



Massachusetts Cannabis Control Commission

Third Party Marijuana Transporter

General Information:

License Number: MT281365
Original Issued Date: 09/21/2020
Issued Date: 09/21/2020
Expiration Date: 09/21/2021

ABOUT THE MARIJUANA ESTABLISHMENT

Business Legal Name: Coastal Solutions

Phone Number: 781-733-1643
Email Address: clovett7@gmail.com

Business Address 1: 608 Chandler Street
Business City: Duxbury
Business State: MA
Business Zip Code: 02332

Business Address 2:
Mailing Address 1: 608 Chandler Street
Mailing City: Duxbury
Mailing State: MA
Mailing Zip Code: 02332

CERTIFIED DISADVANTAGED BUSINESS ENTERPRISES (DBES)

Certified Disadvantaged Business Enterprises (DBEs): Not a DBE

PRIORITY APPLICANT

Priority Applicant: no
Priority Applicant Type: Not a Priority Applicant
Economic Empowerment Applicant Certification Number:
RMD Priority Certification Number:

RMD INFORMATION

Name of RMD:
Department of Public Health RMD Registration Number:
Operational and Registration Status:
To your knowledge, is the existing RMD certificate of registration in good standing?:
If no, describe the circumstances below:

PERSONS WITH DIRECT OR INDIRECT AUTHORITY

Person with Direct or Indirect Authority 1

Percentage Of Ownership: 49
Role: Executive / Officer
Percentage Of Control: 49
Other Role:

First Name: Craig Last Name: Lovett Suffix:

Gender: Male User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

Person with Direct or Indirect Authority 2

Percentage Of Ownership: 51 Percentage Of Control: 51

Role: Executive / Officer Other Role:

First Name: Cordelia Last Name: Lovett Suffix:

Gender: Female User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

ENTITIES WITH DIRECT OR INDIRECT AUTHORITY

No records found

CLOSE ASSOCIATES AND MEMBERS

No records found

CAPITAL RESOURCES - INDIVIDUALS

Individual Contributing Capital 1

First Name: Craig Last Name: Lovett Suffix:

Types of Capital: Monetary/Equity Other Type of Capital: Total Value of the Capital Provided: \$100000 Percentage of Initial Capital: 50

Capital Attestation: Yes

Individual Contributing Capital 2

First Name: Cordelia Last Name: Lovett Suffix:

Types of Capital: Monetary/Equity Other Type of Capital: Total Value of the Capital Provided: \$100000 Percentage of Initial Capital: 50

Capital Attestation: Yes

CAPITAL RESOURCES - ENTITIES

No records found

BUSINESS INTERESTS IN OTHER STATES OR COUNTRIES

No records found

DISCLOSURE OF INDIVIDUAL INTERESTS

No records found

MARIJUANA ESTABLISHMENT PROPERTY DETAILS

Establishment Address 1: 11 Richards Road

Establishment Address 2: Unit #9

Establishment City: Plymouth Establishment Zip Code: 02360

Approximate square footage of the Establishment: 1500 How many abutters does this property have?: 11

Have all property abutters have been notified of the intent to open a Marijuana Establishment at this address?: Yes

HOST COMMUNITY INFORMATION

Host Community Documentation:

Document Category	Document Name	Type	ID	Upload
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					Date
Certification of Host Community Agreement	Community-Outreach-Meeting-Attestation-Form (Executed 1x).pdf	pdf	5c93013e5fd63c1b24eb8b4c		03/20/2019
Plan to Remain Compliant with Local Zoning	Coastal Solutions Plan to Remain Compliant with Local Zoning.pdf	pdf	5dd5ae6ab4f83557d6cc7728		11/20/2019
Certification of Host Community Agreement	HCA cert form signed 2x.pdf	pdf	5eb354a4f16b5934c5919e8c		05/06/2020

Total amount of financial benefits accruing to the municipality as a result of the host community agreement. If the total amount is zero, please enter zero and provide documentation explaining this number.: \$

PLAN FOR POSITIVE IMPACT

Plan to Positively Impact Areas of Disproportionate Impact:

Document Category	Document Name	Type	ID	Upload Date
Plan for Positive Impact	Plan to Positively Impact Areas of Disproportionate Impact3.pdf	pdf	5ea596d80f60d34840b10a7	04/26/2020

ADDITIONAL INFORMATION NOTIFICATION

Notification: I Understand

INDIVIDUAL BACKGROUND INFORMATION

Individual Background Information 1

Role: Executive / Officer

Other Role:

First Name: Craig

Last Name: Lovett Suffix:

RMD Association: Not associated with an RMD

Background Question: no

Individual Background Information 2

Role: Executive / Officer

Other Role:

First Name: Cordelia

Last Name: Lovett Suffix:

RMD Association: Not associated with an RMD

Background Question: no

ENTITY BACKGROUND CHECK INFORMATION

No records found

MASSACHUSETTS BUSINESS REGISTRATION

Required Business Documentation:

Document Category	Document Name	Type	ID	Upload Date
Department of Revenue - Certificate of Good standing	Mass Gov certificate of good standing.pdf	pdf	5c92ea7c8d16491b5c0fb988	03/20/2019
Secretary of Commonwealth - Certificate of Good Standing	Cert of good standing.pdf	pdf	5c9ea0d18d16491b5c0fc9f5	03/29/2019
Articles of Organization	Coastal Solutions Operating Agreement signed.pdf	pdf	5e8137a4b014bf38e46cca8b	03/29/2020

Bylaws	attestation to dept of unemployment good standing.pdf	pdf	5e813c92bddf0438d21db1ee	03/29/2020
Articles of Organization	Coastal Solutions MA cert of Organization.pdf	pdf	5e9ee40d554b033566cd3984	04/21/2020

No documents uploaded

Massachusetts Business Identification Number: 001354343

Doing-Business-As Name:

DBA Registration City:

BUSINESS PLAN

Business Plan Documentation:

Document Category	Document Name	Type	ID	Upload Date
Plan for Liability Insurance	Coastal Solutions Plan to Obtain Liability Insurance.pdf	pdf	5dd59134a9ef3857c445a4f3	11/20/2019
Business Plan	Coastal Solutions Operating Business Plan4.pdf	pdf	5dd591ce40e348579197d520	11/20/2019
Proposed Timeline	Coastal Solutions Timeline4.pdf	pdf	5ece63ba7dc0413492818686	05/27/2020

OPERATING POLICIES AND PROCEDURES

Policies and Procedures Documentation:

Document Category	Document Name	Type	ID	Upload Date
Restricting Access to age 21 and older	Restricting Access to age 21 and older.pdf	pdf	5dd595b8d5b0805341c62c9c	11/20/2019
Prevention of diversion	Coastal Solutions Plan for Prevention of Diversion.pdf	pdf	5dd595ecbcb01253152f6b86	11/20/2019
Inventory procedures	Coastal Solutions Inventory.pdf	pdf	5dd5962026aa77532085c218	11/20/2019
Maintaining of financial records	Coastal Solutions Financial Record Keeping.pdf	pdf	5dd596a640e348579197d540	11/20/2019
Dispensing procedures	Coastal Solutions Dispensing procedures.pdf	pdf	5dd59773160e3b57a3dd3044	11/20/2019
Separating recreational from medical operations, if applicable	Coastal Solutions Separating recreational from medical.pdf	pdf	5dd5979ebcb01253152f6b8e	11/20/2019
Security plan	Coastal Solutions Security Plan3.pdf	pdf	5e9ee4b1b7c619391b8bc67e	04/21/2020
Storage of marijuana	Coastal Solutions Storage of Marijuana3.pdf	pdf	5e9ee4d381ed8a355b8db890	04/21/2020
Transportation of marijuana	Coastal Solutions Transportation of Marijuana2.pdf	pdf	5e9ee4fdbddf0438d21df590	04/21/2020
Quality control and testing	Coastal Solutions Quality Control and Testing Procedures2.pdf	pdf	5e9ee52af0445c357cb0a43c	04/21/2020
Record Keeping procedures	Coastal Solutions Record Keeping2.pdf	pdf	5e9ee577d29ad93571599b6b	04/21/2020
Qualifications and training	Coastal Solutions Qualifications and Training3.pdf	pdf	5e9ee71dd29ad93571599b71	04/21/2020

Personnel policies including background checks	Coastal Solutions Plan for Personnel Policies2.pdf	pdf	5ea597785c6c422d41af917e	04/26/2020
Diversity plan	Coastal Solutions Diversity and Inclusion4.pdf	pdf	5ec9330e1cd17834bad6416c	05/23/2020
Diversity plan	Dream Big! acceptance letter.pdf	pdf	5ec9331b502f482d48991625	05/23/2020

ATTESTATIONS

I certify that no additional entities or individuals meeting the requirement set forth in 935 CMR 500.101(1)(b)(1) or 935 CMR 500.101(2)(c)(1) have been omitted by the applicant from any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

I understand that the regulations stated above require an applicant for licensure to list all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings.: I Agree

I certify that any entities who are required to be listed by the regulations above do not include any omitted individuals, who by themselves, would be required to be listed individually in any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

Notification: I Understand

I certify that any changes in ownership or control, location, or name will be made pursuant to a separate process, as required under 935 CMR 500.104(1), and none of those changes have occurred in this application.:

I certify that to the best knowledge of any of the individuals listed within this application, there are no background events that have arisen since the issuance of the establishment's final license that would raise suitability issues in accordance with 935 CMR 500.801.:

I certify that all information contained within this renewal application is complete and true.:

ADDITIONAL INFORMATION NOTIFICATION

Notification: I Understand

COMPLIANCE WITH POSITIVE IMPACT PLAN

No records found

COMPLIANCE WITH DIVERSITY PLAN

No records found

HOURS OF OPERATION

Monday From: Open 24 Hours	Monday To:
Tuesday From: Open 24 Hours	Tuesday To:
Wednesday From: Open 24 Hours	Wednesday To:
Thursday From: Open 24 Hours	Thursday To:
Friday From: Open 24 Hours	Friday To:
Saturday From: Open 24 Hours	Saturday To:
Sunday From: Open 24 Hours	Sunday To:

Community Outreach Meeting Attestation Form

The applicant must complete each section of this form and initial each page before uploading it to the application. Failure to complete a section will result in the application being deemed incomplete. Instructions to the applicant appear in italics. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(1).

I, RICHARD M. SERKEY, (insert name) attest as an authorized representative of COASTAL SOLUTIONS LLC (insert name of applicant) that the applicant has complied with the requirements of 935 CMR 500 and the guidance for licensed applicants on community outreach, as detailed below.

1. The Community Outreach Meeting was held on March 20, 2019 (insert date).
2. A copy of a notice of the time, place, and subject matter of the meeting, including the proposed address of the Marijuana Establishment, was published in a newspaper of general circulation in the city or town on 3/6/19 and 2/27/19 (insert date), which was at least seven calendar days prior to the meeting. A copy of the newspaper notice is attached as Attachment A (please clearly label the newspaper notice in the upper right hand corner as Attachment A and upload it as part of this document).
3. A copy of the meeting notice was also filed on 2/19/19 (insert date) with the city or town clerk, the planning board, the contracting authority for the municipality, and local licensing authority for the adult use of marijuana, if applicable. A copy of the municipal notice is attached as Attachment B (please clearly label the municipal notice in the upper right-hand corner as Attachment B and upload it as part of this document).
4. Notice of the time, place and subject matter of the meeting, including the proposed address of the Marijuana Establishment, was mailed on 2/20/19 (insert date), which was at least seven calendar days prior to the community outreach meeting to abutters of the proposed address of the Marijuana Establishment, and residents within 300 feet of the property line of the petitioner as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another city or town. A copy of one of the notices sent to abutters and parties of interest as described in this section is attached as Attachment C (please clearly label the municipal notice in the upper right hand corner as Attachment C and upload it as part of this document; please only include a copy of one notice and please black out the name and the address of the addressee).

5. Information was presented at the community outreach meeting including:
 - a. The type(s) of Marijuana Establishment to be located at the proposed address;
 - b. Information adequate to demonstrate that the location will be maintained securely;
 - c. Steps to be taken by the Marijuana Establishment to prevent diversion to minors;
 - d. A plan by the Marijuana Establishment to positively impact the community; and
 - e. Information adequate to demonstrate that the location will not constitute a nuisance as defined by law.
6. Community members were permitted to ask questions and receive answers from representatives of the Marijuana Establishment.

DM BRYAN, ATTORNEY
SERKEY & KELMAN, PC
81 SUMMIT STREET
PLYMOUTH, MA 02360
3/20/19

Legal Notices

CASE NO. 3939
LEGAL NOTICE
TOWN OF PLYMOUTH
ZONING BOARD OF
APPEALS

CASE NO. 3939

The Plymouth Zoning Board of Appeals on the Zoning Bylaw will hold a Public Hearing in the Great Hall, Town Hall, 26 Court Street, Plymouth, Massachusetts on **WEDNESDAY, MARCH 20, 2019 AT 7:15 P.M.** to hear the petition Coastal Solutions, requesting a Special Permit required per Section 203.16 for a Marijuana Transporter on the property of 11 Richards Rd, LLC located at 11 Richards Rd and shown as Lot 12E-15B on Plat 102 of the Assessors Maps dated January 1, 2018 in a LI Zone.

The petitioner or his/her representative and any other person desiring to be heard on this matter should appear at the time and place designated.

ZONING BOARD OF
APPEALS
Tara Brennan
Administrative Secretary

AD#13773719
OCM 2/27, 3/6/19

58 C Main St
LEGAL NOTICE
PLYMOUTH HISTORIC
DISTRICT COMMISSION
508-747-1620 X10138

The Plymouth Historic District Commission will conduct a public hearing to consider an application for a Certificate of Appropriateness:

FORMAL HEARING

DATE: March 20, 2019

DAY: WEDNESDAY

TIME: 7:30 PM

PLACE:
Ropewalk Room - 2nd
Floor at Town Hall

APPLICANT: Paul Fox

15 South Park Ave
LEGAL NOTICE
PLYMOUTH HISTORIC
DISTRICT COMMISSION
508-747-1620 X10138

The Plymouth Historic District Commission will conduct a public hearing to consider an application for a Certificate of Appropriateness:

FORMAL HEARING

DATE: March 20, 2019

DAY: WEDNESDAY

TIME: 7:30 PM

PLACE:
Ropewalk Room - 2nd
Floor at Town Hall

APPLICANT:
Brenner Signs

CASE NO: 19-7

PROJECT LOCATION:
15 South Park Ave

PROJECT DESCRIPTION:
Certificate of
Appropriateness for
awning

A complete project description is available in the Historic District Commission Office, 26 Court Street, Plymouth MA 02360.

Any person wishing to make comments may do so.

CHAIRMAN
PLYMOUTH HISTORIC
DISTRICT COMMISSION

AD#13775878
OCM 3/6/19

135 Sandy Beach Road
LEGAL NOTICE
PLYMOUTH CONSERVATION
COMMISSION
508-747-1620 x10139

Notice is hereby given simultaneously in accordance with The Wetlands Protection Act, M.G.L. Chapter 131, Section 40 and The Town of Plymouth Wetlands Bylaw, Chapter 8196, that a public hearing will be held at **PLYMOUTH TOWN HALL, 26 COURT STREET, PLYMOUTH, MA, 2nd Floor, ROPEWALK MEETING ROOM** (located in the 1820 Courthouse) on:

CASE NO. 3940
LEGAL NOTICE
TOWN OF PLYMOUTH
ZONING BOARD OF
APPEALS

CASE NO. 3940

The Plymouth Zoning Board of Appeals on the Zoning Bylaw will hold a Public Hearing in the Great Hall, Town Hall, 26 Court Street, Plymouth, Massachusetts on **WEDNESDAY, MARCH 20, 2019 AT 7:00 P.M.** to hear the petition Fresh Ponds Lofts, LLC, requesting a Special Permit required per Section 203.9 (C) to demolish preexisting nonconforming use and construct another nonconforming use seventeen (17) 1 bedroom unit multifamily building, a special permit required per section 205.4 R25 and dimensional table to waive front and rear setbacks and a special permit required per section 207.7 (C)(a) inclusionary housing for an increase of 6 units or more on the property of **Fresh Ponds Lofts, LLC** located at **949 State Rd** and shown as Lot 23B on Plat 48 of the Assessors Maps dated January 1, 2018 in a R25 Zone.

The petitioner or his/her representative and any other person desiring to be heard on this matter should appear at the time and place designated.

ZONING BOARD OF
APPEALS

Tara Brennan
Administrative Secretary

AD#13773722
OCM 2/27, 3/6/19

BORGATTI ESTATE
LEGAL NOTICE
Commonwealth of
Massachusetts
The Trial Court
Probate and Family Court
Plymouth Division
52 Obery Street
Suite 1130
Plymouth, MA 02360
(508) 747-6204

Docket No.
PL19P0338EA

INFORMAL PROBATE
PUBLICATION NOTICE

Mortgage Electronic
Registration Systems, Inc.,
as nominee for Financial
Freedom Acquisition LLC,
to CIT Bank, N.A., recorded
on April 12, 2017, in
Book No. 48303, at Page
240

CIT Bank, N.A. to Bank of
New York Mellon Trust
Company, N.A. as Trustee
for Mortgage Assets
Management Series 1
Trust, recorded on
November 8, 2018, in Book
No. 50497, at Page 342

for breach of the conditions
of said mortgage and for
the purpose of foreclosing,
the same will be sold at
Public Auction at 4:00 PM
on March 27, 2019, on the
mortgaged premises located
at 8 Maple Avenue,
Kingston, Plymouth
County, Massachusetts, all
and singular the premises
described in said mortgage.

TO WIT:

A certain parcel of land
with the buildings thereon,
situated on the
Southeasterly side of
Maple Avenue, in Kingston,
Plymouth County,
Massachusetts, being
bounded and described as
follows:

Beginning at a point 189
feet from the land of
George S. Lowe on said
Maple Avenue and running
Southeasterly to land formerly owned by C.A.
Bradford;

Thence Northeasterly 78
feet, more or less, to land
of heirs of Joseph Holmes;

Thence along the Holmes
line 116 feet and continuing
in a line to said Maple
Avenue;

Thence along said Maple
Avenue to the point of
beginning.

