



Massachusetts Cannabis Control Commission

Marijuana Retailer

General Information:

License Number: MR282131
Original Issued Date: 08/01/2019
Issued Date: 07/10/2020
Expiration Date: 10/01/2021

ABOUT THE MARIJUANA ESTABLISHMENT

Business Legal Name: Caregiver-Patient Connection LLC

Phone Number: 978-621-3567 Email Address: dean@theconnection.community

Business Address 1: 371 Lunenburg St

Business Address 2:

Business City: Fitchburg

Business State: MA

Business Zip Code: 01420

Mailing Address 1: 910 Boston Post Rd., Ste.#910

Mailing Address 2:

Mailing City: Marlboro

Mailing State: MA

Mailing Zip Code: 01752

CERTIFIED DISADVANTAGED BUSINESS ENTERPRISES (DBES)

Certified Disadvantaged Business Enterprises (DBEs): Woman-Owned Business

PRIORITY APPLICANT

Priority Applicant: yes

Priority Applicant Type: RMD Priority

Economic Empowerment Applicant Certification Number:

RMD Priority Certification Number: RPA201819

RMD INFORMATION

Name of RMD: Caregiver-Patient Connection

Department of Public Health RMD Registration Number:

Operational and Registration Status: Obtained Provisional Certificate of Registration only

To your knowledge, is the existing RMD certificate of registration in good standing?: yes

If no, describe the circumstances below: The CPC RMD PCR is in good standing through 1/9/19. CPC has submitted a waiver request to the DPH and CCC which is currently under review.

PERSONS WITH DIRECT OR INDIRECT AUTHORITY

Person with Direct or Indirect Authority 1

Percentage Of Ownership: 25

Percentage Of Control: 25

Role: Owner / Partner

Other Role: President CPC

First Name: Catherine

Last Name: Trifilo

Suffix:

Gender: Female

User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

Person with Direct or Indirect Authority 2

Percentage Of Ownership: 25

Percentage Of Control: 25

Role: Owner / Partner

Other Role: COO

First Name: Dean

Last Name: Iandoli

Suffix:

Gender: Male

User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

Person with Direct or Indirect Authority 3

Percentage Of Ownership: 25

Percentage Of Control: 25

Role: Owner / Partner

Other Role: CFO

First Name: Michael

Last Name: Staiti

Suffix:

Gender: Male

User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

Person with Direct or Indirect Authority 4

Percentage Of Ownership: 25

Percentage Of Control: 25

Role: Owner / Partner

Other Role:

First Name: Richard

Last Name: Olstein

Suffix:

Gender: Male

User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

Person with Direct or Indirect Authority 5

Percentage Of Ownership:

Percentage Of Control:

Role: Other (specify)

Other Role: Head of Security

First Name: Ronald

Last Name: LeCuyer

Suffix:

Gender: Male

User Defined Gender:

What is this person's race or ethnicity?: White (German, Irish, English, Italian, Polish, French)

Specify Race or Ethnicity:

ENTITIES WITH DIRECT OR INDIRECT AUTHORITY

No records found

CLOSE ASSOCIATES AND MEMBERS

No records found

CAPITAL RESOURCES - INDIVIDUALS

Individual Contributing Capital 1

First Name: Michael

Last Name: Staiti

Suffix:

Types of Capital: Monetary/Equity

Other Type of Capital:

Total Value of the Capital Provided: \$450000

Percentage of Initial Capital: 75

Capital Attestation: Yes

CAPITAL RESOURCES - ENTITIES

Date generated: 12/03/2020

No records found

BUSINESS INTERESTS IN OTHER STATES OR COUNTRIES

No records found

DISCLOSURE OF INDIVIDUAL INTERESTS

Individual 1

First Name: Dean	Last Name: Iandoli	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection	Business Type: Marijuana Cultivator	
Marijuana Establishment City: Barre	Marijuana Establishment State: MA	

Individual 2

First Name: Catherine	Last Name: Trifilo	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection	Business Type: Marijuana Cultivator	
Marijuana Establishment City: Barre	Marijuana Establishment State: MA	

Individual 3

First Name: Michael	Last Name: Staiti	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection LLC	Business Type: Marijuana Cultivator	
Marijuana Establishment City: Barre	Marijuana Establishment State: MA	

Individual 4

First Name: Richard	Last Name: Olstein	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection LLC	Business Type: Marijuana Cultivator	
Marijuana Establishment City: Barre	Marijuana Establishment State: MA	

Individual 5

First Name: Dean	Last Name: Iandoli	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection LLC	Business Type: Marijuana Retailer	
Marijuana Establishment City: Fitchburg	Marijuana Establishment State: MA	

Individual 6

First Name: Catherine	Last Name: Trifilo	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection LLC	Business Type: Marijuana Retailer	
Marijuana Establishment City: Fitchburg	Marijuana Establishment State: MA	

Individual 7

First Name: Michael	Last Name: Staiti	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection LLC	Business Type: Marijuana Retailer	
Marijuana Establishment City: Fitchburg	Marijuana Establishment State: MA	

Individual 8

First Name: Richard	Last Name: Olstein	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection	Business Type: Marijuana Retailer	
Marijuana Establishment City: Fitchburg	Marijuana Establishment State: MA	

Individual 9

First Name: Dean	Last Name: Iandoli	Suffix:
Marijuana Establishment Name: Caregiver-Patient Connection LLC	Business Type: Marijuana Cultivator	

Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 10					
First Name: Catherine		Last Name: Trifilo		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Cultivator			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 11					
First Name: Michael		Last Name: Staiti		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Cultivator			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 12					
First Name: Richard		Last Name: Olstein		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Cultivator			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 13					
First Name: Dean		Last Name: Iandoli		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Product Manufacture			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 14					
First Name: Catherine		Last Name: Trifilo		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Product Manufacture			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 15					
First Name: Michael		Last Name: Staiti		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Product Manufacture			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 16					
First Name: Richard		Last Name: Olstein		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Product Manufacture			
Marijuana Establishment City: Framingham		Marijuana Establishment State: MA			
Individual 17					
First Name: Dean		Last Name: Iandoli		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Retailer			
Marijuana Establishment City: Sturbridge		Marijuana Establishment State: MA			
Individual 18					
First Name: Catherine		Last Name: Trifilo		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Retailer			
Marijuana Establishment City: Sturbridge		Marijuana Establishment State: MA			
Individual 19					
First Name: Michael		Last Name: Staiti		Suffix:	
Marijuana Establishment Name: Caregiver-Patient Connection LLC		Business Type: Marijuana Retailer			
Date generated: 12/03/2020					

Marijuana Establishment City: Sturbridge

Marijuana Establishment State:

MA

Individual 20

First Name: Richard

Last Name: Olstein

Suffix:

Marijuana Establishment Name: Caregiver-Patient Connection LLC

Business Type: Marijuana Retailer

Marijuana Establishment City: Sturbridge

Marijuana Establishment State: MA

MARIJUANA ESTABLISHMENT PROPERTY DETAILS

Establishment Address 1: 371 Lunenburg St.

Establishment Address 2:

Establishment City: Fitchburg

Establishment Zip Code: 01420

Approximate square footage of the establishment: 2000

How many abutters does this property have?: 13

Have all property abutters been notified of the intent to open a Marijuana Establishment at this address?: Yes

HOST COMMUNITY INFORMATION

Host Community Documentation:

Document Category	Document Name	Type	ID	Upload Date
Certification of Host Community Agreement	HCA Attestation Fitch Signed.pdf	pdf	5c267894a2404e71ee7e57e1	12/28/2018
Community Outreach Meeting Documentation	Notice PB.pdf	pdf	5c2678a48f456971f8451799	12/28/2018
Community Outreach Meeting Documentation	Notice City Clerk:City Council.pdf	pdf	5c2678b216fa0d7202ce9e69	12/28/2018
Plan to Remain Compliant with Local Zoning	CPC Fitchburg Plan to Remain Compliant with Local Zoning.pdf	pdf	5c2e855ae96db37a99be4887	01/03/2019
Community Outreach Meeting Documentation	Community Outreach Meeting Fitchburg Attestation Form CCC.pdf	pdf	5c5497935d4b0b1b3ebbd7b5	02/01/2019
Community Outreach Meeting Documentation	Comm Outreach Fitchburg Sentinel Notice.pdf	pdf	5c586f009ff0081b48217e88	02/04/2019

Total amount of financial benefits accruing to the municipality as a result of the host community agreement. If the total amount is zero, please enter zero and provide documentation explaining this number.: \$1

PLAN FOR POSITIVE IMPACT

Plan to Positively Impact Areas of Disproportionate Impact:

Document Category	Document Name	Type	ID	Upload Date
Plan for Positive Impact	CPC-Plan to Positively Impact Areas of Disproportionate Interest Revised 2_19.pdf	pdf	5c6459f5293a5312448e7e1b	02/13/2019

ADDITIONAL INFORMATION NOTIFICATION

Notification: I understand

INDIVIDUAL BACKGROUND INFORMATION

Individual Background Information 1

Date generated: 12/03/2020

Role: **Other Role:**
First Name: Catherine **Last Name:** Trifilo **Suffix:**
RMD Association: RMD Owner
Background Question: no

Individual Background Information 2

Role: **Other Role:**
First Name: Dean **Last Name:** Iandoli **Suffix:**
RMD Association: RMD Owner
Background Question: no

Individual Background Information 3

Role: **Other Role:**
First Name: Michael **Last Name:** Staiti **Suffix:**
RMD Association: Not associated with an RMD
Background Question: no

Individual Background Information 4

Role: **Other Role:**
First Name: Richard **Last Name:** Olstein **Suffix:**
RMD Association: Not associated with an RMD
Background Question: no

Individual Background Information 5

Role: **Other Role:**
First Name: Ronald **Last Name:** LeCuyer **Suffix:**
RMD Association: Not associated with an RMD
Background Question: no

ENTITY BACKGROUND CHECK INFORMATION

No records found

MASSACHUSETTS BUSINESS REGISTRATION

Required Business Documentation:

Document Category	Document Name	Type	ID	Upload Date
Secretary of Commonwealth - Certificate of Good Standing	Cert of Good Standing SOS CPC 8_20.pdf	pdf	5c250be0a2404e71ee7e5645	12/27/2018
Department of Revenue - Certificate of Good standing	Cert of Good Standing DOR 9_18.pdf	pdf	5c250beb16fa0d7202ce9c86	12/27/2018
Articles of Organization	CPC Articles of Organization 6_15_18.pdf	pdf	5c250c0aa8a6bb721699b1d9	12/27/2018
Bylaws	CPC By Laws 8_18.pdf	pdf	5c34e0b38f456971f84525f8	01/08/2019

Certificates of Good Standing:

Document Category	Document Name	Type	ID	Upload Date
Department of Revenue - Certificate of Good	DOR 3-30-2020.pdf	pdf	5eb5c621502f482d4898f4ba	05/08/2020

standing				
Secretary of Commonwealth - Certificate of Good Standing	SOS 3-31-20[1].pdf	pdf	5eb5c62d7dc0413492815eb6	05/08/2020
Department of Unemployment Assistance - Certificate of Good standing	DUA certificate of compliance 4-6-20.pdf	pdf	5eb5c638f16b5934c591a3cb	05/08/2020

