OSHA
- maintaining product stability qualifications

#### State-Mandated Requirements for the Position:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check – certain criminal convictions may disqualify candidates based on state medical marijuana licensing regulations.

Requirements for the Position Based on Education/Experience include:

- High School diploma or general education development (GED)
  - prior extraction experience (helpful, but not required)
  - relevant work experience in cannabis industry (helpful but not required)
  - ability to shift work schedule according to production needs
  - ability to follow Standard Operating Procedures (SOPs)
  - ability to multitask, do team building, and assist the lab team
  - ability to stand, crouch, lift,
  - strong attention to detail and organization
  - ability to multitask while maintaining production and quality standards
- 

## Security Guards

### Description:

Periodically patrols buildings and grounds. Familiar with standard concepts, practices and procedures within Cannabis. Perform a variety of tasks including age verification. Work under general supervision; typically reports to a supervisor or manager. A certain degree of creativity and latitude is expected. Requires 2+ years of experience in the field or in a related area

### General:

Due to state regulations, qualified candidates for this position must be at least 21 years of age and able to pass a background check

### Education/Experience:

High School diploma or equivalent

# Cultivation Marijuana Establishment Agents Suitability Table

<b>Time Period</b>	<b>Precipitating Issue</b>	<b>Result</b>
Present (during time from start of application process through action on application or renewal.)	<b>Open/Unresolved Criminal Proceedings:</b> Any outstanding or unresolved criminal proceeding, the disposition of which may result in a felony conviction under the laws of the Commonwealth or a similar law in another Jurisdiction, but excluding any criminal proceeding based solely on a Marijuana-related offense or a violation of M.G.L. c. 94C, § 32E (a) or § 34.	Presumptive Negative Suitability Determination
	<b>Open Professional or Occupational License Cases</b>  <b>Open/Unresolved Marijuana License or Registration Violations (Massachusetts or Other Jurisdictions):</b> An outstanding or unresolved violation of the regulations as included in 935 CMR 500.000 or a similar statute or regulations in another Jurisdiction, that has either (a) remained unresolved for a period of six months or more; or (b) the nature of which would result in a determination of unsuitability for registration	Presumptive Negative Suitability Determination
Present	<b>Submission of Information to the Commission Including, but Not Limited to:</b> Submission of information in connection with an agent application, waiver request or other Commission action that is deceptive, misleading, false or fraudulent, or that tends to deceive or create a misleading impression, whether directly, or by omission or ambiguity; or making statements during or in connection with a Commission inspection or investigation that are deceptive, misleading, false or fraudulent, or that tend to deceive or create a misleading impression, whether directly, or by omission or ambiguity.	Presumptive Negative Suitability Determination
Indefinite	<b>Conviction or Continuance without a Finding (CWOFF) for Any Distribution of a Controlled Substance to a Minor</b> <b>Felony Convictions in Massachusetts or Other Jurisdictions</b>	Mandatory Disqualification
Indefinite	For crimes of violence against a person, "violent crime" to be defined the same way as under M.G.L. c. 140, § 121 and M.G.L. c. 127, § 133E	Presumptive Negative Suitability Determination
Preceding Three Years	<b>Felony Convictions in Massachusetts or Other Jurisdictions:</b> For crimes of dishonesty or fraud.	Mandatory Disqualification

Time Period	Precipitating Issue	Result
Preceding Five Years	The applicant's or Licensee's prior actions posed or would likely pose a risk to the public health, safety, or welfare; and the risk posed by the applicant's or Licensee's actions relates or would likely relate to the operation of a Marijuana Establishment.	May make a Negative Suitability Determination in accordance with 935 CMR500.800(8)





## **Maintaining of Financial Records**

The maintaining of financial records will be done in a bookkeeping software. Currently, Heneault has been utilizing QuickBooks for her cultivation in Rhode Island, with all reconciliations being audited by her accountant monthly.

The following business records shall be maintained within quick books: Assets and liabilities; Monetary transactions; Books of accounts; Sales records; and Salary and wages paid to each employee.

Lifted Luxury will be using a bookkeeper to enter all of the financial data. PPA, LLC, certified public accountants, located in Warwick, Rhode Island, will provide for this service and all of our ongoing accounting needs. This firm has experience in cannabis accounting in the Rhode Island market, and Heneault already has a great business relationship with their owner.

Hard copies of all necessary documentation, including sales invoices, daily sales reports, and expenses, will be kept on file at Lifted Luxury's office for a time period determined by the commission. These documents will remain in a locked filing cabinet in the office accessed only by management.

Records of all salaries and wages paid for each employee will also be kept, along with records of any benefits employees are receiving. This will be important for Diversity Plan auditing.

Upon closure of Lifted Luxury, we will keep all financial documents will be kept for no less than two years in a manner and location approved by the Commission.





## **Diversity Plan**

As a woman owned business, we know how important being given equal opportunities is for women, minorities, veterans, people with disabilities and LGBTQ+. Lifted Luxury will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

### **Goal:**

It is our goal that we will have 50% of those employees that are veterans, minorities, women, people with disabilities and members of the LGBTQ+ communities. We will continue to help employees grow in their positions through training and assistance with off-site learning experiences.

We are projecting to have: 15% women, 10% minorities, 10% veterans, 5% persons with disabilities, and 10% LGBTQ+

To partner with vendors owned by veterans, minorities, women, people with disabilities and members of the LGBTQ+ communities

### **Programs:**

We will use job posting to target the correct applicants for open positions stating that the establishment is specifically looking for women, minorities, veterans, persons with disabilities or LGBTQ+ to work for the establishment. The postings will be clear that cannabis experience is not necessary, and training will be available for all level positions. These postings will be in the Worcester Telegram and the Woonsocket Call. Lifted Luxury will adhere to all required regulations set forth in 935CMR 500.105(4) in regard to advertising. Job postings will be posted within 15 days of an open position being available.

Training will include but is not limited to job specific standard operating procedures, responsible vendor training and safety and wellness training. After the initial new hire training, employees will be trained for 8 or more hours annually.

We will use the SDO website to search for certified businesses to source materials we need to keep our business running. We will commit to using vendors that are owned veterans, minorities, women, people with disabilities and members of the LGBTQ+ communities by whenever it is possible.

### **Measurements:**

Lifted Luxury is aware of the requirement that the plan contain a timeline for showing progress or success of its plan. At a minimum, the plan must document progress or success upon renewal (one year from provisional licensure, and each year thereafter). To that end, Lifted Luxury will keep employment, pay and promotion records. Our goal of being over 50% diverse will be reviewed every 6 months. If our numbers need to be adjusted, we will hire and train accordingly when positions are available. We will also be looking at internal pay structures to make sure that we are giving raises and promotions that include veterans, minorities, women, people with disabilities and members of the LGBTQ+ communities.

Our vendors will be reviewed quarterly to make sure we are purchasing whenever possible from businesses owned by veterans, minorities, women, people with disabilities and members of the LGBTQ+ communities. When purchasing for new projects we will compare pricing from at least three companies, with at least one of which will be from the above groups listed.