For mortgagors title see
deed dated February 15,
2000, recorded with the
Plymouth County Registry
of Deeds, Book 18299,
Page 252.

For mortgagor's(s)' title
see deed recorded with
Plymouth County Registry
of Deeds in Book 35551
Page 249.

These premises will be sold

Legal Notices

CASE NO. 3939
LEGAL NOTICE
TOWN OF PLYMOUTH
ZONING BOARD OF
APPEALS

CASE NO. 3939

The Plymouth Zoning Board of Appeals on the Zoning Bylaw will hold a Public Hearing in the Great Hall, Town Hall, 26 Court Street, Plymouth, Massachusetts on **WEDNESDAY, MARCH 20, 2019 AT 7:15 P.M.** to hear the petition Coastal Solutions, requesting a Special Permit required per Section 203-16 for a Marijuana Transporter on the property of 11 Richards Rd, LLC located at 11 Richard's Rd and shown as Lot 12E-15B on Plat 102 of the Assessors Maps dated January 1, 2018 in a LI Zone.

The petitioner or his/her representative and any other person desiring to be heard on this matter should appear at the time and place designated.

ZONING BOARD OF
APPEALS
Tara Brennan
Administrative Secretary

AD#13773719
OCM 2/27, 3/6/19

26 Monisa Kay Drive
LEGAL NOTICE
PLYMOUTH CONSERVA-
TION COMMISSION
508-747-1620 x10139

Notice is hereby given simultaneously in accordance with The Wetlands Protection Act, M.G.L. Chapter 131, Section 40 and The Town of Plymouth Wetlands Bylaw, Chapter 8196, that a public hearing will be held at PLYMOUTH TOWN HALL, 26 COURT STREET, PLYMOUTH, MA, 2nd Floor, ROPE-WALK MEETING ROOM (located in the 1820 Courthouse) on:

DATE:
March 12, 2019

214 Sandwich Street
LEGAL NOTICE
PLYMOUTH CONSERVA-
TION COMMISSION
508-747-1620 x10139

Notice is hereby given simultaneously in accordance with The Wetlands Protection Act, M.G.L. Chapter 131, Section 40 and The Town of Plymouth Wetlands Bylaw, Chapter 8196, that a public hearing will be held at PLYMOUTH TOWN HALL, 26 COURT STREET, PLYMOUTH, MA, 2nd Floor, ROPE-WALK MEETING ROOM (located in the 1820 Courthouse) on:

DATE:
March 12, 2019
DAY: TUESDAY
TIME: 7:20 PM
PROJECT LOCATION:
214 Sandwich Street
PARCEL ID NO:
024-000-023B-001
APPLICANT:
David Crawley

PCC-19-11.
PROJECT DESCRIPTION:
A Notice of Intent to repair an eroded coastal bank with Bioengineered Coir roll system, salt tolerant products used w/anchors and tie backs, and supplemented with salt tolerant blankets, in the Coastal Resource Areas of Coastal Beach and Coastal Bank.

Any person wishing to make comments may do so:

PLYMOUTH CONSERVA-
TION COMMISSION
Sarah Trainor, Chairperson

AD#13774868
OCM 2/27/19

HOME DEPOT DRIVE
LEGAL NOTICE
TOWN OF PLYMOUTH
26 COURT STREET
PLYMOUTH, MA 02360

PLANNING BOARD

NOTICE OF PUBLIC
HEARING

The Planning Board of the Town of Plymouth will hold a Public Hearing at the Plymouth Town Hall, 26 Court Street, Plymouth, Massachusetts on **Monday, March 11, 2019**

November 5, 1982, by Hayward-Boynton & Williams, Inc., Surveyors, recorded with Plymouth County Registry of Deeds in Plan Book 23, Page 467, to which plan reference is hereby made for a more particular description, together with the right to use the streets and ways shown on said plan necessary to reach the nearest public way for all purposes for which streets and ways are commonly used in the Town of Plymouth. Containing 47,002 square feet of land, according to said plan. Said premises are conveyed subject to and together with the benefits of all rights, restrictions and easements of record, insofar as the same may now be in force and applicable. For title reference see deed at Book 5923 Page 246. Subject to and with the benefit of easements, reservation, restrictions, and taking of record, if any, insofar as the same are now in force and applicable.

In the event of any typographical error set forth herein in the legal description of the premises, the description as set forth and contained in the mortgage shall control by reference. Together with all the improvements now or hereafter erected on the property and all easements, rights, appurtenances, rents, royalties, mineral, oil and gas rights and profits, water rights and stock and all fixtures now or hereafter a part of the property. All replacements and additions shall also be covered by this sale. Terms of Sale: Said premises will be sold subject to any and all unpaid taxes and assessments, tax sales, tax titles and other municipal liens and water or sewer liens and State or County transfer fees, if any there are, and TEN THOUSAND DOLLARS (\$10,000.00) in cashiers or certified check will be required to be paid by the purchaser at the time and place of the sale as a deposit and the balance in cashiers or certified check will be due in thirty (30) days, at the offices of Doonan, Graves & Longoria, LLC

tained in a certain mortgage given by Kathryn I. Lally to Bank of America N.A. dated January 30, 2009, and recorded with the Plymouth County Registry of Deeds in Book 36754, Page 79, and assigned through assignments recorded with said Registry of Deeds in Book 44816, Page 348, Book 47043, Page 253, and Book 49933, Page 108, of which mortgage the undersigned is the present holder, for breach of the conditions of said mortgage and for the purpose of foreclosing the same will be sold at Public Auction on March 6, 2019 at 11:00AM, at or upon the mortgaged premises more particularly described below, being all and singular the premises described in said mortgage, to wit:

The land at 49 Nobadeer Circle, Kingston, Plymouth County, Massachusetts, more particularly shown as Lot 7 on a "Plan of Nobadeer Village Owned by Kingston Lincoln Group, LLC in Kingston, MA Scale 1" = 30' August 28 2006, revised December 4, 2006, February 12, 2007, May 11, 2007, and September 4, 2007, prepared by Flaherty & Stefani, Inc., 67 Samoset Street, Plymouth, MA" which plan is recorded in the Plymouth County Registry of Deeds in Plan Book 53, Page 849. Excepting therefrom the fee in Nobadeer Circle, but together with the right to use the streets and ways as shown on said plan for access and egress, in common with other entitled thereto. Subject to the extent still in force and effect, to: (i) the Regulatory Agreement recorded at Book 35712, Page 279, (ii) the Declaration of Protective Covenant Restrictions recorded at Book 36335, Page 106, as amended, (iii) the provisions of the Affordable Housing Deed Rider attached to the deed recorded at Book 36754, Page 59, and the other matters listed in such deed and (iv) the Conservation Restriction recorded at Book 40570, Page 270. For title see Deed at Book

ATTACHMENT A
(2 of 2)



TOWN OF PLYMOUTH

26 Court Street
Plymouth, Massachusetts 02360

FAX (508) 830-4116
(508) 747-1620

ZONING BOARD OF APPEALS

CASE NO. 3939

The Plymouth Zoning Board of Appeals on the Zoning Bylaw will hold a Public Hearing in the Great Hall, Town Hall, 26 Court Street, Plymouth, Massachusetts on **WEDNESDAY, MARCH 20, 2019 AT 7:15 P.M.** to hear the petition **Coastal Solutions**, requesting a Special Permit required per Section 203-16 for a Marijuana Transporter on the property of **11 Richards Rd, LLC** located at **11 Richard's Rd** and shown as Lot 12E-15B on Plat 102 of the Assessors Maps dated January 1, 2018 in a LI Zone.

The petitioner or his/her representative and any other person desiring to be heard on this matter should appear at the time and place designated.

ZONING BOARD OF APPEALS
Tara Brennan
Administrative Secretary

19 FEB 19 AM 10:08

RECEIVED
TOWN CLERK'S OFFICE
PLYMOUTH, MA

Bill to: Plymouth Zoning Board of Appeals, Acct. 100026283

Contact: Tara Brennan, 508-747-1620, x10138

For advertisement: Wednesday, February 27, 2019 and Wednesday, March 6, 2019

Email Proof to: tbrennan@townhall.plymouth.ma.us

Town of Plymouth

Abutters List

11-01-04AM

ParcelID	Location	Owner	Co-Owner	Mailing Address	City	State	Zip
102-000-012E-002	77 INDUSTRIAL PARK RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	MA	[REDACTED]
102-000-012E-007A	12 RICHARD'S RD Includes lots 13E-6A and 22-18A	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-012E-008A	8 RICHARD'S RD Includes lot 13E-9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-012E-014	91 INDUSTRIAL PARK RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-012E-015A	9 RICHARD'S RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-012E-015B	11 RICHARD'S RD Subject	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-018-000	19 RICHARD'S RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-022-010	71 INDUSTRIAL PARK RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-022-012	77 INDUSTRIAL PARK RD Includes lot 22-13	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-022-021	15 RICHARD'S RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
102-000-022-022	INDUSTRIAL PARK RD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

ATTACHMENT C

Coastal Solutions Plan to Remain Compliant with Local Zoning

Zoning Bylaw of the Town of Plymouth, Massachusetts

203-16 Marijuana Establishments.

Marijuana Establishments as defined in § 205-3 of the Zoning Bylaw, and Medical Marijuana Treatment Centers, as defined in Chapter 369 of the Acts of 2012, are allowed by Special Permit in the Light Industrial (LI) Districts. Marijuana Establishments and Medical Marijuana Treatment Centers are prohibited in all other zoning districts. Marijuana Establishments and Medical Marijuana Treatment Centers must comply with the dimensional, intensity, and setback requirements of the underlying district and the following requirements:

1. A minimum separation of 2,000 feet is required between Marijuana Retailers, not including Marijuana Treatment Centers.
2. A minimum setback of 500 feet is required from any public or private school (with Kindergarten through Grade 12 students).
3. Adequate provisions for security must be provided.
4. Advertisements, displays of merchandise, signs or any other exhibit depicting the activities of the dispensary placed within the interior of buildings or premises shall be arranged or screened to prevent public viewing from outside such building or premises.
5. Only one historic identification sign as defined by § 203-3 of the Zoning Bylaw is allowed. All other identification signs are prohibited.

See separate memo (below) from the Plymouth Planning Board to the Plymouth Zoning Board Dated March 12, 2019 page 6 for specific conditions set by Plymouth Planning Board to remain compliant with local zoning:

CONDITIONS:

1. Security measures shall be reviewed and approved by the Plymouth Chief of Police with final approval by the Zoning Board of Appeals.
2. Any advertisements, displays of merchandise, signs or any other exhibit depicting the activities of the establishment placed within the interior of buildings or premises shall be arranged or screened to prevent public viewing from outside such building or premises.
3. Only one historic identification sign as defined by Section 205-19B of the Zoning Bylaw is allowed. All other identification signs are prohibited.
4. The wastewater flow calculations associated with this change of use must be reviewed by the Sewer Division. All connections to Town sewer are subject to wastewater flow availability and payment of all applicable sewer connection fees. The DPW Sewer Division will not sign off on building permits until all sewer connection fees have been paid and construction plans have been submitted and approved. Construction plans must show adequate detail on the size and material of the proposed and existing sewers, including service laterals, cleanouts and manholes.

Condition #1: Coastal Solutions will coordinate and comply with any security actions or directives required by the Plymouth Chief of Police. Coastal Solutions will communicate regularly with the Plymouth Police department regarding security operations and immediately following any changes in security protocols.

Condition #2: There will be absolutely no advertisements, displays or signage on either the interior or exterior of the building. All windows will be sealed with bars or steel plates to prevent forced entry and blocked with film or paint to prevent any visibility into the interior of the site.

Condition #3: There will be absolutely no advertisements, displays or signage on either the interior or exterior of the building.

Condition #4: Coastal Solutions will coordinate and comply with any actions or directives required by the Plymouth DPW Sewer Division. This includes submitting construction plans and payment of connection fees, if necessary.



Host Community Agreement Certification Form

Instructions

Certification of a host community agreement is a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). Applicants must complete items 1-3. The contracting authority for the municipality must complete items 4-8. Failure to complete a section will result in the application not being deemed complete. This form should be completed and uploaded into your application. Please note that submission of information that is "misleading, incorrect, false, or fraudulent" is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

Certification

The parties listed below do certify that the applicant and municipality have executed a host community agreement on the specified date below pursuant to G.L. c. 94G § 3(d):

1. Name of applicant:

Coastal Solutions

2. Name of applicant's authorized representative:

Craig Lovett

3. Signature of applicant's authorized representative:

4. Name of municipality:

Town of Plymouth

5. Name of municipality's contracting authority or authorized representative:

Kenneth Tavaraz



6. Signature of municipality's contracting authority or authorized representative:



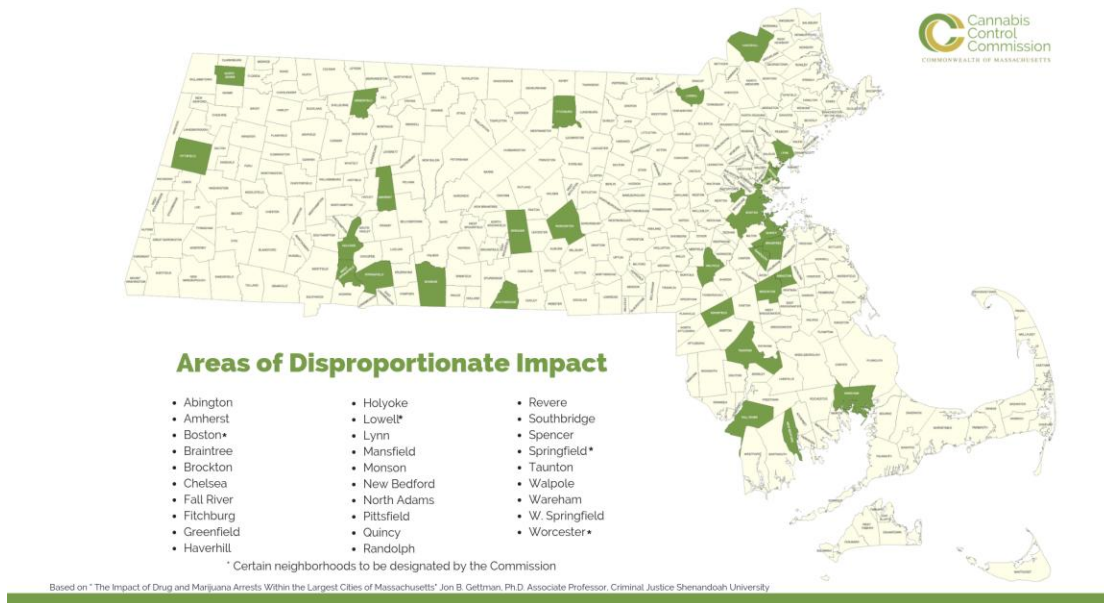
7. Email address of contracting authority or authorized representative of the municipality (*this email address may be used to send municipal notices pursuant to 935 CMR 500.102(1) and 501.102(1).*):

kenneth.towers@gmail.com

8. Host community agreement execution date:

11/27/19

Coastal Solutions Plan to Positively Impact Areas of Disproportionate Impact



Background and Analysis

From the Center for American Progress: "A growing body of research shows that being raised in...high-poverty communities undermines children's long-term life chances. The effects of living in high-poverty communities—such as poor health and educational outcomes, as well as limited employment opportunities—are far reaching and generational."

From the Center on Budget and Policy Priorities: "...jobs and job creation programs provide income to people who need it and will spend it, thereby helping to boost weak local economies, while providing opportunities to workers disconnected from the labor market. ...There can be lasting benefits from helping such workers overcome labor market barriers that are preventing them from gainful employment."

At Coastal Solutions, we believe the best and biggest impact we can have on areas of disproportionate impact are job creation.

Some of the immediate and obvious benefits of job creation to the individual are income, improved self esteem, a sense of belonging, the refinement of a skill set and the development of a career path. For the employee's family, a job creates stability and improved family well-being. The long-term benefits to the individual include the formation of a work history, the basis for establishing credit, the development of a transferrable skill set and the ability to increase earnings in the future. For the community, job creation produces individuals who can buy goods and services and families that are an asset to their community.

Target Areas

Coastal Solutions is located in Plymouth, MA. The closest areas of disproportionate impact to Plymouth (see map above) are:

- Wareham
- Taunton
- Brockton
- Abington
- New Bedford
- Fall River

Goal of the Plan

Coastal Solutions seeks to employ individuals from the above communities to benefit both the individual and the community. Quite simply, the goal of the plan is to hire, train, retain and promote individuals from these towns in addition to Economic Empowerment Priority applicants and Social Equity Program applicants. Coastal Solutions will seek to hire 25% of its employees from the following groups:

- Residents of Areas of Disproportionate Impact
- Economic Empowerment Priority applicants, and
- Social Equity Program applicants

The Program

Coastal Solutions plans to impact and improve these areas by drawing employees from these towns. A cursory search for the job fairs held in towns of disproportionate impact reveals that there are numerous, diverse and accessible job fairs in these communities. Coastal Solutions will seek out job fairs in the above communities and secure floor space at these events. Coastal Solutions will come prepared to discuss existing and future employment opportunities and pass out literature describing the company. Interested individuals will be encouraged to apply in person or through employment applications available at the job fair.