Massachusetts Business Identification Number: 001332702

Doing-Business-As Name: Local Roots

DBA Registration City: Fitchburg

BUSINESS PLAN

Business Plan Documentation:

Document Category	Document Name	Type	ID	Upload Date
Plan for Liability Insurance	CPC Plan Insurance.pdf	pdf	5c2e8663550ac07ab72ae482	01/03/2019
Business Plan	CPC Fitchburg business plan[1].pdf	pdf	5c2fea58dbf9ca7aade2e28d	01/04/2019

OPERATING POLICIES AND PROCEDURES

Policies and Procedures Documentation:

Document Category	Document Name	Type	ID	Upload Date
Restricting Access to age 21 and older	CPC-Restricting access to age 21 and older.pdf	pdf	5c2feaa0550ac07ab72ae69a	01/04/2019
Prevention of diversion	CPC-Prevention of Diversion .pdf	pdf	5c2fead36f99f37acbf30ed7	01/04/2019
Storage of marijuana	CPC-Storage of marijuana.pdf	pdf	5c2feae572d0047a89d85298	01/04/2019
Transportation of marijuana	CPC-Transportation of marijuana.pdf	pdf	5c2feafa21b7c17a8fe2ee5a	01/04/2019
Inventory procedures	CPC-Inventory procedures.pdf	pdf	5c2feb0de96db37a99be4abc	01/04/2019
Dispensing procedures	CPC Dispensing .pdf	pdf	5c2feb883fb3fc7ac1893473	01/04/2019
Record Keeping procedures	CPC-Record Keeping Procedures.pdf	pdf	5c2fec76e96db37a99be4ac0	01/04/2019
Qualifications and training	CPC-Qualifications and training.pdf	pdf	5c34e113a2404e71ee7e667a	01/08/2019
Plan for obtaining marijuana or marijuana products	CPC Plan for Acquiring Marijuana.pdf	pdf	5c34e5ef72d0047a89d857d6	01/08/2019
Diversity plan	CPC Diversity Plan Revised 2_19.pdf	pdf	5c64592fd7a931124ee01df8	02/13/2019
Quality control and testing	CPC-Quality Control and Testing Procedures Revised 2_14.pdf	pdf	5c66ecff293a5312448e824d	02/15/2019
Personnel policies including background checks	CPC-Personnel Policies Including Background Checks Revised 2_14.pdf	pdf	5c66eeafedbb73122a615a56	02/15/2019
Security plan	CPC-Security Plan with Hours and After Hrs Contact Info Revised 2_14.pdf	pdf	5c670a219ff0081b48219542	02/15/2019
Maintaining of financial records	CPC-Maintaining of Financial Records Revised 2_11.pdf	pdf	5c6721d1293a5312448e8306	02/15/2019
Diversity plan	CPC Diversity Plan Sturbridge 5_7_20.pdf	pdf	5eb5c6cc8caba634a8438a3f	05/08/2020

MARIJUANA RETAILER SPECIFIC REQUIREMENTS

No documents uploaded

No documents uploaded

ATTESTATIONS

I certify that no additional entities or individuals meeting the requirement set forth in 935 CMR 500.101(1)(b)(1) or 935 CMR 500.101(2)(c)(1) have been omitted by the applicant from any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

I understand that the regulations stated above require an applicant for licensure to list all executives, managers, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment; close associates and members of the applicant, if any; and a list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment including capital that is in the form of land or buildings.: I Agree

I certify that any entities who are required to be listed by the regulations above do not include any omitted individuals, who by themselves, would be required to be listed individually in any marijuana establishment application(s) for licensure submitted to the Cannabis Control Commission.: I Agree

Notification: I Understand

I certify that any changes in ownership or control, location, or name will be made pursuant to a separate process, as required under 935 CMR 500.104(1), and none of those changes have occurred in this application.: I Agree

I certify that to the best knowledge of any of the individuals listed within this application, there are no background events that have arisen since the issuance of the establishment's final license that would raise suitability issues in accordance with 935 CMR 500.801.: I Agree

I certify that all information contained within this renewal application is complete and true.: I Agree

ADDITIONAL INFORMATION NOTIFICATION

Notification: I Understand

COMPLIANCE WITH POSITIVE IMPACT PLAN

Progress or Success Goal 1

Description of Progress or Success: 1. On December 23, 2019, CPC/Local Roots hosted a hiring job fair at its' Fitchburg retail location. The job fair was advertised at the Fitchburg Public Library, in numerous local retail outlets, and on Mayor Stephen DiNatale's Facebook page. CPC will begin hiring and training in February and March of 2020. Of the 20 new hires, 10 are from Fitchburg, an area of disproportionate impact.

2. Currently artwork from 3 different local artists are displayed on the walls of the CPC/Local Roots retail establishment. Photographs may be seen below.

3. The recipient of the CPC/Local Roots donation in 2019 is the United Way of Fitchburg. The \$5,000 donation will be used to fund a program designed to educate impacted Fitchburg adults on personal finances. The name of the program is The Working Families Initiative.

4. Food drive will begin in November, 2020.

COMPLIANCE WITH DIVERSITY PLAN

Diversity Progress or Success 1

Description of Progress or Success: Currently, the following management positions within CPC are held by women:

Director of Cultivation, Fitchburg General Manager, Corporate Manager.

Retail/Security employees:

Total Employees hired to date-20

Women 7

• Minorities 3

• Veterans 5

• Disabled 1

HOURS OF OPERATION

Monday From: 11:00 AM	Monday To: 8:00 PM
Tuesday From: 11:00 AM	Tuesday To: 8:00 PM
Wednesday From: 11:00 AM	Wednesday To: 8:00 PM
Thursday From: 11:00 AM	Thursday To: 8:00 PM
Friday From: 11:00 AM	Friday To: 8:00 PM
Saturday From: 11:00 AM	Saturday To: 8:00 PM
Sunday From: 11:00 AM	Sunday To: 8:00 PM

Host Community Agreement Certification Form

The applicant and contracting authority for the host community must complete each section of this form before uploading it to the application. Failure to complete a section will result in the application being deemed incomplete. Instructions to the applicant and/or municipality appear in italics. Please note that submission of information that is "misleading, incorrect, false, or fraudulent" is grounds for denial of an application for a license pursuant to 935 CMR 500.400(1).

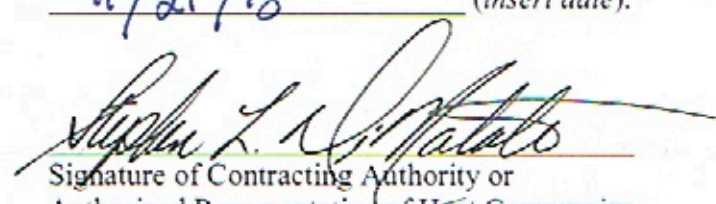
Applicant

I, Catherine Trifilo, (insert name) certify as an authorized representative of Caregiver Patient Connection (insert name of applicant) that the applicant has executed a host community agreement with City of Fitchburg (insert name of host community) pursuant to G.L.c. 94G § 3(d) on 11/21/18 (insert date).


Signature of Authorized Representative of Applicant

Host Community

I, Stephen L. DiNatale, (insert name) certify that I am the contracting authority or have been duly authorized by the contracting authority for the City of Fitchburg (insert name of host community) to certify that the applicant and the City of Fitchburg (insert name of host community) has executed a host community agreement pursuant to G.L.c. 94G § 3(d) on 11/21/18 (insert date).


Signature of Contracting Authority or
Authorized Representative of Host Community

**NOTICE OF COMMUNITY OUTREACH MEETING
REGARDING ADULT-USE MARIJUANA ESTABLISHMENT
CAREGIVER -PATIENT CONNECTION, INC.
373 LUNENBURG ST., FITCHBURG, MA**

Notice is hereby given that the Caregiver- Patient Connection, Inc. of 287 Chapman Road, Barre, Massachusetts, will conduct a Community Outreach Meeting on the following matter on **NOVEMBER 10, 2018 at the Fitchburg Public Library, 610 Main St., Fitchburg, MA at 10:45 A.M.** *The Caregiver- Patient Connection, Inc. intends to apply for the following: Adult-use Marijuana Establishment license: Marijuana Retailer, to be located at 373 Lunenburg St., Fitchburg, MA. pursuant to MGL Ch. 94 G and Chapter 55 of the Acts of 2017, other applicable laws and regulations promulgated thereunder, including those promulgated thereunder by the Massachusetts Cannabis Control Commission.*

Information presented at the community outreach hearing will include, but not be limited to:

1. The type of Adult-use Marijuana Establishment to be located at the proposed address;
2. Information adequate to demonstrate that the Adult – use Marijuana Establishment location will be maintained securely;
3. Steps to be taken by the Adult-use Marijuana Establishment to prevent diversion to minors;
4. A plan by the Marijuana Establishment to positively impact the community; and
5. Information adequate to demonstrate that the location will not constitute a nuisance as defined by law; and
6. Community members will be permitted and are encouraged to ask questions and receive answer from representatives of Caregiver-Patient Connection, Inc;

A copy of this notice is on file with the Offices of the City Clerk, the Planning Board, the Fitchburg City Council and the City Solicitor. Copy of this Notice was also mailed at least seven calendar days prior to the community outreach meeting to abutters of the proposed address of the Marijuana Establishment, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line of the petitioner as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another City or Town.

Caregiver -Patient Connection, Inc.

Catherine Trifilo
President

RECEIVED

NOV 02 2018

Dept. of Community Development
City of Fitchburg, MA 01420

RECEIVED

NOV 02 2018

FITCH. PLNG - CONS

**NOTICE OF COMMUNITY OUTREACH MEETING
REGARDING ADULT-USE MARIJUANA ESTABLISHMENT
CAREGIVER -PATIENT CONNECTION, INC.
373 LUNENBURG ST., FITCHBURG, MA**

FITCHBURG CITY CLERK
2018 NOV -2 AM 11:37

Notice is hereby given that the Caregiver- Patient Connection, Inc. of 287 Chapman Road, Barre, Massachusetts, will conduct a Community Outreach Meeting on the following matter on **NOVEMBER 10, 2018 at the Fitchburg Public Library, 610 Main St., Fitchburg, MA at 10:45 A.M.** *The Caregiver- Patient Connection, Inc. intends to apply for the following: Adult-use Marijuana Establishment license: Marijuana Retailer, to be located at 373 Lunenburg St., Fitchburg, MA. pursuant to MGL Ch. 94 G and Chapter 55 of the Acts of 2017, other applicable laws and regulations promulgated thereunder, including those promulgated thereunder by the Massachusetts Cannabis Control Commission.*

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4. A plan by the Marijuana Establishment to positively impact the community; and
5. Information adequate to demonstrate that the location will not constitute a nuisance as defined by law; and
6. Community members will be permitted and are encouraged to ask questions and receive answer from representatives of Caregiver-Patient Connection, Inc;

A copy of this notice is on file with the Offices of the City Clerk, the Planning Board, the Fitchburg City Council and the City Solicitor. Copy of this Notice was also mailed at least seven calendar days prior to the community outreach meeting to abutters of the proposed address of the Marijuana Establishment, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line of the petitioner as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another City or Town.