The Program in Practice

- Coastal Solutions will attend and/or hold at least two (2) job fairs each calendar year with the intent to hire individuals from areas of disproportionate impact
- Coastal Solutions will place advertisements in local papers of disproportionate impact at least four (4) times per year with the intent to hire individuals from areas of disproportionate impact, these local papers include:
 - Southcoast Today (Wareham)
 - The Taunton Daily Gazette
 - The Enterprise (Brockton)
 - The Abington Mariner
 - The New Bedford Standard-Times
 - The Herald News (Fall River)

Job Fair Measurements

Coastal Solutions will record and retain metrics from each job fair to quantify and qualify the success of each fair. Metrics shall include but not be limited to:

- Quantity of individual inquiries (walk-ups)
- Quantity of individuals who take an application

- Quantity of applicants who fill out & return an application
- Quantity of complete applications
- Quantity of applicants that meet requirements for a phone interview
- Quantity and quality of phone interviews
- Quantity of applicants that meet requirements for in-person interviews
- Quantity and quality of in-person interviews
- Quantity of passed CORI, SORI and other background checks
- Quantity and quality of hires
- Quantity of hires employed after 3, 6, 12 months
- Quantity of promotions, pay increases

Advertisement Measurements

Coastal Solutions will record and retain metrics from each job advertisement to quantify and qualify the success of each posting. Metrics shall include but not be limited to:

- Quantity of individual responses to advertisement
- Quantity of individuals who request an application
- Quantity of applicants who fill out & return an application
- Quantity of complete applications
- Quantity of applicants that meet requirements for a phone interview
- Quantity and quality of phone interviews
- Quantity of applicants that meet requirements for in-person interviews
- Quantity and quality of in-person interviews
- Quantity of passed CORI, SORI and other background checks
- Quantity and quality of hires
- Quantity of hires employed after 3, 6, 12 months
- Quantity of promotions, pay increases

Coastal Solutions acknowledges and is aware they must demonstrate progress or success of its plan each year prior to the renewal of its licensure on the anniversary of its provisional licensure.

- Hold a minimum of two (2) job fairs in areas of disproportionate impact with the intent to hire individuals from areas of disproportionate impact, Economic Empowerment Priority applicants and/or Social Equity Program applicants
- Place advertisements in local papers of disproportionate impact at least four (4) times per year with the intent to hire individuals from areas of disproportionate impact, Economic Empowerment Priority applicants and/or Social Equity Program applicants
- Hire 25% of its employees from areas of disproportionate impact, Economic Empowerment Priority applicants and/or Social Equity Program applicants

Coastal Solutions acknowledges and is aware, and will adhere to, the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment; and

Any actions taken, or programs instituted, will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

Confirmation

[Home](#)[Certificate of Good Standing](#)[Confirmation](#)[Contact Us](#)[Frequently Asked Questions](#)[Video Tutorials](#)

Certificate of Good Standing - Confirmation

Confirmation Code: 77zf7b
Confirmation Number: 1-986-107-776
Submitted Date and Time: 3/20/2019 9:31:33 PM

Legal Name: COASTAL SOLUTIONS

Your *Certificate of Good Standing* application has been submitted. Please print this page and save the confirmation number above for your records. A confirmation email will be sent shortly. The information you provided will be reviewed in a timely manner.

Check Status of Your Submission

To check the status of your submission, click the **Find a submission** hyperlink under the *Quick Links* section on the MassTaxConnect logon screen. You will be asked to enter your email address and the confirmation code above to view your submission. If the submission is approved, the *Certificate of Good Standing* will be mailed to the address you provided and will be available to download through checking your submission.

Contact Us

If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are 8:30AM to 4:30PM Monday - Friday.

[OK](#)[Print Confirmation](#)



The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

William Francis Galvin
Secretary of the
Commonwealth

March 20, 2019

TO WHOM IT MAY CONCERN:

I hereby certify that a certificate of organization of a Limited Liability Company was filed in this office by

COASTAL SOLUTIONS LLC

in accordance with the provisions of Massachusetts General Laws Chapter 156C on **November 9, 2018.**

I further certify that said Limited Liability Company has filed all annual reports due and paid all fees with respect to such reports; that said Limited Liability Company has not filed a certificate of cancellation or withdrawal; and that said Limited Liability Company is in good standing with this office.

I also certify that the names of all managers listed in the most recent filing are: **CRAIG C. LOVETT**

I further certify, the names of all persons authorized to execute documents filed with this office and listed in the most recent filing are: **CRAIG C. LOVETT**

The names of all persons authorized to act with respect to real property listed in the most recent filing are: **NONE**



In testimony of which,

I have hereunto affixed the

Great Seal of the Commonwealth

on the date first above written.

William Francis Galvin

Secretary of the Commonwealth

COASTAL SOLUTIONS LLC OPERATING AGREEMENT

BACKGROUND

1. CORDELIA B. LOVETT, of Duxbury, Massachusetts, and CRAIG C. LOVETT, of Duxbury, Massachusetts (the "Original Members"), formed COASTAL SOLUTIONS LLC (the "LLC"), under the Massachusetts Limited Liability Company Act (the "Act") by filing a Certificate of Organization with the Secretary of the Commonwealth of Massachusetts on November 9, 2018.

2. This Agreement sets forth the understanding by the Original Members concerning, among other things, its rights and duties with respect to the LLC.

TERMS AND CONDITIONS

Section 1. Formation of the LLC; Original Members.

1.1. Effective Date of Agreement; Formation of LLC. This Agreement shall be effective as of November 9, 2018 (the "Effective Date"), the date on which the Original Members signed and filed a Certificate of Organization (the "Certificate") with Secretary of the Commonwealth of Massachusetts to organize and form the LLC.

1.2. Admission of Original Members. Immediately upon the formation of the LLC, the Members were the Original Members.

Section 2. Name of LLC; Purpose and Powers, etc.

2.1. LLC Name, Purpose, etc. The business and affairs of the LLC shall be conducted solely under the name set forth in the Certificate, and its registered agent, registered office, duration and form of management shall be solely as set forth therein. The purpose and business of the LLC shall be: (i) to provide transportation; and (ii) to engage in any other lawful business in which a limited liability company may engage under Massachusetts law (the "Business"). In furtherance of its purpose, the LLC shall have all of the powers necessary or desirable to carry out the purposes of the LLC.

2.2. LLC Powers. The LLC shall have all powers identified in the Act.

Section 3. Fiscal Year. The fiscal year of the LLC shall be the calendar year.

Section 4. Capital Contributions. Promptly after the formation of the LLC, the Original Members shall contribute the sum of not less than \$1,000 in cash or property to the LLC. No Member of the LLC shall be entitled to interest on any contribution to the LLC. No Member shall be entitled to the return of any contribution except in connection with the LLC's dissolution. No Member shall be required to make additional contributions to the LLC without the consent of all Members.

Section 5. Allocations and Distributions; Draws.

- 5.1. Profits and Losses, Distributions. Until the admission of additional Members, the Original Members shall be entitled to all allocations of LLC profits and losses and all distributions as the Manager shall determine from time to time. Upon the admission of any additional Members, each Member shall be entitled to allocations of LLC profits and losses and to allocations of distributions of LLC assets pro rata in accordance with his, her or its Percentage Interest in the LLC. As used in this Agreement, "Percentage Interest" shall mean a Member's share of the profits and losses of the LLC and the Member's percentage right to receive distributions of the LLC's assets. The Percentage Interest of each Member shall initially be the percentage set forth opposite such Member's name on the last page of this Agreement, as the same may be amended from time to time. The combined Percentage Interest of all Members shall at all times equal 100%.

Section 6. Management of LLC.

- 6.1. Participation in LLC Management. The sole manager of the LLC shall be Craig C. Lovett (the "Manager"). In the event the original Manager shall cease for any reason to serve, a successor Manager or Managers shall be appointed by Consent of the Members. As used in this Agreement, "Consent of the Members" shall mean the formal vote or written consent of those Members holding a majority in interest of the Percentage Interests.
- 6.2. Allocation of Votes. To the extent expressly required by the Act, the Certificate or this Agreement, each Member shall have the right to vote on an LLC matter in accordance with his, her or its Percentage Interest in the LLC.
- 6.3. Voting Requirements. Except to the extent a matter is subject to the approval of the Members by this Agreement, the Certificate or the Act, each LLC matter shall be decided exclusively by the Manager.
- 6.4. Agency. The Manager shall have the power, right and authority to act as agent for the LLC on all LLC matters. The business and affairs of the LLC shall be managed by its Manager. Except as otherwise required by this Agreement, the Certificate or the Act, the Manager shall have the sole and exclusive right to manage and control the business, affairs and properties of the LLC, to make all decisions regarding those matters and to perform any and all other acts or activities customary or incident to the management of the LLC's Business.
- 6.5. Limited Liability. No person who is a Manager of the LLC shall be personally liable to any other person for any debt, obligation, or liability of the LLC, whether that liability or obligation arises in contract, tort, or otherwise, solely by reason of being a Manager.

Section 7. Requirement of Consent for Transfers of LLC Memberships and Interest; Pledges,

etc.; Admission of New Members.

7.1. Transfers of Memberships and LLC Interests. Except with the Consent of the Members, no Member shall transfer, in whole or in part, his, her or its Percentage Interest or any management right or other right or interest of the Member in the LLC.

7.2. Pledges. Except with the Consent of the Members, no Member shall pledge, in whole or in part, his, her or its Percentage Interest or any management right or other right or interest of the Member in the LLC.

7.3. Admission of New Members. Except with the Consent of the Members, no person or entity shall be admitted as a new Member of the LLC. Notwithstanding the preceding sentence, if, at the time of his or her death, a Member is the only Member of the LLC, such Member's estate shall automatically be admitted as a Member of the LLC.

Section 8. Records and Reports.

8.1. Books of Account. The LLC shall maintain proper books of account and tax records in a good and business-like manner, as required by all applicable federal income tax regulations and with generally accepted accounting practices as applicable.

8.2. Annual Reports Relating to Tax Return Preparation. Within 90 days after the close of the fiscal year of the LLC, the LLC shall prepare and deliver to the Members written reports which shall contain all information in the possession of the LLC that is reasonably necessary to enable the Members to prepare their federal income tax returns.

Section 9. Dissolution. The LLC shall not dissolve upon the death or dissolution of any Member.

Section 10. Term, etc.

10.1. Term and Termination. The term of this Agreement shall begin on the Effective Date and shall end upon the earlier of:

- (a) the date on which the LLC is terminated under this Agreement or under other applicable law; or
- (b) the date on which the Members, acting by Consent of the Members, agree to terminate it.

Section 11. Miscellaneous Provisions.

11.1. Entire Agreement. This Agreement contains the complete agreement of the membership of the LLC concerning its subject matter.

11.2. Amendments. No amendment of this Agreement or of the Certificate shall be valid

except as authorized by Consent of the Members.


- 11.3. Applicability of the Act. Except as otherwise expressly provided in this Agreement and in the Certificate, all provisions of the Act as now in effect and as hereafter amended from time to time shall apply to the Agreement as if fully incorporated herein.
- 11.4. Notices. All notices under this Agreement shall be in writing and shall be deemed to have been duly given if personally delivered, sent by facsimile, sent by e-mail, sent by nationally recognized overnight courier or mailed by registered or certified mail with postage prepaid, return receipt requested, to the Members at their respective addresses as stated below. Any such notice shall be deemed to have been given and received (a) when delivered, if personally delivered; (b) when sent, if sent by facsimile or e-mail on that business day (or, if not sent on a business day, on the next business day after the date sent by telecopy); (c) on the next business day after dispatch, if sent by nationally recognized, overnight courier guaranteeing next business day delivery, and (d) on the third business day following the date on which the piece of mail containing such communication is posted, if sent by mail. A Member may change the Member's address for purposes of this Section 11.4 at any time upon reasonable notice to the other Members.
- 11.5. Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Massachusetts without reference to its conflict of law principles.
- 11.6. Captions. All captions in this Agreement are for convenience only and shall be deemed irrelevant in construing any of its provision.

~ SIGNATURES ON NEXT PAGE ~

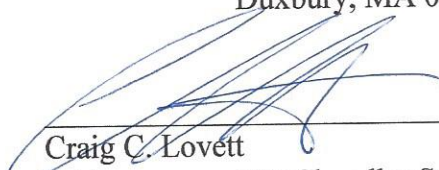
In witness of their acceptance of the above terms and conditions, the Original Members and Manager have duly signed and dated this Operating Agreement of the date first above written as follows:

Original Members:

Percentage
Interest

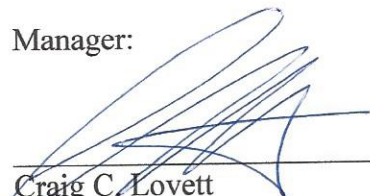

Cordelia B. Lovett
Address: 608 Chandler Street
Duxbury, MA 02332

51%


Craig C. Lovett
Address: 608 Chandler Street
Duxbury, MA 02332

49%

Manager:


Craig C. Lovett

March 29, 2020

Dear CCC Review Board,

I hereby attest that Coastal Solutions cannot provide a certificate of Good Standing from the Massachusetts Department of Unemployment Assistance because we cannot register with this Department until we have hired employees. To date, we have not hired any employees.

Sincerely,



Cordelia Brooke Lovett

President,

Coastal Solutions

D

The Commonwealth of Massachusetts

William Francis Galvin

Secretary of the Commonwealth

One Ashburton Place, Room 1717, Boston, Massachusetts 02108-1512

Limited Liability Company

Certificate of Organization

(General Laws Chapter 156C, Section 12)

Federal Identification No.: _____

- (1) The exact name of the limited liability company:

Coastal Solutions LLC

- (2) The street address of the office in the commonwealth at which its records will be maintained:

608 Chandler Street, Duxbury, MA 02332

- (3) The general character of the business:

Transportation and any lawful business for which a limited liability company may be organized under the laws of the Commonwealth of Massachusetts.

- (4) Latest date of dissolution, if specified: _____

- (5) The name and street address, of the resident agent in the commonwealth:

NAME

ADDRESS

Thomas M. Sheehan

2 Rachael's Lane
Duxbury, MA 02332

- (6) The name and business address, if different from office location, of each manager, if any:

NAME

ADDRESS

Craig C. Lovett

608 Chandler Street
Duxbury, MA 02332

- (7) The name and business address, if different from office location, of each person in addition to manager(s) authorized to execute documents filed with the Corporations Division, and at least one person shall be named if there are no managers:

NAME

ADDRESS

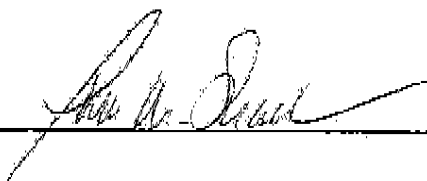
- (8) The name and business address, if different from office location, of each person authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property recorded with a registry of deeds or district office of the land court:

NAME

ADDRESS

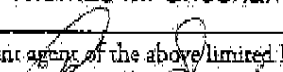
- (9) Additional matters:

Signed by (by at least one authorized signatory):



Consent of resident agent:

Thomas M. Sheehan

I,  resident agent of the above limited liability company, consent to my appointment as resident agent pursuant to G.L. c. 156C § 12*

*or attach resident agent's consent hereto.

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

November 09, 2018 09:51 AM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive, flowing style with a large initial 'W' and 'G'.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

Plan to Obtain Liability Insurance

In addition to property, automotive and Massachusetts worker's compensation insurance, Coastal Solutions will obtain and maintain general liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually. The deductible for each policy will be no higher than \$5,000 per occurrence.

A preliminary search uncovered nine (9) Massachusetts insurance firms advertising Marijuana liability insurance:

1. Allan M. Walker Insurance Agency, Taunton
2. Charles River Insurance, Framingham
3. FB insure, Taunton, MA 02780 (15th largest in MA)
4. Gordon Atlantic Insurance, Norwell
5. HUB International, Norwell, MA (1st largest in MA)
6. Kaplansky Insurance, Weymouth (17th largest in MA)
7. Lighthouse Insurance Co., South Boston
8. LJM Insurance Agency, Inc., Framingham
9. Lynch and Conboy Insurance Agency, Brockton

Additionally, many national insurance firms advertise marijuana insurance services in Massachusetts:

- A Pierce Commercial Insurance Company
- Budrisk
- Cannabis Insurance Pros
- Continental Heritage Insurance Company
- Corcoran & Havlin Cross Insurance
- Evolution Insurance Brokers
- Giggle Insurance
- Gilbert Insurance Agency, Inc.
- Greenpoint Insurance Advisors, LLC
- Mosse & Mosse Associates
- OG Cannabis Insurance Services
- Premier Dispensary Insurance

In August, 2019 Coastal Solutions met with representatives from **FB Insure** at the Coastal Solutions site to discuss their insurance needs. FB Insure verbally confirmed that they can insure Coastal Solutions as a 3rd party marijuana transporter at the above stated levels.

Additionally, upon receipt of a license from the CCC, Coastal Solutions will query the other insurance companies listed above to acquire the highest and best levels of coverage for the individual insurance classes. By contacting multiple firms, Coastal Solutions will ensure that pricing is not above the existing market rates and customer service is at the highest levels in the industry.

Coastal Solutions: a Marijuana Transporter Establishment Business Plan



CONFIDENTIAL

Coastal Solutions: a Marijuana Transporter Establishment Business Plan

Phase 0

- ~~Set up Massachusetts LLC~~
- ~~Get attorney advice on corporate / LLC structure~~
- ~~Create operating business plan~~
- Create financial business plan
- ~~Research solutions in towns friendly to marijuana establishments~~
- ~~Get a foothold in a rental space in such town~~
- ~~Perform community outreach~~
 - ~~Ad in paper~~
 - ~~Meeting~~
 - ~~CCC paperwork~~
- Complete Community Host Agreement
- Create a matrix of milestones with dates and responsible parties
- Research and analyze competitors, create SWOT analysis
- Research all application forms
- Apply for license for a marijuana establishment under 935 CMR 500.00 as a **Marijuana Transporter**
- Research payment & banking alternatives
 - Century Bank / GFA of Gardner, MA, etc.
 - Electronic payment options
 - Consequences (security, insurance, etc.) of transporting cash
- Research financing options
 - Determine financial needs for 12 month, 24 month, 36 month and 5 year periods
 - Develop a plan for convertible notes (SAFEs)
 - Research private debt alternatives
 - Research private equity alternatives
 - Research valuations & get advice on equity (SCORE?)
 - Corporate credit cards?
- Research insurance needs
- Network with others
- Research & build a board
- Research operational needs
 - Transportation capital costs
 - Transportation personnel costs
 - Office / Warehouse / security costs
- Research security needs
 - Transportation security
 - Office / Warehouse security
 - Personal security
 - Transportation anonymity
 - Warehouse anonymity
- Create team of partners
 - Legal
 - Insurance
 - Transportation sales
 - Real Estate

- Security
- Bookkeeping, recordkeeping, backup systems
- Hiring / Screening / HR
 - Questionnaires and standard screening questions
- Divers / Employees

Phase 1

- Acquire license for a marijuana establishment under 935 CMR 500.00 as a **Marijuana Transporter**
- Reach out to ***Marijuana Cultivators, Medical marijuana establishments, Marijuana Laboratories, Craft Marijuana Cooperatives, Marijuana Product Manufacturers*** and ***Marijuana Retailers*** to build relationships and determine:
 - Feedstock supply (quantity per time period)
 - Feedstock quality
 - Feedstock pricing
 - Alternatives for bulk / itemization
 - Waste needs
 - Contact information for all personnel
- Build database of qualitative and quantitative data points, contact information and geographic information for routing
- Develop a dispatch system and protocols
- Develop transportation system & protocols
 - Acquire Van(s)
 - Perform mobile vault customization
 - Acquire Fleet management software
- Develop & install security system
- Develop & install vault & restricted area system
- Plan for future build out
- Develop payment system & protocols
- Recruit, screen & hire personnel

Phase 2

- Become an order taker
 - Develop expertise in dispatch, transportation, security and payments
 - Build proficiency by testing new methods, refining and establishing best practices
- Meticulously manage:
 - Operational protocols
 - Security and safety protocols
 - Record-keeping
 - Personnel and hiring
- Build lasting relationships with clients to determine trends in:
 - Feedstock pricing
 - Alternatives for bulk / itemization
 - New licenses with contact information for all personnel
- Determine client needs and discover avenues to service these needs

Phase 3

- Respond and capitalize on emerging client needs

Mission Statement

- We seek to be the premier solution for the Massachusetts marijuana economy by providing secure transportation services for high value cargo
- We will build the brand and create value for the company by creating long lasting partnerships based on fairness and integrity
- We will distinguish the company by delivering the highest level of professionalism through strict adherence to state and local laws and outstanding customer service
- We will grow the company and outperform competitors by listening, learning, building best practices and not getting complacent

Business case

- In the nascent stages of the Massachusetts marijuana economy, there will be few cultivators, few retail establishments and few opportunities to transport product.
- As the marijuana economy in Massachusetts expands, Cultivators, Manufacturers, Laboratories and Retailers will choose to focus on core strengths and farm out transportation.
- Opportunities for transporter services will arise from:
 - Cultivator to Retail
 - Cultivator to Laboratory
 - Cultivator to Manufacturer
 - Cultivator to Cultivator
 - Cultivator to waste/destruction
 - Manufacturer to Laboratory
 - Manufacturer to Retail
 - Manufacturer to waste/destruction
 - Retail to Retail
 - Retail to waste/destruction
 - Dispensary to Retail
 - Dispensary to Manufacturer
- All Massachusetts marijuana establishments will seek high quality, high security, high-reliability transportation options.

Definition from 935 CMR 500.002: A **Marijuana Transporter** means an entity, not otherwise licensed by the Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to marijuana establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third Party Transporters.

Definition from 935 CMR 500.105(12): A licensed Marijuana Transporter may contract with a licensed marijuana establishment to transport that licensee's marijuana products to other licensed Marijuana Establishments.

Throughout the following document **Coastal Solutions** will be referred to as "the Company".

Vehicle, Driver and Mobile Vault system

The vehicle, its driver and the mobile vault system will form the heart of the security system of the Company. Many of the most critical aspects of security and safety will be accomplished by selecting the highest quality and most appropriate asset for each specific task. The driver will potentially be carrying cargo worth tens of thousands of dollars. While the Metrc system will carefully monitor cargo weights, quality and positioning through barcode and radio frequency capabilities, safeguards will be required on a both an asset and personnel level to ensure that each delivery meets the highest safety and security standards. Research from other states with developing recreational marijuana economies indicates that early-stage average customer delivery quantities are 3-5 pounds of product. This equates to a retail value of approx. \$50,000 or less. To put that in perspective, this is certainly a valuable commodity, but each transport would hold less product than a FedEx or Best Buy cargo truck. To be sure, there will be a stigma attached to the cargo, and extra steps will be required to safeguard the product. Analysis of other marijuana economy states indicates that in the beginning stages of the Massachusetts marijuana economy, a limited number of cultivators will produce a limited quantity of product to be delivered to a limited number of retail outlets. During this initial period, demand for transportation services will be low and quantities will be high. As more cultivators and retail outlets are licensed in MA, demand will increase. Further, research indicates that initial cargo quantities will be high and subsequent cargo quantities will lessen as more retail options emerge.

As the Massachusetts marijuana economy grows, new transportation entrants to the market will reduce revenues and margins. It will be critical for the Coastal Solutions to secure early a superior reputation for integrity, safety and security. Business relationships will face pressure due to falling prices, but clients will pay a premium for high integrity, high quality service. As new entrants enter the market, the market size will continue to grow and solid business development of new Massachusetts marijuana establishments will support growth. The CCC estimated in June of 2019 that 6 new marijuana establishment licenses would be issued each month going forward. New transporter entrants to the market will be a benefit to the Coastal Solutions, as innovation and best practices will emerge to “raise the bar” in terms of safety and security while reducing costs. It will be incumbent on the Coastal Solutions to maintain a sterling reputation while staying abreast of market changes and innovation in the field.

The vehicle

Extensive research & analysis identifies the best option to be a non-descript cargo van or SUV with a locking rear door for product placement. Using an inconspicuous vehicle with an impenetrable security system will allow for greater ease-of-use and have the versatility to handle every transportation assignment.

From the outside, the vehicle will appear to be an indiscrete delivery van or SUV common on any Massachusetts road. The vehicle will bear no language or signs to indicate the Coastal Solutions name or allude to the identity of the cargo. Marijuana products and any other sensitive cargo will not be visible from outside the vehicle. Inside, the vehicle will be a fortress of high security vaults and locking systems with an advanced tracking system.

The vehicle will be properly registered, inspected, and insured in the Commonwealth of Massachusetts. It will be equipped with an alarm system approved by the Commission; and equipped with functioning heating and air conditioning systems appropriate for maintaining correct temperatures for storage of marijuana products to prevent the cannabis products or edibles from becoming unsafe during transportation, consistent with applicable requirements pursuant to 21 CFR 1.908(c).

The vehicle vault security system

The transportation vehicles will be the most critical asset of the business. Security will be paramount. Redundant systems must be in place to account for any number of potential hazards from road collisions to theft. The security system will be custom tailored to provide maximum security and safety for Coastal Solutions, the driver and the customer. Each vehicle will be equipped with several permanently mounted vaults. Each vault will have military grade armor and have a separate re-programmable locking system. The total combined capacity of all of the vaults will be 50 lbs of cargo. An air conditioning system will be created to ensure that the cargo area temperature never rises above 60 degrees Fahrenheit.

Each vehicle vault will have a keypad locking system that can be accessed by the driver. If transporting marijuana products for more than one marijuana establishment customer at a time, the marijuana products for each marijuana establishment customer will be kept in separate locked storage vaults during transportation and separate manifests will be maintained for each marijuana establishment customer. *See below and **Appendix A** for examples and specifications of vehicle vault systems.*

Commercially available vehicle vaults are designed and constructed by manufacturers that supply military, police, sheriff, and other law enforcement agencies. They are designed to securely and safely store weapons and other high value cargo in any vehicle.

Rockland MWSD-E vehicle vault with electronic reprogrammable keypad



SUV with multiple Rockland vehicle vaults mounted in cargo area.



The Driver

Most critical will be selecting the highest quality drivers. Special attention will be given to the appropriate screening and hiring process of each driver. It will be more beneficial to spend time and resources screening, finding and training the best and most appropriate driver than to rush to hire. Safety, security, character, dependability and personal integrity will be paramount concerns. We intend to screen and hire lawfully retired Massachusetts police and military personnel. Former Massachusetts police officers have the skill set to best fulfill the requirements of the driver role: integrity, reliability, crisis management skills, and “Massachusetts street smarts”. Special preference will be given to hiring personnel from the host community, communities of disproportionate impact, minority and women drivers. The screening process will entail several discrete steps:

- Initial application: each applicant will be required to submit an application for employment. Applications will be held for a period of five years to maintain statistics and demographics on employee acquisition, retention and loss. This data will continually improve the hiring process and ensure that each hire is qualified and appropriately equipped for the role.
- Background check: each candidate will be required to approve and undergo a formal battery of background checks to screen for a criminal record, credit history, employment history, CORI check, SORI check, financial records and any other public notices that may affect performance of the role. This requirement will screen out applicants that have a history of problematic activity.
- Drug test: each applicant will be required to submit to a drug test prior to hire, again upon hire and agree in writing to submit to a continuous random drug test program. Candidates and employees will be informed that failure of drug test at any time will result in permanent loss of employment and loss of ability to be hired in the future.
- Driver’s license: candidates must have a valid Massachusetts driver’s license. Candidates must agree in writing to share their DMV and insurance records with the Coastal Solutions. Drivers with poor driving records will not be considered for hire.
- Interview process: candidates will be screened for a history of safety, security and crisis management. They will also be critiqued for character, personal integrity and likability. The role will have to balance the fine line of having all the characteristics of a Massachusetts police officer with the personality to transact business with a variety of personality types. The successful candidate will have the ability to put other marijuana establishment personnel at ease.
- Diversity and inclusion policies will be implemented by means of the diversity and inclusion policy below. See separate section for details and protocols.
- All drivers will undergo a minimum of eight (8) hours of initial training through the Responsible Vendor Program under 935 CMR 500.105(2)(b). Furthermore, all drivers will undergo a minimum of eight (8) hours of annual training approved by the CCC.
- Each employee or agent transporting or otherwise handling marijuana products for Coastal Solutions will be registered as a marijuana establishment agent prior to transporting or otherwise handling marijuana products.
- Break-in period: the driver will be required to train for up to 90 hours with an owner/Agent of Coastal Solutions to ensure proper training and adherence to the protocols. The driver will be

critiqued for safety, overall awareness, security, crisis management skills, reliability, integrity and likability.

- All drivers will carry his or her registration card at all times when transporting marijuana products, and shall produce his or her registration card to the Commission or law enforcement officials upon request.
- Drivers will use best management practices to reduce energy and water usage, engage in energy conservation and mitigate other environmental impacts.

Protocols for Transportation

- No driving within 8 hours of having 1 or more alcohol drinks
- Travel outside of Massachusetts is prohibited
- Preferred travel time is between dawn and dusk
- Fill tank to minimum 3x distance of delivery prior to leaving for any transportation assignment
- Ensure that GPS and fleet management system is functional prior to departure
- Carry three phones for redundancy: 1) driver cell phone distributed by Coastal Solutions, 2) driver personal cell phone and 3) satellite phone
- Ensure that mobile and satellite phones are functioning and properly charged with charging cords available
- Test and conduct satellite / phone contact with dispatcher prior to departure
- Ensure that Metrc system is functioning properly and protocols are followed
- Create preliminary manifest and email to both the originating and destination marijuana establishments.
- Acquire food and liquids for driver prior to departure; do not make any unplanned stops for any reason other than an emergency
- In case of driver cell phone failure: resort to driver's personal cell phone communication or satellite phone. Alert dispatch and maintain high alert until transportation is complete. Employ the satellite phone GPS to make Coastal Solutions and authorities aware of location.
- The driver will contact the Coastal Solutions dispatch when stopping at and leaving any scheduled location, and regularly throughout the trip, at least every 30 minutes
- If communications or the GPS system fail while on route, the driver will return to Coastal Solutions location until the communication system or GPS system is operational
- Coastal Solutions dispatch will have a marijuana establishment agent assigned to monitoring the GPS unit and secure form of communication, who will log all official communications with marijuana establishment agents transporting marijuana products
- When transporting marijuana products, no other products will be transported or stored in the same vehicle
- No firearms will be located within the vehicle or at the Coastal Solutions premises at any time
- The originating and receiving licensed marijuana establishments shall ensure that all transported marijuana products are linked to the seed-to-sale tracking program. For the purposes of tracking, seeds and clones will be properly tracked and labeled in a form and manner determined by the Commission.

- Any marijuana product that is undeliverable or is refused by the destination marijuana establishment will be transported back to the originating establishment customer.
- All vehicles transporting marijuana products will be staffed with a minimum of two marijuana establishment agents. At least one agent will remain with the vehicle at all times that the vehicle contains marijuana or marijuana products.
- Prior to leaving a marijuana establishment customer for the purpose of transporting marijuana products, the originating marijuana establishment will weigh, inventory, and account for, on video, all marijuana products to be transported recording each product being weighed, the weight, and the manifest.
- Within eight hours after arrival at the destination marijuana establishment, the destination establishment customer will re-weigh, re-inventory, and account for, on video, all marijuana products transported recording each product being weighed, the weight, and the manifest.
- All marijuana products received by the establishment will be packaged by the marijuana establishment customer in sealed, labeled, and tamper or child-resistant packaging prior to and during transportation.
- In the case of an emergency stop during the transportation of marijuana products, a log will be maintained describing the reason for the stop, the duration, the location, and any activities of personnel exiting the vehicle.
- Drivers and/or Agents will document and report any unusual discrepancy in weight or inventory to the Commission and law enforcement authorities not more than 24 hours of the discovery of such a discrepancy.
- Drivers and/or Agents will report to the Commission and law enforcement authorities any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport, not more than 24 hours of such accidents, diversions, losses, or other reportable incidents.
- All transportation times and routes will be randomized.
- Transportation vehicles will be stored in locked, commercially-alarmed site when not in use.

Fleet management

Tracking the deliveries and product will be of paramount concern for the business. In fact, establishing a competitive edge in security and reliability will be of critical importance in gaining and maintaining market share. Much of the product tracking will be maintained and monitored by the Massachusetts **Metrc** seed-to-sale reporting system. The Metrc system will guarantee fair and precise reporting of product weights and other identifying metrics through both barcode and radio frequency tracking. However, further company-based tracking of deliveries will safeguard the reliability and consistency of transportation. Specifically, fleet management software will organize, manage and coordinate work vehicles from a central information system to keep the overall fleet operation running smoothly. The fleet management system will improve performance, reduce costs, and provide compliance with Massachusetts and CCC regulations. The fleet management software will include:

- Dispatch and scheduling
- GPS tracking
- Route planning and optimization
- Fleet maintenance
- Cargo optimization

The fleet management system will allow dispatchers and management to record real-time data on vehicle operation. It will ensure vehicle and employee safety and efficiency by documenting data on driving routes, speeding, idling time, and work breaks to build driver profiles.

The fleet management system will use vehicle GPS and cellular triangulation to precisely map where each vehicle is at any given point in time. Remote security features will prevent stolen vehicles and cargo by mapping both vehicles and cargo with GPS mapping and cellular technology. The fleet management software will possess the following characteristics:

- Ability to manage up to 10 vehicles (for future growth)
- Real-time GPS positioning monitoring hardware permanently affixed to vehicle
- Dispatch and routing capabilities
- Detection of unplanned stops, route changes, high speeds
- Ability to track fleet visually through a smart phone and computer monitor during transport
- Ability to record and archive routes to audit past transportation routes
- Ability to set geofencing parameters, thereby notifying dispatch if vehicles go into unapproved areas (i.e. across Massachusetts state lines)
- Ability for drivers to activate a “panic” signal for dispatch to alert law enforcement

See **Appendix B** for details and examples of fleet management Software

Manifests

- A manifest will be created in triplicate, with the original manifest remaining with the originating marijuana establishment, a second copy provided to the destination marijuana establishment upon arrival, and a copy to be kept with the driver during transportation and returned to the Coastal Solutions upon completion of the transportation.
- Prior to transport, the manifest will be securely transmitted to the destination marijuana establishment by email.
- Upon arrival at the destination marijuana establishment, a marijuana establishment agent at the destination marijuana establishment shall compare the manifest produced by the driver to the copy transmitted by email.
- Each manifest will include:
 - The originating marijuana establishment name, address, and registration number
 - The names and registration numbers of the driver and passenger
 - The name and registration number of the marijuana establishment agent who prepared the manifest
 - The destination marijuana establishment name, address, and registration number
 - A description of the marijuana products being transported, including the weight and form or type of product
 - The mileage of the transporting vehicle at departure from originating marijuana establishment and mileage upon arrival at destination marijuana establishment, as well as mileage upon return to originating marijuana establishment
 - The date and time of departure from originating marijuana establishment and arrival at destination marijuana establishment for each transportation
 - A signature line for the marijuana establishment agent who receives the marijuana products
 - The weight and inventory before departure and upon receipt
 - The date and time that the transported products were re-weighed and re-inventoried
 - The name of the marijuana establishment agent at the destination marijuana establishment who re-weighed and re-inventoried products
 - The vehicle make, model, and license plate number
- The manifest will be maintained within the vehicle during the entire transportation process, until the delivery is completed.
- Coastal Solutions will retain all transportation manifests for no less than one year and make them available to the Commission upon request.

See **Appendix C** for manifest template.

Driver & Vault Operational Protocols

Protocol 1: Driver acts as agent

- Driver complies with all protocols for transportation (listed above) prior to beginning route
- Driver completes safety checklist each day prior to performing transportation activities including, but not limited to:
 - Tire pressure
 - Door locks
 - Vehicle fluids
 - Fire extinguisher
 - Interior and exterior appearance
 - Inspection of vehicle for any compromised activity since last inspection
- Driver communicates with dispatch every thirty (30) minutes to ensure consistent and ongoing contact
- Driver will notify all Marijuana originating and destination sites five (5) minutes prior to arrival
- Driver arrives at originating marijuana establishment site
- Driver finds secure area to load cargo (inside recipient facility is best option)
- Driver and/or Passenger complies with all Metrc protocols for accepting & recording pickup
- Driver and/or Passenger takes extra precautions to ensure that Metrc inputs are valid (weighing cargo, video recording transaction, verifying data, etc.)
- Dispatch creates a unique password or keycode for safe#1 (dispatch uses unique keycode for each delivery)
- Driver and/or Passenger deposits cargo in safe#1 and locks safe
- Driver creates a unique password or keycode for vehicle rear door (driver uses unique keycode for each delivery)
- Driver travels to destination marijuana establishment site
- Driver and/or Passenger ensures that all Metrc protocols have been followed
- Driver and/or Passenger finds secure area to unload cargo (inside recipient facility is best option)
- Driver will not deliver to a heavily trafficked or unsecure area
- When all Metrc protocols and payment protocols have been successfully completed, driver will transfer cargo by:
 - Driver unlocking the vehicle rear door
 - Driver unlocking safe#1 vault
 - Driver transferring cargo to recipient marijuana establishment
- Driver and/or Passenger complies with all Metrc protocols for delivering & recording drop-off
- Driver and/or Passenger takes extra precautions to ensure that Metrc inputs are valid (weighing cargo, video recording transaction, verifying data, etc.)