Caregiver -Patient Connection, Inc.

Catherine Trifilo
President



CPC Plan to Remain Compliant with Local Zoning

The Caregiver-Patient Connection's proposed location for its' Marijuana Establishment (ME)-Retail is 371/373 Lunenburg St., Fitchburg, MA. The location is within the Commercial Business District(CBD) as noted on the City of Fitchburg Assessor's Map. Pursuant to Fitchburg Zoning Section 181.65-Marijuana Establishments:

"Marijuana Retailers(MR) may be permitted under special permit by the Planning Board in the Commercial and Automotive (C&A), Neighborhood Business (NBD), **Central Business (CBD)**, Industrial (I) or Light Industrial (LI) zoning districts in accordance with 181.313 of the Table of Principal Uses..."

CPC shall not operate a ME within the City of Fitchburg without first receiving a special permit from the granting authority.

Community Outreach Meeting Attestation Form

The applicant must complete each section of this form and initial each page before uploading it to the application. Failure to complete a section will result in the application being deemed incomplete. Instructions to the applicant appear in italics. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(1).

I, Dean Tondoli, (insert name) attest as an authorized representative of Caregiver Patient Connection (insert name of applicant) that the applicant has complied with the requirements of 935 CMR 500 and the guidance for licensed applicants on community outreach, as detailed below.

1. The Community Outreach Meeting was held on November 10, 2018 (insert date).
2. A copy of a notice of the time, place, and subject matter of the meeting, including the proposed address of the Marijuana Establishment, was published in a newspaper of general circulation in the city or town on October 29, 2018 (insert date), which was at least seven calendar days prior to the meeting. A copy of the newspaper notice is attached as Attachment A (please clearly label the newspaper notice in the upper right hand corner as Attachment A and upload it as part of this document).
3. A copy of the meeting notice was also filed on November 2, 2018 (insert date) with the city or town clerk, the planning board, the contracting authority for the municipality, and local licensing authority for the adult use of marijuana, if applicable. A copy of the municipal notice is attached as Attachment B (please clearly label the municipal notice in the upper right-hand corner as Attachment B and upload it as part of this document).
4. Notice of the time, place and subject matter of the meeting, including the proposed address of the Marijuana Establishment, was mailed on October 25, 2018 (insert date), which was at least seven calendar days prior to the community outreach meeting to abutters of the proposed address of the Marijuana Establishment, and residents within 300 feet of the property line of the petitioner as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another city or town. A copy of one of the notices sent to abutters and parties of interest as described in this section is attached as Attachment C (please clearly label the municipal notice in the upper right hand corner as Attachment C and upload it as part of this document; please only include a copy of one notice and please black out the name and the address of the addressee).

5. Information was presented at the community outreach meeting including:
 - a. The type(s) of Marijuana Establishment to be located at the proposed address;
 - b. Information adequate to demonstrate that the location will be maintained securely;
 - c. Steps to be taken by the Marijuana Establishment to prevent diversion to minors;
 - d. A plan by the Marijuana Establishment to positively impact the community; and
 - e. Information adequate to demonstrate that the location will not constitute a nuisance as defined by law.
6. Community members were permitted to ask questions and receive answers from representatives of the Marijuana Establishment.

Clerk-Magistrate at
978-345-7620
WITNESS: Hon. Carol A.
Erskine, FIRST JUSTICE
Brendan J. Moran, Acting
Clerk-Magistrate DATE
ISSUED: 10/03/2018

October 19, 22, 29, 2018

**CITY OF LEOMINSTER
CITY COUNCIL
PUBLIC HEARING**

In accordance with
Chapter 40A, Section 5 of
the Massachusetts General
Laws, the Leominster City
Council will hold a Public
Hearing on Tuesday,
November 13 at 7:01 P.M.
in the City Council
Chambers, 25 West Street,
Leominster,
Massachusetts, relative to
the petition submitted by
Mayor Dean J. Mazzarella
relative to the City making
payment on a certain
unpaid bill to Royal Steam
Heater Co. in the amount
of \$80,105.12.

Complete petition is
available for review in the
City Clerk's Office, 25
West Street, Leominster,
MA 01453.
Per Order John
Dombrowski
Legal Affairs, Chairperson
Katelyn Huffman
City Clerk

October 29, 2018

**LEGAL NOTICE
PLANNING BOARD
CITY OF LEOMINSTER**

In accordance with
Chapter 40A, Section 5 of
the Massachusetts General
Laws, the Leominster
Planning Board will hold a
Public Hearing on
Monday, November 5,
2018 at 6:35 P.M. in the
T.A. Conference Room
located on the second
floor of the Leominster
City Hall, 25 West Street,
Leominster, MA, to
consider the following
matter:

Public Hearing for City
Council Petition 41-18:
Kristen Kelly, Planning
Director: Amend Article XI,
Section 22-60 of the
Leominster Zoning
Ordinance to add language
requiring Deep Observation
Hole Testing for storm
water infiltration/detention
areas.

October 22 & 29, 2018

Worcester County (Northern District) Registry of Deeds
in Book 8584, Page 142, and now filed by the Plaintiff
by assignment, has/have filed with this court a
complaint for determination of Defendant's/Defendants'
Servicemembers status. If you now are, or recently have
been, in the active military service of the United States of
America, then you may be entitled to the benefits of the
Servicemembers Civil Relief Act. If you object to a
foreclosure of the above mentioned property on that
basis, then you or your attorney must file a written
appearance and answer in this court at Three Pemberton
Square, Boston, MA 02108 on or before December 3,
2018 or you will be forever barred from claiming that
you are entitled to the benefits of said Act.

Witness,
JUDITH C. CUTLER
Chief Justice of said Court on October 16, 2018.
Attest:
Deborah J. Patterson
Recorder
11233
October 29, 2018

**NOTICE OF COMMUNITY OUTREACH MEETING
REGARDING ADULT-USE MARIJUANA
ESTABLISHMENT**

**CAREGIVER-PATIENT CONNECTION, INC.
373 LUNEBURG ST., FITCHBURG, MA**

Notice is hereby given that the Caregiver-Patient
Connection, Inc. of 287 Chapman Road, Barre,
Massachusetts, will conduct a Community Outreach
Meeting on the following matter on NOVEMBER 10,
2018 at the Fitchburg Public Library, 610 Main St.,
Fitchburg, MA at 10:45 A.M. The Caregiver-Patient
Connection, Inc. intends to apply for the following:
Adult-use Marijuana Establishment license; Marijuana
Retailer; to be located at 373 Lunenburg St., Fitchburg,
MA, pursuant to MGL Ch. 94G and Chapter 55 of the
Acts of 2017, other applicable laws and regulations
promulgated thereunder, including those promulgated
thereunder by the Massachusetts Cannabis Control
Commission. Information presented at the community
outreach hearing will include, but not be limited to:
1. The type of Adult-use Marijuana Establishment to be
located at the proposed address;
2. Information adequate to demonstrate that the
Adult-use Marijuana Establishment location will be
maintained securely;
3. Steps to be taken by the Adult-use Marijuana
Establishment to prevent diversion to minors;
4. A plan by the Marijuana Establishment to positively
impact the community; and
5. Information adequate to demonstrate that the location
will not constitute a nuisance as defined by law; and
6. Community members will be permitted and are
encouraged to ask questions and receive answer from
representatives of Caregiver-Patient Connection, Inc.;
A copy of this notice is on file with the Offices of the City
Clerk, the Planning Board, the Fitchburg City Council and
the City Solicitor. Copy of this Notice was also mailed at
least seven calendar days prior to the community
outreach meeting to abutters of the proposed address of
the Marijuana Establishment, owners of land directly
opposite on any public or private street or way, and
abutters to the abutters within three hundred feet of the
property line of the petitioner as they appear on the most
recent applicable tax list, notwithstanding that the land of
any such owner is located in another City or Town.
Caregiver-Patient Connection, Inc.
Catherine Trifilo
President

October 29, 2018

ments of the petition and
an adjudication of this
matter. For further
information call the Office
of the Clerk-Magistrate at
978-345-7620
WITNESS: Hon. Carol A.
Erskine, FIRST JUSTICE
Brendan J. Moran, Acting
Clerk-Magistrate DATE
ISSUED: 10/09/2018

October 19, 22, 29, 2018

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301 6th Street
Leominster
towncraftsman.info

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**CAREGIVER-PATIENT CONNECTION –
Plan to Positively Impact Areas of Disproportionate Impact**

Introduction

The Cannabis Control Commission (“Commission”) has identified certain communities in Massachusetts as areas of disproportionate impact. Fitchburg, Massachusetts is named as one of those communities.

The Caregiver-Patient Connection’s is currently seeking licensing approval from the Commission for a marijuana establishment-retail to be located in Fitchburg. To date CPC has been approved for, and executed a special permit with the Fitchburg planning board and has a fully executed a Community Host Agreement with the Fitchburg City Council. CPC has held a Community Outreach Meeting and is currently engaged in the application process with the Commission for the licensing of this Marijuana Establishment.

Positive Impact Goals

The goal of CPC is to positively impact Fitchburg by providing employment, training, and mentoring to local individuals with the ultimate goal of providing access to career and advancement opportunities in the Massachusetts adult-use cannabis industry. To achieve this goal CPC will target for employment, and internship opportunities, qualified candidates from the city of Fitchburg.

Positive Impact Programs

Prior to commencement of operations, CPC will host a hiring job fair, to be held at its’ retail location, and advertised in the Fitchburg Sentinel, to identify, recruit and hire qualified local residents of the community who have an interest in the adult-use cannabis industry. Subsequently, CPC, with the addition of any other dispensary, manufacturing or cultivation facilities, will hold additional hiring job fairs at its’ Fitchburg location as needed.

In addition to its hiring efforts, CPC will create an internship training program during the first year of operation, whereby a limited number of skilled entry-level positions will be made available to a diverse pool of local applicants at both the CPC retail location as well as any of its’ future establishments, including cultivation and manufacturing operations.

The internship training program will be a three to six- month opportunity for up to two individuals initially. The internship training program will be designed to expose those individuals to the various components of the cannabis industry including cultivation, transportation, manufacturing, branding, marketing, security and retail. The internship program will be used to educate and train Fitchburg residents who otherwise lack experience in the adult-use cannabis industry with the expectation that, upon completion of the program, interns will possess the job skills and experience to secure gainful employment at any adult-use cannabis facility within the Commonwealth. CPC will make available, on-site of its’ ME, informative literature about the internship training program and its’ goals and parameters, and will also advertise the internship program in the Fitchburg Sentinel as part of its’ initial job fair.

CAREGIVER-PATIENT CONNECTION –
Plan to Positively Impact Areas of Disproportionate Impact

CPC's internship program will be reevaluated annually based on staffing capacity and needs, with the expectation that the program will grow proportionally with the company.