In the event of an emergency:

There are many instances that might disrupt a delivery, and being prepared for them will be paramount for safety and security. Emergencies could be as benign as a flat tire or as extreme as an attempted robbery. Protocols for any such incidents are created with driver safety, client safety, law enforcement and client protection as primary values. In the event of any unforeseen activity:

- Driver will activate the PANIC signal from Fleet management system
- Driver will activate the GPS positioning system in the satellite phone
- At the PANIC signal, the Coastal Solutions will immediately change the rear door lock keycode and the safe# keycode(s)
- Driver will contact local police through 911 and communicate:
 - Location
 - Time of incident
 - Nature of incident
- Driver will contact Coastal Solutions dispatch with same information
- If the PANIC signal is not sent, but there is any danger of theft / loss, Coastal Solutions will immediately change the rear door lock keycode and the safe# keycode(s)
- Coastal Solutions will monitor the exact location of the vehicle on the fleet tracking system and via satellite phone
- If necessary, Coastal Solutions will call additional law enforcement if necessary and communicate:
 - Location
 - Time of incident
 - Nature of incident

Office Operations

The office space will be utilized for dispatch, fleet management, administrative services and warehousing. Since most transportation assignments will occur within a few hours, it is not anticipated that marijuana will be frequently stored at the office. However, to accommodate for multi-day transportation assignments and unforeseen circumstances, the office will be equipped with a vault for warehousing marijuana. Security measures will be taken to arm the office with locks, keypad entry and video surveillance located in both the interior and exterior of the building. The office will comply with the safety and security measures of 935 CMR 500.110 to deter and prevent unauthorized entrance into areas containing marijuana and theft of marijuana.

The office is located at 11 Richards Road in Plymouth, Massachusetts. The office is a newly built 30' x 50' warehouse space with 14' ceilings. The unit has one garage-style door and one entryway door. The property meets the criteria for 935 CMR 500.110 buffer zone because it is not located within 500 feet of a pre-existing public or private school providing education in kindergarten or any of grades one through 12. The property conforms to the local Plymouth zoning laws that require a Massachusetts marijuana establishment to be in a light industrial zone. The property has met the required local fire and sprinkler codes from the Plymouth fire department. The location was unanimously approved by the Plymouth Zoning Board of Appeals on April 3, 2019.

Protocols at the office space will include:

- Restricting access to the office between 6:00 AM and 7:00 PM Monday through Sunday to employees or authorized persons specifically permitted by Coastal Solutions, agents of the Commission, state and local law enforcement and emergency personnel. On rare occasions, vendors for security or safety equipment will be permitted on the premises.
- Securing all entrances to the marijuana establishment to prevent unauthorized access
- Checking identification of all personnel seeking access to the office to limit access solely to individuals classified above that are 21 years of age or older
- Using video, signage and alarms to prevent loitering of any non-employees on or near premises
- Creating a limited access area within the office space pursuant to 935 CMR 500.110(4), which will be accessible only to specifically authorized personnel limited to include only the minimum number of employees essential for efficient operation
- Posting a 12" x 12" sign on the outside of the Limited Access Area which states: "Do Not Enter—Limited Access Area—Access Limited to Authorized Personnel Only" in 2" lettering
- Storing all finished marijuana products within the limited access area in a secure, reprogrammable locked vault to prevent diversion, theft and loss
- Installing security cameras and lighting on the outside perimeter of the office
- Ensuring that all marijuana products will be kept inside the vault, out of plain sight
- Ensuring that employees will visibly display an employee identification badge issued by Coastal Solutions at all times while at the marijuana establishment or transporting marijuana.
- Requiring all outside vendors, contractors and visitors to obtain a visitor identification badge prior to entering a limited access area, and to be logged in and escorted at all times by a Coastal agent authorized to enter the limited access area. The visitor identification badge will be visibly displayed at all times while the visitor is in any limited access area.

- Requiring all visitors to be logged in and out and making the log available for inspection by the Commission at all times. All visitor identification badges will be returned to Coastal upon exit.
- Installing an intercom system to screen potential visitors prior to allowing entry
- Requiring all visitors to be by appointment only
- Requiring all agents and employees to undergo a minimum of eight (8) hours of initial training through the Responsible Vendor Program under 935 CMR 500.105(2)(b). Furthermore, all agents and employees will undergo a minimum of eight (8) hours of annual training approved by the CCC.
- Complying with all applicable design and build requirements of the Americans with Disabilities Act (ADA)
- Requiring that the office will be a smoke and drug-free workplace.

The limited access specifications and protocols will include:

- The limited access area will meet all US Drug Enforcement Administration's requirements for physical security of Schedule III through V of controlled substances as outlined in Title 21 CFR Sections 1301.72-1301.76.
- The limited access area will be constructed of a four sided cage material (approx 10' x 15')
- Having walls constructed of not less than No. 10 gauge steel fabric mounted on steel posts, which posts are at least one inch in diameter, installed with lag bolts which are placed no more than ten feet apart with horizontal one and one-half inch reinforcements every sixty inches.
- The cage will have a mesh construction with openings of not more than two and one-half inches across the square, having a ceiling constructed of the same material.
- It will be equipped with a self-closing and self-locking door constructed of No. 10 gauge steel fabric on a metal door frame in a metal door flange.
- The cage will be equipped with an alarm system which, upon attempted unauthorized entry, shall transmit a signal directly to the Plymouth police department
- The system will have a backup generator and/or backup battery power to keep the system online during a power outage

*See **Appendix D** for specifications on limited access area.*



Sample of DEA Controlled substances cage.

The alarm, surveillance and security system policies and protocols will include:

- Prior to alarm installation, all windows will be sealed with bars or steel plates to prevent forced entry. Despite being barred from entry, all glass will be armed with glassbreak alarms that will be capable of transmitting an alarm signal to Coastal Solutions and/or directly to the Plymouth police department.
- Two (2) exterior (outside) vandal resistant high definition Visix night vision exterior cameras with motion detection will monitor the building entry and exit points. (see specifications attached) The system will be capable of recording 24/7 with instant text and email notification to Coastal Solutions when motion is detected. In case of suspicious activity, Coastal Solutions can remotely trigger an alarm signal directly to the Plymouth police department.
- All entry and exit points will have door contacts that, when triggered, will be capable of transmitting an alarm signal to Coastal Solutions and/or directly to the Plymouth police department.
- The entry door will be equipped with a Vista 20-P control panel. (see specifications attached) The touchscreen keypad will allow multiple Coastal Solutions employees to enter the building using unique passwords. The system will log the time and date of each entry and store the data via cloud and internal micro SD storage. The system can prevent Coastal Employees from using their unique keypad passwords during non-business hours. Incorrectly entering a password will trigger a text and email to Coastal Solutions. Incorrectly entering a password multiple times will trigger an alarm signal capable of notifying Coastal Solutions and/or directly to the Plymouth police department.
- When no Coastal Solutions personnel are in the building, the internal alarm system will be armed. When armed, 100% of the internal space will be monitored with a minimum of three (3)

Visix night vision cameras with motion detection. In addition to the floor space, every wall and the ceiling will be monitored. Any irregular detection of motion will transmit an alarm signal capable of notifying Coastal Solutions and/or directly to the Plymouth police department. The cameras can be instantly accessed remotely by desktop or smartphone to view live video footage of the space and video can be instantly recorded and stored via cloud and internal micro SD storage.

- The restricted area door will have a door contact that will, when triggered, be capable of transmitting an alarm signal to Coastal Solutions and/or directly to the Plymouth police department.
- The vault door will have a door contact that, when triggered, be capable of transmitting an alarm signal to Coastal Solutions and/or directly to the Plymouth police department.
- The alarm system can be remotely activated or deactivated by desktop or smartphone via the Honeywell Total Connect 2.0 App.
- The alarm system will contain a failure notification system that provides an email and text notification of any failure in the surveillance system instantly after the failure.
- The system will have a battery backup system to ensure that internal and external surveillance systems that have the ability to remain operational during a power outage.
- The system will include a DVR server pre-configured with VIGIL management software stored in a secure lockbox that supports the system and enables time stamped video, still photos and backups for 90 days
- The system will include a panic alarm that can be triggered by Coastal Solutions personnel inside the building capable of sending a signal directly to the Plymouth police department.
- The system will be capable of instantly accessing date-stamped 24-four hour recordings from all video cameras. Recordings will be retained for at least 90 calendar days.
- The system will store and backup video via cloud and internal micro SD storage memory to ensure all recordings are saved, even if there is an internet outage.

See **Appendix E** for security layout.

See **Appendix F** for alarm details and specifications.

The vault specifications and protocols will include:

- The vault will comply with DEA specifications for controlled substances including surreptitious entry, forced entry, lock manipulation, and fire rating
- The vault will be equipped with an alarm system which, upon attempted unauthorized entry, can transmit a signal directly to the Plymouth police department
- The vault will exceed 750 lbs or be compliant with DEA protocols
- The vault will be bolted to the floor



See **Appendix G** for vault details and specifications.

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Inventory

Since most travel and transport is expected to occur within a single day, it is not anticipated that marijuana cargo will need to be regularly warehoused. However, to prepare for unforeseen circumstances, the Coastal Solutions office will be equipped with a vault to warehouse marijuana. Inventory of marijuana will be maintained in real-time as specified by the Commission and in 935 CMR 500.105(8)(c) and (d) for all marijuana products. Inventory records will include the date of the inventory, a qualitative and quantitative summary of the inventory, The dates the inventories were received, and the names, signatures, and titles of the individuals who conducted the inventory. A monthly and comprehensive annual inventory summary will be conducted and recorded in similar fashion.

Record Keeping

Records will be kept in hard-copy and electronic format and will be backed up on a consistent and continuous basis via a cloud backup system. Records will be available for inspection by the Commission, upon request. Financial records of Coastal Solutions will be maintained in accordance with generally accepted accounting principles. Written records will include:

- An Employee Manual including mission statement, personnel policies and code of conduct
- Documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters
- Certificates of completed responsible vendor and eight-hour related duty training
- All background check reports obtained for every individual
- Employee performance reviews & disciplinary action (if any)
- Job descriptions and an organizational chart including areas for potential expansion
- Personnel records for each marijuana establishment agent. (maintained for at least 12 months after termination of the individual's affiliation with Coastal Solutions) and will include:
 - all materials submitted to the Commission pursuant to 935 CMR 500.030(2)
 - documentation of verification of references
 - the job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision
- Salary and wages paid to each employee, stipend paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a marijuana establishment, including members of the nonprofit corporation, if any.
- Banking Statements and monetary transactions
- Financial statements including Balance Sheet and Income Statement
- Books of accounts, which will include journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers
- Sales records including the quantity, form, and cost of marijuana products
- Inventory records
- Waste disposal records as required under 935 CMR 500.105(12)

Operating Procedures

Many of the operating procedures will be dependent on site-specific factors and will be refined and documented as these factors are finalized.

- Security measures in compliance with 935 CMR 500.110
- Employee security policies, including personal safety and crime prevention techniques
- A description of Coastal Solution's hours of operation and after-hours contact information
- Marijuana storage protocols in compliance with 935 CMR 500.105(11)
- Procedures to ensure accurate recordkeeping, including inventory protocols in compliance with 935 CMR 500.105(8) and (9)
- A staffing plan and staffing records in compliance with 935 CMR 500.105(9)
- A plan describing how confidential information will be maintained
- Emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies
- Emergency policies and procedures for securing all product following any instance of diversion, theft or loss of marijuana, and a follow up assessment to determine whether additional safeguards are necessary
- A policy for the immediate dismissal of any marijuana establishment agent who has:
 - Diverted marijuana, which shall be reported to law enforcement officials and to the Commission
 - Engaged in unsafe practices with regard to operation of the marijuana establishment, which shall be reported to the Commission
 - Been convicted or entered a guilty plea, plea of nolo contendere, or admission to sufficient facts of a felony drug offense involving distribution to a minor in the Commonwealth, or a like violation of the laws of another state, the United States or a foreign jurisdiction, or a military, territorial, or Native American tribal authority.
- A list of all Coastal Solutions board members and executives
- A list of all Coastal Solutions key operational personnel including emails and phone numbers to access individuals on a 24/7 basis
- Policies and procedures for the handling of cash on Coastal Solutions' premises including but not limited to storage, collection frequency, and transport to financial institution(s).
- Policies to prevent workplace violence and harassment
- Policies and procedures to follow in case of fire or other emergency
- Policies and procedures to prevent the diversion of marijuana to individuals younger than 21 years old.

Insurance

In addition to renter's insurance and automotive insurance, Coastal Solutions will obtain and maintain general liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually, and product liability insurance coverage for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate, annually. The deductible for each policy will be no higher than \$5,000 per occurrence.

Policies and procedures for energy efficiency and conservation

As a Marijuana Transporter with a relatively small, newly-built, leased office space, there are fewer opportunities for energy conservation than a with a large cultivator. The largest opportunities for energy use reduction will be through high efficiency LED lighting within the offices and fuel reduction for the fleet. Upon completion of the office space and installation of the security system, an energy assessment will be performed and analyzed. Using this data, improvements will be considered based on a ROI basis and implemented if beneficial. In addition, Mass Save will be contacted for an outside energy audit to identify other opportunities for conservation. Route density and route optimization will be employed to reduce fuel use and costs. An analysis will be performed of average route fuel costs and consumption, and policies will be enacted to continually improve fuel consumption.

Diversity and Inclusion (D&I) Plan

Broadly defined, diversity refers to all of the characteristics that make individuals different from one another; that is, diversity represents the collective mixture of differences around race, color, religion, sex, gender identity, national origin, age, disability, sexual orientation, values, beliefs, experiences, backgrounds, preferences, and behaviors that makes each person unique. Inclusion is how an organization leverages diversity to create a work environment in which all employees are treated with equity and respect, have equal access to opportunities and resources, and can feel fully engaged to contribute to Coastal Solutions's mission and organizational goals.

Diversity Plan Mission Statement

To ensure that Coastal Solutions' workforce is diverse and that policies and practices support an inclusive culture, not only in a manner that complies with all applicable laws, but also to provide equal opportunity for all employees to realize their full potential and to cultivate business relationships with diverse partners. A workforce which not only embraces its collective mixture of differences but also recognizes and values how those differences enhance Coastal Solutions' ability to meet its overall mission, and a collection of workplace policies and practices which support the cultural tone of inclusion and respect for all employees, forming the bedrock of the organization's success.

Workforce Diversity

Coastal Solutions embraces the range of similarities and differences each individual brings to the workplace, including diversity of thought, experience, and background. The Company seeks to attract, retain and develop a diverse, agile, and highly qualified workforce to accomplish the Diversity Plan mission.

Strategy 1: Attract a highly qualified and diverse slate of candidates to sustain the mission of Coastal Solutions by ensuring that strategic outreach and recruiting processes are accessible to all segments of society.

Actions

- Ensure that outreach and recruitment strategies include a variety of resources, such as social media, professional associations, job postings, and publications, to maximize the Company's ability to recruit from a diverse pool of applicants.
- Ensure that outreach and recruitment strategies are designed to draw from all segments of society, including those who are underrepresented.
- Source candidates from a diverse cross-section of society.

Strategy 2: Foster an organizational environment that allows each employee to realize their full professional potential in the workplace by leveraging both the talent development and performance management processes toward the equitable advancement and retention of employees.

Actions

- Create opportunities for cross-collaboration among employees to enrich the employee climate, foster diversity of thought, and inspire innovative solutions.
- Strengthen talent management programs, such as succession planning, coaching, and mentoring programs, to maximize performance and career potential within the organization.
- Integrate inclusive behavioral competencies into training and education offerings as part of the performance management process to support an inclusive culture.
- Identify and address issues that impede employees' professional development.

Workplace Inclusion

Coastal Solutions embraces diversity, recognizing that every employee has unique skills and talents, and works to support and coach employees to maximize their contribution and personal satisfaction through organizational initiatives.

Strategy: Maximize employee engagement to enable individuals to contribute at full potential.

Actions

- Model the behavior that alternative viewpoints are respected, valued, and encouraged.
- Enforce a no-tolerance policy with respect to harassment and discrimination, and reinforce equitable workplace policies and practices.
- Encourage employees to maintain an open dialogue with Establishment leaders to identify division challenges and/or opportunities to support an increasingly inclusive work environment.
- Educate and train management staff on effective D&I management competencies for inclusion.
- Ensure equal access to appropriate developmental opportunities.

Supplier Diversity

The Establishment will provide minority-owned and women-owned businesses with a fair opportunity to successfully participate and compete to supply goods and services.

Strategy: Promote participation of minority- and women-owned enterprises (M/WBEs).

Actions

- Coastal Solutions builds and sustains relationships with key M/WBEs business stakeholders to demonstrate the Company's commitment to equal access and participation in the acquisition process.
- Coastal Solutions meets quarterly to assess and monitor the acquisition of goods and services in order to ensure the full inclusion of M/WBEs.

The Plan in Practice

Coastal Solutions will develop practices and strategies to promote diversity, measure results, and refine strategies while institutionalizing a culture of inclusion. Management, at all levels, will be held accountable for executing the Diversity and Inclusion Strategic Plan. The Company will utilize both

quantitative metrics, such as applicant tracking data, and qualitative metrics, such as engagement survey results, to assess its diversity and inclusion performance.

Strategy: Foster a workplace culture of diversity and inclusion.

Actions

- Comply with applicable laws and rules related to Equal Employment Opportunity and diversity, and train all employees regarding legal requirements.
- Develop an outreach strategy to ensure a diverse slate of applicants and continuously monitor progress.
- Communicate, via internal meetings and electronic media, information relating to workforce D&I practices.
- Leverage both qualitative and quantitative metrics to manage D&I efforts, measure results, and refine strategies on the basis of such data.

Appendix A: Vehicle Vaults

MWSD-E by ROCKLAND (below) Key Features:
Single Aluminum weapons drawer
Reprogrammable Electronic Keypad Lock
"Anti Pry" locking mechanisms to resist prying or drilling
Full extension drawer slides



"Surveyor" by Truckvault (below) Key Features:
Single Aluminum storage drawer
Reprogrammable Keypad Lock
38" x 18" x 11"
weight: 150 lbs.

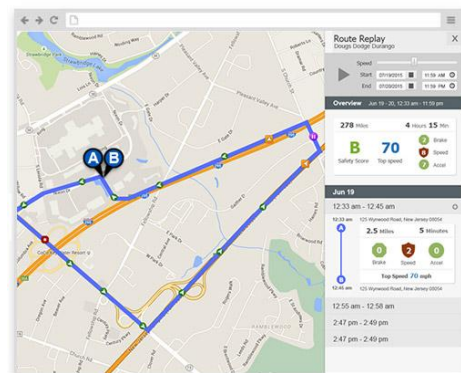
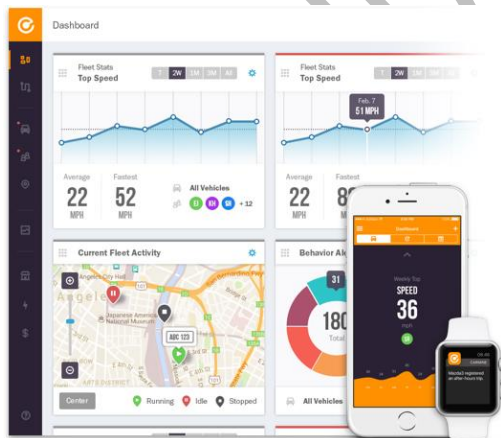
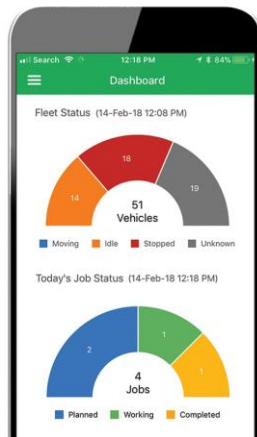
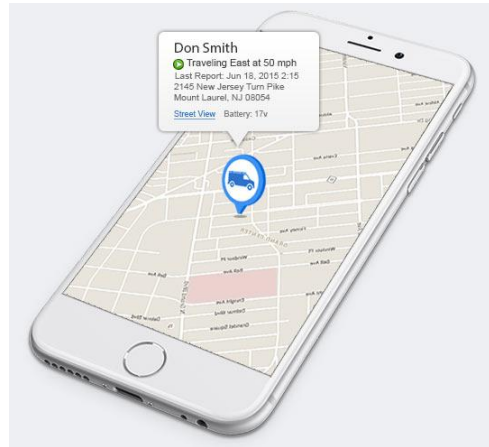
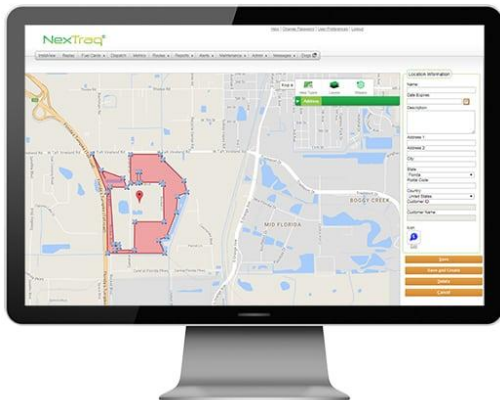


Appendix A: Vehicle Vaults



Clockwise from top left: Rockland MWSD-S reprogrammable locks mounted in Chevy Tahoe, Truckvault "Field Ranger" with reprogrammable locks mounted in Chevy Tahoe, Truckvault "Magnum" with reprogrammable locks and lift system to reach spare tire, multiple Rockland vaults with reprogrammable locks, Truckvault "investigator" stacked on custom vaults with reprogrammable locks in Ford Police Interceptor, Rockland WD sliding drawer with reprogrammable locks.

Appendix B: Fleet management Software



Clockwise from Top Left: NexTrac dispatch screen showing geofencing area, Carmine smart phone vehicle tracking, NexTrac smart phone job tracking, NexTrac dashboard of jobs, vehicles and KPIs, Carmine dashboard of jobs, vehicles and KPIs Carmine dispatch screen showing live tracking of vehicles.

Appendix C: Marijuana Transport Manifest template

Coastal Solutions Marijuana Transport Manifest

Vehicle Make & Model

Vehicle license plate number

At Departure from Originating ME

At Arrival at Destination ME

Date

Time

Mileage

Originating ME

Destination ME

Name

Address1

Address2

Town

State

Zip

Registration number

Massachusetts

Massachusetts

Name

Registration number

Agent who prepared manifest

Transporter1

Transporter2

Transporter3

Transporter4

Description	Form	Quantity at Pickup	Weight at Pickup	Date of Pickup	Time of Pickup	Quantity at Delivery	Weight at Delivery	Date of Delivery	Time of Pickup
Item1									
Item2									
Item3									
Item4									
Item5									
Item6									
Item7									
Item8									
Item9									
Item10									
Item11									
Item12									
Item13									
Item14									
Item15									
Item16									
Item17									
Item18									
Item19									
Item20									
Item21									
Item22									
Item23									
Item24									
Item25									

Signatures

Originating Marijuana Agent

Destination Marijuana Agent

Originating Weighing Agent

Destination Weighing Agent

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Appendix D: Limited Access area

Note: the limited access area is built to a code and specifications similar to the physical security control requirements for DEA schedule I substances as defined by the US Drug Enforcement Administration diversion control division title 21 code of federal regulations part 1301.72.



COASTAL SOLUTIONS/ DEA CAGE

Finish: Standard Grey - Gauge: 10-ga

Configuration Itemization

Part No	Product	Quantity
BWP08	UNIVERSAL POST 8'-2"	8.00000
XP46	PANEL 6' x 4'	4.00000
XH37	Hinge Door 3' x 7'	1.00000
XP13	PANEL 3' x 1'	1.00000
H2B	HINGE DOOR LOCK - KD CYL	1.00000
XP40	PANEL 10' x 4'	4.00000
XP45	PANEL 5' x 4'	6.00000

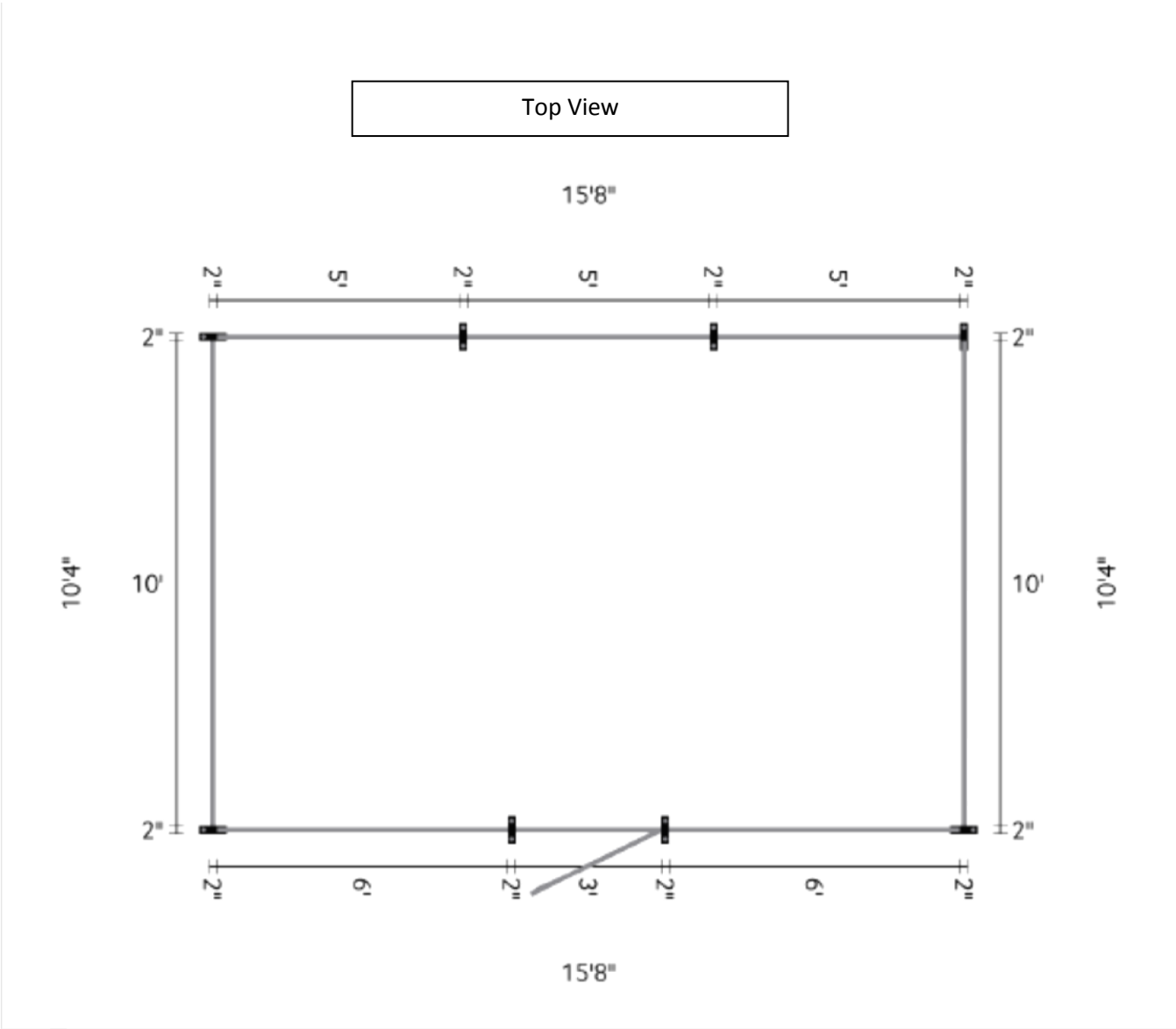
Appendix D: Limited Access area



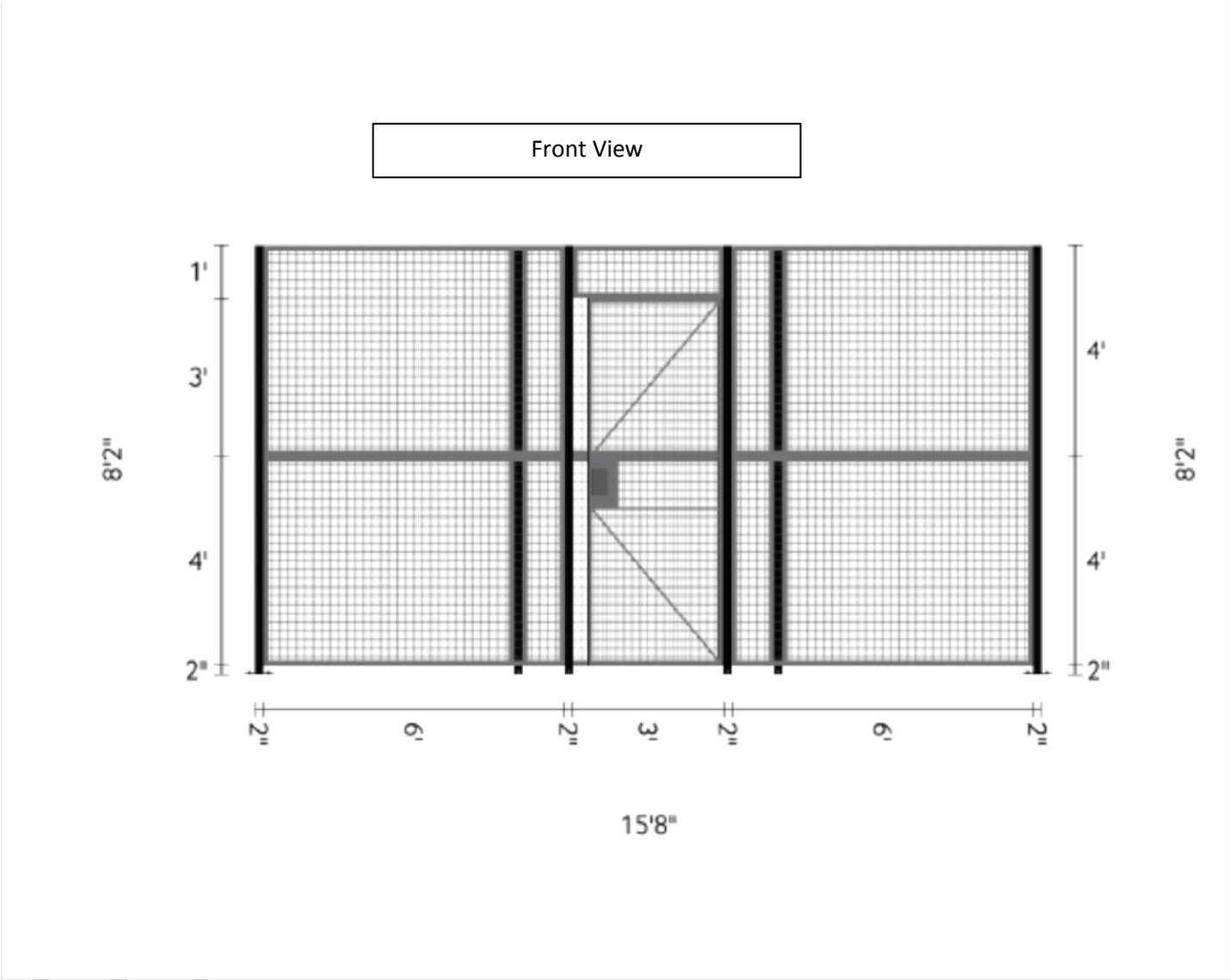
Sample of DEA Controlled substances cage.

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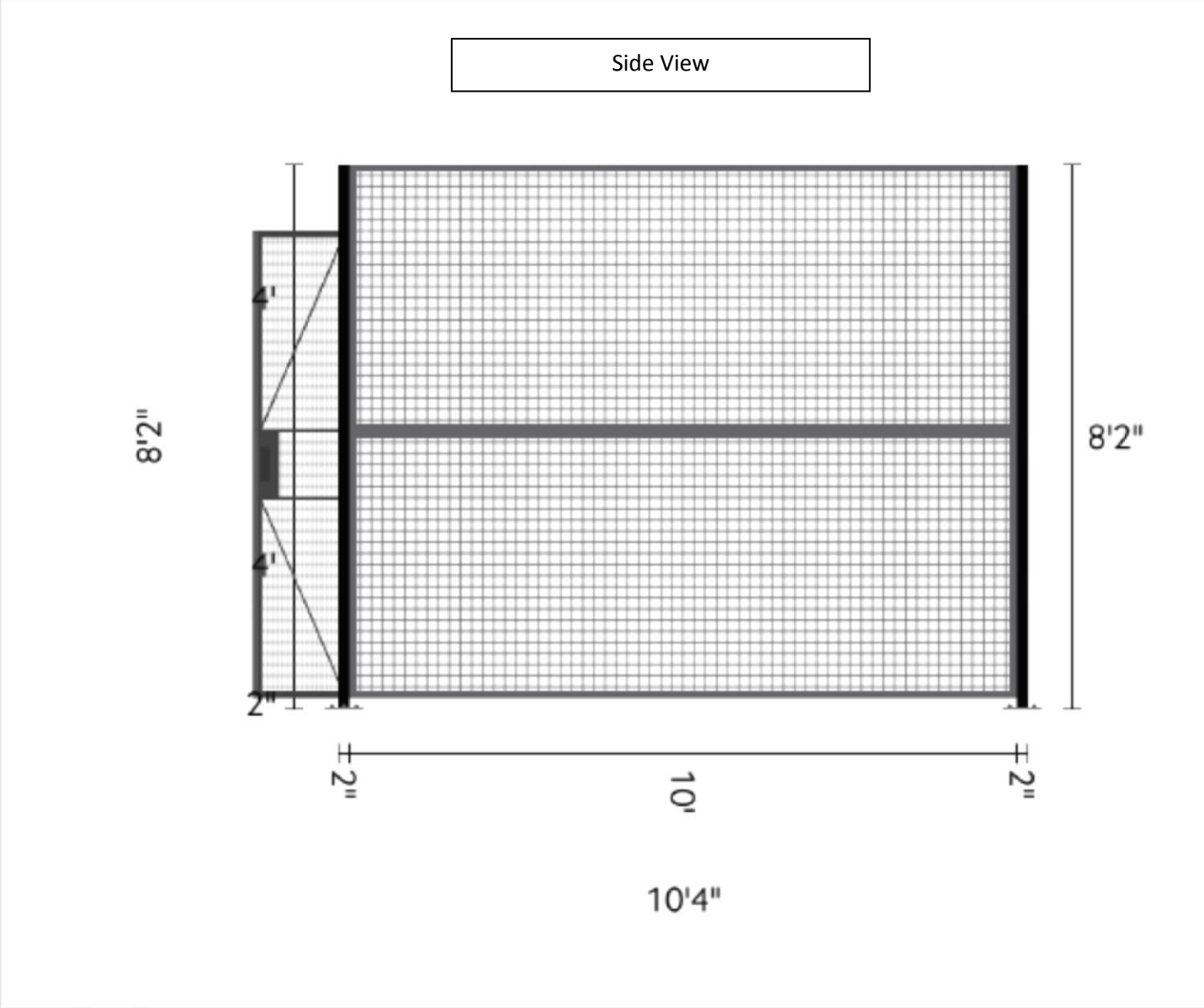
Appendix D: Limited Access area