All job fair and internship training program advertisement and information will remain in compliance with 935CMR500.105(4)(b)(1-5,12,13)

Positive Impact Measurement

CPC will record and document the date of all job fairs it holds and the results of each job fair. This process will include recording (through use of sign-in sheets or the like) and following-up (via email communications or mailings) with attendees who express interest in employment opportunities at CPC's retail facility in Fitchburg. CPC will then compare and analyze the number of local residents whom ultimately apply for either part or full-time opportunities or internship positions. CPC will record and maintain, in accordance with the Commission's record keeping procedures, the number of local individuals hired, and/or subsequently promoted within the company. The benchmark for success will be to achieve a work force at the Fitchburg location made up of at least 50% from individuals from this impacted City.

CPC will also track the progress of graduates of the CPC internship program wishing to gain employment in the Massachusetts cannabis industry, with the goal of achieving a 100% hiring success rate for all interested and qualified CPC internship graduates, either with CPC or another licensed cannabis business in the state.

CPC shall annually audit these results and submit them to the Commission with its' annual licensure renewal application.

No actions taken, or programs instituted by CPC will be in violation of 935CMR500.105(1)(b)(1-3) or any other applicable state laws.



The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

William Francis Galvin
Secretary of the
Commonwealth

Date: August 20, 2018

To Whom It May Concern :

I hereby certify that according to the records of this office,

CAREGIVER-PATIENT CONNECTION, INC.

is a domestic corporation organized on **June 15, 2018** , under the General Laws of the Commonwealth of Massachusetts. I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 156D section 14.21 for said corporation's dissolution; that articles of dissolution have not been filed by said corporation; that, said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.



In testimony of which,

I have hereunto affixed the

Great Seal of the Commonwealth

on the date first above written.

A handwritten signature in blue ink, reading "William Francis Galvin".

Secretary of the Commonwealth

Certificate Number: 18080365430

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by:



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



THE CAREGIVER-PATIENT CONNECTION,
287 CHAPMAN RD
BARRE MA 01005-9604

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, THE CAREGIVER-PATIENT CONNECTION, INC. is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

D

The Commonwealth of Massachusetts

William Francis Galvin

Secretary of the Commonwealth

One Ashburton Place, Boston, Massachusetts 02108-1512

FORM MUST BE TYPED

Articles of Entity Conversion of a Domestic Non-Profit with a Pending Provisional or Final Certification to Dispense Medical Use Marijuana to a Domestic Business Corporation

FORM MI

(General Laws Chapter 156D, Section 9.53; 950 CMR 113.30)

001244437

The Caregiver-Patient Connection, Inc. is a registrant
with the Department of Public Health
in accordance with 105 CMR 725.100(C)
as of April 25, 2018.

Bryan Harter
Director

Medical Use of Marijuana Program
Bureau of Healthcare Safety and Quality
Massachusetts Department of Public Health

(1) Exact name of the non-profit: Caregiver-Patient Connection, Inc.

(2) A corporate name that satisfies the requirements of G.L. Chapter 156D, Section 4.01:

Caregiver-Patient Connection, Inc.

(3) The plan of entity conversion was duly approved in accordance with the law.

(4) The following information is required to be included in the articles of organization pursuant to G.L. Chapter 156D, Section 2.02(a) or permitted to be included in the articles pursuant to G.L. Chapter 156D, Section 2.02(b):

ARTICLE I

The exact name of the corporation upon conversion is:

Caregiver-Patient Connection, Inc.

ARTICLE II

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. Chapter 156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:*

The corporation is organized: (a) to cultivate, manufacture, market, promote, sell, distribute and otherwise provide products containing cannabis, products that enable persons to consume cannabis in different forms and other related products, for both medicinal DE al uses, but only in accordance with the laws of the Commonwealth of Massachusetts; (b) to engage in all activities incidental thereto; and (c) to engage in any other activities in which a corporation formed under the laws of the Commonwealth of Massachusetts may lawfully engage.

5

ARTICLE III

State the total number of shares and par value, * if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

WITHOUT PAR VALUE		WITH PAR VALUE		
TYPE	NUMBER OF SHARES	TYPE	NUMBER OF SHARES	PAR VALUE
common	1000 shares			

ARTICLE IV

Prior to the issuance of shares of any class or series, the articles of organization must set forth the preferences, limitations and relative rights of that class or series. The articles may also limit the type or specify the minimum amount of consideration for which shares of any class or series may be issued. Please set forth the preferences, limitations and relative rights of each class or series and, if desired, the required type and minimum amount of consideration to be received.

See the attached continuation sheet

ARTICLE V

The restrictions, if any, imposed by the articles or organization upon the transfer of shares of any class or series of stock are:

not applicable

ARTICLE VI

Other lawful provisions, and if there are no such provisions, this article may be left blank.

Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.

CONTINUATION SHEET IV

The total number of shares of all classes of capital stock which the Caregiver-Patient Connection, Inc. (the "Corporation,") shall have authority to issue is 1000 shares of Common Stock, no par value per share ("Common Stock").

COMMON STOCK

1. **VOTING RIGHTS.** Each owner of record of Common Stock shall be entitled to one vote for each share of stock standing in such owner's name on the books of the Corporation. Except as otherwise required by law, the owners of said stock shall vote together as a single class on all matters submitted to shareholders for a vote (including any action by written consent).
2. **DIVIDENDS.** Subject to the provisions of applicable law, the owners of Common Stock shall be entitled to receive dividends out of funds legally viable therefore at such times and in such amounts as the Board of Directors of the Corporation (the "Board") may determine, declare, order to be paid.

ARTICLE VII

The effective date of organization of the corporation is the date and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a later effective date is desired, specify such date, which may not be later than the 90th day after the articles are received for filing:

ARTICLE VIII

The information contained in this article is not a permanent part of the articles of organization.

- a. The street address of the initial registered office of the corporation in the commonwealth:
287 Chapman Road, Barre, MA 01005
- b. The name of its initial registered agent at its registered office:
Joyce landoli
- c. The names and addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):

President: Catherine T. Trifilo 120 Rancho Road, Carmel Valley, CA 93924

Treasurer: Dean J. landoli; 120 Rancho Road, Carmel Valley, CA 93924

Secretary: Catherine T. Trifilo 120 Rancho Road, Carmel Valley, CA 93924

Director(s): Dean J. landoli 120 Rancho Road, Carmel Valley, CA 93294
Catherine T. Trifilo 120 Rancho Road, Carmel Valley, CA 93924
Thomas Powers 124 Bartemus Trl. Nashua, NH 03063

- d. The fiscal year end of the corporation:
December 31
- e. A brief description of the type of business in which the corporation intends to engage:
Cultivate, manufacture, market, wholesale cannabis and related products
- f. The street address of the principal office of the corporation:
287 Chapman Road, Barre, MA 01005
- g. The street address where the records of the corporation required to be kept in the commonwealth are located is:

287 Chapman Road, Barre, MA 01005, which is
(number, street, city or town, state, zip code)

- ☒ its principal office;
- ☐ an office of its transfer agent;
- ☐ an office of its secretary/assistant secretary;
- ☐ its registered office.

Signed by: _____
(signature of authorized individual)

- ☐ Chairman of the board of directors,
- ☒ President,
- ☐ Other officer,
- ☐ Court-appointed fiduciary,

on this 18th day of May, 2018

COMMONWEALTH OF MASSACHUSETTS

William Francis Galvin
Secretary of the Commonwealth
One Ashburton Place, Boston, Massachusetts 02108-1512

1311923


**Articles of Entity Conversion of a
Domestic Non-Profit with a Pending Provisional or
Final Certification to Dispense Medical Use Marijuana
to a Domestic Business Corporation**
(General Laws Chapter 156D, Section 9.53; 950 CMR 113.30)

I hereby certify that upon examination of these articles of conversion, duly submitted to me, it appears that the provisions of the General Laws relative thereto have been complied with, and I hereby approve said articles; and the filing fee in the amount of \$475 having been paid, said articles are deemed to have been filed with me this 15th day of June, 2018, at 12:44 a.m./p.m. (p.m.)

Effective date: _____
(must be within 90 days of date submitted)



WILLIAM FRANCIS GALVIN
Secretary of the Commonwealth


Examiner
D.B.
Name approval

Filing fee: Minimum \$250

TO BE FILLED IN BY CORPORATION
Contact Information:

Caregiver-Patient Connection, Inc. c/o Catherine Trifilo

120 Rancho Road

Carmel Valley, CA 93924

Telephone: 978-798-0878

Email: trifilo@usc.edu

Upon filing, a copy of this filing will be available at www.sec.state.ma.us/cor. If the document is rejected, a copy of the rejection sheet and rejected document will be available in the rejected queue.

SECRETARY OF THE
COMMONWEALTH
2018 JUN 15 PM 12:49
CORPORATIONS DIVISION

CAREGIVER-PATIENT CONNECTION, INC.

BY-LAWS

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BY-LAWS

ARTICLE I

Name, Location and Corporate Seal

Section 1. Name: This Corporation shall be known by the name of: **Caregiver-Patient Connection, Inc.**

Section 2. Office: The principal office of the corporation shall be located at: **287 Chapman Road, Barre, MA, 01005** unless otherwise designated by the corporation. The corporation may also have offices at such other places as the Board of Directors may designate.

Section 3. Seal: It shall have a corporate seal bearing the name of the corporation and such other device or inscription as the Board of Directors may determine. The Board of Directors may change the form of the seal and the inscription thereon at any time.

ARTICLE II

Fiscal Year

Except as from time to time otherwise determined by the accountant, the fiscal year of the corporation shall end **December 31st, beginning with 2018.**

ARTICLE III
Meetings of Stockholders

Section 1. Annual Meetings: The annual meetings of the Stockholders of said corporation shall be held on the **2nd Tuesday, in October of each year, at 10:00 A.M.** at the office of the corporation unless the Board of Directors shall ten (10) days before such annual meeting vote to hold the same at some other place within the Commonwealth of Massachusetts, and cause a notice of said vote to be sent to the Stockholders at least seven (7) days before such meeting.

Section 2. Special Meetings: Special meetings of the Stockholders may be called by the President or Treasurer or by a majority of the Directors, shall be held at the office of the corporation, and shall be called by the Clerk, or in case of the death, absence, incapacity, or refusal of the Clerk, by any other officer upon written application of one or more Stockholders who are entitled to vote and who hold at least one-tenth (1/10) part interest of the capital stock. If no annual meeting is held in accordance with Section 1 above, a special meeting of the stockholders may be held in place thereof, and any action taken at such special meeting shall have the same force and effect as if taken at the annual meeting.

Section 3. Notice of Meetings: A written notice of every meeting of Stockholders, stating the place, date and hour thereof, and the purposes for which the meeting is to be held, shall be given by the Clerk or by the person calling the meeting at least seven days before the meeting to each Stockholder entitled to vote thereat and to each Stockholder who by law, or by the Articles of Organization, or by these By-Laws is entitled to such notice, by leaving such notice with him or

at his residence or usual place of business, or by mailing first class, postage pre-paid, addressed to such Stockholder at his address as it appears upon the stock record books of the corporation. A written waiver of notice of a meeting, executed before or after the meeting by any Stockholder entitled to notice or his attorney thereunto authorized and filed with the records of the meeting, shall be deemed equivalent to such notice.

Section 4. Quorum: A majority of the stock of the corporation, at the time outstanding and entitled to vote, represented in person or by proxy, shall constitute a quorum for the transaction of business at any meeting of the Stockholders. If a quorum is not represented, less than a quorum may make reasonable adjournments. An affirmative vote of a majority of the stock of the corporation then outstanding and entitled to vote shall be required to transact any business or do any act, except the vote to adjourn, at any meeting of the Stockholders.

Section 5. Voting: Stockholders shall have one vote for each share owned by them. Stockholders may vote either in person or by proxy. No proxy which is dated more than six (6) months before the meeting named therein shall be accepted, and no such proxy shall be valid after the final adjournment of such meeting.

Section 6. Action by Consent: Any action to be taken by the Stockholders may be taken without a meeting if all Stockholders entitled to vote on the matter consent to the action by a writing filed with the records of the meeting of the Stockholders. Such consent shall be treated for all purposes as a vote at a meeting.

ARTICLE IV
Board of Directors

Section 1. Enumeration, Election, Term of Office: The Board of Directors shall consist of not less than three Directors, except that whenever there shall be only two Stockholders, the number of Directors shall be not less than two, and whenever there shall be only one Stockholder, the number of Directors shall be not less than one. The number of the directors shall be as determined from time to time by the stockholders and may be enlarged by vote of a majority of the directors then in office. The Directors shall be chosen at the annual meeting of the Stockholders by such Stockholders as have the right to vote thereon, and each shall hold office until the next annual election of Directors or until his successor is chosen and qualified or until he sooner dies, resigns, is removed or becomes disqualified. No Director need be a Stockholder.

Section 2. Powers: The Board of Directors shall have the control and management of the business and property of the corporation, and shall also have and may exercise all the powers conferred by or set forth in the Articles of Organization, Massachusetts General Laws, and these by-laws, except as otherwise set forth herein or as otherwise reserved to the Stockholders by law.

Section 3. Regular Meetings: An annual meeting of the Directors shall be held immediately after, and at the same place as, the annual meeting of Stockholders. Additional meetings of the Board of Directors may be held at such times and places as the Directors may fix from time to time, and when so fixed, no notice thereof need be given, provided that any Director not present when such times and places are fixed shall be given notice of the fixing of such times and places, or shall waive notice.

Section 4. Special Meetings: Special meetings of the Board of Directors may be called by the President, the Treasurer, or by any Director, reasonable notice thereof being given to each Director by the Clerk or an Assistant Clerk, or by the officer or Director calling the meeting.

Section 5. Notice of Meetings: Notices of all meetings of the Board of Directors shall be given by the Clerk or by the person calling the meeting, to each Director by delivering or mailing, postage prepaid, to such address as may be registered on the books of the corporation, a written or printed notice at least three (3) days before the meetings, or in person, by fax or by telephone at least one (1) day before the meeting. Notice of a meeting need not be given to any director, if a written waiver of notice, executed by him before or after the meeting, is filed with the records of the meeting, or to any director who attends the meeting without protesting prior thereto or at its commencement the lack of notice to him.

Section 6. Quorum: A majority of the Board of Directors then in office shall constitute a quorum for the transaction of business. Though less than a quorum for the transaction of business be present, any meeting may without further notice be adjourned to a subsequent date or until a quorum be had. If a quorum is present, a majority of the Directors present may take any action on behalf of the Board except to the extent that a larger number is required by law, the Articles of Organization, or the By-Laws.

Section 7. Action by Consent: Any action required or permitted to be taken at any meeting of the Directors may be taken without a meeting if a written consent thereto is filed by all the

Directors and such written consent thereto is filed with the records of the meeting of the Directors.

Such consent shall be treated as a vote for all purposes.

ARTICLE V ***Officers and Their Duties***

Section 1. Enumeration, Election, Term of Office: The officers of the corporation shall be a President, a Treasurer, a Clerk, and such other officers, if any, as the Board of Directors may from time to time, in their discretion, elect. Any officer may, but need not be, a Director or a Stockholder. Except as otherwise provided by law or by the Articles of Organization or by these By-laws, the President, the Treasurer and the Clerk, and any other officers shall be elected annually by the Board of Directors and shall hold office until the first meeting of the Directors following the next annual meeting of Stockholders or until their respective successors are chosen and qualified.

Section 2. Powers: Subject to law, the Articles of Organization and other provisions of these By-laws, each officer shall have, in addition to the duties and powers herein set forth, such duties and powers as are commonly incident to his office and such duties and powers as the Directors may from time to time designate.

Section 3. President and Vice President: The President unless otherwise provided by the Board of Directors, shall be the chief executive officer of the corporation and shall, subject to the direction of the Board of Directors, have general supervision and control of its business. Unless otherwise

provided by the Board of Directors, he shall preside, when present, as chairman at all meetings of Stockholders and of the Board of Directors. The President or Treasurer shall execute all contracts, documents, leases, releases, deeds, mortgages, both real and personal, and all other instruments to be executed in the name of and on behalf of the corporation. The Vice President shall have all the powers and duties of the President in the absence of the President, and such other powers and duties as the Board of Directors may from time to time designate.

Section 4. Treasurer and Assistant Treasurer: The Treasurer shall, subject to the direction of the Board of Directors, have general charge of the financial affairs of the corporation and shall cause to be kept accurate books of account. He shall have custody of all funds, securities and valuable documents of the corporation, except as the Board of Directors may otherwise provide. The Treasurer shall, if required by the Directors, give a bond for the faithful performance of his duties, with sureties, in such amount and in such a manner as may be required by the Directors, the cost of said bond may be paid by the corporation. The Assistant Treasurer shall have all the powers and duties of the Treasurer in the absence of the Treasurer and shall give bond as required of the Treasurer, and such other powers and duties as the Board of Directors may from time to time designate.

Section 5. Clerk and Assistant Clerk: The Clerk shall notify the Stockholders and Directors of their respective meetings in accordance with the By-laws of this corporation, and shall perform such other duties as the Directors may from time to time prescribe. The Clerk shall have the custody of the certificate and transfer books and stock ledger of the corporation, and shall record

all transfers of shares in the corporation. The Clerk shall keep a record of all meetings of Stockholders and the Board of Directors and shall have custody of the records of all Stockholders' and Directors' meetings. In the absence of the Clerk from any meeting of Stockholders or Directors, an Assistant Clerk if one be elected, otherwise a Temporary Clerk designated by the person presiding at the meeting, shall perform the duties of the Clerk. The Clerk shall be a resident of Massachusetts unless the corporation has a resident agent appointed for the purpose of service of process.

ARTICLE VI

Resignations, Removals, Vacancies

Section 1. Resignations: Any Director or officer may resign at any time by delivering his resignation in writing to the President or the Clerk, or to a meeting of the Directors. Such resignation shall take effect at such time as is specified therein, or if no such time is so specified, then upon delivery thereof.

Section 2. Removals: Directors, including Directors elected by the Directors to fill vacancies in the Board, may be removed with or without assignment of cause by vote of the holders of the majority of the shares entitled to vote in the election of Directors; provided that the Directors of a class elected by a particular class of Stockholders may be removed only by the vote of the holders of a majority of the shares of the particular class of Stockholders entitled to vote for the election of such Directors. The Directors may by vote of a majority of the Directors then in office remove any Director for cause. The Directors may remove any Officer from office with or without

assignment of cause by a vote of a majority of the Directors then in office. A Director or Officer may be removed for cause only after a reasonable notice and opportunity to be heard before the body proposing to remove him. The Directors may terminate or modify the authority of any agent or employee.

Section 3. Vacancies: Any vacancy in the Board of Directors, including a vacancy resulting from an enlargement of the Board, may be filled by vote of a majority of the Directors then in office, or in the absence of such election by the Directors, by the Stockholders at a meeting called for that purpose; provided, however, that any vacancy resulting from action by the Stockholders may be filled by the Stockholders at the same meeting at which such action was taken by them. If the office of any officer becomes vacant, the Directors may elect a successor by vote of a majority of the Directors present at the meeting at which such election is made. Each such successor shall hold office for the unexpired term of his predecessor or until his successor shall be elected and qualified, or until he sooner dies, resigns, is removed or becomes disqualified.

ARTICLE VII

Indemnification of Directors and Others

The corporation may, by vote of the Stockholders, to the extent legally permissible or financially feasible, indemnify any person serving or who has served as a Director or officer of the corporation, or at its request as a Director, Trustee, Officer, Employee or other Agent of any organization in which the corporation owns shares or of which it is a creditor, against all liabilities

and expenses, including amounts paid in satisfaction of judgments, in compromise or as fines and penalties, and counsel fees, reasonably incurred by him in connection with the defense or disposition of any action, suit or other proceeding, whether civil or criminal, in which he may be involved or with which he may be threatened, while serving or thereafter by reason of his being or having been such a Director, Officer, Trustee, Employee, or Agent, except with respect to any matter as to which he shall have been adjudicated in any proceeding not to have acted in good faith in the reasonable belief that his action was in the best interests of the corporation; provided, however, that as to any matter disposed of by a compromise payment by such Director, Officer, Trustee, Employee or Agent, pursuant to a consent decree or otherwise, no indemnification either for said payment or for any other expenses shall be provided, unless:

(a) such compromise shall be approved as in the best interest of the corporation, after notice that it involves such indemnification:

(i) by a disinterested majority of the Directors then in office; or

(ii) by the holders of a majority of the outstanding stock at the time entitled to vote for Directors, voting as a single class, exclusive of any stock owned by any interested Director or officer; or

(b) in the absence of action by disinterested Directors or Stockholders, there has been obtained at the request of a majority of the Directors then in office an opinion in writing of independent legal counsel to the effect that such Director, Officer, Trustee, Employee or Agent, appears to have acted in good faith in the reasonable belief that his action was in the best interests of the corporation.

Expenses, including counsel fees reasonably incurred by any such Director, Officer, Trustee, Employee or Agent in connection with the defense or disposition of any such action, suit or other proceeding may be paid from time to time by the corporation in advance of the final disposition thereof upon receipt of an undertaking by such individual to repay the amounts so paid to the corporation if it is ultimately determined that indemnification for such expenses is not authorized under this section. The right of indemnification hereby provided shall not be exclusive of or affect any other rights to which any such Director, Officer, Trustee, Employee or Agent may be entitled. Nothing contained in this Article shall affect any rights to indemnification to which corporate personnel other than such Directors, Officers, Trustees, Employees or Agents may be entitled by contract or otherwise under law. As used in this Article, the terms "Director," "Officer," "Trustee," "Employee," and "Agent" include their respective heirs, executors and administrators, and an "interested" Director, Officer, Trustee, Employee or Agent is one against whom in such capacity the proceedings in question or other proceedings on the same or similar grounds are then pending.

ARTICLE VIII

Stock and Stock Certificates

Section 1. Stock Authorized: The total number of shares and the par value, if any, of each class of stock which the corporation is authorized to issue, and if more than one class is authorized, a description of each class with the preferences, voting powers, qualifications and special and

relative rights and privileges as to each class and any series thereof, shall be as stated in the Articles of Organization or authorized amendments thereto.