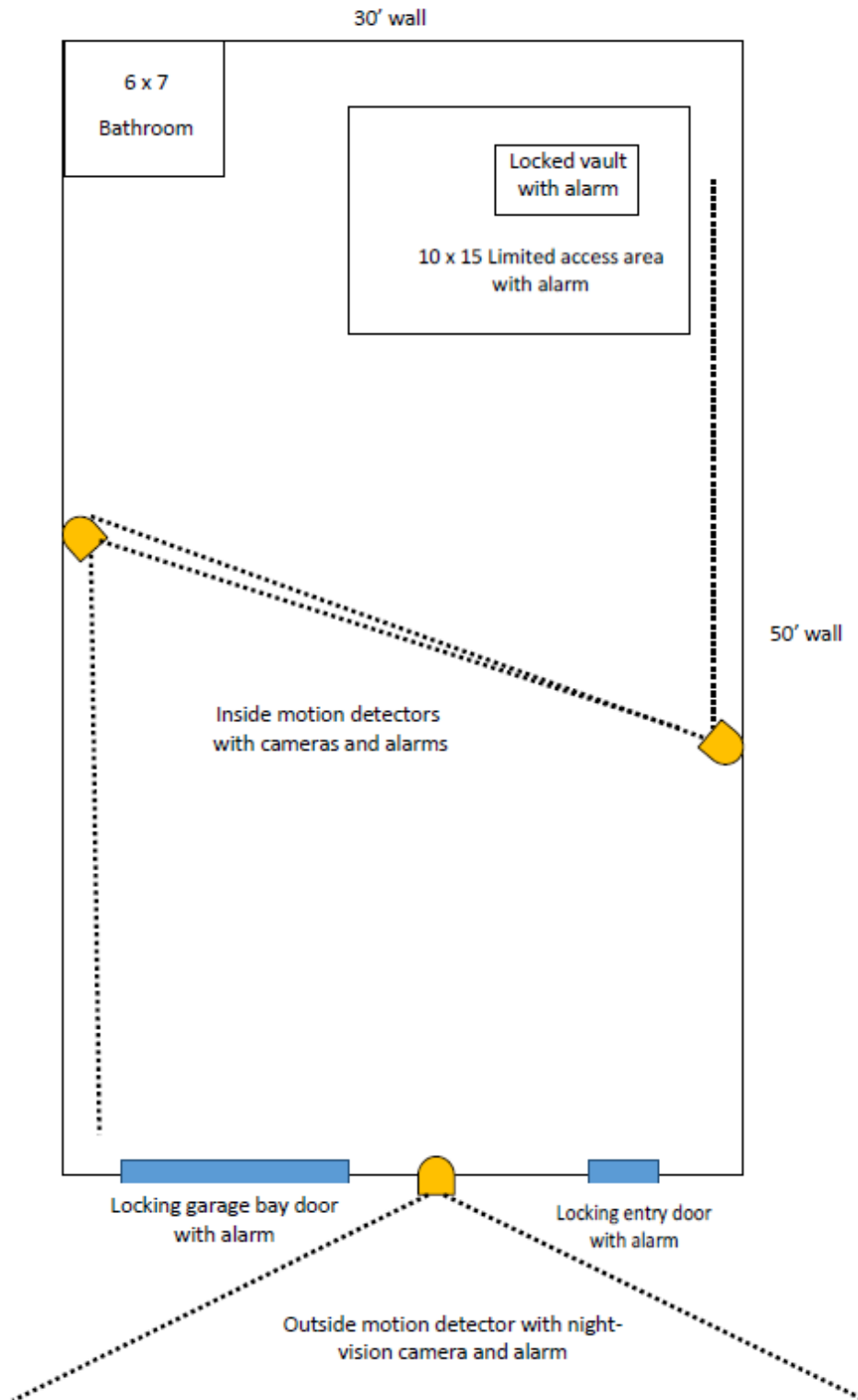
Appendix D: Limited Access area



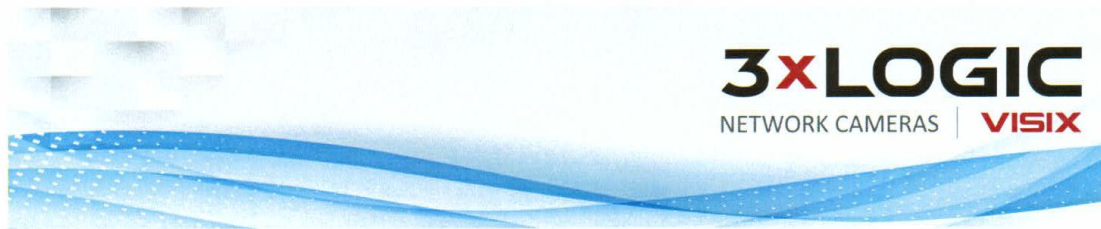
Appendix D: Limited Access area



Appendix E: Security System



Appendix F: Alarm specifications.



PRODUCT SUMMARY | VISIX™ V-Series Solution | VX-4V28-OD-I

VISIX™ V-Series 4MP High-Definition IP Vandal-Dome Camera w/ IR

The VX-4V28-OD-I is 4 Megapixel, indoor/outdoor, dome IP camera. This camera is IK10 vandal resistant, has 120dB WDR and built-in IR making the VX-4V28-OD-I a versatile camera fitting most every entry-level indoor/outdoor installation requirements.

As part of the V-Series line of cameras, the VX-4V28-OD-I has onboard storage and the ability to have VIGIL Server installed on the camera. This can make the camera a standalone recording device, allowing storage on the camera as well as redundant recording to a VIGIL Server. As a standalone camera, the VX-4V28-OD-I is compatible with the entire VIGIL Software Suite, including direct access through VIGIL Client and our mobile app View Lite II, as well as with VIGIL Central Management for remote health monitoring and notification.

The VX-4V28-OD-I also supports dual streaming. This combined with VIGIL Server's Substream Motion Detection and RapidStream technologies allows the camera to be viewed remotely in both live and playback modes with minimal impact on your network.



Key Features and Benefits

Lens	2.8mm Fixed
Resolution (Megapixels)	4
2688x 1520 Resolution	✓
Angle of View 106°	✓
Infrared (Low-Light, No-Light)	✓
H.264/MJPEG	✓
Digital Wide Dynamic Range	✓
IK10 Impact-Resistant (Vandal-Proof Camera)	✓
IP67 Weather-Resistant (Outdoor Camera)	✓
V-Series (VIGIL Embedded)	+
3 Year Warranty	✓

+ Optional Part



10385 Westmoor Drive, Suite 210, Westminster, CO 80021 | www.3xlogic.com | (877) 3XLOGIC

Appendix F: Alarm specifications (continued)

VISTA-20P

CONTROL PANEL

SPECIFICATIONS

Electrical

- Aux. power 12VDC, 600mA maximum
- Seven hour standby at 400mA aux. load with four amp hour battery
- 16.5VAC/25VA transformer
- Alarm output 12VDC, 2.0 amps max.
 - For UL installations, combined aux. and alarm output cannot exceed 700mA

Output Control

- Supports up to four relay boards (up to 16 relays)
- Optional X-10 transformer/interface (part no. 4300) may be used to control up to 16 X-10 receiving devices

Zones

- Eight hardwired zones (15 with zone doubling)
- Selectable response 10msec, 350msec, 750msec
- Assignable to any partition
- 20 selectable zone types plus four configurable zone types
- Programmable swinger suppression

Expansion Devices

- 4219 – Eight hardwired zones – 16mA
- 4204 – Up to four relays – 15mA standby (each active relay draws an additional 40mA)
- 4229 – Eight hardwired zones and two relays – 36mA (each active relay draws an additional 40mA)

Accessories

- iGSMV Internet and Digital Cellular Communicator with Remote Service Capability
- 7845i-ENT Enterprise Internet Communicator
- GSMV Digital Cellular Communicator with Remote Service Capability
- 4286 VIP Voice Module – 220mA
- 5881ENL RF Receiver supports up to eight zones – 60mA
- 5881ENM supports up to 16 zones – 50mA
- 5881ENH supports up to 48 zones – 50mA
- 5883 Transceiver supports up to 40 zones – 80mA

Keypads

- 6160 Custom Alpha (required for programming) – 100mA
- 6160V Custom Alpha Voice – 100mA
- 6150 Fixed English LCD – 85mA/40mA
- 6150V Fixed English Voice LCD – 85mA/40mA
- 6150RF Fixed English RF LCD – 85mA/40mA
- 6148 Fixed English LCD – 70mA/30mA
- 6270 Graphic Touchscreen
- 6272CBV Graphic Touchscreen with Voice (Black)

- 6272CSV Color Graphic Touchscreen with Voice (Silver)
- 6272CV Color Graphic Touchscreen with Voice (White)
- 8132 Advanced User Interface

Agency Listings

- ETL Residential Fire, Burglary and Commercial Burglary

Smoke Detectors

- Supports up to 16 two-wire smoke detectors
- Supports four-wire smoke detectors

Communications

- iGSMV Internet and Digital Cellular Communicator with Remote Service Capability
- 7845i-ENT Enterprise Internet Communicator
- GSMV Digital Cellular Communicator with Remote Service Capability
- Touchtone or pulse
- Formats supported
 - ADEMCO Contact ID
 - ADEMCO 4 + 2 Express
 - ADEMCO low speed
 - Sescoa/Radionics
- 3 + 1, 4 + 1 and 4 + 2 reporting
- Reporting capabilities
 - Split
 - Dual
 - Split/Dual – True dial tone detection
- Low battery reports 11.2 – 11.6VDC
- AC loss and restoral reporting supported

ORDERING

VISTA-20P

Control Panel

VISTA-20PSIA

Control Panel for CP-01 SIA Certifications

For more information:

www.honeywell.com/security/hsc

Automation and Control Solutions

Honeywell Security & Communications
2 Corporate Center Dr. Suite 100
P.O. Box 9040
Melville, NY 11747
1.800.467.5875
www.honeywell.com

L/VISTA20PD/D
June 2011
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Honeywell

Appendix F: Alarm specifications (continued)

6160

ALPHA DISPLAY KEYPAD



The 6160 Deluxe Keypad is easy to install and simple to use. The attractive white console blends with any décor and features a contoured, removable door that conceals illuminated soft-touch keys. The 6160 also features a new larger and brighter 32-character display with easy-to-read plain-English status messages.

The oversized function keys are easily accessed even when the keypad door is closed, and can be programmed for fire, burglary, personal emergencies and other operations. Colored self-adhesive labels are included.

FEATURES

- Large, easy-to-use keypad
- Keys continuously backlit for greater visibility
- Speaker with audible beeps to indicate:
 - System status
 - Entry/exit delay
 - Other alarm situations
- Zones and system events displayed in plain English
- No confusing blinking lights
- Four programmable function keys
- System functions clearly labeled
- Functions performed by just entering security code plus command
- White with removable door blends with any décor

SPECIFICATIONS

Physical

- 5-5/16"H x 7-3/8"W x 1-3/16"D
(135mm x 190mm x 30mm)

Current

- Standby-40mA
- Activated Transmission-160mA

Wiring

- - (Black): Ground
- + (Red): +12 VDC (Aux. Power)
- D1 (Green): "Data in" to control panel
- D0 (Yellow): "Data out" from control panel

Compatibility

- Fully compatible with all VISTA controls.

ORDERING

6160

Alpha Display Keypad

Honeywell Security & Custom Electronics

Honeywell International Inc.
PO Box 9035
Syosset, NY 11791
www.honeywell.com

Honeywell

CO06010
L/6160/D
September 2006
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Appendix G: Vault specifications.



Sample of DEA Controlled substances vault.

- 2-hour fire rating (interior temperature less than 350 degrees Fahrenheit for a period of 2 hours at 1700 degrees Fahrenheit).
- Heat expandable intumescent door seal guards contents against severe fires.
- 4-5/8" thick door constructed with a 2" defense barrier of outer and inner plates creating a burglary resistant structure enclosing fire resistant material.
- Body has a total protective thickness of 2-7/8" enclosing a unique, high-density fire and burglary resistant composite material.
- Durable powder coated adjustable/removable shelves.
- 7 massive 1-1/2" diameter solid steel locking bolts with left and hinge side protection.
- Lock protected by a tempered glass relock device.
- Heavy duty steel hinges provide easy, smooth door operation.
- One internal counter-sunk anchor hole and mounting hardware are provided to securely anchor safe.
- 4-1/4" removable steel casters for easier delivery and installation.
- Attractively accented with a full width fascia panel and matching three point handle.
- Durable and attractive light gray textured finish.
- Manufacturer / Warranty: AMSEC / 1-year limited.

Dimensions, Cubic Capacity, & Weight

Item	Exterior (Inches)			Interior (Inches)			Cubic Feet	Weight (lbs.)	Shelves
	H*	W	D**	H	W	D			
2060	50.5	25.5	28.9	45	20	21.2	11.0	944	4

Marijuana transporters in others states give good guidance on industry trends and norms. In Colorado and California, marijuana transporters use Brinks-type armored trucks with armed guards to protect and defend cargo. However, both Colorado and California have vast geographic areas to cover and are likely transporting cargo from multiple customers. In contrast, the maximum distance a delivery could be made in Massachusetts (western MA to upper Cape Cod) would be less than 300 miles. Research indicates that an average one-way transport will be less than 80 miles.

This is beneficial for a number of reasons:

- Most trips can be completed with a SUV or van-style vehicle
- Due to the Massachusetts geography, most trips will be under 2 hours door to door

CONFIDENTIAL DRAFT

Coastal Solutions Plan to Restrict Access to age 21 and older

- No person under age 21 will be hired by Coastal Solutions.
- No person under age 21 will be granted access to the Coastal Solutions site.
- All transportation responsibilities (both driver and passenger) will be performed only by Coastal Solutions Marijuana Agents (must be over 21 by CCC regulations).
- No person under age 21 will be granted access to any Coastal Solutions vehicle during any transportation assignment.
- When engaging in transactions with other Marijuana Establishments, all transactions with outside personnel will be performed only with Marijuana Agents (must be over 21 by CCC regulations).
- All Coastal Solutions agents and employees will undergo a minimum of eight (8) hours of initial training through the Responsible Vendor Program under 935 CMR 500.105(2)(b) to prevent access to minors.
- All Coastal Solutions agents and employees will undergo a minimum of eight (8) hours of annual training approved by the CCC to prevent access to minors.

Coastal Solutions Financial Record Keeping

Records will be kept in hard-copy and electronic format and will be backed up on a consistent and continuous basis via a cloud backup system. Records will be available for inspection by the Commission, upon request. Financial records of Coastal Solutions will be maintained in accordance with generally accepted accounting principles. Financial records will include:

- Salary and wages paid to each employee, stipend paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the nonprofit corporation, if any.
- Banking Statements and monetary transactions
- Financial statements including Balance Sheet and Income Statement
- Books of accounts, which will include journals, ledgers, and supporting documents, agreements, checks, invoices, and vouchers
- Sales records including the quantity, form, and cost of marijuana products
- Inventory records

Separating recreational from medical operations is not applicable for a Marijuana Transporter

Coastal Solutions Quality Control and Testing Procedures

Coastal Solutions is a third party transportation provider and will not perform testing. However, Coastal Solutions employees may handle marijuana products.

The following protocols will be followed:

- All agents whose job includes contact with marijuana is subject to the requirements for food handlers specified in 105 CMR 300.000.
- Any agent working in direct contact with marijuana shall conform to sanitary practices while on duty, including:
 - Maintaining adequate personal cleanliness; and
 - Washing hands appropriately.
- There will be sufficient space for placement of equipment and storage of materials as is necessary for the maintenance of sanitary operations.
- Litter and waste will be properly removed so as to minimize the development of odor and the potential for the waste attracting and harboring pests.
- Floors, walls, and ceilings will be constructed in such a manner that they may be adequately kept clean and in good repair.
- All contact surfaces, will be maintained, cleaned, and sanitized as frequently as necessary to protect against contamination.
- All toxic items will be identified, held, and stored in a manner that protects against contamination of marijuana.
- Storage and transportation of finished products shall be under conditions that will protect them against physical, chemical, and microbial contamination.

Coastal Solutions Record Keeping

Records will be kept in hard-copy and electronic format and will be backed up on a consistent and continuous basis via a cloud backup system. Records will be available for inspection by the Commission, upon request. Written records will include:

- An Employee Manual including mission statement, personnel policies and code of conduct
- Documentation of all required training, including training regarding privacy and confidentiality requirements, and the signed statement of the individual indicating the date, time, and place he or she received said training and the topics discussed, including the name and title of presenters
- Certificates of completed responsible vendor and eight-hour related duty training
- All background check reports obtained for every individual
- Employee performance reviews & disciplinary action (if any)
- Job descriptions and an organizational chart including areas for potential expansion
- Personnel records for each marijuana establishment agent. (maintained for at least 12 months after termination of the individual's affiliation with the Establishment) and will include:
 - all materials submitted to the Commission pursuant to 935 CMR 500.030(2)
 - documentation of verification of references
 - the job description or employment contract that includes duties, authority, responsibilities, qualifications, and supervision
- Salary and wages paid to each employee, stipend paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment, including members of the nonprofit corporation, if any.
- Inventory records
- Waste disposal records as required under 935 CMR 500.105(12)
- Seed-to-sale tracking records for all marijuana as required by 935 CMR 500.105(8)(e)
- The following business records shall be maintained:
 - Assets and liabilities;
 - Monetary transactions;
 - Books of accounts;
 - Sales records; and
 - Salary and wages paid to each employee. 935 CMR 500.105(9)

Coastal Solutions will maintain their records in accordance with generally accepted accounting principles. Written operating procedures will be maintained as required by 935 CMR 500.105(1)

Coastal Solutions Qualifications and Training

Training

Prior to performing any job functions, Coastal Solutions will ensure that all employees are registered and approved as Marijuana Establishment Agents and receive training. Training will be customized for each specific role and job function. Each Coastal Solutions employee will undertake Responsible Vendor Training Program as specified under 935 CMR 500.105(2)(b). Employees responsible for tracking and entering product into the Seed-to-sale SOR (including drivers, dispatch and analysts) will receive the METRC training required by the CCC. At a minimum, the Coastal Solutions staff will receive eight (8) hours of on-going training annually.

In addition, all Coastal Solutions owners, managers, employees and new hires that are involved in the handling and sale of Marijuana will attend and successfully complete a Responsible Vendor Training Program. New hires will successfully complete a Responsible Vendor Training Program within 90 days of hire. Once successfully completed, each employee will re-take and successfully complete the program once every year thereafter to maintain designation as a "Responsible Vendor". Coastal Solutions will maintain records of Responsible Vendor Training Program compliance for four years and make them available to inspection by the Commission and any other applicable licensing authority on request.