Section 2. Issue of Authorized Unissued Capital Stock: The initial issuance of stock shall be in accordance with the subscriptions for stock accepted and authorized by the incorporators and made by the appropriate officers of the corporation as directed by the Board of Directors at the first meeting of the Board of Directors. Thereafter, any unissued capital stock from time to time authorized under the Articles of Organization may be issued by vote of the Stockholders. No stock shall be issued unless the cash, so far as due, or the property, services or expenses for which it was authorized to be issued, has been actually received or incurred by, or conveyed or rendered to, the corporation, or is in its possession as surplus.

Section 3. Certificates of Stock: Each Stockholder shall be entitled to a certificate or certificates in form selected by the Board of Directors stating the number and the class and the designation of the series, if any, of the shares held by him. Each such certificate shall be signed by the Chairman of the Board of Directors or the President or a Vice President, and by the Treasurer or an Assistant Treasurer. Each certificate for shares of stock subject to any restriction on transfer pursuant to the Articles of Organization, these by-laws, or any agreement to which the corporation is a party shall have the restriction noted conspicuously on the certificate and shall also set forth on the face or back either the full text of the restriction or a statement of the existence of such restriction and a statement that the corporation will furnish a copy to the holder of such certificate upon written request and without charge. Every certificate issued when the corporation is authorized to issue

more than one class or series of stock shall set forth on its face or back either the full text or the preferences, voting powers, qualifications and special and relative rights of the shares of each class and series authorized to be issued or a statement of the existence of such preferences, powers, qualifications and rights, and a statement that the corporation will furnish a copy thereof to the holder of such certificate upon written request and without charge.

Section 4. Transfer: Subject to the restrictions, if any, imposed by the Articles of Organization, these by-laws or any agreement to which the corporation is a party, shares of stock shall be transferred on the books of the corporation only by the surrender to the corporation or its transfer agent of the certificate representing such shares properly endorsed or accompanied by a written assignment of such shares or by a written power of attorney to sell, assign or transfer such shares, properly executed, with necessary transfer stamps affixed, and with such proof that the endorsement, assignment or power of attorney is genuine and effective as the corporation or its transfer agent may reasonably require. Except as may be otherwise required by law, the corporation shall be entitled to treat the record holder of stock as shown on its books as the owner of such stock for all purposes, including the payment of dividends and the right to vote with respect thereto, regardless of any transfer, pledge or other disposition of such stock, until the shares have been transferred on the books of the corporation in accordance with the requirements of these by-laws. It shall be the duty of each Stockholder to notify the corporation of his post office address.

Section 5. Lost, Mutilated or Destroyed Certificates: Except as otherwise provided by law, the Board of Directors may determine the conditions upon which a new certificate of stock may be issued in place of any certificate alleged to have been lost, mutilated or destroyed. It may, in its discretion, require the owner of a lost, mutilated or destroyed certificate, or his legal representative, to give a bond, sufficient in its opinion, with or without surety, to indemnify the corporation against any loss or claim which may arise by reason of the issue of a certificate in place of such lost, mutilated or destroyed stock certificate.

Section 6. Transfer Agent and Registrar: The Board of Directors may appoint a transfer agent or a registrar or both for its capital stock or any class or series thereof and require all certificates for such stock to bear the signature or facsimile thereof of any such transfer agent or registrar.

Section 7. Setting Record Date and Closing Transfer Records: The stock transfer books shall be closed for meetings of Stockholders and for the payment of dividends during such periods as from time to time may be fixed by the Directors; during such periods no stock shall be transferred. If no record date is fixed and the transfer books are not closed, then the record date for determining Stockholders having the right to notice of or to vote at a meeting of Stockholders shall be at the close of business on the day next preceding the day on which notice is given, and the record date for determining Stockholders for any other purpose shall be at the close of business on the day on which the Board of Directors acts with respect thereto.

Section 8. Restrictions on Transfer: No Stockholder, including the heirs, assigns, executors, or administrators of a deceased Stockholder shall sell, transfer, assign, pledge, hypothecate or otherwise dispose of, including by gift or by any other manner, whether or not ordered by a court of competent jurisdiction, any of his shares of capital stock of the corporation without first

offering said stock to the corporation through the Board of Directors in accordance with the restrictions of this section.

Any executor, administrator, trustee in bankruptcy, assignee in insolvency, receiver or other person who shall become the holder of any shares of stock otherwise than by issue or sale by the corporation or by transfer in accordance with these restrictions shall offer said stock to the corporation through the Board of Directors in the following manner.

He shall notify the Directors of his desire to sell or transfer by notice in writing, which notice shall contain the price at which he is willing to sell or transfer and the name of one arbitrator. The Directors shall within thirty days thereafter either accept the offer, or by notice to him in writing name a second arbitrator, and these two shall name a third. It shall then be the duty of the arbitrators to ascertain the value of the stock, and if any arbitrator shall neglect or refuse to appear at any meeting appointed by the arbitrators, a majority may act in the absence of such arbitrator.

After the acceptance of the offer, or the report of the arbitrators as to the value of the stock, the Directors shall have thirty days within which to purchase the same at such valuation, but if at the expiration of thirty days, the Corporation shall not have exercised the right to so purchase, the owner of the stock shall be at liberty to dispose of the same in any manner he may see fit.

No shares of stock shall be sold or transferred on the books of the Corporation until these provisions have been complied with, but the Board of Directors may in any particular instance waive the requirement.

ARTICLE IX
Amendments

These By-Laws may be altered, amended or repealed only by an affirmative vote of a majority of all the Stockholders of the corporation then outstanding and entitled to vote, represented in person or by proxy, at any meeting of the Stockholders, provided a notice of such proposed alteration, amendment or repeal is given in the call for the meeting.



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CPC Plan to obtain liability insurance

CPC will obtain and maintain general liability insurance for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate annually, and product liability insurance for no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate annually with a deductible no higher than \$5,000 per occurrence. Reports documenting compliance with 935 CMR 500.105(10) will be made in a matter and form determined by the Commission pursuant to 935 CMR 500.000

The insurance issuer will be based upon a competitive bidding process.

Caregiver Patient Connection

Executive Summary

The Caregiver-Patient Connection ('CPC') is a two year-old company based in Barre, MA with a current Provisional Certificate of Registration as a Registered Marijuana Dispensary in good standing with the Massachusetts Department of Public Health. CPC also qualifies for Priority Applicant Status with the Cannabis Control Commission, has been approved for a Provisional Certificate of Registration from the CCC for Tier II AU cultivation. Originally formed as a non-profit, CPC has converted to a for-profit Massachusetts C-Corp.

CPC is dedicated to the cultivation and production of the highest quality medical and adult use cannabis, and cannabis infused products in the state of Massachusetts. By leveraging a well thought out business plan executed by a skilled management team, CPC anticipates creating approximately fifteen jobs in Barre, a rural community desperately in need of economic growth. In addition, we anticipate twenty jobs in Framingham to operate the planned cultivation and manufacturing operation at 61 Tripp Street. CPC anticipates creating overall revenues nearing \$15 million in its second year of operation.

Keys to Success

CPC has identified three keys that will be instrumental in its success:

- The implementation of strict financial and operational controls resulting in maximum production efficiency and product quality;
- The acquisition and cultivation of proprietary strains with targeted phenotypes designed to maximize product quality; and,
- The recognition and implementation of the philosophy that 100% customer satisfaction is required to ensure a profitable business.

Products

CPC's founding members own a six acre, industrially zoned site in Barre, MA and an industrial complex at 35-61 Tripp Street in Framingham where the product will be cultivated, manufactured and packaged. CPC has partnered with a master grower with over 12 years' experience in the industry in California, Colorado and Vermont. In addition, we have a consulting arrangement with an experienced dispensary operator in California. These partners currently own the rights to numerous unique strains, and are all leaders in their respective markets.

In addition to cultivating the highest quality flower, we intend to set up an extraction and manufacturing operation in Framingham that will wholesale to dispensaries across the state, both under our brand as well as offering white label branding. This site will have state of the art

extraction operation and commercial kitchen to produce oils and tinctures as well as edibles such as cookies, chocolates, gummies, lozenges and other specialty products.

Market

CPC intends to operate as a fully integrated cannabis company with cultivation in Barre and Framingham, three dispensaries and extraction/manufacturing in Framingham.

- Cultivation will be used to supply our stores and to wholesale to select dispensaries that emphasize quality and are willing to pay a premium for that quality.
- CPC is currently working on permitting two dispensary sites in order to grow the brand name and capture retail revenue streams as well. CPC has site control and an HCA for a dispensary at 371 Lunenburg Street, Fitchburg and site control for a dispensary at 910 Boston Post Road, Marlboro. In addition, CPC is actively seeking a third site as allowed under their current RMD license.
- CPC intends to use the Framingham location for additional cultivation, extraction and manufacturing of oils, tinctures and edibles. Product from this location will be marketed to dispensaries across the entire state.

Management Team

CPC was started by Dean landoli and Catherine Trifilo in 2016. Richard Olstein and Michael Staiti joined the company as owners in November, 2018. landoli brings a wealth of entrepreneurial and management skills to the company. After graduating from Boston College, landoli acquired, repositioned, developed and sold a 400 site campground in Barre, MA. He followed this success with developing three commercial scale solar farms in Barre along with Staiti which they currently own and manage. With this background, landoli will be responsible for the day to day operations of the company.

Catherine is a licensed Massachusetts attorney with extensive experience in real estate and contract law. She will oversee regulatory compliance, lease negotiation and wholesale contracts.

Staiti also brings an extensive business background to the team. Staiti has 25 years' experience in starting and operating businesses. He currently is manager/member in 21 operating companies/LLCs in real estate development, construction, commercial solar, property management and banking. Utilizing his CPA and MBA along with his construction background, Staiti will oversee development of the cultivation facility and dispensaries. Staiti will also serve as CFO of the company.

Richard Olstein has over twenty five years' experience in the construction and real estate development industry. He is also owner of the Tripp Street facility along with other family members and will assist with permitting and construction of the different facilities.

Anthony Brach is advising CPC on the design of the facilities and cultivation techniques. He will also assume the role of COO and Director of Cultivation for the company once we become operational.

Financial Plan

CPC has capital commitments for \$5.0 million. Our current budgets show capital needs of \$4.6 million for the licensing costs to date, site development, grow facility construction, buildout of two dispensaries and six months of operating costs. We anticipate the need for another \$400,000 for the buildout of a third retail spaces for a total capital requirement of \$5.0 million.

CPC anticipates to generate \$8 million in revenues in year one growing to \$15 million in years two and three. Framingham is expected to generate approximately \$9 million while Barre will generate \$3 million at the wholesale level.

Fitchburg Dispensary:

CPC has two properties under agreement which will allow for 30 parking spaces and a 1,700 SF dispensary at 371 Lunenburg Street. Lunenburg Street is a heavily travelled commuter road with over 15,000 cars per day at this location. The property is located on the Lunenburg/Fitchburg line with easy access to southern New Hampshire and nearby communities of Lunenburg, Townsend and parts of Leominster. While Fitchburg will eventually have several dispensaries, our site provides easy access, customer focused retail space and plenty of parking. CPC anticipates this location will generate approximately \$5 million in retail sales during it's first year of operation.