In addition to the CCC-associated training, Coastal Solutions will perform proprietary training of all employees specific to each job role and function. Most critical will be the driver training. Coastal solutions will develop an in-house training program that will include but not be limited to:

- Safe driving practices and evaluation
- Safely conducting deliveries
- Driver communication protocols: when & how frequently to contact dispatch / client
- Incident protocols: what to do when unplanned scenarios occur during a delivery
- Fleet management protocols: how to interact with and enter data into FMS
- Safe cash handling practices
- Strategies for de-escalating potentially dangerous situations
- Collecting and communicating information to assist in investigations
- Procedures for checking identification
- Manifest protocols
- Videotaping protocols

Coastal Solutions Plan for Personnel Policies

As a Massachusetts marijuana establishment, it will be paramount to hire high-integrity employees that have the aptitude to be trained to expertise in strictly-defined protocols. Similarly, strict personnel protocols must be established, followed and continually improved upon to ensure the highest standards are attained. A single breach of protocol could delay or terminate the company's operations. Excellence in personnel and policies will elevate Coastal Solutions to the top choice for transportation in the Massachusetts marijuana community. Coastal Solutions recognizes that in this nascent Massachusetts marijuana economy there are no perfect protocols. Below we suggest a mindful "first draft" of policies and protocols for personnel. Certainly, these will evolve as the industry continually improves and evolves its best practices.

Hiring and Background Checks

Most critical will be selecting the highest quality employees. Special attention will be given to the appropriate screening and hiring process of each employee. It will be more beneficial to spend time and resources screening, developing and training the best and most appropriate employees than to rush to hire. Safety, security, character, dependability and personal integrity will be paramount concerns. Special preference will be given to hiring personnel from the host community, personnel from areas of disproportionate impact and hiring minorities and women. The screening process will entail several discrete steps:

- Initial application: each applicant will be required to submit an application for employment. Applications will be held for a period of five years to maintain statistics and demographics on employee acquisition, retention and loss. This data will continually improve the hiring process and ensure that each hire is qualified and appropriately equipped for the role.
- Background check: each candidate will be required to approve and undergo a formal background check to screen for a criminal record, credit history, employment history, CORI check, SORI check, financial records and any other public notices that may affect performance of the role. In keeping with the spirit of the positive impact on disproportionate areas, criminal record reports of inconsequential crimes will not necessarily disqualify applicants from hire.
- Drug test: each applicant will be required to submit to a drug test prior to hire, again upon hire and agree in writing to submit to a continuous random drug test program. Candidates and employees will be informed prior to testing that failure of drug test at any time will result in disqualification from employment or loss of employment.
- Driver's license and driving record: candidates must have a valid Massachusetts driver's license. Candidates must agree in writing to share their DMV and insurance records with the Establishment. Drivers with poor or reckless driving records will not be considered for hire or terminated from employment.
- Interview process: candidates will be screened for a history of safety, security and crisis management. They will also be critiqued for character, personal integrity and likability. The role will have to balance the fine line of having all the characteristics of a Massachusetts police officer with the personality to transact business with a variety of personality types. The successful candidate will have the ability to maintain strict protocols while putting other marijuana establishment personnel at ease.
- The Coastal Solutions ***diversity and inclusion policies*** will be included in the hiring process. See separate section for details and protocols.
- The Coastal Solutions ***plan to positively impact areas of disproportionate impact*** will be included in the hiring process. See separate section for details and protocols.

- All drivers will undergo a minimum of eight (8) hours of initial training through the Responsible Vendor Program under 935 CMR 500.105(2)(b). Furthermore, all drivers will undergo a minimum of eight (8) hours of annual training approved by the CCC.
- Each employee or agent transporting or otherwise handling marijuana products for the Establishment will be registered as a marijuana establishment agent prior to transporting or otherwise handling marijuana products.
- Break-in period: the driver will be required to train for up to 90 hours with a Coastal Solutions owner/Agent to ensure proper training and adherence to the protocols. The driver will be critiqued for safety, overall awareness, security, crisis management skills, reliability, integrity and likability.
- All drivers will carry his or her registration card at all times when transporting marijuana products, and shall produce his or her registration card to the Commission or law enforcement officials upon request.
- Drivers will use best management practices to reduce energy and water usage, engage in energy conservation and mitigate other environmental impacts.

During Transport

Protocols for Transportation

- All vehicles transporting marijuana products will be staffed with a minimum of two marijuana establishment agents. At least one agent will remain with the vehicle at all times that the vehicle contains marijuana or marijuana products.
- Travel outside of Massachusetts is prohibited.
- Preferred travel time is between dawn and dusk.
- Routes will be randomized to prevent routine daily traffic patterns.
- Fill tank to minimum 3x distance of delivery prior to leaving for any transportation assignment.
- Ensure that GPS and fleet management system is functional prior to departure.
- Carry three phones for redundancy: 1) driver cell phone distributed by Coastal Solutions, 2) driver personal cell phone and 3) satellite/gps phone.
- Ensure that phones are functioning and properly charged with charging cords available.
- Test and conduct phone contact with dispatcher prior to departure.
- Ensure that Metrc system is functioning properly and protocols are followed.
- Create preliminary manifest and email to both the originating and destination Marijuana Establishments.
- Acquire food and liquids for driver and passenger prior to departure; do not make any unplanned stops for any reason other than an emergency.
- In case of driver cell phone failure: resort to driver's personal cell phone communication or satellite/gps phone. Alert dispatch and maintain high alert until transportation is complete. Employ the GPS system to make Coastal Solutions and authorities aware of location.
- The driver will contact the Coastal Solutions dispatch when stopping at and leaving any scheduled location, and regularly throughout the trip, at least every 30 minutes.
- If communications or the GPS system fail while on route, the driver will return to Coastal Solutions location until the communication system or GPS system is operational.
- Coastal Solutions dispatch will have a marijuana establishment agent assigned to monitoring the GPS unit and secure form of communication, who will log all official communications with marijuana establishment agents transporting marijuana products.
- When transporting marijuana products, no other products will be transported or stored in the same vehicle.

- No firearms will be located within the vehicle or at the Coastal Solutions premises at any time.
- The originating and receiving licensed Marijuana Establishments shall ensure that all transported marijuana products are linked to the seed-to-sale tracking program. For the purposes of tracking, seeds and clones will be properly tracked and labeled in a form and manner determined by the Commission.
- Any marijuana product that is undeliverable or is refused by the destination Marijuana Establishment will be transported back to the originating establishment customer.
- Prior to leaving a Marijuana Establishment customer for the purpose of transporting marijuana products, the originating Marijuana Establishment will weigh, inventory, and account for, on video, all marijuana products to be transported recording each product being weighed, the weight, and the manifest.
- Within eight hours after arrival at the destination Marijuana Establishment, the destination establishment customer will re-weigh, re-inventory, and account for, on video, all marijuana products transported recording each product being weighed, the weight, and the manifest.
- All marijuana products received by the establishment will be packaged by the marijuana establishment customer in sealed, labeled, and tamper or child-resistant packaging prior to and during transportation.
- In the case of an emergency stop during the transportation of marijuana products, a log will be maintained describing the reason for the stop, the duration, the location, and any activities of personnel exiting the vehicle.
- Drivers and/or Agents will document and report any unusual discrepancy in weight or inventory to the Commission and law enforcement authorities not more than 24 hours of the discovery of such a discrepancy.
- Drivers and/or Agents will report to the Commission and law enforcement authorities any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport, not more than 24 hours of such accidents, diversions, losses, or other reportable incidents.
- All transportation times and routes will be randomized.

Driver & Vehicle Vault Operational Protocols

- Driver complies with all protocols for transportation (listed above) prior to beginning route.
- Driver completes safety checklist each day prior to performing transportation activities including, but not limited to:
 - Tire pressure
 - Door locks
 - Vehicle fluids
 - Fire extinguisher
 - Interior and exterior appearance
 - Inspection of vehicle for any compromised activity since last inspection
- Driver communicates with dispatch every thirty (30) minutes to ensure consistent and ongoing contact.
- Driver informs originating Marijuana Establishment site 5-10 minutes prior to arrival to allow them to prepare for transport arrival.
- Driver arrives at originating Marijuana Establishment site.
- Driver finds secure area to load cargo (inside recipient facility is best option)
- Driver and/or Passenger complies with all Metrc protocols for accepting & recording pickup.

- Driver and/or Passenger takes extra precautions to ensure that Metrc inputs are valid (weighing cargo, video recording transaction, verifying data, etc.).
- Dispatch creates a unique password or key code for vehicle vault#1 (use unique key code for each delivery).
- Driver and/or Passenger deposits cargo in vehicle vault#1 and locks vault.
- Driver travels to destination Marijuana Establishment site.
- Driver informs destination Marijuana Establishment site 5-10 minutes prior to arrival to allow them to prepare for transport arrival.
- Driver and/or Passenger ensures that all Metrc protocols have been followed
- Driver and/or Passenger finds secure area to unload cargo (inside recipient facility is best option)
- Driver will not deliver to a heavily trafficked or unsecure area
- When all Metrc protocols and payment protocols have been successfully completed, driver will transfer cargo by:
 - Driver unlocking the vehicle rear door
 - Driver unlocking vehicle vault #1
 - Driver transferring cargo to recipient Marijuana Establishment
- Driver and/or Passenger complies with all Metrc protocols for delivering & recording drop-off.
- Driver and/or Passenger takes extra precautions to ensure that Metrc inputs are valid (weighing cargo, video recording transaction, verifying data, etc.).

In the event of an emergency:

There are many instances that might disrupt a delivery, and being prepared for them will be paramount for safety and security. Emergencies could be as benign as a flat tire or as extreme as an attempted robbery. Protocols for any such incidents are created with driver safety, client safety, law enforcement and client protection as primary values. In the event of any unforeseen activity:

- Driver will activate the PANIC signal from the fleet management system.
- Driver will activate the GPS positioning system in the satellite phone.
- Driver will contact local police through 911 and communicate:
 - Location
 - Time of incident
 - Nature of incident
- Driver will contact Coastal Solutions dispatch with same information.
- Coastal Solutions will monitor the exact location of the vehicle on the fleet tracking system and via satellite phone.
- If necessary, Coastal Solutions will call additional law enforcement if necessary and communicate:
 - Location
 - Time of incident
 - Nature of incident
- Neither driver nor passenger will attempt to resist a robbery attempt by use of force.

At the Site

Protocols at the office space will include:

- Securing all entrances to the Coastal Solutions site to prevent unauthorized access
- Restricting access to the office between 6:00 AM and 7:00 PM Monday through Sunday to employees or authorized persons specifically permitted by the Coastal Solutions, agents of

the Commission, state and local law enforcement and emergency personnel. On rare occasions, vendors for security or safety equipment will be permitted on the premises by appointment only.

- Requiring all outside vendors, contractors and visitors to obtain a visitor identification badge prior to entering a limited access area, and to be logged in and escorted at all times by a Coastal Solutions agent authorized to enter the limited access area. The visitor identification badge will be visibly displayed at all times while the visitor is in any limited access area.
- Ensuring that employees will visibly display an employee identification badge issued by Coastal Solutions at all times while at the site or while transporting marijuana.
- Checking identification of all personnel seeking access to the office to limit access solely to individuals classified above that are 21 years of age or older.
- Using video, signage and alarms to prevent loitering of any non-employees on or near premises. See separate section on security for details.
- Creating a limited access area within the office space pursuant to 935 CMR 500.110(4), which will be accessible only to specifically authorized personnel limited to include only the minimum number of employees essential for efficient operation. See separate section on security for details.
- Posting a 12" x 12" sign on the outside of the Limited Access Area which states: "Do Not Enter—Limited Access Area—Access Limited to Authorized Personnel Only" in 2" lettering.
- Storing all finished marijuana products within the limited access area in a secure, reprogrammable locked vault to prevent diversion, theft and loss. See separate section on security for details.
- Installing security cameras and lighting on the outside perimeter of the office. See separate section on security for details.
- Ensuring that all marijuana products will be kept inside the vault, out of plain sight. See separate section on storage of marijuana for details.

Operating Procedures

Many of the operating procedures will be dependent on site-specific factors and will be refined and documented as these factors are finalized.

- Employee security policies, including personal safety and crime prevention techniques
- A description of the Establishment's hours of operation and after-hours contact information
- A staffing plan and staffing records in compliance with 935 CMR 500.105(9)
- A plan describing how confidential information will be maintained
- Emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies
- Emergency policies and procedures for securing all product following any instance of diversion, theft or loss of marijuana, and a follow up assessment to determine whether additional safeguards are necessary
- A policy for the immediate dismissal of any marijuana establishment agent who has:
 - Diverted marijuana, which shall be reported to law enforcement officials and to the Commission
 - Engaged in unsafe practices with regard to operation of the Marijuana Establishment, which shall be reported to the Commission

- Been convicted or entered a guilty plea, plea of nolo contendere, or admission to sufficient facts of a felony drug offense involving distribution to a minor in the Commonwealth, or a like violation of the laws of another state, the United States or a foreign jurisdiction, or a military, territorial, or Native American tribal authority
- A list of all Coastal Solutions board members and executives
- A list of all Coastal Solutions key operational personnel including emails and phone numbers to access individuals on a 24/7 basis
- Policies and procedures for the handling of cash on Coastal Solutions' premises including but not limited to storage, collection frequency, and transport to financial institution(s)
- Policies to prevent workplace violence and harassment
- Specific employee policies and procedures to prevent the diversion of marijuana to individuals younger than 21 years old.

Policies and procedures for energy efficiency and conservation

As a Marijuana Transporter with a relatively small, newly-built, leased office space, there are fewer opportunities for energy conservation than a with a large cultivator. The largest opportunities for energy use reduction will be through high efficiency LED lighting within the offices and fuel reduction for the fleet. Upon completion of the office space and installation of the security system, an energy assessment will be performed and analyzed. Using this data, improvements will be considered based on a ROI basis and implemented if beneficial. In addition, Mass Save will be contacted for an outside energy audit to identify other opportunities for conservation. Route density and route optimization will be employed to reduce fuel use and costs. An analysis will be performed of average route fuel costs and consumption, and policies will be enacted to continually improve fuel consumption.

Diversity Plan

Coastal Solutions' Diversity Plan is intended to steer our company on a path that wholly supports and promotes diversity and equity within our organization. In order to do this, Coastal Solutions is committed to supporting and partnering with non-profits in Massachusetts that serve women and minorities.

Coastal Solutions' Diversity Plan is meant to evolve as our business expands. As a third party transporter, we plan to launch on a small scale in regards to our staffing and ramp up as our business connections grow. We anticipate hiring fewer than 4 employees within the first year of obtaining our license. Our hope is that as our transportation business grows in subsequent years, we will have more recruitment and hiring needs that will provide us the opportunity to expand our diversity plan internally through recruitment and hiring efforts. Until we are large enough to diversify through hiring/ staffing, Coastal Solutions will focus our diversity efforts externally through non-profit partnerships. Our diversity plan goal is to reach:

- 50% women, and
- 25% minorities

through donations and volunteer hours with a non-profit organization in Massachusetts.

Goal: Coastal Solutions is a wife and husband owned and operated business. In addition to our business responsibilities, we are raising three daughters who have had the privilege to be able to participate in organized town and club sports beginning in elementary school. As a family, we recognize the importance of involvement in team sports to help our daughters to build confidence, promote positive body image, develop self-esteem, deepen overall physical and emotional health and learn the importance of teamwork. We recognize that all of these benefits of exercise and team activity translate over to academic success as well. It is our hope that other young girls have the same opportunities to experience growth, success and overall well-being through team sports. Therefore, as a part of our diversity plan, Coastal Solutions will support **Dream Big!**, a Boston based non-profit organization whose mission *"is to help girls from low-income situations achieve their dreams by providing them with the basic items and fees necessary to enable them to participate in sports and physical activities that contribute to their health, education and overall wellbeing."* <https://www.dream-big.org/>

Proposed Initiative: Coastal Solutions will donate \$1,000 annually to Dream Big! for the purpose of contributing towards their sporting equipment grants and program scholarships. Through this donation, we hope to reach young girls from diverse demographic groups, low income backgrounds and unstable family and home environments and help to provide them with the opportunity to participate in and benefit from the many advantages gained through physical activity and team sport involvement.

Metrics and Evaluation: Coastal Solutions will provide documentation of monies donated (cashed checks) to Dream Big! on the anniversary of our provisional license. These documents will be submitted as a part of our end of operating year Diversity Plan Report. Our management team will meet three times per year to review these goals to ensure that we are making progress with the goals outlined in this diversity plan. Thirty days prior to our provisional licensure anniversary, we will submit a progress report that outlines, in detail, the steps we took to achieve the above goals and include our metrics that support our successes within each of these goals.

Coastal Solutions is committed to donating to the charity set forth in this Diversity Plan. We will also outline ways we plan to expand and enhance our Diversity Plan as our business grows.

Coastal Solutions acknowledges and is aware they must demonstrate progress or success of its plan each year prior to the renewal of its licensure on the anniversary of its provisional licensure. Coastal Solutions acknowledges and is aware, and will adhere to, the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment; and any actions taken, or programs instituted, will not violate the Commission's regulations with respect to limitations on ownership or control or other applicable state laws.

See separate letter from Dream Big! President & CEO Linda Driscoll accepting Coastal Solutions' intent to donate and acknowledgement of Coastal Solutions' status as a future marijuana establishment.



281 Needham Street, Suite 202
Newton, MA 02464
Phone: (857) 404-0124
Visit us at: www.dream-big.org

July 15, 2019

Brooke and Craig Lovett
Coastal Solutions
608 Chandler Street
Duxbury, MA. 02332

Dear Brooke & Craig,

Thank you very much for reaching out regarding having your company, Coastal Solutions, donate to Dream Big!, a Massachusetts based non-profit.

As discussed on the phone we are willing to accept this donation from Coastal Solutions, as a legal Massachusetts third-party marijuana transporter, and appreciate your selecting Dream Big! to donate to.

Should you have any questions, please feel free to contact me at 857-404-0124 or ldriscoll@dream-big.org. Thank you for your support, it will allow Dream Big! to empower thousands of girls and young women to live healthy, active and successful lives.

Sincerely,

Linda

Linda Driscoll,
President & CEO