Fitchburg Timeline:

Host Community Agreement	Issued November, 2019
Special Permit and Site Plan Approval	Anticipated January, 2019
Order of Conditions	Anticipated February, 2019
Closing on Properties	February, 2019
CCC Approval	March, 2019
Construction	February-April, 2019
Dispensary Opening	April 15, 2019

Framingham Cultivation and Manufacturing:

CPC has two properties under control at 61C and 60 Tripp Street, Framingham. These buildings are 23,000 and 3,500 SF respectively and are part of a larger industrial complex owned by the principals of CPC. The property is located in the 'M' zoning district which allows for our intended use with a Minor Site Plan approval from the Planning Board. CPC has met with the Framingham Marijuana Application Team and hopes to finalize a HCA with the city in January. Plans for the cultivation facility at 61C Tripp Street are in process and CPC hopes to submit them to the police department for security plan approval as well as to the city in mid January. Once fully built out we anticipate employing 25-30 employees and generating \$10 million in revenues from the Framingham locations.

Framingham Timeline:

Host Community Agreement	January, 2019
Community Outreach Meeting	January, 2019
Minor Site Plan Approval	Anticipated February, 2019
CCC Approval	March, 2019
Construction	February-June, 2019
Commence Operations	July, 2019



CPC-Policies Restricting Access to age 21 and older

The Caregiver-Patient Connection (CPC) will restrict access to its' facilities to persons of the age of 21 or older and in accordance with the following:

All Marijuana Establishment (ME) Agents will be 21 years of age and older and in compliance with all registration requirements of 935CMR500.030.

CPC marijuana establishment agents will complete all ME Agent training in accordance with 935CMR500.105(2) and 935CMR500.105(7)(d).

CPC will comply with all advertising, marketing and branding activities prohibited practices defined by 935CMR500.105(4)(b)(1-21).

CPC retail sales will comply with 935CMR500.140(1,2,3,5). Upon entry into the premises of a marijuana retailer by an individual, a ME agent shall immediately inspect the individual's proof of identification and determine the individual's age. An individual will not be admitted to the premises unless the retailer has verified that the individual is 21 years of age or older by an individual's proof of identification.

If the CPC RMD is co-located with the CPC marijuana retailer, individuals younger than 21 years of age, but 18 years or older, shall not be admitted unless they show an active medical registration card issued by the DPH. If the individual is younger than 18, he or she shall not be admitted unless they produce an active medical registration card and they are accompanied by a personal caregiver with an active medical registration card. In addition to the medical registration card, registered qualifying patients 18 years and older and personal caregivers must also produce proof of identification.

CPC-Record Keeping Procedures

The Caregiver-Patient Connection (CPC) will maintain records in accordance with 935CMR500.105 and 935CMR500.105(8) and (9) and will include the following:

Written operating procedures as required by 935CMR500.105(1)

Inventory records as required by 935CMR500.105(8) which will include:

- Record of all inventories taken which will include, at a minimum, the date of the inventory, a summary of the inventory findings, and the names, signatures and titles of the individuals who conducted the inventory.

Seed to sale tracking records as required by 935CMR500.105(8)(e)

Personnel records as required by 935CMR500.105(9)(d) that will be maintained for at least 12 months

Responsible Vendor Training records in compliance with 935CMR500.105(2)(b)(5).

Business records in compliance with 935CMR500.105(9)(e)

Waste Disposal records as required by 935CMR500.105(12)

Manifests for transportation in accordance with 935CMR500.105(13)(f)

Incident reporting records in accordance with 935CMR500.110(7)

Following the closure of a Marijuana Establishment, all records will be kept for two years at the expense of the ME and in a form and location acceptable to the Commission



CPC-Qualifications and Training

The Caregiver Patient Connection (CPC) will require all Marijuana Establishment (ME) Agents be qualified and registered in accordance with 935CMR500.030(1-3), and trained in accordance with the requirements of 935CMR500.105(2) and will include, at minimum the following:

Training tailored to the roles and responsibilities of the job function of each CPC-ME agent which will include a Responsible Vendor Program compliant with 935CMR500.105(2)(b), as well as training in maintaining confidentiality.

CPC-ME agents will receive, at a minimum, eight hours of ongoing training annually.

On or after July 1, 2019, all current owners, managers and employees of the CPC that are involved in the handling and sale of marijuana for adult use at the time of licensure, or renewal of licensures, as applicable, will have attended and successfully completed a responsible vendor program to be designated as a “responsible vendor.”

All new employees involved in the handling and sale of marijuana shall successfully complete a responsible vendor program within 90 days of hire.

After initial successful completion of the responsible vendor program, each owner, manager and employee involved in the handling and sale of marijuana will successfully complete the program once every year to maintain “responsible vendor” designation.

Administrative employees who do not handle or sell marijuana may take the responsible vendor program on a voluntary basis.

Records of responsible vendor training compliance will be maintained for four years and will be available for inspection by the Commission and any other applicable licensing authority upon request during normal business hours



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CPC Diversity Plan

Introduction

The Cannabis Control Commission (“Commission”), through 935CMR500.000, requires applicants for licensure to establish goals to promote equity for minorities, women, veterans, people with disabilities and people with gender identities and sexual orientations.

The Caregiver-Patient Connection, Inc. (CPC) is currently seeking licensing approval from the Commission for a marijuana establishment-retail to be located in Fitchburg, Massachusetts. To date, CPC has received a special permit from the Fitchburg planning board and has a fully executed Community Host Agreement with the Fitchburg City Council. CPC has held a Community Outreach Meeting and is currently engaged in the application process with the Commission for the licensing of this Marijuana Establishment.

Goals

It is the goal of CPC to promote equity and provide opportunities to qualified veteran applicants with disregard to race, sex, disabilities, gender identities or sexual orientation. CPC will achieve this goal through a targeted outreach to the City of Fitchburg Veterans Services Offices in order to facilitate and promote employment and career opportunities within the CPC structure. Our goal will be to have a workforce comprised of at least 20% local veterans by the end of the first year of operation and to, at minimum, retain that rate annually.

Programs

CPC representatives have already held discussions with representatives from the City of Fitchburg Veterans Services Offices with regard to employment and career opportunities available to local veterans both at the CPC Fitchburg Marijuana Establishment, and all subsequent CPC facilities upon their final licensures.

In order to accomplish this, prior to commencement of operations, CPC will hold a job fair at the CPC retail location, specifically for local veterans, without regard for race, sex, disabilities or gender identities or sexual orientation. Advertisements for said job fair and notices of jobs available will be published in the Fitchburg Sentinel (a publication that serves the City of Fitchburg).

CPC will also hold an initial informational session, prior to the commencement of operations, at the Fitchburg Public Library, for local veterans interested in learning more about the opportunities in the Massachusetts cannabis industry including cultivation, transportation, security, marketing and retail operations. This meeting will be promoted and advertised through the City of Fitchburg Veterans Services Office.

CPC will also implement a program, in conjunction with the City of Fitchburg Veterans Office, designed to help mentor and place qualified local veterans, with an interest in the Massachusetts cannabis industry, with other operators within the state with employment opportunities. CPC will achieve this through a placement recommendation program communicated to CPC's network of licensed industry business owners and operators throughout the state and also in conjunction with the City of Fitchburg Veterans Services Office.

Measurements

CPC will, on an annual basis, measure the success of its' veterans outreach and hiring efforts through collected data which will include the dates, time(s) and attendance of any job fairs held as well as the number eventual hires from that pool of candidates as well as the retain rate and promotion rate.

CPC will also, on an annual basis, collect data to measure the success of its' veteran's mentoring and placement program, which will include the number of program participants who successfully become employed in the Massachusetts cannabis industry. Data will also include the type of positions and locations of their employment.

All data will be provided to the CCC with the annual submission for license renewal.

No actions taken, or programs instituted by CPC will be in violation of 935CMR500.105(1)(b)(1-3) with respect to limitations on ownership or control, or any other applicable state laws. Also, CCC will adhere to the requirements of 935CMR500.105(4)(b)(1-5,12,13) in all of its' advertisements and promotions of employment opportunities.



CPC-Quality Control and Testing

The Caregiver-Patient Connection's (CPC) operating procedures for quality control, sampling and testing requirements will be in accordance with 935CMR500.160 as well as the Massachusetts Department of Public Health's Protocol for Sampling and Analysis of Environmental Media and the Department's Protocol for the Sampling and Analysis of Finished Medical Marijuana Products and Marijuana-infused Products, as amended November 2016, and will include the following:

In compliance with 935CMR500.105(9):

- No marijuana product, including marijuana, will be sold, or otherwise marketed for adult use that is not capable of being tested by an Independent Testing Laboratory (ITL), except as allowed under 935CMR500.000. CPC products will be deemed in compliance with 935CMR500.160.

Marijuana will be tested for cannabinoid profile which will include the percentage by dried weight of (THC), (CBD), (THCa) and (CBDa), as well as for contaminants including, but not limited to mold, mildew, heavy metals, plant growth regulators and the presence of pesticides not in compliance with 935CMR500.120(5) as well as any additional testing required by the Commission.

Testing of environmental media will be performed in compliance with the Protocol for Sampling and Analysis of Environmental Media for Massachusetts RMD's. Test results will be maintained by CPC for one year. Clones are subject to testing provisions, but are exempt from the testing of metals.

CPC will have written policies and procedures for responding to laboratory results that indicate contaminant levels above the acceptable limit established in the DPH protocols identified in 935 CMR 500.160(1). CPC's policies will require that it notify the Commission within 72 hours of any lab result indicating that the contamination cannot be remedied and policies for disposing of the production batch. The notification will be from both the ITL and CPC, separately and directly. CPC will describe a proposed plan to the Commission for both the destruction of the contaminated product and assessment of the source of contamination.

CPC will maintain test results for no less than one year.

The sale of seeds is not subject to the testing procedures.

Transportation to and from Independent Testing Laboratories will be in compliance with 935CMR500.105(13).

Storage of marijuana at the laboratory will comply with 935CMR500.105(11).

Excess marijuana will be disposed in compliance with 935CMR500.105(12) either by the Testing Laboratory returning the excess marijuana to CPC for disposal, or by the Laboratory disposing of it directly.

Plans for quality control will including product testing for contaminants in compliance with 935CMR500.160. Testing will be performed by an independent testing laboratory in compliance with the Protocol for Sampling and Analysis of Finished Medical Marijuana Products and Marijuana Infused Products, as amended November, 2016.

CPC will utilize cultivation and storage practices and procedures to limit contamination including mold, fungus, bacterial disease, rot, pests, and the use of pesticides not in compliance with 935CMR500.120(5).

CPC Agents will handle marijuana safely and in a sanitary way which will be in compliance with 935CMR500.105(3) and include the following:

- A CPC will process marijuana in a safe and sanitary manner.
- CPC will process the leaves and flowers of the marijuana plant only, which shall be: Well cured and generally free of seeds and stems; Free of dirt, sand, debris, and other foreign matter; Free of contamination by mold, rot, other fungus, and bacterial diseases; Prepared and handled on food-grade stainless steel tables; and Packaged in a secure area.
- Any CPC marijuana establishment agent whose job includes contact with marijuana or nonedible marijuana products, including cultivation, production, or packaging, will be subject to the requirements for food handlers specified in 105 CMR 300.000: Reportable Diseases, Surveillance, and Isolation and Quarantine Requirements;
- CPC establishment agents working in direct contact with preparation of marijuana or nonedible marijuana products shall conform to sanitary practices while on duty, including:

- Maintaining adequate personal cleanliness
 - b. Washing hands thoroughly in an adequate hand-washing area before starting work, and at any other time when hands may have become soiled or contaminated.
- Hand-washing facilities shall be adequate and convenient and shall be furnished with running water at a suitable temperature
- Sufficient space for placement of equipment and storage of materials as is necessary for the maintenance of sanitary operations
- Litter and waste shall be properly removed, disposed of so as to minimize the development of odor and minimize the potential for the waste attracting and harboring pests. The operating systems for waste disposal shall be maintained in an adequate manner pursuant to 935 CMR 500.105(12);
- Floors, walls, and ceilings shall be constructed in such a manner that they may be adequately kept clean and in good repair
- There shall be adequate safety lighting in all processing and storage areas, as well as areas where equipment or utensils are cleaned
- Buildings, fixtures, and other physical facilities shall be maintained in a sanitary condition
- All contact surfaces, including utensils and equipment, shall be maintained in a clean and sanitary condition. Such surfaces shall be cleaned and sanitized as frequently as necessary to protect against contamination, using a sanitizing agent registered by the US Environmental Protection Agency (EPA), in accordance with labeled instructions. Equipment and utensils shall be so designed and of such material and workmanship as to be adequately cleanable;
- All toxic items shall be identified, held, and stored in a manner that protects against contamination of marijuana products
- CPC's water supply shall be sufficient for necessary operations
- Plumbing will be of adequate size and design, and adequately installed and maintained to carry sufficient quantities of water to required locations throughout the CPC Marijuana Establishment. Plumbing shall properly convey sewage and liquid disposable



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waste from the Marijuana Establishment. There shall be no cross-connections between the potable and waste water lines

- CPC shall provide its employees with adequate, readily accessible toilet facilities that are maintained in a sanitary condition and in good repair
- Products that can support the rapid growth of undesirable microorganisms shall be held in a manner that prevents the growth of these microorganisms
- Storage and transportation of finished products shall be under conditions that will protect them against physical, chemical, and microbial contamination as well as against deterioration of finished products or their containers
- All vehicles and transportation equipment used in the transportation of marijuana products or edibles requiring temperature control for safety must be designed, maintained, and equipped as necessary to provide adequate temperature control to prevent the marijuana products or edibles from becoming unsafe during transportation, consistent with applicable requirements pursuant to 21 CFR 1.908(c).



CPC-Personnel Policies Including Background Checks

In compliance with 935CMR500.101(2)(e)(8), the Caregiver-Patient Connection (CPC) will maintain written personnel and background check policies and procedures including, but not limited to:

Background check reports in accordance with 935CMR500.030(1-8) for all board members, directors, employees, executives, managers and volunteers associated with the Marijuana Establishment.

CPC will require that all CPC agents:

- a. Be 21 years of age or older;
- b. Have not been convicted of an offense in the Commonwealth involving the distribution of controlled substances to minors, or a like violation of the laws of another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority; and
- c. Be determined suitable for registration consistent with the provisions of 935 CMR 500.800 and 500.802.

An application for registration of a marijuana establishment agent will include:

- a. The full name, date of birth, and address of the individual;
- b. All aliases used previously or currently in use by the individual, including maiden name, if any;
- c. A copy of the applicant's driver's license, government-issued identification card, liquor purchase identification card issued pursuant to M.G.L. c. 138, § 34B, or other verifiable identity document acceptable to the Commission;
- d. Attestation that the individual will not engage in the diversion of marijuana products
- e. Written acknowledgment by the applicant of any limitations on his or her authorization to cultivate, harvest, prepare, package, possess, transport, and

dispense marijuana in the Commonwealth;

Background information will include, as applicable

- a. A description and the relevant dates of any criminal action under the laws of the Commonwealth, or another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority, whether for any felony or misdemeanor and which resulted in conviction, or guilty plea, or plea of no lo contendere, or admission of sufficient facts.
- b. A description and the relevant dates of any civil, or administrative action under the laws of the Commonwealth, or another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority relating to any professional, occupational or fraudulent practices.
- c. A description of any relevant dates of any past, or pending denial, suspension, or revocation of a license or registration, or the denial of a renewal of registration or license, for any type of business or profession by any state, federal or local government or any foreign jurisdiction.
- d. A description and relevant dates of any past discipline by, or a pending disciplinary action or unresolved complaint by the Commonwealth, or a like action or complaint by another state, the United States or foreign jurisdiction, or a military, territorial, or Native American tribal authority with regard to any professional license or registration held by the applicant.

All CPC-ME executives registered with the Department of Criminal Justice Information Systems pursuant to 803 CMR 2.04 will submit to the Commission a Criminal Offender Record Information (CORI) report and any other background check information required by the Commission for each individual for whom CPC seeks a ME agent registration which will be obtained within 30 days prior to submission.

A Marijuana Establishment shall notify the Commission no more than one business day after a marijuana establishment agent ceases to be associated with the establishment. The registration shall be immediately void when the agent is no longer associated with the establishment.

A registration card shall be valid for one year from the date of issue, and may be renewed on an annual basis upon a determination by the Commission that the applicant for renewal continues to be suitable for registration.

After obtaining a registration card for a marijuana establishment agent, a Marijuana Establishment is responsible for notifying the Commission, in a form and manner determined by the Commission, as soon as possible, but in any event, within five business days of any changes to the information that the establishment was previously required to submit to the Commission or after discovery that a registration card has been lost or stolen.

A marijuana establishment agent shall carry the registration card associated with the appropriate Marijuana Establishment at all times while in possession of marijuana products, including at all times while at the establishment or while transporting marijuana products.

A marijuana establishment agent affiliated with multiple Marijuana Establishments shall be registered as a marijuana establishment agent by each Marijuana Establishment and shall be issued a registration card for each establishment.

CPC will maintain a staffing plan that demonstrates accessible business hours and safe cultivation conditions.

CPC will maintain a personnel record for each ME agent for at least 12 months and shall include:

- All materials submitted to the CCC pursuant to 935CMR500.030(2)
- Documentation of verification of references.
- Job descriptions that include duties, authority, responsibilities, qualifications and supervision.
- Documentation of all training, including training in privacy and confidentiality, and signed statements of the individual indicating the time, date, place he or she received said training and the topics discussed, including the name and title of the presenters.
- Documentation of periodic performance evaluations
- Record(s) of any disciplinary actions taken.



On or after July 1, 2019, all current owners, managers and employees of CPC that are involved in the handling and sale of marijuana for adult use at the time of licensure or renewal of licensure, as applicable, shall have attended and successfully completed a responsible vendor program to be designated a “responsible vendor” in accordance with 935CMR500.105(2)

All CPC registered agents will handle marijuana in compliance with 935CMR500.105(3)(b)(1-2)

All personnel records will be kept for at least two years at the expense of the CPC and in a form and location acceptable to the Commission.

CPC-Maintaining of Financial Records

The Caregiver-Patient Connection (CPC) shall maintain all financial records in compliance with 935CMR500.105(9)(e) and will include:

All records will be maintained in either manual or computerized form and will include the following:

- Assets and liabilities.
- Monetary transactions.
- Books of accounts, which will include journals, ledgers and supporting documents, agreements, checks, invoices and vouchers.
- Sales records including the quantity, form and cost of marijuana products.
- Salaries and wages paid to each employee, stipend paid to each board member, and any executive compensation, bonus, benefit, or item of value paid to any individual affiliated with a Marijuana Establishment (ME).

In accordance with 935CMR500.140(6) CPC will record all sales in compliance with the following

- CPC-Fitchburg will only utilize a point-of-sale (POS) system approved by the Commission, in consultation with the DOR, or a sales recording module approved by the DOR.
- CPC will not utilize software or other methods to manipulate or alter sales data.
- CPC will conduct a monthly analysis of its equipment and sales data to determine that no software has been installed that could be utilized to manipulate or alter sales data and that no other methodology has been employed to manipulate or alter sales data.
- CPC will maintain records that it has performed the monthly analysis and produce it upon request to the Commission. If CPC determines that software has been installed for the purpose of manipulation or alteration of sales data or other methods have been utilized to manipulate or alter sales data:
 - CPC shall immediately disclose the information to the Commission
 - CPC will cooperate with the Commission in any investigation regarding manipulation or alteration of sales data
 - CPC will take such other action directed by the Commission to comply with 935 CMR

500.105.

- CPC will comply with 830 CMR 62C.25.1: Record Retention and DOR Directive 16-1 regarding recordkeeping requirements.
- CPC will adopt separate accounting practices at the point-of-sale for marijuana and marijuana product sales, and non-marijuana sales.

Following the closure of a ME, all financial records will be kept for at least two years at the expense of the ME and in a form and location acceptable to the Commission.

CPC/Local Roots Diversity Plan

Revised January 25, 2020

Introduction

The Cannabis Control Commission (“Commission”), through 935CMR500.000 requires applicants for licensure to establish goals to promote equity for minorities, women, veterans, people with disabilities and people of all gender identities and sexual orientations including members of the lesbian, gay, bi-sexual, transgender, queer and + communities by providing the tools and opportunities needed to be successful.

Goals

It is the goal of CPC to promote equity and to provide employment opportunities, training and inter-company promotions opportunities to qualified women with disregard to race, sex, disabilities or gender identities or sexual orientation including members of the lesbian, gay, bi-sexual, transgender, queer and + communities.

It will be the goal of CPC to have a combined company-wide workforce comprised of at least 50% women, with disregard to race, sex, disabilities or gender identities or sexual orientation including members of the lesbian, gay, bi-sexual, transgender, queer and + communities. .

It will also be the goal of CPC to provide tools for success to CPC/Local Roots women team members through annual training and inter-company opportunities for employees to attain upper level management positions.

Programs

CPC will hold a job fair within 60 days upon receiving final licensure from the Commission, that will be advertised in the local newspaper i.e. Worcester Telegram, for employment opportunities. i.e. with an emphasis on encouraging women applicants.

CPC shall distribute internal workplace newsletters and memos that encourage current employees to recommend qualified women for employment. This shall be done twice annually.

Measurements

CPC will annually measure and provide to the Commission:

- The number of annual job-fairs held along with documentation of all advertising associated with each event.

- The number of women who were hired, their date of hiring and beginning position within the company.
- The number of company promotions for women.
- The number of positions created since initial licensure.
- The number and subject matter of trainings held and the number of women in attendance.

Additionally, CPC will review and record, annually, the result of its' goal to comprise 50% of its' team with women, with disregard to race, sex, disabilities, or gender identities or sexual orientation including members of the lesbian, gay, bi-sexual, transgender, queer and + communities. .

CPC's Diversity Plan and any actions taken, or programs instituted by CPC will not violate the Commission's regulations with respect to limitation on ownership or control, or other applicable state laws.

CPC/Local Roots acknowledges that the progress, or success of its' Diversity plan must be documented one year from provisional licensure, whether or not it has received its' final license.

The applicant acknowledges and is aware, and will adhere to, the requirements set forth in 935 CMR 500.105(4) which provides the permitted and prohibited advertising, branding, marketing, and sponsorship practices of every Marijuana Establishment.